

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, January 23, 2024
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Work Session**
 - A. Call to Order
Presenter: Mark Watson
Time: 5:15 PM
 - B. Nutrition Services Update 4
Presenters: Saideh Haghighi Khochkhou / Nathan Roedel
Time: 5:15 PM, 20 minutes
 - C. Budget Development Update 5
Presenter: Michelle Morrison
Time: 5:35 PM, 20 minutes
 - D. Property Tax Levy Series Part III: Recommendations and Timelines for Consideration 6
Presenters: Michelle Morrison / Beth Graser
Time: 5:55 PM, 50 minutes
 - E. Recess Board Meeting
Presenter: Mark Watson
Time: 6:45 PM
2. **7:00 PM - Regular Session**
 - A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
 - B. Land Acknowledgement 7
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
 - C. Proclamations
Time: 7:10 PM, 10 minutes
 1. School Board Appreciation Month 8
Presenter: Travis Reiman
 2. Career and Technical Education Month 9
Presenter: Mark Watson
 3. Black History Month 10
Presenter: Nancy Thomas
 4. School Counselors Week 11
Presenter: Ivette Pantoja
 - D. Approval of Agenda
Presenter: Mark Watson
Time: 7:20 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.*
 - E. Audience Time
Presenter: Mark Watson

	Time: 7:25 PM, 15 minutes	
F.	Consent Agenda	
	<i>Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.</i>	
	Presenter: Mark Watson	
	Time: 7:40 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors approve the Consent Agenda as printed.</i>	
	1. Approve Minutes of December 5, 2023 Board Meeting	12
	2. Approve Minutes of January 9, 2024, Board Meeting	20
	3. Approve Routine Personnel Matters	23
G.	Reports and Discussion	
	1. First Reading - Course Approvals: IB DP Environmental Systems & Societies SL, IB DP School Supported Self-Taught Language A, UAS Operations: Drone Pilot	25
	Presenter: Brooke Nova	
	Time: 7:45 PM, 30 minutes	
	2. Financial Report	27
	Presenter: Michelle Morrison	
	Time: 8:15 PM, 5 minutes	
H.	Action Items	
	1. Notice of Intent to Purchase - Print Shop	31
	Presenter: Jordan Beveridge	
	Time: 8:20 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors acknowledge the Notice of Intent to Purchase Print Shop equipment from Canon Solutions America Inc. by use of the Omnia Partnership cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).</i>	
	2. Approve Course Proposals - Animal Care Lab 1, Animal Care Lab 2, Medical Technologies Lab	32
	Presenter: Brooke Nova	
	Time: 8:25 PM, 5 minutes	
	SAMPLE MOTIONS:	
	<i>I move that the Board of Directors approve the proposed course Animal Lab 1.</i>	
	<i>I move that the Board of Directors approve the proposed course Animal Lab 2.</i>	
	<i>I move that the Board of Directors approve the proposed course Medical Technologies Lab.</i>	
	3. Curriculum Approval: K-12 Systematic ELD	33
	Presenter: Brooke Nova	
	Time: 8:30 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors approve the proposed Systematic ELD curriculum</i>	
	4. Approve District Radios Procurement	34
	Presenter: Saideh Haghighi Khochkhou	
	Time: 8:35 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors approve the procurement of handheld radios from Silke at an estimated cost not to exceed \$400,000.</i>	
	5. Enterprise Zone Assessment Resolution	35

Presenter: Michelle Morrison

Time: 8:40 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Enterprise Zone Assessment Resolution set at the minimum 15% rate, effective January 1, 2024.

6. Approval Glencoe High School Elevator Modernization 37

Presenter: Saideh Haghighi Khochkhou

Time: 8:45 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Notice of Intent to Contract with KONE to perform the modernization of the Glencoe High School elevator at an estimated cost not to exceed \$180,000.

7. Notice of Intent to Contract for Energy Services for Liberty High School HVAC 38

School HVAC

Presenter: Saideh Haghighi Khochkhou

Time: 8:50 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors acknowledge the Notice of Intent to Contract with an Energy Service Company (ESCO) for the Liberty High School HVAC control system replacement at an estimated cost of \$1,500,000.

8. Adopt 2024-2025 and 2025-26 School Calendars 39

Presenter: Kona Lew-Williams

Time: 8:55 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors adopt the proposed 2024-2025 and 2025-2026 school calendars.

- I. HCU / HEA Reports

Presenter: Mark Watson

Time: 9:00 PM, 10 minutes

- J. Discussion Time

Time: 9:10 PM, 10 minutes

1. Student Representatives' Time

2. Superintendent's Time

3. Board of Directors' Time

- K. Adjourn Regular Session

Time: 9:20 PM

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
NUTRITION SERVICES UPDATE

SITUATION

The Board of Directors will receive an update from the Nutrition Services Department on the Community Eligibility Provision. The Community Eligibility Provision (CEP) is a meal service option that allows schools and school districts to serve breakfast and lunch at no cost to all enrolled students without the burden of certifying students for meal benefits.

This report will highlight the following:

- Program Overview
- Eligibility Requirements
- Benefits
- Timeline
- Preparation

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
BUDGET DEVELOPMENT UPDATE

SITUATION

Each year, the District conducts periodic discussions with Budget Committee members about the current and future financial position of the District. This update is in preparation to develop the 2024-25 District budget. The Committee members will review information regarding the current year budget, budget development, and details regarding specific resources.

Date	Upcoming Activities
January 23, 2024	Budget update during Board Work Session Current Year Update and Preliminary Outlook
February 27, 2024	Budget update during Board Work Session Major Grants and Investment Plan
February-March	Interim Fieldwork, and Document Preparation
April 23, 2024	Budget Committee Meeting: Committee members review proposed budget documents, receive Budget Message, and may approve the budget for Hearing.
June 18, 2024	Budget Hearing: Board Adopts Budget, Makes Appropriations, Declares the Levy.
July 1, 2024	Begin Implementation of Fiscal Year
July 15, 2024	Levy Certified to Assessor, and Adopted Budgets distributed per Local Budget Law and district best practice.

RECOMMENDATION

The Superintendent recommends that the Budget Committee listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
PROPERTY TAX LEVY SERIES PART III: RECOMMENDATIONS AND TIMELINES
FOR CONSIDERATION

SITUATION

The Board of Directors will receive a three-part informational series regarding Property Tax Levies. The purpose is to provide targeted information to assist with decision making for future ballot titles, timing, and debt management.

The three work sessions will include:

- Part I - Levy History and Types (October)
- Part II - Capital Project/Local Option Levy Outlook (November, with Piper Sandler)
- Part III - Recommendations and Timelines for Consideration (January)

Questions and responses will be recorded during and throughout the sessions.

RECOMMENDATION

The Superintendent recommends that the Board of Directors attend the informational sessions, discuss and ask questions as needed.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2023-2024
LAND ACKNOWLEDGEMENT**

As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.

PROCLAMATION

The Hillsboro School District Board of Directors establishes clear standards for student performance.

The Hillsboro School District Board of Directors ensure that student assessments are tied to established standards.

The Hillsboro School District Board of Directors are accountable to the community for operating schools that support student achievement.

The Hillsboro School District Board of Directors align school district resources to ensure that students meet standards.

The Hillsboro School District Board of Directors build collaborative relationships based on trust, teamwork, and shared accountability.

The Hillsboro School District Board of Directors are committed to continuous education and training on issues related to student achievement.

The Hillsboro School District does hereby declare its appreciation to the Board of Directors and proclaim the month of January 2024 to be:

SCHOOL BOARD RECOGNITION MONTH



I urge all community members to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

A handwritten signature in blue ink, appearing to read "TR" followed by a flourish.

Travis Reiman, Superintendent

PROCLAMATION

The month of February 2024 has been designated Career and Technical Education (CTE) Month by the Association for Career and Technical Education.

The Hillsboro School District knows that CTE offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness.

The Hillsboro School District appreciates that CTE provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways.

The Hillsboro School District recognizes CTE programs ensure that employers have access to a qualified and thriving workforce, ensuring our nation is a strong and competitive economy.

The Board of Directors of the Hillsboro School District do hereby recognize the month of February of 2024 as:

CAREER AND TECHNICAL EDUCATION MONTH



We urge and urge all community members to become familiar with the services and benefits offered by the CTE programs in the community and to support and participate in these programs to enhance their individual skills and productivity.

Hillsboro School District Board of Directors

PROCLAMATION

The Hillsboro School District honors and acknowledges the central role of Black Americans in U.S. history.

The Hillsboro School District is committed to diversity, equity, and inclusion and rejects the long history of institutional racism towards Black Americans.

The Hillsboro School District pledges to stand against bigotry, intolerance, and hate, and follow the lead set by generations of Black Americans who have courageously lead us to the pursuit of equality.

The Hillsboro School District has been enriched by the diversity of perspective and experience of our Black community members, who have made valuable and long lasting contributions to our district.

The Board of Education of the Hillsboro School District do hereby proclaim the month of February 2024 to be:

BLACK HISTORY MONTH



We urge all community members to join us in recognizing the many contributions and achievements of Black Americans to the development of prosperity of our community.

Hillsboro School District Board of Directors

PROCLAMATION

The Hillsboro School District appreciates that school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development.

The Hillsboro School District knows that school counselors help parents focus on ways to further the educational, personal and social growth of their children.

The Hillsboro School District values school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves.

The Hillsboro School District applauds that school counselors seek to identify and utilize community resources that can enhance and compliment comprehensive school counseling programs and help students become productive members of society.

The Hillsboro School District recognizes that comprehensive developmental school counseling programs are an integral part of the educational process that enables all students to achieve success in school.

The Board of Directors of the Hillsboro School District do hereby extend our gratitude to the counselors of the Hillsboro School District and proclaim the week of February 5 thru 9, 2024 as:

SCHOOL COUNSELORS WEEK



We urge all community members to join us in recognizing the dedication and hard work of school counselors in preparing today's students for tomorrow's world.

Hillsboro School District Board of Directors

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
December 5, 2023
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

2. Executive Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Rose Roman, Executive Assistant to the Board

- A. Call to Order Executive Session
Board Chair Mark Watson called the meeting to order at 5:16 PM, and moved the Board into executive session under 192.660(2)(b) - Complaint Brought Against a Staff Member.

- B. ORS 192.660(2)(b) - Complaint Brought Against a Staff Member
Human Resources Officer Kona Lew-Williams presented the complaint. Board members discussed the complaint, asked questions and provided comment.

- C. ORS 192.660(2)(d) - Labor Negotiator Consultation
Human Resources Officer Kona Lew-Williams gave a bargaining update. Superintendent Travis Reiman provided comment. Board members asked questions and provided comment.

- D. Recess Executive Session
Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 6:00 PM.

3. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Aliannah Shalikar	Olga Acuña, Executive Director of Federal Programs
	Rose Roman, Executive Assistant to the Board
<u>Latina/o/x PAC Members Present:</u>	Ciara Hartzell, Technology Support
Laura Gomez	Gabriel Galindo Mendez, Technology Support
Monica Uribe	Antonio Hernandez Viera, Language Liaison
	Anabella Salkind, Language Liaison
<u>Others Present:</u>	
Mary Kay Babcock, HEA President	
Angela Adzima, HEA Vice-President	
Bethany Schaffner, HCU President	

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 6:10 PM.
- B. Latina/o/x Parent Advisory Committee Report
Equity, Access, and Engagement Officer Francesca Sinapi introduced the PAC. Family Engagement Specialist Jessica Servin introduced the PAC members and provided an overview of PAC activities. PAC members Laura Gomez and Monica Uribe presented to the Board and provided comment. Board members asked questions and provided comment.
- C. Proclamations Discussion
Board Chair Mark Watson presented the Proclamations for 2024. No questions were asked or comments were made.
- D. Action Items
1. Hold Complaint Hearing Determination
Director Mark Watson MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors decline to hear the Step 4 complaint filed by Patricia Hayden.

The MOTION CARRIED (7-0).

No further discussion took place.
- D. Recess Work Session
Board Chair Mark Watson recessed at 6:54 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Aliannah Shalika	Olga Acuña, Executive Director of Federal Programs
	Arcema Tovar, Director of Multilingual Programs
<u>Others Present:</u>	Jeff Jones, Manager - Business Services
Joe Everton, CCAC Chair	Melissa Pendergrass, Coordinator of Career and College Pathways
Mary Kay Babcock, HEA President	Nicole Mito Ahern, TOSA - OSP
Angela Adzima, HEA Vice-President	Maxine Jennings, TOSA - OSP
Bethany Schaffner, HCU President	Brian Pendergrass, CTE Teacher
Karla Brokaw, HCU Treasurer	Meg Marchand, CTE Teacher
	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technology Support
	Gabriel Galindo Mendez, Technology Support
	Idania Romo Diaz, Language Liaison
	Han Khuu, Language Liaison

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read the Land Acknowledgement.
- C. Approval of Agenda
Director Erika Lopez MOVED, SECONDED by Director Patrick Maguire, to approve the agenda as printed.
- The MOTION CARRIED (7-0).
- No further discussion took place.
- D. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.
- Director Monique Ward MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.
- The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of November 14, 2023, Board meeting
2. Approve Routine Personnel Matter

E. Audience Time

One audience member requested to address the Board. Bonnie Wakeman spoke regarding the proposed calendars.

F. Reports and Discussions

1. First Reading - High School Courses: Animal Lab Care 1, Animal Lab Care 2, and Medical Laboratory Technology

Assistant Superintendent Brooke Nova introduced the course proposals.

Melissa Pendergrass gave an overview of the Animal Lab Care 1 and 2 courses, including industry outlook, course sequence, projected additional costs, braided funding streams, and impact on students. CTE Teacher Meg Marchand discussed the Animal Care Lab 1 and 2 courses, scope and sequence, work-based learning, academic content standards, equitable access, career, community, and postsecondary connections. Joe Everton presented the CCAC perspective.

Melissa Pendergrass gave an overview of the Medical Lab Tech course, including industry outlook, course sequence, and impact. CTE Teacher Brian Pendergrass gave a course description, rationale, scope and sequence, work-based learning, academic content standards, projected additional costs, and equitable access. Joe Everton presented the CCAC perspective. Board members asked questions and provided comment.

2. First Reading - Curriculum Approval: K-12 Systematic ELD

Assistant Superintendent Brooke Nova introduced the presentation team. Maxine Jennings gave a history of Title III/ELD services, and discussed teacher and building needs. Nicole Mito-Ahern shared commitments and guiding principles of Multilingual Programs, focused and integrated ELD, and instructional materials. Arcema Tovar presented the timeline of focused ELD in HSD, ODE adoption criteria, independent adoption process, and curriculum cost. Joe Everton presented the CCAC perspective.

3. Financial Report

Financial Officer Michelle Morrison presented the Financial report and offered to answer any questions.

4. School Calendar Update

Human Resources Officer Kona Lew-Williams provided an update on the calendar approval, informing the Board know that in light of a shortened time between first read and approval, it is recommended that the Board holds off on approval until January.

5. Bond Program Review Report

Financial Officer Michelle Morrison presented the sixth and final Bond Program Review.

G. Action Items

1. Accept Annual Comprehensive Financial Report for 2022-2023

Financial Officer Michelle Morrison thanked Business Manager Jeff Jones for his work on the Audit.

Director Erika Lopez MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors accept the Annual Comprehensive Financial Report for 2022-2023.

The MOTION CARRIED (7-0).

Board members asked questions and provided comment.

2. Approve 2022-23 Annual Comprehensive Financial Report Plan for Corrective Actions

Financial Officer Michelle Morrison discussed the plan.

Director Mark Watson MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the 2022-23 Annual Comprehensive Financial Report Plan for Corrective Actions.

The MOTION CARRIED (7-0).

Board members provided comment.

3. Student Investment Act Agreement

Financial Officer Michelle Morrison offered to answer questions.

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the Student Investment Act Grant Agreement.

The MOTION CARRIED (7-0).

Board members asked questions and provided comment.

4. Approve High School Course: Construction 3

Assistant Superintendent Brooke Nova thanked the presenters.

Director Nancy Thomas MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors approve the proposed course Construction 3.

The MOTION CARRIED (7-0).

No further discussion took place.

5. Approve Early Literacy Success Grant

Assistant Superintendent Audrea Neville stated that she has received no comments or questions.

Director Ivette Pantoja MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the Superintendent Evaluation Process.

The MOTION CARRIED (7-0).
Board members provided comment.

6. Elect Members to Oregon School Boards Association Board of Directors and Legislative Policy Committee and Approve Resolutions

Director Erika Lopez MOVED, SECONDED by Director Mark Watson, that the Board of Directors cast its vote for Tristan Irvin for the OSBA Board of Directors, position 16.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Board members provided comment.

Director Patrick Maguire MOVED, SECONDED by Director Erika Lopez, that the Board of Directors cast its vote for Becky Tymchuk for the OSBA Legislative Policy Committee, position 16.

The MOTION CARRIED (7-0).

Board members provided comment.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve Resolution 1 to create the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and the Legislative Policy Committee.

The MOTION CARRIED (7-0).

Board members provided comment.

Director Erika Lopez MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors approve Resolution 2 to adopt the proposed amendments to the OSBA Bylaws.

The MOTION CARRIED (7-0).

Board members provided comment.

7. Adopt Planning Calendar for the 2024-25 Budget

Financial Officer Michelle Morrison made note that future budget planning is highlighted.

Director Monique Ward MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors adopt the planning calendar for the 2024-25 budget.

The MOTION CARRIED (7-0).

No further discussion took place.

H. HCU / HEA Reports

HCU Membership Officer David Eggleston addressed the Board, highlighted upcoming bargaining, gave a shoutout to Anastasia Hernandez at Century for putting together holiday gift baskets, ongoing collaborative efforts with HSD to address safety for classified staff, HSD Benefits team, and discussed embodying the HSD motto of know, value, and empower.

HEA President Mary Kay Babcock discussed the proposed calendar, and provided feedback that she has received regarding the calendar. She discussed improving moral, retention, mentors, and discussed issues that HEA is championing. She ended by wishing the Board a happy holiday season.

I. Discussion Time

1) Student Representatives' Time

Aliannah Shalikaar enjoyed the ELD adoption proposal and shared her own dual language story.

2) Superintendent's Time

Superintendent Travis Reiman gave a shoutout to Michelle Morrison and the Business Office for their work, he thanked the Early Literacy Team, and the Board for approving the grant. He gave a shoutout the HCU and HEA for their open dialog. He thanked the Washington County Chamber of Commerce for honoring former student representative Ivette Alonso Garcia with the Distinguished Youth Award, and highlighted RJ Panlilio singing at the event. He highlighted the recent student conferences and the positive participation numbers. He also highlighted the Downtown Marketing Interns featured on the HSD website and the work they have done. He ended by wishing everyone a happy holidays.

3) Board of Directors' Time

Director See Kim wished everyone a happy holidays.

Director Erika Lopez reminded everyone about student representative Hadley Bathapan's choir concert next week. She shared how grateful she is as a Board member volunteering for the Hillsboro School District. She thanked everyone for the comments and feedback on the calendar.

Director Monique Ward thanked Brooke Nova and Michelle Morrison for answering all of her questions in order to help make informed decisions, and highlighted the CTE presentation.

Director Nancy Thomas wished everyone a happy holidays.

Director Patrick Maguire discussed upcoming bargaining and state funding. He also discussed a choir concert he went to where he met the Century High School Choir director.

Board Vice Chair Ivette Pantoja highlighted former student representative Ivette Alonso Garcia receiving the Washington County Chamber of Commerce Distinguished Youth award.

Board Chair Mark Watson thanked the tech team and interpreters for keeping meetings running smoothly. He thanked Michelle Morrison for all the communication over the last week regarding the audit. He looked forward to advocating for Director Ivette Pantoja and Director Nancy Thomas to OSBA Boards. He looked forward to bargaining and working together not against each other, and addressing state funding and legislative advocacy.

J. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 9:27 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
January 9, 2024
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair, virtual	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire, virtual	Kona Lew-Williams, Human Resources Officer
Monique Ward, virtual	Michelle Morrison, Financial Officer
	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Rose Roman, Executive Assistant to the Superintendent

- A. Call to Order Executive Session
Board Chair Mark Watson called the meeting to order at 5:16 PM, and moved the Board into executive session under 192.660(2)(b) - Complaint Brought Against a Staff Member.

- B. ORS 192.660(2)(b) - Complaint Brought Against a Staff Member
Human Resources Officer Kona Lew-Williams provided information regarding the complaint and answered Board member questions.

- C. Recess Executive Session
Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:43 PM.

2. WORK SESSION

Board Present:	Staff Present:
Mark Watson, Chair, virtual	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire, virtual	Kona Lew-Williams, Human Resources Officer
Monique Ward, virtual	Michelle Morrison, Financial Officer
	Saideh Haghighi Khochkhou, Operations Officer
Student Representatives Present:	Jordan Beveridge, Information Technology Officer
Hadley Brathapan	Francesca Sinapi, Equity, Access and Engagement Officer
RJ Panlilio	Gina McLain, Director of Teaching and Learning
Aliannah Shalika	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Mary Kay Babcock, HEA President

A. Call to Order Work Session

Board Chair Mark Watson called the work session to order at 5:51 PM

B. Action Items

1. Hold Complaint Hearing Determination

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors decline to hear the Step 4 complaint filed by Justin Hayden.

The MOTION CARRIED (6-0).

No further discussion took place.

2. Appoint Education Equity Advisory Committee Members

Equity, Access and Engagement Officer Francesca Sinapi reminded the Board of the EEAC selection process and offered to answer any questions.

Director Erika Lopez MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors appoint the Education Equity Advisory Committee members as recommended by the Superintendent.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Director Erika Lopez and Chair Mark Watson thanked the volunteers who agreed to serve on the committee.

C. School Calendar Discussion

Board Chair Mark Watson discussed the feedback received from the public on the calendar approval. Board members asked questions and provided comment.

D. Strategic Plan Update: Kindergarten and First Grade Literacy Assessment and Data

Assistant Superintendent Audrea Neville introduced the topic. Director of Teaching and Learning Gina McLain presented information on elementary literacy assessments, Easy

CBM, data on phonics surveys in English and Spanish, literacy data, and instructional supports in place for students. Board members asked questions and provided comment.

E. Budget Reference Materials

Communications Officer Beth Graser presented HSD budget reference materials including HSD budget breakdown graphs, graphics of state funding of education, fiscal responsibility and transparency checklist, staffing and related costs by the numbers, budget reinvestment priorities, stewardship to taxpayer dollars, and next steps. Board members asked questions and provided comments.

F. Discussion Time

1) Student Representatives' Time

Aliannah Shalika discussed her contribution to an article on school start times.

RJ Panlilio thanked everyone for the presentations and discussed finishing the college application process.

Hadley Brathapan highlighted his Winter choir concert and thanked everyone for attending, thanked Director Maguire for emphasizing class sizes, and discussed the budget presentation.

2) Superintendent's Time

Superintendent Travis Reiman thanked Gina McLain and Audrea Neville for the Early Literacy presentation, thanked Beth Graser for the budget reference materials presentation, and thanked everyone for their efforts to learn and discuss the materials.

3) Board of Directors' Time

Director Patrick Maguire enjoyed the evening's presentations and highlighted a recent Hot News article on the Butternut Creek Elementary playground map.

Director Monique Ward passed.

Director See Kim appreciated the presentations and wished everyone a happy new year.

Director Erika Lopez shared her appreciation for the presentations.

Board Vice Chair Ivette Pantoja thanked everyone for the information and wished everyone a happy new year.

Board Chair Mark Watson thanked everyone for the presentations, highlighted extra-curricular activities, including Adelante Chicas, and wished everyone a happy new year.

G. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 7:43 PM.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the retirement of the following supervisor/specialist-technical personnel:

Kathy Wilson

Assignment: 1.0 FTE Executive Assistant
Location: Administration Center - Office of the Superintendent
Effective Date: February 2, 2024
Years of Service: 30 years

- B. Ratify the acceptance of the retirement of the following licensed personnel:

Scott Kellar

Assignment: 1.0 FTE School to Career Specialist
Location: Century High School
Effective Date: June 14, 2024
Years of Service: 26 years

Marla Lyle

Assignment: 1.0 FTE Counselor
Location: Hillsboro High School
Effective Date: January 1, 2024
Years of Service: 33 years

- C. Ratify the acceptance of the resignation of the following licensed personnel:

Heather Fix

Assignment: 1.0 FTE TOSA-Secondary School Support Systems
Location: Office for School Performance
Effective Date: January 12, 2024

Adele Preston

Assignment: 1.0 FTE Speech Language Pathologist
Location: J.W. Poynter Middle School
Effective Date: October 27, 2023

- D. Approve the employment of the following supervisor/specialist-technical personnel:

Ivana Garcia Prado

Assignment: 1.0 Executive Assistant
Location: Administration Center – Office of the Superintendent
Effective Date: February 5, 2024

Jeanne Zmolek

Assignment: 1.0 Specialist – Fiscal Planning
Location: Administration Center – Business Office
Effective Date: January 8, 2024

- E. Approve the employment of the following licensed personnel in the 2023-24 school year:

Taehee Kim

Education: MA – Lewis & Clark College, Portland, OR
Experience: None
Assignment: 1.0 FTE 2nd Grade Teacher – Eastwood Elementary School

- F. Approve the employment of the following licensed personnel in the 2023-24 school year, who have held temporary status:

Jesus Exiquio

Education: BA – In progress
Experience: None
Assignment: 1.0 FTE Math Teacher – Liberty High School

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
**FIRST READING - COURSE APPROVALS: IB DP ENVIRONMENTAL SYSTEMS &
SOCIETIES SL; IB DP SCHOOL SUPPORTED SELF-TAUGHT LANGUAGE A**

SITUATION

Tonight the Board of Directors will hear presentations for two new high school courses. The courses have come forward from Hillsboro High School. The Community Curriculum Advisory Committee (CCAC) has provided feedback to the teachers proposing these courses and will recommend that the Board consider these courses for consideration. "IB Environmental Systems & Societies SL" will be presented by Ashley Clemens, IB Coordinator, and Carrie Weber, Science Teacher and Department Chair. "IB DP School Supported Self Taught Language A" will be presented by Ashley Clemens, IB Coordinator and English Language Arts Teacher. These presentations will be supported by Director of Secondary Teaching and Learning, Becky Kingsmith. CCAC Chair, Joe Everton, will share notes from the January CCAC meeting regarding these courses. If approved, these courses would be available to be offered in the 2024-2025 school year.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listens to the report, asks any questions, and takes the course proposals under review.

HILLSBORO SCHOOL DISTRICT 1J

Jan 23, 2024

FIRST READING – COURSE APPROVALS: UAS OPERATIONS: DRONE PILOT

SITUATION

Board approval is required for all proposed new courses. Once a course has been approved, it may be offered at the school bringing forth the proposal, as well as any other District school of the same level.

UAS (Unmanned Aircraft Systems) Operations: Drone Pilot has been submitted by Melissa Pendergrass, Coordinator of Career and College Pathways.

UAS Operations: Drone Pilot will be offered as part of the Aerospace CCP which is a state-approved Perkins CTE Program of Study. The Aerospace CCP is unique in that students have the opportunity to focus their studies at the 11th and 12th grade year in the Pilot or Maintenance fields. Students may also opt to complete both sequence of courses. This course will be an optional course, accessible to juniors and seniors district-wide in the Aerospace CCP.

Students in the UAS Operations course will cover themes and topics related to ethics, human factors, aeronautical decision-making and judgment, safety protocols, weight and balance, maintenance, aviation weather sources and effects of weather (micro-meteorology) on small unmanned aircraft performance, small unmanned aircraft loading and performance, emergency procedures, crew resource management, and preflight inspection procedures.

Students will be prepared to complete the Federal Aviation Administration's Part 107 Remote Pilot Knowledge Test upon completion of this course. Students will be provided the opportunity to participate in multiple practice examinations prior to taking the licensing exam.

This course was presented to the CCAC at its regular meeting on January 8th, 2024. The CCAC voted unanimously to move the course forward to the Board of Directors for consideration.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listens to the report, asks any questions, and takes the course proposals under review.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
FINANCIAL REPORT

Business Office – General Update

In alignment with the [Center for Educational Leadership Principal Support Framework](#), specifically, Action Area 3: A Strategic Partnership Between the Central Office and Principals, the Business Office develops systemic solutions that ensure instructional leadership is the primary job of principals.

Example 74: Long Range Facility Plan- Supplemental Materials

The Business Office Central office services are designed to anticipate and proactively meet the needs of each school. In partnership with the Technology Services, Transportation, Resource Conservation Management, and Facilities, the Business Office is compiling long range planning materials to supplement the Long Range Facility Plan. This report will inform planning for infrastructures and operations resources in the future at each site.

Business Functions and Reporting

Jennifer Zavatsky, Finance Manager, has been working closely with facilities management and technology as the Construction Management team retires. There are some remaining bond funds to administer for those departments and they require account code support and additional training as the project management and procurement functions come through the departments.

Jeanne Zmolek, Fiscal Planning Specialist, has joined the District to support department and school staff by facilitating grant and donation fund transactions. A former office manager in Hillsboro, Jeanne is returning to the District after taking a two-year growth opportunity elsewhere. We are very excited to welcome her to the team!

Employee Services

Kim Hall, Payroll Supervisor, has completed the quarterly and annual payroll reporting. Staff can expect their W2's and 1095 forms by the end of the month. Kim has been cross-training her team to increase efficiency and flexibility during transitions and absences.

Daphne Fisk, Employee Benefits Supervisor, continues to support her team as Oregon Paid Family Leave is implemented for the first time. With little guidance for this new Benefit, the team maintains positive relationships and stamina while navigating both the employer obligations and supporting staff accessing the benefits.

Donations Over \$5,000

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

There are no December donations to report that were valued at \$5,000 or more.

Workers' Compensation Report

The table below includes workers' compensation claims reported month to date through December 31, 2023.

The District has received 41 new workers' compensation claims year to date, and a total of eleven (11) claims for the month of December.

Workers' Compensation Reports			
	2021-22	2022-2023	2023-2024
July	2	1	2
August	7	8	3
September	19	11	14
October	8	13	6
November	12	8	5
December	10	6	11
January	8	7	
February	10	11	
March	6	8	
April	13	10	
May	8	11	
June	9	9	
Yearly Total:	112	103	41

Student Incident Report

Student incident data below is month to date through December 31, 2023. Injuries to the head (16) were the most common type of injury due to slip and fall and collisions with an object/student.

Student Incident Reports						
	2022-23 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport	2023-24 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport
July	0	N/A	0	0	N/A	0
August	3	N/A	0	0	N/A	0
September	87	0.20	1	102	.18	8
October	128	0.20	5	80	.26	10
November	71	0.16	3	37	.30	4
December	70	0.17	3	36	.30	2
January	87	0.23	4			
February	77	0.22	4			
March	79	0.22	6			
April	69	0.27	9			
May	83	0.26	9			
June	28	N/A	5			
Yearly Total:	782	0.20	49	255	.26	24

Vehicle Accidents

In December there were six (6) motor vehicle/bus claims filed.

General Functions

If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or [morrison@hsd.k12.or.us](mailto:morrisom@hsd.k12.or.us).

HILLSBORO SCHOOL DISTRICT HILLSBORO SCHOOL DISTRICT 1J

2023-24

MONTHLY FINANCIAL REPORT - as of December 31, 2023

	1st Quarter	October	November	December	2nd Quarter	3rd Quarter	4th Quarter	Fiscal YTD	Budget		Fiscal YTD	
Revenues	Actual	Actual	Actual	Actual	Actual	Actual	Actual	2023-24	2023-24	% of Budget	2022-23	% of Budget
Taxes	\$349,682.99	\$66,924.46	\$81,380,662.33	\$9,014,191.71	\$90,461,778.50	\$0.00	\$0.00	\$90,811,461.49	\$93,524,331.00	97.10%	\$87,195,457.12	98.54%
Interest	\$258,707.90	\$74,112.57	\$116,850.89	\$284,884.96	\$475,848.42	\$0.00	\$0.00	\$734,556.32	\$639,744.00	114.82%	\$486,862.03	97.30%
Local Sources	\$229,585.52	\$287,274.52	\$564,989.04	\$65,312.92	\$917,576.48	\$0.00	\$0.00	\$1,147,162.00	\$2,751,130.00	41.70%	\$950,345.25	52.85%
Total Local	\$837,976.41	\$428,311.55	\$82,062,502.26	\$9,364,389.59	\$91,855,203.40	\$0.00	\$0.00	\$92,693,179.81	\$96,915,205.00	95.64%	\$88,632,664.40	97.63%
County/ESD	\$15,344.06	\$130,798.23	\$0.00	\$1,296,423.35	\$1,427,221.58	\$0.00	\$0.00	\$1,442,565.64	\$5,255,911.00	27.45%	\$2,233,612.49	50.16%
State Sources	\$49,583,764.13	\$12,330,218.07	\$12,516,270.48	\$12,330,218.07	\$37,176,706.62	\$0.00	\$0.00	\$86,760,470.75	\$154,252,132.00	56.25%	\$87,081,555.47	58.02%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Adjusted Beginning Balance*	\$12,688,776.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,688,776.12	\$12,824,439.00	98.94%	\$21,194,031.00	100.00%
Total Revenue	\$63,125,860.72	\$12,889,327.85	\$94,578,772.74	\$22,991,031.01	\$130,459,131.60	\$0.00	\$0.00	\$193,584,992.32	\$269,247,687.00	71.90%	\$199,141,863.36	74.72%
Expenditures												
Instruction												
Salaries	\$8,310,641.14	\$8,151,579.66	\$8,176,246.50	\$8,183,568.51	\$24,511,394.67	\$0.00	\$0.00	\$32,822,035.81	\$83,657,609.00	39.23%	\$31,550,511.77	37.30%
Benefits	\$4,148,317.24	\$4,086,753.15	\$4,068,917.00	\$4,056,257.24	\$12,211,927.39	\$0.00	\$0.00	\$16,360,244.63	\$43,442,929.00	37.66%	\$15,345,376.78	33.65%
Purchased Service	\$2,050,223.65	\$1,204,928.36	\$1,090,963.52	\$1,261,299.16	\$3,557,191.04	\$0.00	\$0.00	\$5,607,414.69	\$14,493,546.00	38.69%	\$4,151,607.32	26.86%
Supplies/Materials	\$1,370,580.36	\$245,393.38	\$303,916.30	\$281,991.02	\$831,300.70	\$0.00	\$0.00	\$2,201,881.06	\$5,960,742.00	36.94%	\$1,133,526.64	20.76%
Capital Purchases	\$18,906.55	\$5,119.95	\$0.00	\$0.00	\$5,119.95	\$0.00	\$0.00	\$24,026.50	\$0.00	0.00%	\$0.00	0.00%
Other	\$117,264.46	\$13,168.40	\$2,693.20	\$5,953.00	\$21,814.60	\$0.00	\$0.00	\$139,079.06	\$1,370,504.00	10.15%	\$201,965.97	17.77%
Total Instruction	\$16,015,933.40	\$13,706,942.90	\$13,642,736.52	\$13,789,068.93	\$41,138,748.35	\$0.00	\$0.00	\$57,154,681.75	\$148,925,330.00	38.38%	\$52,382,988.48	34.41%
Support Services												
Salaries	\$9,692,162.89	\$4,441,954.06	\$4,462,962.84	\$4,435,253.18	\$13,340,170.08	\$0.00	\$0.00	\$23,032,332.97	\$53,701,063.00	42.89%	\$21,194,740.98	41.28%
Benefits	\$4,937,789.04	\$2,428,841.99	\$2,383,340.55	\$2,318,501.73	\$7,130,684.27	\$0.00	\$0.00	\$12,068,473.31	\$27,886,659.00	43.28%	\$11,356,996.58	41.03%
Purchased Service	\$3,673,454.69	\$884,460.41	\$1,277,234.10	\$1,625,353.19	\$3,787,047.70	\$0.00	\$0.00	\$7,460,502.39	\$9,303,628.00	80.19%	\$6,780,281.20	72.27%
Supplies/Materials	\$4,810,180.88	\$757,146.22	-\$2,155,200.97	\$383,539.00	-\$1,014,515.75	\$0.00	\$0.00	\$3,795,665.13	\$3,826,284.00	99.20%	\$2,798,301.16	84.45%
Capital Purchases	\$88,044.59	\$84,802.62	\$44,235.56	\$145,177.95	\$274,216.13	\$0.00	\$0.00	\$362,260.72	\$418,902.00	0.00%	\$83,045.69	0.00%
Other	\$2,178,475.10	\$96,575.93	\$131,940.28	\$6,310.92	\$234,827.13	\$0.00	\$0.00	\$2,413,302.23	\$879,744.00	274.32%	\$1,890,907.61	274.16%
Total Support	\$25,380,107.19	\$8,693,781.23	\$6,144,512.36	\$8,914,135.97	\$23,752,429.56	\$0.00	\$0.00	\$49,132,536.75	\$96,016,280.00	51.17%	\$44,104,273.22	47.73%
Community Services												
Salaries	\$82,060.44	\$38,817.06	\$38,708.05	\$37,716.67	\$115,241.78	\$0.00	\$0.00	\$197,302.22	\$368,744.00	53.51%	\$158,871.58	53.78%
Benefits	\$45,253.16	\$22,242.11	\$21,952.59	\$21,103.86	\$65,298.56	\$0.00	\$0.00	\$110,551.72	\$191,487.00	57.73%	\$87,966.30	55.24%
Purchased Service	\$22,571.79	\$28,166.25	\$2,293.63	\$9,488.19	\$39,948.07	\$0.00	\$0.00	\$62,519.86	\$63,886.00	97.86%	\$21,316.81	39.49%
Supplies/Materials	\$4,946.76	\$3,148.10	\$6,196.58	\$1,762.60	\$11,107.28	\$0.00	\$0.00	\$16,054.04	\$26,273.00	61.10%	\$9,564.21	50.17%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,041.00	0.00%	\$0.00	0.00%
Total Community Services	\$154,832.15	\$92,373.52	\$69,150.85	\$70,071.32	\$231,595.69	\$0.00	\$0.00	\$386,427.84	\$656,431.00	58.87%	\$277,718.90	52.24%
Capital Projects												
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency/Ending Balance	\$10,449,646.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,449,646.00	\$10,449,646.00	100.00%	\$11,766,035.00	100.00%
Total Expenditures	\$52,000,518.74	\$22,493,097.65	\$19,856,399.73	\$22,773,276.22	\$65,122,773.60	\$0.00	\$0.00	\$117,123,292.34	\$256,047,687.00	45.74%	\$108,531,015.60	42.24%

*Unaudited Fund Balance

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
NOTICE OF INTENT TO PURCHASE - PRINT SHOP

SITUATION

The District is in need of replacing and upgrading the machines used to run the District Print Shop. The Print Shop services all functions of the district in providing printing services as well as providing printing services to other education and government agencies outside of HSD. This purchase is from Canon Solutions America Inc. and will not exceed \$1,700,000 over a five year period. This is expected to be budgeted out of the 2024-2025 budget year (delivery is after July 1).

Equipment and services to be purchased are:

VarioPrint iX3200 + Bourg BME
OceVP6000 + Bourg BME
Colorado M3 W Pro
Roland CO-300
Summa S3T
DocuPunch/ Inserter/ Crimper
Ultimate Impostrip Pro Nesting (Perpetual)
Maintenance and Service

The District has the benefit of participating in a cooperative purchasing agreement, an exception to the public procurement requirements for conducting a request for proposal on purchases over \$150,000. Hillsboro School District 1J is permitted to join cooperative purchasing agreements under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements). The Omnia Partners Contract 2020002755 will be used for this purchase. Notice of intent to purchase on a cooperative purchasing agreement was advertised in Daily Journal of Commerce Oregon (DJCOregon) on January 19, 2024. Comments due to the notice of intent must be received following the instructions in the publication by January 26, 2024.

RECOMMENDATION

The Superintendent recommends the Board of Directors acknowledge the Notice of Intent to Purchase Print Shop equipment from Canon Solutions America Inc. by use of the Omnia Partners cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

I move that the Board of Directors acknowledge the Notice of Intent to Purchase Print Shop equipment from Canon Solutions America Inc. by use of the Omnia Partners cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
APPROVAL COURSE PROPOSALS - ANIMAL LAB CARE 1&2, MEDICAL
LABORATORY TECHNOLOGY

SITUATION

Board approval is required for all proposed new courses. Once a course has been approved, it may be offered at the school bringing forth the proposal, as well as any other District school of the same level.

Animal Care Lab 1, Animal Care Lab 2, and Medical Laboratory Technology were submitted by Melissa Pendergrass, Coordinator of Career and College Pathways.

Animal Care Lab 1 and 2 will be offered as part of the CTE veterinary science pathway. The Veterinary Science CTE Program of Study is located at Hillsboro High School and accessible to students district-wide as a CCP shuttle program. Students in Animal Care Lab 1 will learn the skills necessary to perform all job responsibilities in an animal care and grooming facility. Students in Animal Care Lab 2 will utilize the skills learned in Animal Care 1 and manage a school-based enterprise animal care and grooming facility. Animal Care Lab 1 and 2 will provide career training opportunities in an authentic work-based learning environment within the school environment, as well as opportunities for industry-recognized credentials.

Medical Laboratory Technology will primarily be offered as part of the CTE Bioscience Technologies CTE Program of Study, but will also be accessible to students in any Health Science program as an additional CTE course, district-wide. The Bioscience CTE Program of study is located at Hillsboro High School and accessible to students district-wide as a CCP shuttle program. Medical Laboratory Technology will provide students with basic concepts and technical skills necessary in the clinical laboratory field including safety, quality control, laboratory testing, and communication. Students will explore the career field of clinical laboratory science in the context of providing quality patient healthcare. Students enrolled in Medical Laboratory Technology will have the opportunity to earn dual credit through PCC.

These proposals were presented to the CCAC at its regular meeting on December 4, 2023. CCAC recommended moving these courses forward, the Board reviewed the course proposals and presentations for first reading on December 5, 2023.

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the proposed courses of Animal Care Lab 1, Animal Care Lab 2 and Medical Laboratory Technology.

I move that the Board of Directors approve the proposed course of Animal Care Lab 1.
I move that the Board of Directors approve the proposed course of Animal Care Lab 2.
I move that the Board of Directors approve the proposed course of Medical Laboratory Technology.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
CURRICULUM APPROVAL: K-12 SYSTEMATIC ELD

SITUATION

Board approval is required for all proposed new curriculums. Once a curriculum has been approved, it may be offered in the Hillsboro School District.

A new curriculum proposal, Systematic ELD has been submitted by Arcema Tovar, Director of Multilingual Programs. Systematic ELD instruction is driven by students' English proficiency levels. English learners have the opportunity to learn and practice the foundational language they need in order to navigate a myriad of adult and peer interactions. During Systematic ELD instruction, English learners study how English works. This is student-centered instruction that supports content-area success by strengthening language abilities and teaching the language that native-English speakers already bring to their schooling. It follows a systematic scope and sequence of language skills, with a focus on the high-leverage, portable vocabulary, and sentence structures of the proficiency level.

The proposal was presented to the CCAC at its regular meeting on November 6, 2023. The Board received the Systematic ELD curriculum proposal and presentation for first reading December 5, 2023.

Please reference Hillsboro School District EL Curriculum one pagers:

[EL Overview \(K-6\)](#)
[EL Overview \(7-12\)](#)

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the proposed Systematic ELD curriculum.

I move that the Board of Directors approve the proposed Systematic ELD curriculum.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
APPROVE DISTRICT RADIO PROCUREMENT

SITUATION

The ability to have access to instant and reliable communication with sound quality and range is critical in the event of an emergency. The Hillsboro School District is needing to replace current handheld radios for the following reasons:

- The mix of UHF and VHF limits interoperability in emergency situations. Replacement will provide 5 radio templates (4 high school feeder groups and one District) that may be moved between schools as needed.
- Most radios are obsolete and not repairable.
- A standard of UHF throughout the District will have improved function in the modernized buildings and sections of buildings constructed with metal.
- UHF Digital has been tested and provides reliable communications in most buildings and extends several blocks off campus. This reduces the number of (signal) Repeaters required by half.
- Digital radio makes our communications more secure (not encrypted) and more difficult for people to monitor than analog radio.

Hillsboro School District 1 J is permitted to join cooperative purchasing agreements under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements). The District published Notice of Intent on January 19, 2024, to participate in the Cooperative Purchasing Agreement of [Oregon Buys](#) up to the amount of \$400,000 to Silke during the 2023-24 school year for the procurement of handheld radios for all schools. Questions and comments regarding the Award are directed to Saideh Haghighi Khochkhon by noon on January 26, 2024.

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the procurement of handheld radios from Silke at an estimated cost not to exceed \$400,000.

I move that the Board of Directors approve the procurement of handheld radios from Silke at an estimated cost not to exceed \$400,000.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
ENTERPRISE ZONE ASSESSMENT RESOLUTION

SITUATION

During the 2023 Legislative Session, [HB 2009](#) (2023) became part of ORS 285C.067 and requires the governing body of each school district along with the governing body of the enterprise zone sponsor to set a rate for the school support fee imposed pursuant to Sections 48 (2) and 51 (2) of HB 2009 (2023). This rate must be at least 15 percent and not more than 30 percent of the property taxes that would otherwise be imposed on the property of the eligible business for the applicable tax year.

The City of Hillsboro runs an [enterprise zone program](#), which provides a property tax abatement for eligible businesses on new qualified capital assets (not currently on the tax rolls) within the designated zone area for a three to five year period. In exchange for this benefit, qualified businesses have to agree to comply with various requirements including minimum investments and job training and creation obligations. In 2023, the Oregon Legislature added a new requirement for participation, which requires eligible businesses to pay a school support fee in years four and five of an abatement period.

At this time, staff recommend assessing the fee of 15% (minimum) for the following reasons:

1. The financial impact of the new rule to business partners in Hillsboro and surrounding areas is to be determined.
2. As a new rule, there will likely be legislative rebalancing changes that guide implementation.
3. Any revenue to the District is considered local revenue and will be offset by a reduction in State School Fund revenue.
4. The legislation creates additional financial and growth burden to community partners and administrative burden to the school district with no identified local benefit.
5. The rate will only be assessed in the 4th and 5th years of an enterprise zone sponsorship.

District staff recommend review and approval of the attached Enterprise Zone Assessment Resolution, effective January 1, 2024.

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the Enterprise Zone Assessment Resolution set at the minimum 15% rate, effective January 1, 2024.

I move that the Board of Directors approve the Enterprise Zone Assessment Resolution set at the minimum 15% rate, effective January 1, 2024.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
ENTERPRISE ZONE ASSESSMENT RESOLUTION

Hillsboro School District Board of Education Resolution No. 2024-0001

WHEREAS, HB 2009 (2023) was passed in 2023 and became part of ORS 285C.067;

WHEREAS, HB 2009 (2023) requires the governing body of each school district along with the governing body of the zone sponsor to set a rate for the school support fee imposed pursuant to Sections 48 (2) and 51 (2) of HB 2009 (2023);

WHEREAS, this rate must be at least 15 percent and not more than 30 percent;

WHEREAS, the district has coordinated with the governing body of the City of Hillsboro to set the rate;

WHEREAS, by November 1 in any applicable year, the governing body of the zone sponsor will provide the district will all information necessary for the district to collect the fee directly from the business firm;

WHEREAS, by December 1 in any applicable year, the district shall send to the business firm a notice of the required fee, with a due date not later than December 31 of the same year;

WHEREAS, the district shall be responsible for making refunds to business firms of overpayments;

WHEREAS, if a fee payment is delinquent for more than 60 days following the date of delinquency or any later date allowed for curing the delinquency, the Board shall give written notice of the delinquency to the business firm and the assessor of the county;

BE IT THEREFORE RESOLVED that the Hillsboro School District Board and the governing body of the City of Hillsboro establish the rate of the school support fee of 15 percent, effective January 1, 2024.

Hillsboro School District Board:

City of Hillsboro:

Mark Watson, Board Chair

ATTEST Hillsboro School District:

ATTEST City of Hillsboro:

Travis Reiman, Superintendent

36

HILLSBORO SCHOOL DISTRICT
January 23, 2024
APPROVE GLENCOE HIGH SCHOOL ELEVATOR MODERNIZATION

SITUATION

The Glencoe High School elevator was originally installed in 1980 and has surpassed the estimated life expectancy for this piece of equipment (20-25 years). There have been extensive repairs due to the unit being out of service, impacting the mobility of occupants that access the elevator.

Complete modernization of the elevator unit will include the following:

- Bring the elevator up to current code and ADA standards.
- Replace outdated technology, controls and electrical systems to improve the level of performance, reliability, safety and energy efficiency.
- Installation of a new microprocessor based control system for better performance.
- Update “Cab and Hall” signalization to meet current elevator and ADA code.
- Install new hoistway doors with a UL fire rating of 1.5 hours.
- Install emergency devices for opening doors as required by local code.
- Installation of a new power unit for hydraulic and control valves.
- Installation of elevator control and electrical systems with the latest control technology.

Hillsboro School District 1 J is permitted to join cooperative purchasing agreements under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements). The District published Notice of Intent on January 19, 2024, to participate in the Cooperative Purchasing Agreement of [US Communities an Omnia Partner](#) up to the amount of \$180,000 to KONE during the 2023-24 fiscal year for materials and services related to elevator modernization at Glencoe High School. Questions and comments regarding the Award are to be directed to Saideh Haghighi Khochkhoh by noon on January 26, 2024.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the Notice of Intent to Contract with KONE to perform the modernization of the Glencoe High School elevator at an estimated cost not to exceed \$180,000.

I move that the Board of Directors approve the Notice of Intent to Contract with KONE to perform the modernization of the Glencoe High School elevator at an estimated cost not to exceed \$180,000.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
NOTICE OF INTENT TO CONTRACT FOR ENERGY SERVICES FOR LIBERTY HIGH SCHOOL HVAC

SITUATION

Liberty High School is in urgent need of a complete HVAC control system replacement and mechanical repair. The existing system is at the end of life with components that are failing or have failed in the past two years. As is the nature of technological systems, the existing system components are old enough that they are no longer supported. Without controllers, the HVAC mechanical equipment will not only fail to serve the building but will also prevent proper maintenance of the system as well as cause additional utility costs to the district.

Solution Summary:

Full control system replacement to the district’s standard vendor (Alerton) reusing most existing field devices. Includes software upgrade package. The estimated project cost is \$1,500,000 and annual guaranteed energy savings is \$95,000. Along with increased comfort and air quality at Liberty High School, the simple payback on this is just under 16 years.

This is an Energy Project with obtainable energy incentives that will offset the net cost to the district. The estimated cost is based on contracting with an Energy Services Company (ESCO) and offers significant benefit to the district. The ESCO guaranteed savings and Energy Trust Incentives make this project zero net cost to the district over the payback period.

[Energy Savings Performance Contracting \(ESPC\)](#) is an agreement between a public agency and a state qualified Energy Service Company (ESCO), an alternative to the public procurement requirements for conducting a request for proposal on purchases over \$150,000. The District has previously selected Ameresco for successful Energy Savings Projects.

RECOMMENDATION

The Superintendent recommends the Board of Directors acknowledge the Notice of Intent to Contract with an Energy Services Company (ESCO) for the Liberty High School HVAC control system replacement at an estimated cost of \$1,500,000.

I move that the Board of Directors acknowledge the Notice of Intent to Contract with an Energy Services Company (ESCO) for the Liberty High School HVAC control system replacement at an estimated cost of \$1,500,000.

HILLSBORO SCHOOL DISTRICT 1J
January 23, 2024
ADOPT 2024-25 AND 2025-26 SCHOOL CALENDARS

SITUATION

Board policy IC: School Year / School Calendar requires that the calendar for the upcoming school year be approved no later than the April Board meeting. On November 5, 2023, the calendars for the 2024-25 and 2025-26 school years were presented to the Board for first reading. There have been multiple School Board discussions regarding a pre-Labor Day start, beginning in October 2022. We also provided an opportunity in December 2022 for staff and the community to give input on the timing of such a switch - either in the 2023-24 school year or 2024-25 school year. Based on those multiple discussions and feedback received, we are moving forward with a pre-Labor Day, two-year calendar adoption proposal based on the following:

- Affording additional days for high school students to prepare for end-of-year national and state testing, such as AP, IB, ACT, SAT, ELPA, etc.
- Creating consistency of school calendars across the Metro Area.
- Aligning with the NWRESD schedule in order to support students receiving services.
- Aligning student activities and athletics for sports and leadership opportunities.

Additionally, at the December 5, 2023, board meeting, we adjusted the proposed timeline for adoption to January 23, 2024, to allow Board members more time to consider the impacts of this change from past practice.

The proposed calendars include key dates and vacation periods to assist families and staff as they plan for the new schedule:

Subject	2024-25 School Calendar	2025-26 School Calendar
New Licensed Staff Inservice	August 12-14	August 11-13
Licensed Staff Inservice	August 19-20, 22-23	August 18-19, 21-22
Family Connections	August 21	August 20
First Day of School for Grades 1-6, 7 and 9 grades	August 26	August 25
First Day of School for Grades K, 8, 10, 11, 12	August 27	August 26
All Staff Development Day	September 30	September 29

Veteran’s Day (federal holiday that changes each year)	Monday, November 11	Tuesday, November 11
Staff Development and Family Conferences	November 25-27	November 24-26
Winter Break	December 20 - January 3	December 22 - January 2
Additional Licensed Non-Contract Day	May 2 and 23	May 1 and 22
Last Day for Students	June 10	June 9
Last Day for Licensed Staff	June 11	June 10

Key features of the 2024-25 and 2025-26 proposed calendar include the following:

- Potential inclement weather make-up days are reserved within the calendar year.
- The calendar complies with the seat-time requirements outlined by the Oregon Department of Education.
 - A link to the Oregon Department of Education Standards for Public Elementary and Secondary Schools, including minimum required instructional time, has been added to the 2024-25 and 2025-26 calendars.
- Instructional days are balanced as best as possible for each semester.

RECOMMENDATION

The Superintendent recommends that the Board of Directors adopt the proposed 2024-25 and 2025-26 calendars.

WORKING DRAFT

DRAFT 2024-25 Calendar
Adopted: TBD

First Day/End of Quarter/Semester
 Early Release

No School
 Family Connections & Transitions

TOTAL STUDENT DAYS:

Semester 1 = 87 All students
 Semester 2 = 86 All students

HSD exceeds ODE seat requirements.
 Click [HERE](#) for more information.

	JULY 2024							1-3 – NO SCHOOL Licensed Non-Contract (Winter Break Cont.) 20 – NO SCHOOL Licensed Non-Contract Martin Luther King Jr. Day 23– End of 1st Semester 24– NO SCHOOL Teacher Grade Prep 27– NO SCHOOL Licensed Prep	JANUARY 2025 17						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
		1	2	3	4	5	6					1	2	3	4
	7	8	9	10	11	12	13		5	6	7	8	9	10	11
	14	15	16	17	18	19	20		12	13	14	15	16	17	18
	21	22	23	24	25	26	27		19	20	21	22	23	24	25
	28	29	30	31					26	27	28	29	30	31	
12-14 – New Licensed Staff In-Service 19-20 – Licensed In-Service 21 - Family Connections & Transitions (K-12) 22-23 – Licensed In-Service 26 – First Day of School for grades 1-6, 7 and 9 27 – All Students - (First day for K, 8, 10-12) 30 – NO SCHOOL Licensed Non-Contract	AUGUST 2024 5							17 – NO SCHOOL Holiday – Presidents' Day	FEBRUARY 2025 19						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
					1	2	3								1
	4	5	6	7	8	9	10		2	3	4	5	6	7	8
	11	12	13	14	15	16	17		9	10	11	12	13	14	15
	18	19	20	21	22	23	24		16	17	18	19	20	21	22
	25	26	27	28	29	30	31		23	24	25	26	27	28	
2 – NO SCHOOL Holiday – Labor Day 30 – NO SCHOOL Staff Development	SEPTEMBER 2024 19							24-28 – NO SCHOOL Licensed Non-Contract (Spring Break)	MARCH 2025 16						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
	1	2	3	4	5	6	7								1
	8	9	10	11	12	13	14		2	3	4	5	6	7	8
	15	16	17	18	19	20	21		9	10	11	12	13	14	15
	22	23	24	25	26	27	28		16	17	18	19	20	21	22
	29	30							23	24	25	26	27	28	29
11 – NO SCHOOL Licensed Non-Contract 31 – End of 1st Quarter	OCTOBER 2024 22							4- End of 3rd Quarter 7 – NO SCHOOL Elementary – Work Day Secondary – Grade Prep	APRIL 2025 21						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
			1	2	3	4	5				1	2	3	4	5
	6	7	8	9	10	11	12		6	7	8	9	10	11	12
	13	14	15	16	17	18	19		13	14	15	16	17	18	19
	20	21	22	23	24	25	26		20	21	22	23	24	25	26
	27	28	29	30	31				27	28	29	30			
1 – NO SCHOOL Elementary – Work Day Secondary – Grade Prep 11 – NO SCHOOL Holiday – Veterans Day 25 – NO SCHOOL Elementary - Staff Development and Family Conference Prep Secondary - Staff Development 26-27 – NO SCHOOL Family Conference Connections K-12 28 – NO SCHOOL Holiday – Thanksgiving Day 29 – NO SCHOOL Licensed Non-Contract	NOVEMBER 2024 14							2 – NO SCHOOL Licensed Non-Contract 23 – NO SCHOOL Licensed Non-Contract 26 – NO SCHOOL Holiday – Memorial Day	MAY 2025 19						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
						1	2						1	2	3
	3	4	5	6	7	8	9		4	5	6	7	8	9	10
	10	11	12	13	14	15	16		11	12	13	14	15	16	17
	17	18	19	20	21	22	23		18	19	20	21	22	23	24
	24	25	26	27	28	29	30		25	26	27	28	29	30	31
20 – NO SCHOOL Licensed Non-Contract 23-31 – NO SCHOOL Licensed Non-Contract (Winter Break)	DECEMBER 2024 14							10 – EARLY RELEASE Last Day of School for K-11 11– Last Day for Licensed Staff 12-13 – Possible inclement weather make-up days. If the District closes school due to inclement weather during the 2024-2025 school year these days could be added to the school calendar as make up days. Graduation dates would not be affected.	JUNE 2025 7						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
	1	2	3	4	5	6	7		1	2	3	4	5	6	7
	8	9	10	11	12	13	14		8	9	10	11	12	13	14
	15	16	17	18	19	20	21		15	16	17	18	19	20	21
	22	23	24	25	26	27	28		22	23	24	25	26	27	28
	29	30	31						29	30					

WORKING DRAFT

SP DRAFT 2024-25
Calendar
Adopted: TBD





- Primer Día/Último Día/Fin del Cuarto/Semestre para Estudiantes**
- No Hay Clases**
- Salida Temprano**
- Conexión con las Familias/Estudiantes**

TOTAL DE DIAS ESCOLARES:
 Sem. 1 = 87 Todos los estudiantes
 Sem. 2 = 86 Todos los estudiantes
 HSD excede los requisitos de cupo de ODE. Pulse [AQUÍ](#) para más información.

	JULIO 2024	1-3 – NO HAY CLASES Días sin Contrato Personal Licenciado (Vacaciones de invierno)	ENERO 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	7 8 9 10 11 12 13	5 6 7 8 9 10 11	1 2 3 4
	14 15 16 17 18 19 20	12 13 14 15 16 17 18	20 21 22 23 24 25
	21 22 23 24 25 26 27	19 20 21 22 23 24 25	23 24 25
	28 29 30 31	26 27 28 29 30 31	26 27 28 29 30 31
	28 29 30 31	26 27 28 29 30 31	26 27 28 29 30 31
12-14 – Nuevos Maestros en Servicio 19-20 – Maestros en Servicio 21 - Conexiones con las Familias y Transiciones (K-12) 22-23 – Maestros en Servicio 26 – Primer día de clases para los grados 1-6, 7 y 9 27 – Todos los Estudiantes - (Primer día para K, 8, 10-12) 30 – NO HAY CLASES Día sin contrato personal licenciado	AGOSTO 2024	17 – NO HAY CLASES Festivo: Día de los Presidentes	FEBRERO 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	4 5 6 7 8 9 10	1 2 3	1
	11 12 13 14 15 16 17	4 5 6 7 8 9 10	2 3 4 5 6 7 8
	18 19 20 21 22 23 24	11 12 13 14 15 16 17	9 10 11 12 13 14 15
	25 26 27 28 29 30 31	18 19 20 21 22	16 17 18 19 20 21 22
	25 26 27 28 29 30 31	25 26 27 28	23 24 25 26 27 28
2 – NO HAY CLASES Festivo: Día del Trabajo 30 – NO HAY CLASES Desarrollo del Personal	SEPTIEMBRE 2024	24-28 – NO HAY CLASES Días sin contrato personal licenciado (vacaciones de primavera)	MARZO 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	8 9 10 11 12 13 14	1 2 3 4 5 6 7	1
	15 16 17 18 19 20 21	8 9 10 11 12 13 14	2 3 4 5 6 7 8
	22 23 24 25 26 27 28	15 16 17 18 19 20 21	9 10 11 12 13 14 15
	29 30	22 23 24 25 26 27 28	16 17 18 19 20 21 22
	29 30	29 30	23 24 25 26 27 28 29
11 – NO HAY CLASES Día sin contrato personal licenciado 31 – Final del 1er cuarto	OCTUBRE 2024	4- Fin del 3er cuarto 7 – NO HAY CLASES Primarias: Día de trabajo Secundarias: Preparación de calificaciones	ABRIL 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	6 7 8 9 10 11 12	1 2 3 4 5	1 2 3 4 5
	13 14 15 16 17 18 19	6 7 8 9 10 11 12	6 7 8 9 10 11 12
	20 21 22 23 24 25 26	13 14 15 16 17 18 19	13 14 15 16 17 18 19
	27 28 29 30 31	20 21 22 23 24 25 26	20 21 22 23 24 25 26
	27 28 29 30 31	27 28 29 30	27 28 29 30
1 – NO HAY CLASES Primarias: Día de trabajo Secundarias: Preparación de calificación 11 – NO HAY CLASES Festivo: Día de los Veteranos 25 – NO HAY CLASES Primarias-Desarrollo del personal y preparación de conferencias con las familias Secundarias-Desarrollo del personal 26-27 – NO HAY CLASES Conferencias y Conexiones Familiares K-12 28 – NO HAY CLASES Festivo: Día de Acción de Gracias 29: NO HAY CLASES Día sin Contrato Personal Licenciado 60/72	NOVIEMBRE 2024	2 – NO HAY CLASES Día sin contrato personal licenciado 23 – NO HAY CLASES Día sin contrato personal licenciado 26 – NO HAY CLASES Festivo: Día del Recordatorio	MAYO 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	10 11 12 13 14 15 16	1 2	1 2 3
	17 18 19 20 21 22 23	3 4 5 6 7 8 9	4 5 6 7 8 9 10
	24 25 26 27 28 29 30	10 11 12 13 14 15 16	11 12 13 14 15 16 17
	24 25 26 27 28 29 30	17 18 19 20 21 22 23	18 19 20 21 22 23 24
	24 25 26 27 28 29 30	24 25 26 27 28 29 30	25 26 27 28 29 30 31
20 – NO HAY CLASES Día sin contrato personal licenciado 23-31 – NO HAY CLASES Días sin Contrato Personal Licenciado (Vacaciones de invierno)	DICIEMBRE 2024	10 – SALIDA TEMPRANA Último día de clases para K-11 11– Último día para Personal Licenciado 12-13 – En caso que el Distrito necesite cerrar las escuelas debido a las inclemencias del tiempo durante el año escolar 2024-25, estos dos días serán agregados al calendario escolar para ponerse al día. Las fechas para las graduaciones, no se verán afectadas.	JUNIO 2025
	S M T W Th F S	S M T W Th F S	S M T W Th F S
	8 9 10 11 12 13 14	1 2 3 4 5 6 7	1 2 3 4 5 6 7
	15 16 17 18 19 20 21	8 9 10 11 12 13 14	8 9 10 11 12 13 14
	22 23 24 25 26 27 28	15 16 17 18 19 20 21	15 16 17 18 19 20 21
	29 30 31	22 23 24 25 26 27 28	22 23 24 25 26 27 28
	29 30 31	29 30	29 30

WORKING DRAFT

DRAFT 2025-26 Calendar
Adopted: TBD

 **First Day/End of Quarter/Semester**  **Early Release**
 **No School**  **Family Connections & Transitions**

TOTAL STUDENT DAYS:
Semester 1 = 86 All students
Semester 2 = 87 All students
HSD exceeds ODE seat requirements.
Click [HERE](#) for more information.

	JULY 2025						
	S	M	T	W	Th	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
11-13 – New Licensed Staff In-Service 18-19 – Licensed In-Service 21-22 – Licensed In-Service 20 - Family Connections & Transitions (K-12) 25– First Day of School for grades 1-6, 7 and 9 26– All Students - (First day for K, 8, 10-12) 29– NO SCHOOL Licensed Non-Contract	AUGUST 2025						5
	S	M	T	W	Th	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
31							
2 – NO SCHOOL Holiday – Labor Day 29– NO SCHOOL Staff Development	SEPTEMBER 2025						20
	S	M	T	W	Th	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				
10– NO SCHOOL Licensed Non-Contract 30 – End of 1st Quarter (45) 31 – NO SCHOOL Elementary – Work Day Secondary – Grade Prep	OCTOBER 2025						21
	S	M	T	W	Th	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
10 - NO SCHOOL Licensed Non-Contract 11 – NO SCHOOL Holiday – Veterans Day 24-NO SCHOOL Elementary - Staff Development and Family Conference Prep Secondary - Staff Development 25-26 – NO SCHOOL Family Conference Connections K-12 27– NO SCHOOL Holiday – Thanksgiving Day 28– NO SCHOOL Licensed Non-Contract Day	NOVEMBER 2025						13
	S	M	T	W	Th	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
30							
22-31 – NO SCHOOL Licensed Non-Contract (Winter Break)	DECEMBER 2025						15
	S	M	T	W	Th	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
1-2 – NO SCHOOL Licensed Non-Contract 19 – NO SCHOOL Licensed Non-Contract Martin Luther King Jr. 22– End of 1st Semester 23– NO SCHOOL Teacher Grade Prep 26– NO SCHOOL Licensed Prep Day	JANUARY 2026						17
	S	M	T	W	Th	F	S
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
16 – NO SCHOOL Holiday–Presidents' Day	FEBRUARY 2026						19
	S	M	T	W	Th	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
23-27 – NO SCHOOL Licensed Non-Contract Days (Spring Break)	MARCH 2026						17
	S	M	T	W	Th	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
2- End of 3rd Quarter 3– NO SCHOOL Elementary – Work Day Secondary – Grade Prep Day	APRIL 2026						21
	S	M	T	W	Th	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
1 – NO SCHOOL Licensed Non-Contract 22 – NO SCHOOL Licensed Non-Contract 25 – NO SCHOOL Holiday – Memorial Day	MAY 2026						18
	S	M	T	W	Th	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
31							
9 – EARLY RELEASE Last Day of School for K-11 10 – Last Day for Licensed Staff 11-12 – Possible make-up days. If the District closes school due to inclement weather during the 2025-26 school year these days could be added to the school calendar as make up days. Graduation dates would not be affected.	JUNE 2026						7
	S	M	T	W	Th	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

WORKING DRAFT

SP DRAFT 2025-26
Calendar
Adopted: TBD

- Primer Día/Último Día/Fin del Cuarto/Semestre para Estudiantes**
- No Hay Clases**
- Salida Temprano**
- Conexión con las Familias/Estudiantes**

TOTAL DE DIAS ESCOLARES:
 Sem. 1 = 87 Todos los estudiantes
 Sem. 2 = 86 Todos los estudiantes
 HSD excede los requisitos de cupo de ODE. Pulse [HERE](#) para mas información.

JULIO 2025							
S	M	T	W	Th	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			
AGOSTO 2025							
S	M	T	W	Th	F	S	5
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
SEPTIEMBRE 2025							
S	M	T	W	Th	F	S	20
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
OCTUBRE 2025							
S	M	T	W	Th	F	S	21
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
NOVIEMBRE 2025							
S	M	T	W	Th	F	S	13
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							
DICIEMBRE 2025							
S	M	T	W	Th	F	S	15
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				
ENERO 2026							
S	M	T	W	Th	F	S	17
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
FEBRERO 2026							
S	M	T	W	Th	F	S	19
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
MARZO 2026							
S	M	T	W	Th	F	S	17
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					
ABRIL 2026							
S	M	T	W	Th	F	S	21
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
MAYO 2026							
S	M	T	W	Th	F	S	18
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
JUNIO 2026							
S	M	T	W	Th	F	S	7
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

1-2 – NO HAY CLASES
 Días sin Contrato Personal Licenciado (Vacaciones de invierno)
19 – NO HAY CLASES
 Día sin contrato personal licenciado
 Día de Martin Luther King Jr.
22 – Fin del 1er semestre
23 – NO HAY CLASES
 Maestros preparan calificaciones
26 – NO HAY CLASES
 Día de preparación de los maestros

16 – NO HAY CLASES
 Festivo: Día de los Presidentes

23-27 – NO HAY CLASES
 Días sin contrato personal licenciado (vacaciones de primavera)

2- Fin del 3er cuarto
3 – NO HAY CLASES
 Primarias: Día de trabajo
 Secundarias: Preparación de calificaciones

1 – NO HAY CLASES
 Día sin contrato personal licenciado
22 – NO HAY CLASES
 Día sin contrato personal licenciado
25 – NO HAY CLASES
 Festivo: Día del Recordatorio

9 – SALIDA TEMPRANA
 Último día de clases para K-11
10 – Último día para Personal Licenciado
11-12 – En caso que el Distrito necesite cerrar las escuelas debido a las inclemencias del tiempo durante el año escolar 2025-26, estos dos días serán agregados al calendario escolar para ponerse al día. Las fechas para las graduaciones, no se verán afectadas.