

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

May 30, 2024

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

	VACANT
X	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
X	Cindy Skalicky
X	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Dean of Student Affairs Tiffany Burgess
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve agenda 6:07PM
 - Mark Dollar proposes to add Resolution Use Beginning fund balance supplemental budget FY 2023/24 and Resolution to appropriate Excess Monies from Fund 11 - General to Fund 43 - Capital Reserve to the posted agenda.

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – April 25, 2024

DEPARTMENT REPORTS

- Music Department Report
 - o Presented by Dave Lunn, Jill Dollar, Andrew Wallace, Becky Pollyea

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

UNFINISHED BUSINESS

- 2024-25 Board Calendar – Vote – Ms. Barber

Motion from 04/25/2024 Meeting:

Motion: Move to approve the 2024-2025 board calendar as presented.

Moved: Mr. Arndorfer

Second: Ms. Skalicky

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Resolution to Approve Adoption of Bullying Policy into Board Policy Manual – Vote – Mr. Albright

Motion from 04/25/2024 Meeting:

Motion: Move to adopt the proposed bullying policy into the board policy manual as policy 5.11.

Moved: Mr. Albright

Second: Mrs. Timpe

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Resolution to Approve Adoption of Grievance Policy into Board Policy Manual – Vote – Mr. Albright

Motion: Move to adopt the proposed grievance policy into the board policy manual as policy 2.23.

Moved: Mr. Albright

Second: Ms. Skalicky

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

NEW BUSINESS

Executive Session per C.R.S. §24-6-402(4)(a) Concerning potential real estate transactions.

- Expansion Asset Options Update – Ms. Diehl

Motion: Motion to move to executive session per C.R.S. §24-6-402(4)(a) Concerning potential real estate transactions.

Moved: Ms. Timpe

Second: Mr. Albright

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

NEW BUSINESS cont'd

- Ratification of Board Election Results – Vote – Ms. Timpe

Motion: Motion to accept the following resolution: WHEREAS two board seats were scheduled for election in 2024; and WHEREAS two qualified candidates filed by the candidate filing deadline; and WHEREAS board policy 2.6 allows for the automatic election of candidates if board positions are not contested; therefore BE IT RESOLVED that the Liberty Common School Board of Directors declares and ratifies the election of Mindy Story and Pete Conrad to the Liberty Common Board of Directors.

Moved: Ms. Timpe
Second: Ms. Skalicky

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Declaration of Board Vacancy – Vote – Ms. Barber

Motion: Motion to declare vacancy of Mr. Arndorfer’s remainder of term 2024-2026 given his automatic resignation as of May 24, 2024.

Moved: Ms. Barber

Second: Ms. Timpe

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- 2024-2025 Headmaster Retention – Vote – Ms. Barber

Motion: Motion to retain the headmaster joyfully.

Moved: Mr. Dollar

Second: Dr. Story

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Resolution to Use Beginning Fund Balance Supplemental Budget FY 2023/24 – Vote – Mr. Dollar

Motion: Motion to use beginning fund balance supplemental budget fy 2023/24

Moved: Mr. Dollar

Second: Ms. Timpe

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Resolution to Appropriate Excess Monies from Fund 11 – General to Fund 43 – Capital Reserve – Vote – Mr. Dollar

Motion: Motion to appropriate excess monies from fund 11 general fund to fund 43 capital reserve.

Moved: Mr. Dollar

Second: Dr. Story

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- 2024-2025 AAC Voting Membership – Vote – Ms. Barber

Motion: Motion to approve the 24-25 aac voting membership.

Moved: Ms. Barber

Second: Mr. Dollar

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar

Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 6-0

- Kindergarten Phonics Level A (Modern Curriculum Press) Consumable Workbook Approval – First Reading – Ms. Barber

Motion: Move to approve kindergarten phonics level A consumable workbook.

Moved: Ms. Barber

Second: Dr. Story

Postponed to June meeting for second reading.

- Accept Computer Science as Science & Engineering Elective Proposal – First Reading – Ms. Barber

Motion: Move to accept computer science as science & engineering elective as approved by the AAC.

Moved: Ms. Barber

Second: Mr. Albright

Postponed to June meeting for second reading.

- BOD Self-Evaluation Survey – Discussion – Ms. Barber

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Barber
- Parent Education Committee – Ms. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- None

NEW BUSINESS (cont'd)

Executive Session per C.R.S. §24-6-402(4)(f) for Headmaster performance review.

Motion: Move to executive session for headmaster performance review.

Moved: Ms. Timpe

Second: Ms. Skalicky

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Elizabeth Barber
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
y	Elizabeth Timpe

RESULT: Pass 6-0

ADJOURN 10:05 p.m.