

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 March 12, 2024
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Jordan Beveridge, Information Technology Officer
See Eun Kim, virtual	Rose Roman, Executive Assistant to the Board
Erika Lopez	
Patrick Maguire	<u>Others Present:</u>
Nancy Thomas	Greg McKenzie
Monique Ward, virtual	

- A. Call to Order Executive Session
 Board Chair Mark Watson called the meeting to order at 5:16 PM, and moved the Board into executive session under 192.660(2)(i) - Evaluation of the Superintendent.

- B. ORS 192.660(2)(i) - Evaluation of the Superintendent
 Consultant Greg McKenzie discussed the evaluation process. Board members asked questions and made comments.

- C. Recess Executive Session
 Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:48 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Aliannah Shalikar	Carol Hatfield, Executive Director of Transportation
Hadley Brathapan	David Nieslanik, Executive Director of High Schools
	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Mary Kay Babcock, HEA President

- A. Call to Order Work Session
Board Chair Mark Watson called the meeting to order at 5:54 PM.
- B. Supplement Transportation Plan
Operations Officer Saideh Haghighi Khochkhou introduced the topic and introduced Executive Director of Transportation Carol Hatfield. Carol Hatfield presented the Supplemental Transportation Plan including defining the OAR, Safe Routes to Schools, and Hazard Area Maps. Board members asked questions and made comments.
- C. Oak Street Campus Update
Assistant Superintendent Audrea Neville introduced the topic and introduced Executive Director of High Schools David Nieslanik. David Nieslanik discussed the why of Oak Street, Oak Street Campus Programs, Pathways Center, HSD Early College, re-engagement data, diploma plus program, GED program, Partnership with Washington County, Adjudicated Youth, Hillsboro Big Picture, PEARL, Parenting & Pregnant Students, and Hillsboro Online Academy. Board members asked questions and made comments.
- D. Inclement Weather Days Update
Superintendent Travis Reiman shared information on the inclement weather days. He discussed summer programming and explained the state funding associated with it. Superintendent Reiman read a statement regarding the events at Century High School. Board members provided comments.
- E. Recess Work Session
Board Chair Mark Watson recessed the work session at 7:06 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Aliannah Shalika	Jenny Cary, Coordinator of Mental and Behavioral Health
Hadley Brathapan	Maritza Carranza, District Youth Drug Alcohol Counselor
	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Mary Kay Babcock, HEA President

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:14 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read the Land Acknowledgement.
- C. Proclamations
1. National Volunteer Week
Director See Eun Kim read the National Volunteer Week Proclamation.
- D. Approval of Agenda
Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

Director Patrick Maguire inquired about the substitute staffing service agenda item.
- E. Audience Time
Three audience members requested to address the Board.
Stacy Carrillo spoke regarding the incident at Century High School.
Elizabeth Welsh spoke regarding the incident at Century High School.
Carissa Shrouf spoke regarding SPED neighborhood schools initiative.
Superintendent Travis Reiman read a statement regarding the events at Century High School.
- F. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Patrick Maguire, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of February 27, 2024, Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations

G. Reports and Discussions

1. 2023-2024 Drug, Alcohol and Tobacco Prevention Plan

Assistant Superintendent Brooke Nova introduced the topic. Coordinator of Mental and Behavioral Health Jenny Cary discussed the plan, continuum of support, HSD staff investments, substance use referral data, 8th grade final results, connections and outreach, internal supports, school-based services, and other community partnerships. District Youth Drug Alcohol Counselor Maritza Carranza discussed drug and alcohol continuum of support, substance-use counselors referral process, family and student resources, and data on referrals to counselors.

2. Financial Report

Financial Officer Michelle Morrison highlighted the work in the District between Portland Community College and Virginia Garcia Memorial Health Center.

H. Action Items

1. Adopt 2024-2025 School Calendar

Human Resources Officer Kona Lew-Williams presented the 2024-25 calendar.

Director Nancy Thomas MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors adopt the proposed 2024-2025 calendar.

The MOTION CARRIED (7-0).

Board members provided comment.

2. Approve High School Course - AP Art History

Director Erika Lopez MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors adopt the proposed course AP Art History.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Adopt Inter-District Transfers Plan

Communications Officer Beth Graser provided background information

Director Ivette Pantoja MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors adopt the inter-district transfers plan for the 2024-25 school year.

The MOTION CARRIED (7-0).

Board members asked questions.

4. Adopt Supplemental Transportation Plan

Director Patrick Maguire MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the Supplemental Transportation Plan.

The MOTION CARRIED (7-0).

Chair Mark Watson thanked staff for the presentation.

5. Award Contract for Substitute Staffing Service

Financial Officer Michelle Morrison provided background information.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors award the service contract to ESS West, LLC, for Substitute Staffing Service by participating in the cooperative pricing agreement of David Douglas School District, effective July 1, 2024, through June 30, 2027, with up to two annual contract extension options.

The MOTION CARRIED (6-0-1). Director Patrick Maguire abstained.

Board members asked questions and provided comment.

I. HCU / HEA Reports

HCU Communications Officer and Tech Support II Manuel Cota introduced himself, provided the HCU update and congratulated (Bargain team member) Michelle Davis from Liberty HS for her Crystal Apple nomination.

HEA President Mary Kay Babcock discussed OEA recommendations, summer school funding, CEP lunch funding, gave a bargaining update, congratulated new Liberty High School Principal Dennis Joule, thanked Superintendent Reiman for inclement weather update and addressing CHS issue.

J. Discussion Time

1) Student Representatives' Time

Aliannah Shalika thanked staff for the Oak Street Campus update, as an OSC student she will graduate with her diploma and her associated degree. She also shared that she was accepted to University of California Irvine.

Hadley Brathapan stated that he has a choir concert next week and that there is Asian Pacific Islander Heritage Month assembly in the works at Hilhi.

2) Superintendent's Time

Superintendent Travis Reiman congratulated Aliannah Shalika on her acceptance to college and all the student reps on their work at their schools. He highlighted the crystal apple nominations and upcoming awards ceremony. He introduced Dennis Joule as the new principal at Liberty High School. He highlighted the Secretary of Labor visit to HSD, the partnership with Washington County Juvenile Services, HSD Dual language options, Welding and PCC labs.

3) Board of Directors' Time

Director See Kim provided no comment.

Director Monique Ward provided no comment.

Director Erika Lopez highlighted safety and security in HSD.

Director Nancy Thomas thanked the audience members for sharing their thoughts in regard to Century High School and appreciated Superintendent Travis Reiman for his statement. She also welcomed the new principal at Liberty High School.

Director Patrick Maguire thanked community members, highlighted the crystal apple nominations and banquet.

Board Vice Chair Ivette Pantoja provided no comment.

Board Chair Mark Watson reminder the Board that he will not be at next meeting in person and that Vice Chair Pantoja will be running the meeting, highlighted crystal apple awards, student representative recruiting, and addressed CHS events.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:50 PM.

Handwritten signatures of Mark W. Watson and Roseanna D. Lora.

Approved April 23, 2024