



# REQUEST TO REMAIN – SECONDARY

For Bellevue School District Resident Middle & High School Students

STUDENT # \_\_\_\_\_

SCANNED \_\_\_\_\_  
UPLOADED \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
T-CODE \_\_\_\_\_  
RES DOCS \_\_\_\_\_

CURRENT SCHOOL: \_\_\_\_\_

SCHOOL YEAR: \_\_\_\_\_

**INSTRUCTIONS:** Submit this completed form to the Student Placement office by email at [studentplacement@bsd405.org](mailto:studentplacement@bsd405.org) or in person. You will receive an email notification of the decision to the email address provided.

STUDENT'S LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ GRADE LEVEL OF TRANSFER YEAR \_\_\_\_\_ M F X GENDER

STREET \_\_\_\_\_ APT # \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PARENT/GUARDIAN EMAIL ADDRESS \_\_\_\_\_ PARENT/GUARDIAN PHONE 1: HOME \_\_\_\_\_ CELL \_\_\_\_\_ WORK \_\_\_\_\_ PHONE 2: HOME \_\_\_\_\_ CELL \_\_\_\_\_ WORK \_\_\_\_\_

**Reason for Request:**

Moved out of attendance area \_\_\_\_\_ DATE OF MOVE \_\_\_\_\_ NEW HOME/ATTENDANCE AREA SCHOOL \_\_\_\_\_

Grandfather procedure applies \_\_\_\_\_

Exited Choice Program or Advanced Learning self-contained services \_\_\_\_\_

Other \_\_\_\_\_

**I \Uj Y'fYUX'UbX' I understand the following:**

- To be considered for approval the student must be in good standing and remain in good standing regarding attendance, discipline and academics at their current school.
  - The family move to a different attendance area must have occurred after the start of 6th or 9th grade.
  - Transportation is the responsibility of the parent/guardian for middle school students.
  - Once approved a Request to Remain transfer normally continues until the student completes the school level.
- However, students may have their approval revoked for the following reasons:
- If the student is not in good standing. Good standing is defined as follows:
    - Attendance: Generally, no more than 10% (9) unexcused absences per semester and, no more than 10% (9) unexcused tardies per semester.
    - Discipline: Generally, no in-school suspensions, emergency expulsions, long-term suspensions or expulsions.
    - Academics: Generally, Cs or better (2.0 GPA or better).
  - If it is found that the move to a different attendance area occurred prior to the start of the applicable school year (6th or 9th grade).

*For Student Placement use only*

**PARENT/GUARDIAN OR STUDENT IF OVER 18:** *By typing your name you confirm that your name serves as your signature and verifies you agree with the above statements and are authorized to provide this information.*

\_\_\_\_\_  
PLEASE TYPE YOUR COMPLETE NAME AS YOUR SIGNATURE DATE

*Information below to be completed only by the Superintendent's Designee*

- DENIED
- The above student is not in good standing regarding attendance, discipline and academics at their current school.
  - The family moved to a different attendance area before the start of 6th or 9th grade.
- APPROVED for completion of the school year only
- APPROVED to complete the school level

\_\_\_\_\_  
SIGNATURE OF SUPERINTENDENT'S DESIGNEE DATE

Attendance, Discipline and Academic review      EMAILED  PARENT  CURRENT SCHOOL      AA schools \_\_\_\_ / \_\_\_\_ / \_\_\_\_