



MINUTES OF THE SUFFIELD POLICE COMMISSION
Police Headquarters - 911 Mountain Road, Suffield, CT 06078
June 26 2024 – Regular Meeting

Commissioners: Chairman Anthony Greco, William Boucher, Kristina Hallett, Terrence Plakias, and Joseph Blake.

Also Present: Chief James Canon, Captain Palmer and Susan Smyth.

Chairman Greco called the Regular Police Commission meeting to order at 6:02 p.m.

Public Comment:

None

Communications and Announcements:

None

Previous Minutes:

Chairman Greco asked for a motion to approve the regular meeting minutes of the May 22, 2024. Commissioner Joseph Blake made the motion to approve the submitted minutes of the regular meeting with no changes. Motion was seconded by Commissioner Kristina Hallett. Motion was passed by unanimous voice vote.

DEPARTMENT / CHIEF REPORT

- 1. SRO Report – Submitted by Officer Randy Roman**
 - a) There were no comments from the Commission.
- 2. ACO Report – Submitted by Ryan Selig**
 - a.) There were no comments from the Commission.
- 3. Detective Reports- Submitted by Detective St. John and Officer Fox**
 - a.) There were no comments from the Commission.

Operations Report – Submitted by Lieutenant Ryan Burrell

Lieutenant Burrell's report indicated the following:

Arrests:

- Officers made twenty-nine arrests since March 22, 2024

Equipment Update:

- We are currently maintaining the fleet that we have.
- The Tahoe's are experiencing significant oil loss in between oil changes.

- Next years budget has been approved and we are working with MHQ in Middletown to hold cruisers for us to be purchased.

Administrative Updates – Submitted by Captain Robert Palmer

Community Engagement/Social Media

- We continue to make updates to our webpage to provide greater access to Department info. We are looking to make an interactive section for crime/crash/motor vehicle and other operational info from the agency. These info pages would be linked to our Power BI system and the Data would be updated automatically.

Communications/IT Infrastructure

- We are developing plans for critical incident responses where we need more than one dispatcher. These plans are for long term critical incidents that require an extended response.

Commission Meeting Report/Police Budget and ACO Report – Submitted by Chief James Canon

Chief Canon reported on the following:

New Hires:

- We have hired a Dispatcher and she is completing the required training to begin the Field Training component. The training is offered by the State and we are working on a start date for that training.
- As of May 17, 2024, there still was a patrol vacancy and Officer Hinckley is still attending the POST Academy, which he is set to graduate July 11th.

Budget Highlights:

- The Police Department is currently projected to be at or just under budget at this time. While overtime expenditures have increased, we have dealt with several vacancies and long term leaves this year.
- The ACO budget is projected to be just over budget by approximately \$4000-\$5000.

Grants:

- We have been approved for a grant for e-tickets to be placed into each of our patrol vehicles. The printers will provide for electronic transfer of all infractions, misdemeanor summons and written warnings to their appropriate destination.

Executive Session

None

New Business:

There was discussion regarding 2023 Annual Summary Report.

There was also discussion regarding minor changes to Police Commission by Laws. Chairman Greco will present to Town Attorney regarding Article 6 Section 1.

Old Business

None

Meeting Minutes: Suffield Police Commission
Date: 06/26/2024

Chairman's Update:

None

Adjournment:

With nothing further, Chairman Greco asked for a motion to adjourn the Regular Police Commission Meeting. Commission Blake made a motion to adjourn at 6:59 p.m., seconded by Commissioner Hallett. Motion carried unanimously by voice vote.

Respectfully submitted by,

Susan Smyth