L. L. Taylor Chapter Bylaws
National Junior Honor Society
Hamshire-Fannett Middle School
(updated Spring 2023)

Article I: Name and Purpose

Section 1. The name of this organization shall be the L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School.

Section 2. The purpose of this organization shall be to create enthusiasm for superior scholarship, to stimulate a desire to render service, to develop leadership, to instill exemplary qualities of character, and to encourage good citizenship in the students of Hamshire-Fannett Middle School.

Article II: Local Chapter

Section 1. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School shall pay an annual affiliation fee approved by the NASSP Board of Directors.

Section 2. The annual individual member dues paid to the L. L. Taylor Chapter shall be $5.00.

Article III: The Principal

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a member of the faculty as chapter adviser/s, who may serve consecutive terms. Co-adviser/s may be appointed where necessary.

Section 3. The principal shall annually appoint a Faculty Council composed of five members of the school's faculty who may serve consecutive terms.

Section 4. The principal shall receive appeals in cases of non selection of candidates, and disciplining or dismissal of members.

Article IV: The Chapter Adviser/s

Section 1. The chapter adviser/s shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter adviser/s shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser/s shall complete the annual survey and submit it to the national office.

Section 3. The chapter adviser/s shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser/s shall help the chapter officers understand and carry out their duties.

Section 5. The chapter adviser/s shall be an ex officio, nonvoting, sixth member of the Faculty Council and shall facilitate all meetings of the council.

Section 6. The chapter adviser/s shall be a member of the faculty, appointed annually by the principal, and may serve consecutive terms.

Article V: The Faculty Council

Section 1. The Faculty Council shall consist of five (5) voting faculty members appointed annually by the principal. The chapter adviser/s shall be an ex officio, nonvoting, sixth member of the Faculty Council. No principal or assistant principal may be included on the Faculty Council.

Section 2. The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.

Section 3. The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members, and to consider nonselection, dismissal, other disciplinary actions, and warning cases.

Section 4. The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, discipline, and dismissal of members, all of which must remain in compliance with this Constitution and NJHS policies.

Article VI: Membership

Section 1. Membership in the local chapter is an honor bestowed upon a student. Selection for membership is by a Faculty Council and is based on outstanding scholarship, character, leadership, service, and citizenship. Once selected, members have a responsibility to continue to demonstrate these qualities.

Section 2. Members of the Faculty Council shall support the school leader in creating and sustaining a school environment in which each student is known, accepted and valued, trusted and respected, cared for and encouraged to be an active and responsible member of the school community. As such, the Faculty Council shall reserve the right to award honorary membership to students who warrant special consideration—including those who receive accommodations for a disability, or foreign exchange students—in recognition of achievement and/or outstanding

service rendered to the school in keeping with the purposes of the National Honor Society. The Faculty Council might also award honorary membership to school officials, principals, teachers, NJHS adviser/ss, or other adults. Honorary membership grants to the recipient all of the privileges of membership without the obligations associated with active member status.

Section 3. Candidates become members when inducted at a special ceremony held during the spring semester.

Section 4. An NJHS member who transfers to another school and brings a letter from the principal or chapter adviser/s to the new school adviser/s shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 5. Members who resign or are dismissed are never again eligible for membership or its benefits. Resignation or dismissal from NJHS has no bearing on future consideration for membership in NHS in high school.

Section 6. The NJHS adviser/s shall nominate members in good standing for the National Junior Honor Society Outstanding Achievement Award, thus reviewing eligibility requirements for nominations.

Article VII: Selection of Members

Section 1. Candidates must have been in attendance at the school the equivalent of one semester. Some candidates may be ineligible for induction because of the semester ruling. Many students, including students of military parents, are required to move with parents or guardians that have transferred in their work. The present school principal should seek a recommendation from the previous school principal or chapter adviser/s pursuant to the candidate's selection. On the basis of the recommendation of the previous principal or chapter adviser/s, the Faculty Council may waive the semester regulation.

Section 2. Candidates must have a minimum cumulative scholastic average of at least 92 percent or the equivalent standard of excellence in the 5 core classes. Candidates shall then be evaluated on the basis of service, leadership, character, citizenship, attendance, and teacher evaluation. This standard is based on grades received solely in the 6th and 7th standard curriculum, not on modified standard curriculum or remedial. All ratings shall be weighted equally in the evaluation of the candidate.

Section 3. A candidate or notified candidate failing to meet the regulations stated in the chapter bylaws up to the time of induction will be declared ineligible for active membership by a majority vote of the Faculty Council.

Section 4. The selection of each member to the chapter shall be by a majority vote of the Faculty Council. The Faculty Council shall be extremely careful to see that sincere, unbiased decisions are reached based on known qualifications. The Faculty Council shall consider the prospective member on their school year's performance up to the time of evaluation.

Section 5: Prior to notification of any candidates, the chapter adviser/s shall review with the principal the results of the Faculty Council's deliberations.

Article VIII: Notification of Candidates

Section 1. The chapter adviser/s and Faculty Council shall extend to each candidate an invitation to join.

Section 2. Accompanying each written invitation will be a copy of the L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School Bylaws, induction ceremony information, and NJHS Contract.

Section 3. If any clarification of requirements needs to be made, the chapter adviser/s is to be contacted before accepting the invitation.

Section 4. The notified candidate does not become an active member until the induction ceremony takes place in the spring semester.

Section 5. The acceptance by the candidate must be turned into the National Junior Honor Society secretary/adviser/s in written form within the time designated in the written invitation.

Section 6. Invitation to membership will be extended one time only during middle school.

Article IX: Discipline, Probation, and Dismissal

Section 1. The Faculty Council, in compliance with the rules and regulations of the National Junior Honor Society, shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties. For the Faculty Council and National Junior Honor Society members, it is a matter of conscience and duty that any violation by any candidate or member be reported to the chapter adviser/s in a timely manner so proper action may be taken.

Section 2. Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter adviser/s and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or the law, a member does not have to be warned.

- Disciplinary, probation, and/or dismissal actions will be taken by the Faculty Council if a member violated school and district's policies.
- Probation will occur if a member's cumulative scholastic average falls below 92 percent. At the end of the probation period (one grading period) the member must maintain a

cumulative scholastic average 92 percent for all grading periods, or he/she will be considered for dismissal through the Faculty Council dismissal process.
- Probation will occur if a member does not earn at least 11 service hours before a date determined yearly by the sponsors.
- Students will receive a warning letter when 6 demerits have been reached. Students will be dismissed at 10 demerits. The NJHS contract lists reasons for demerits.

Section 3. A member who has been dismissed may appeal the decision to the Faculty Council and the principal and thereafter under the same rules for disciplinary appeals in the school district.

Section 4. The chapter adviser/s will have the authority to place a member on probation whenever there is a violation written in the chapter bylaws.

Section 5. The chapter adviser/s will notify the member in writing of dismissal or ineligibility.

Section 6. NASSP shall hear no appeals in dismissal cases.

Article X: Chapter Officers

Section 1. The officers of the chapter, their duties, and the method of their election shall be determined by the members of the chapter, approved by the Faculty Council and the principal, and described in the chapter bylaws.

Section 2. A majority of the votes cast shall be necessary to elect any chapter officer.

Section 3. The chapter officers shall be president, vice-president, secretary, treasurer, historian, parliamentarian, and committee chairperson.

- The president shall preside at the meeting.
- The vice-president shall conduct roll call and fill the chair of the president in the absence of the president. The vice-president shall keep service hours for each member.
- The secretary shall keep the minutes of all meetings.
- The treasurer shall keep accurate account of receipts and disbursements in keeping with the policy of the school for handling funds of school organizations.
- The historian shall take pictures and create a scrapbook to highlight the activities and events of NJHS.
- The parliamentarian shall maintain the proper procedures for the conduct of meetings.
- The committee chairperson shall promote and preside in the projects that promote community service, school pride, drug awareness and safety, health, and patriotism.

Section 4. Officers shall be elected at a regular meeting.

Article XI: Executive Committee

Section 1. The executive committee shall consist of the officers of the chapter, committee chairperson, and the chapter adviser/s.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.[5]

Section 4. The president of the chapter shall act as chairman of the executive committee.

Article XII: Meetings

Section 1. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.

Section 2. The regularity of the meetings shall be monthly.

Section 3. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School president or other designated student leader may call special meetings approved by the executive committee.

Section 4. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School shall conduct meetings according to Robert's *Rules of Order, Newly Revised* in all points not expressly provided for in this Constitution or the chapter bylaws.

Article XIII: Activities

Section 1. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School shall determine one or more service projects for each year. All members shall regularly participate in these projects.

Section 2. These service projects shall have the following characteristics: Fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests. This is in addition to the L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School projects to which all members contribute. Students are required

to get at least 11 individual service hours. Hours do not count toward service hours if students get paid. Service hour due date will be posted at induction time each year.

Section 5. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School shall publicize its projects in a positive manner.

Article XIV: Official Insignia

Section 1. L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School organization shall have an official emblem. The emblem shall be uniform and its distribution and rules for its use shall be determined by the NASSP Board of Directors.

Section 2. Each active or honorary member in good standing with the chapter shall be entitled to wear this emblem.

Section 3. The motto of the National Junior Honor Society shall be *Light Is the Symbol of Truth*.

Section 4. The official colors of the National Junior Honor Society shall be blue and gold.

Section 5. The official flower of the National Junior Honor Society shall be the white rose.

Article XV: Amendments

Section 1. The L. L. Taylor Chapter of the National Junior Honor Society of the Hamshire-Fannett Middle School Bylaws may be amended by a two-thirds vote of this chapter, with the exception of Article VII: Selection of Members and Article IX: Discipline, Probation, and Dismissal which are the sole domain of the chapter's Faculty Council, provided that the executive committee and the chapter adviser/s or the faculty council has approved the proposed amendment.