North Cook Intermediate Service Center
Governing Board Official Minutes
1001 E. Touhy Avenue, Suite 350
Des Plaines, IL 60018
Wednesday, September 27, 2023 at 7:30 a.m.

I. **CALL TO ORDER/ROLL CALL • ORGANIZATIONAL MEETING**
The organizational meeting of the Governing Board of North Cook Intermediate Service Center was called to order by Executive Director, Dr. Kevin Jauch, at 7:36 a.m.

Members Present:	Michelle Adams, Don Angelaccio (via Zoom), Keith Bellof, Karen Foley, Anny Lee, Cindy Whittaker (via Zoom), Sheila Yousuf-Abramson
Members Absent:	Nikolaos Bubaris, Marcus Campbell, Arlen Gould, Ileo Lott
Recording Secretary:	Gina Shalzi, Office Manager, NCISC
Others Present:	Kevin Jauch, Executive Director, NCISC April Jordan, Assistant Executive Director, NCISC Terrie Simmons, Business Manager, NCISC Allison Slade, Director Student Services, NCISC Mike Popp, West40 Suzy Dees, West40

II. **DISCUSSION ITEM**
a. North Cook Governing Board Slate of Officers – Per the newly adopted North Cook ByLaws and the discussion at the May 31, 2023 Governing Board meeting, today's agenda includes an Action Item to approve the following North Cook Governing Board Officers:
- Chairperson: Don Angelaccio
- Vice Chairperson: Keith Bellof
- Secretary: Karen Foley

III. **ACTION ITEM**
a. Approval of Slate of North Cook Governing Board Officers

Resolution
It was moved by Cindy Whittaker and seconded by Sheila Yousuf-Abramson that on this 27th day of September 2023, the North Cook Intermediate Service Center Governing Board approve the Slate of North Cook Governing Board Officers, as presented:

Roll Call Vote:
Ayes: Adams, Angelaccio, Bellof, Foley, Lee, Whittaker, Yousuf-Abramson
Nays: None
Absent: Bubaris, Campbell, Gould, Lott

The Executive Director declared the motion carried.

IV. **ADJOURNMENT OF ORGANIZATIONAL MEETING**

Resolution: It was moved by Keith Bellof and seconded by Don Angelaccio at 7:38 a.m. that the organizational meeting be adjourned.

Voice Vote: All present voted Aye

The Organizational Meeting adjourned at 7:38 a.m. and the Regular Meeting will begin.

I. **CALL TO ORDER/ROLL CALL • REGULAR MEETING**

The regular meeting of the Governing Board of North Cook Intermediate Service Center was called to order by Chairperson, Don Angelaccio, at 7:39 a.m.

Members Present:	Michelle Adams, Don Angelaccio (via Zoom), Keith Bellof, Karen Foley, Anny Lee, Cindy Whittaker (via Zoom, left meeting at 8:14AM), Sheila Yousuf-Abramson
Members Absent:	Nikolaos Bubaris, Marcus Campbell, Arlen Gould, Ileo Lott
Recording Secretary:	Gina Shalzi, Office Manager, NCISC
Others Present:	Kevin Jauch, Executive Director, NCISC April Jordan, Assistant Executive Director, NCISC Terrie Simmons, Business Manager, NCISC Allison Slade, Director Student Services, NCISC Mike Popp, West40 Suzy Dees, West40

II. **RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC** – West40 guests were acknowledged.

III. **DISCUSSION ITEMS – Part I**

a. Strategic Plan Presentation – Mike Popp and Suzy Dees from West40 presented the North Cook Strategic Plan FY24-FY28. The Strategic Plan will be an Action Item on today's Agenda.

IV. **CLOSED SESSION**

It was moved by Sheila Yousuf-Abramson and seconded by Keith Bellof at 8:15 a.m. that the Governing Board meet in Closed Session to discuss:

a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. *5 ILCS 120/2(c)(1)*

Roll Call Vote:
Ayes: Adams, Angelaccio, Bellof, Foley, Lee, Yousuf-Abramson
Nays: None
Absent: Bubaris, Campbell, Gould, Lott, Whittaker

The chairperson declared the motion carried.

It was moved by Sheila Yousuf-Abramson and seconded by Keith Bellof at 8:31 a.m. to adjourn the Closed Session of the Governing Board and reconvene to Open Session.

Voice Vote: All present voted Aye

The chairperson declared the motion carried by voice vote at 8:31 a.m.

The Board reconvened in Open Session at 8:32 a.m.

V. **DISCUSSION ITEMS – Part II**

a. Executive Director's Report – Dr. Jauch highlighted information from North Cook's FY23 Annual Report to the Board. He described the Mentoring and Leadership Programs and the success rates of our students at NCYAA. Kevin reported that McKinney-Vento identified over 1,000 more students than the year before as eligible due to the previous year's influx of migrants. He also explained how North Cook now has Attendance Liaisons instead of a Truancy Officer and he reviewed the types of educators that are served in our Licensure department.

b. Professional Learning (PL) Update – Dr. April Jordan shared with the Board that the initial 3 Courageous Conversation sessions are soaring with over 80 participants. April stated that the North Cook *PL District Needs Assessment Survey* is driving much of this year's PL planning and consultative work. North Cook will host some events featuring National and International speakers. Because of the SEL Hub Grant, we are able to offer some of these events free to participants. The Collaborative groups are still successful and have included some special guest speakers. Dr. Jordan explained how North Cook will be completing compliance visits with ten (10) of our North Cook districts in FY24. April also stated that Artificial Intelligence (AI) will be the next big topic of interest for our districts.

c. Student Services Update – Dr. Allison Slade reported to the Board that it has been a very busy summer as the Student Services department hired 2 Student Advocate Coordinators and 16 new Student Advocates. The 10 Student Advocates hired in FY23 all returned for a total of 26 Student Advocates. North Cook is now serving an additional 8 schools for a total of 13. The department plans to hire an additional 4 Student Advocates in FY24 for the 2nd semester and we expect to be serving 750-1000 students total, while only in year 2 of this program. Allison explained that our Advocates range in ages and are diverse which serves our districts well. Our new Strategic Plan will be guiding us this year. Current districts will expand and we plan on new districts to come on board. Allison told the Board that they are always welcome to observe the Student Advocates program.

The Attendance Support Initiative website page now offers much information, including a form to request attendance consultation. Our two Liaisons are doing great work with students and creating individual student plans. On October 13th and February 16th, they will be holding two

free workshops for our districts to discuss attendance support. They have also been selected to present at the Raising Student Achievement Conference (RSAC).

McKinney-Vento will be holding its first FY24 collaborative meeting this week.

NCYAA has made many changes and again the Board is always welcome to visit. We are now using Powerschool as the Data Management System. NCYAA has selected the Nighthawks as their mascot as they have joined CAAEL, a sports league for alternative programming schools. NCYAA currently has 27 students, last year having served a total of 77 across the school year.

d. Financial Report
    i. FY23 End of Year Actuals – Business Manager Terrie Simmons explained that the Summary page of the FY24 Budget document includes a quick glance at the FY23 results by fund. Overall, the FY23 revenues exceeded the expenditures and the organization was again able to increase its overall balance.

    ii. FY24 Proposed Budget Presentation – Terrie also explained to the Board that the proposed budget and all of the details are in the packet and numbers are very conservative, as always. Grants for the ROE/ISC Services and RSSP were significantly increased by the state which has helped with the ALOP, Attendance program, NCYAA, and the normal operation of our PL department and ROE/ISC office. Our expenses are directly related to our programming and revenues received are typically reinvested back into our services. The proposed FY24 Budget will be an Action Item on today's Agenda.

e. Policy Manual Updates – First Reading
    i. Update Policy 200.20 Governing Board Membership and Term of Office – Dr. Jauch explained that this policy is being updated to align with North Cook's newly adopted ByLaws.

    ii. Update Policy 500.30 Application – Dr. Jauch explained that this policy is being updated to now include Faith's Law, which adds the requirement to include a sexual misconduct investigation to our typical background check.

    iii. New Policy 500.365 Employee Code of Professional Conduct (Faith's Law) – Dr. Jauch stated that this new policy is being put into place due to Faith's Law. Even though North Cook is not required by statute to have this policy, we believe it is worth including.

    These 3 policies will be on the January Board Meeting Agenda as a 2nd Reading and for approval.

VI. **CONSENT AGENDA ACTION ITEMS**

Resolution

It was moved by Don Angelaccio and seconded by Sheila Yousuf-Abramson that on this 27th day of September 2023, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented:

- Approval of Personnel Items:
    - Hiring of Cynthia Gonzalez & Jamaal Foulks, SA ALOP Coordinators, effective 07/10/23
    - Hiring of 16 new Student Advocates: Gaspar Alvarez; Robert Bogan; Beatriz Cabrera; Daniel Flores; Rudy Flores; Darian Gray; Joanna Heredia, Dylan Hollingsworth; Sophia Kuznetzow; Jasmine Madrid; Yasmeen Ragab; Jesus Salinas; Alapi Shah; Ozzy Simmons; Lawrence Skinner; and Yarisheia Tiggs, effective 08/01/23
    - Hiring of Sarah Post, NCYAA Paraprofessional, effective 08/21/23
    - Hiring Reginald Barrett, Maternity Leave-Social Worker, effective 09/05/23-11/01/23
    - Hiring of Alexandra Cesar, Student Advocate, effective 09/11/23
    - Hiring of Joseph Lennon, Maternity Leave-Math Teacher, effective 09/18/23-12/22/23
    - Resignation of Paula Miller, Truancy Officer, effective 05/10/23
    - Resignation of Christian Angulo, NCYAA Paraprofessional, effective 05/31/23
    - Resignation of J.R. Diaz, NCYAA Paraprofessional, effective 05/31/23
    - Resignation of Dylan Hollingsworth, Student Advocate, effective 08/15/23
- Approval of Regular and Closed Governing Board Meeting Minutes of May 31, 2023
- Approval of Regular Disbursements (per disbursement lists):
    - May 24, 2023: $5,000.00
    - June 6, 2023: $117,091.48
    - June 15, 2023: $494.55
    - June 22, 2023: $49,109.12
    - July 6, 2023: $100,175.92
    - July 19, 2023: ($2,000.00)
    - July 24, 2023: $68,456.32
    - August 8, 2023: $142,572.27
    - August 16, 2023: $13,198.65
- Approval of Payroll Register (payroll register through September 15, 2023)

Roll Call Vote:
Ayes: Adams, Angelaccio, Bellof, Foley, Lee, Yousuf-Abramson
Nays: None
Absent: Bubaris, Campbell, Gould, Lott, Whittaker

The chairperson declared the motion carried.

VII. **ACTION ITEMS**

a. Approval of North Cook ROE/ISC Strategic Plan

Resolution
It was moved by Anny Lee and seconded by Karen Foley that on this 27th day of September 2023, the North Cook Intermediate Service Center Governing Board approve the North Cook ROE/ISC Strategic Plan, as presented:

Roll Call Vote:
Ayes: Adams, Angelaccio, Bellof, Foley, Lee, Yousuf-Abramson
Nays: None
Absent: Bubaris, Campbell, Gould, Lott, Whittaker

The chairperson declared the motion carried.

b. Approval of NCISC FY24 Budget

Resolution
It was moved by Michelle Adams and seconded by Karen Foley that on this 27th day of September 2023, the North Cook Intermediate Service Center Governing Board approve the FY24 NCISC Budget, as presented:

Roll Call Vote:
Ayes: Adams, Angelaccio, Bellof, Foley, Lee, Yousuf-Abramson
Nays: None
Absent: Bubaris, Campbell, Gould, Lott, Whittaker

The Chairperson declared the motion carried.

VIII. **COMMUNICATIONS** – None

IX. **BOARD ACKNOWLEDGEMENTS** – None

X. **ADJOURNMENT/NEXT MEETING**
Resolution: It was moved by Sheila Yousuf-Abramson and seconded by Anny Lee at 9:07 a.m. that the meeting be adjourned.

Voice Vote: All present voted Aye
The meeting adjourned at 9:07 a.m.

The next meeting of the North Cook Intermediate Service Center Governing Board will be held on Wednesday, January 17, 2024, beginning at 7:30 a.m. at the North Cook ISC offices located at 1001 E. Touhy Ave., Suite 200 in Des Plaines.

_____

Don Angelaccio, Chairperson

_____

Gina Shalzi, Secretary