

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 February 27, 2024  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. Executive Session**

<b>Board Present:</b>	<b>Staff Present:</b>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, Communications Officer
Nancy Thomas	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Rose Roman, Executive Assistant to the Board

- A. Call to Order Executive Session  
 Board Chair Mark Watson called the meeting to order at 5:22 PM and moved the Board into executive session under 192.660(2)(d) – Labor Negotiator Consultation.
  
- B. ORS 192.660(2)(d) - Labor Negotiator Consultation  
 Human Resources Officer Kona Lew-Williams gave an update on labor negotiations. Financial Officer Michelle Morrison gave an update from her perspective. Vice Chair Ivette Pantoja shared her experience in Classified bargaining. Chair Mark Watson shared his experience in Licensed bargaining.
  
- C. Recess Executive Session  
 Board Chair Mark Watson moved the Board out of Executive Session and recessed the meeting at 5:39 PM.

## 2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, Communications Officer
Nancy Thomas	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Saideh Haghighi Khochkhou, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Aliannah Shalika	Francesca Sinapi, Equity, Access and Engagement Officer
Hadley Brathapan	Olga Acuña, Executive Director of Federal Programs
	Brian Haats, Director of Human Resources
<u>Others Present:</u>	Martha Rodriguez Siordia, Director of Human Resources
Dan Goldman, NWRES D Superintendent	Kim Bayer, Talent Recruitment and Retention TOSA
Yadira Martinez, NWRES D Director	Jeff Jones, Manager – Business Services
	Rose Roman, Executive Assistant to the Board
<u>Budget Committee Members Present:</u>	Ciara Hartzell, Technology Support
Kristine Adams-Wannberg	John Garcia, Technology Support
Zarmeena Riaz Khan	

- A. Call to Order Work Session  
Board Chair Mark Watson called the meeting to order at 5:41 PM.
- B. Budget Development Update  
Financial Officer Michelle Morrison gave a budget development update, including 2024-25 revenue assumptions, preliminary 2024-25 enrollment projections, student enrollment trends, student weighting and impact to revenue, student investment account categories, SIA investments, operational contingencies, and next steps. Board members and budget committee members asked questions and provided comment.
- C. Northwest Regional Education Service District Local Service Plan for 2024-2025  
Superintendent Dan Goldman introduced the presentation and the Local Service Plan. NWRES D Director Yadira Martinez presented the NWRES D Local Service Plan document. Board members asked questions and provided comment.
- D. Human Resources Department Update  
Human Resources Officer Kona Lew-Williams introduced the presentation and HR staff, discussed the HR High Five Podcast, and thanked HR and Communications staff for their work. Director of Human Resources Brian Haats discussed the HSD workforce reflecting the community, tuition reimbursement, TSPC reimbursement, and EAC diversity scholarships. Talent Recruitment and Retention TOSA Kim Bayer discussed Diverse Educator Pathway, Nursing Partnership with University of Portland, Grow Your Own grant, SPED mentoring support educator network, Meyer Foundation, and targeted social media presence. Director of Human Resources Martha Rodriguez Siordia discuss the Classified pathways, and tuition reimbursement for Classified staff. Board members asked questions and provided comment.

- E. Equity, Access, and Engagement Update  
Equity, Access and Engagement Officer Francesca Sinapi presented the Equity, Access, and Engagement 2023-24 Semester 1 updates, including equity timeline, CASEL core competencies, black history month events, Saturday family academy, student leadership summit, API community events (Native American/Pacific Islander and Lunar New Year), community inclusion forums, family partnership opportunities, LBGQTQ2SIA+, collaborative work with staff, and climate/culture and voice monthly meetings. Board members provided comment.
  
- F. Technology Update  
Information Technology Officer Jordan Beveridge provided technology reminders.
  
- G. Recess Work Session  
Board Chair Mark Watson recessed at 7:08 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, Communications Officer
Nancy Thomas	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Aliannah Shalika	Carol Hatfield, Executive Director of Transportation
Hadley Brathapan	Becky Kingsmith, Director of Teaching and Learning
	Claudia Ruf, Glencoe High School Principal
<u>Others Present:</u>	Rebecca Clark, Social Studies Teacher Glencoe High School
Joe Everton, CCAC Chair	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Alejandra Saldana, Technology Support
	Bethany Schaffner, HCU President
	Mary Kay Babcock, HEA President
	Karla Brokaw, HCU

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:16 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Mark Watson read the Land Acknowledgement.
- C. Proclamations
1. Classified Employee Appreciation Week  
Director Patrick Maguire read the Classified Employee Appreciation Week Proclamation.
  2. Women's History Month  
Vice Chair Ivette Pantoja read the Women's History Month Proclamation.
- D. Approval of Agenda  
Director Erika Lopez MOVED, SECONDED by Director Monique Ward, to approve the agenda as printed.
- The MOTION CARRIED (6-0).
- No further discussion took place.
- E. Audience Time  
No audience members requested to address the Board.

F. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Nancy Thomas MOVED, SECONDED by Director Ivette Pantoja, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of January 23, 2024, Board meeting
2. Approve Minutes of February 13, 2024, Board Meeting
3. Approve Extension and Non-Extension of Temporary, Probationary, and Contract Teachers and Administrators

G. Reports and Discussions

1. First Reading - Course Approval: AP Art History

Assistant Superintendent Brooke Nova introduced the topic. Becky Kingsmith introduced the course and GHS Art teacher Rebecca Clark who discussed the AP Art History course. CCAC Chair Joe Everton provided the CCAC perspective. Board members asked questions and provided comment.

2. Strategic Plan Implementation Update

Communications Officer Beth Graser reminded the Board of the portrait of a graduate, the District promise, the organization framework, 15 goals and five performance targets, how we organize the plan under community, schools, and central office, community collaboration and accountability plan, snapshot of strategic plan dashboard, discussed the Performance Fact community survey summary, and next steps. Assistant Superintendent Brooke Nova discussed goal #1 success in the early years, goal #2 safe and supported learners and corresponding high school student and PAC feedback, goal #3 access and opportunity and corresponding high school student and PAC feedback, goal #4 critical thinking and problem solving, goal #5 graduate ready for college, college, and life and corresponding high school student and PAC feedback. Board members asked questions and provided comments.

3. First Read: 2024-2025 School Calendar

Human Resources Officer Kona Lew-Williams presented the latest version of the 2024-25 school calendar for first read. Board members asked questions and provided comment.

4. Financial Report

Financial Officer Michelle Morrison highlighted Kim Hall's retirement after 27 years with the District.

H. Action Items

1. Adopt Resolution Approving Northwest Regional Education Service District Local Service Plan for 2024-2025

Director Ivette Pantoja MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the resolution approving the Northwest Regional Education Service District Local Service Plan for 2024-2025.

The MOTION CARRIED (6-0).

No further discussion took place.

2. Approve High School Courses - IB Environmental Systems and Societies; IB Self-Guided Language and Literature; CTE UAS Operations - Drones

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the proposed course IB Environmental Systems and Societies.

The MOTION CARRIED (6-0).

No further discussion took place.

Director Monique Ward MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors approve the proposed course IB Self-Guided Language and Literature.

The MOTION CARRIED (6-0).

No further discussion took place.

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the proposed course UAS Operations - Drones.

The MOTION CARRIED (6-0).

Board members provided comment.

3. Award Bid for the Purchase of School Buses

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors award the bid for school bus purchases to Peterson Bus Sales, Western Bus Sales & Service, and Schetky Bus & Van Sales.

The MOTION CARRIED (5-1). Director Patrick Maguire opposed.

Board members asked questions and provided comment. Executive Director of Transportation Carol Hatfield provided comment.

I. HCU / HEA Reports

HCU Bargaining Officer Ciara Hartzell provided a bargaining update and acknowledged the upcoming Classified Appreciation Week.

HEA President Mary Kay Babcock discussed the election of HEA officers, classified staff appreciation, women's history month, gave a licensed bargaining update, discussed recent licensed listening session, safety in schools, and PAC convention in March.

J. Discussion Time

- 1) Student Representatives' Time  
Aliannah Shalika expressed her appreciation for the updates this evening. Hadley Brathapan appreciated the API recognition this year, the voices given to students, and highlighted Hilhi choir students going to state competition this weekend.
- 2) Superintendent's Time  
Superintendent Travis Reiman gave a shoutout to EAE/SPED teams for creating family engagement opportunities, highlighted academic conferences to review school improvement targets, reminded the Board that the Superintendent mid-year goal review is posted in the Board Update, and thanked Classified and Licensed bargaining teams. He also highlighted the HSF gala last Saturday which raised over \$200,000, the most ever raised.
- 3) Board of Directors' Time  
Director Erika Lopez expressed that she is in awe, impressed, proud and appreciative of where we have come on this journey. She said it takes time to build and keep that trust, our district is constantly working to approve that, change happens at the speed of trust, so proud and so much gratitude. She said that she is proud that as a Board that they don't always agree but they are always cordial.  
Director Monique Ward expressed appreciation for staff in addressing her questions, shared that she participated in National Engineering week, and interviewing at BizTown. Ask board members to consider policy GBC for discussion in the future.  
Director Nancy Thomas expressed thanks to HSF for their fundraising efforts.  
Director Patrick Maguire shared that he recently enjoyed reading to HOA kinders, discussed summer learning funds being addressed in the legislature this session, congratulated the union for the increase in members, and expressed concern for safety in schools.  
Board Vice Chair Ivette Pantoja thanked staff for their work and thanked unions for what they do.  
Board Chair Mark Watson attended the HSF auction and Black History month celebration at SMMS, highlighted his participation in licensed bargaining, and informed the Board that Vice Chair Ivette Pantoja will run the April 9 work session in his absence.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:49 PM.



Approved March 12, 2024