

# FEE WAIVER FORM

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Date: 24/25 School Year

## Regarding: Fee Waiver Eligibility

Some fee waivers are available for Free or Reduced eligible students. Please check boxes below giving your permission to share Free or Reduced Status with school district designated authorities as applicable. You must grant permission to receive a fee waiver.

- Yes, I want to share my Free or Reduced Status with school district designated authorities for Athletic Registration fees
- Yes, I want to share my Free or Reduced Status with school district designated authorities for Activity and Club fees
- Yes, I want to share my Free or Reduced Status with school district designated authorities for Course fees
- Yes, I want to share my Free or Reduced Status with school district designated authorities for Summer School fees
- Yes, I want to share my Free or Reduced Status with school district designated authorities for Scholarships.
- Yes, I want to share my Free or Reduced Status with school district designated authorities for ALL FEE WAIVERS AVAILABLE, where applicable.**
- No, I am NOT asking/eligible for a fee waiver

Student Name(s) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this document to the Sun Prairie School District Nutrition Department, 501 S. Bird St., Sun Prairie WI 53590 or by email to [nutritiondepartment@sunprairieschools.org](mailto:nutritiondepartment@sunprairieschools.org)

Thank you

Barb Waara  
Director of School Nutrition

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

