N O T I C E

BOARD MEETING OF THE BELLEVUE UNION SCHOOL

DISTRICT BOARD OF TRUSTEES WILL BE HELD ON

Tuesday June 18, 2024,

5:30 PM CLOSED SESSION, 6:30 PM OPEN SESSION

IN PERSON at 3150 EDUCATION DR

BELLEVUE UNION SCHOOL DISTRICT

3150 EDUCATION DRIVE SANTA ROSA, CA 95407

DATED: June 14, 2024

Michael Kellison
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT

POSTED: June 14, 2024

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
3150 Education Drive
Santa Rosa, CA 95407

Tuesday June 18, 2024

AGENDA

1. Call To Order 5:30 PM
   1.1. Roll Call

   1.2. Public Comment on Closed Session Agenda

   The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Persons wishing to comment should complete the public comment form and give it to the Superintendent prior to the start of the meeting. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

2. Adjourn To Closed Session

   2.1. Closed Session Agenda

      2.1.1. Public Employment §54957
         2.1.1.1. Conference with Labor Negotiator (Government Code §54957.6)
            Board representative: Adele Walker
            Unrepresented Employee: Superintendent
         2.1.1.2. Conference with Labor Negotiator (Government Code §54957.6)
            Board Representative: Michael Kellison
            Unrepresented Employee: Director of Human Resources
         2.1.1.3. Public Employee Appointment/Employment (Government Code section §54957)
            Title: Superintendent

3. Reconvene to Open Session 6:30 PM

   3.1. Flag Salute

   3.2. Report on Closed Session

   3.3. Consider Agenda Adjustment

4. Public Comment

   At this time, members of the public may express opinions or make statements regarding agenda items and issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on

each individual making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form and give it to the Superintendent prior to the start of the public comment.

Because this is the time for the public to comment, it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

5. Information
   5.1. Libraries are for Everyone, David Cahill, Sonoma County Library Commissioner
   5.2. Information Regarding the Implementation of a Workplace Violence Prevention Plan (WVPP) Aligned With the District's Injury and Illness Prevention Program (IIPP) Plan, Stacy Spector, Director of Human Resources

6. Action
   6.1. Consider Approval of the 2024-27 Local Control Accountability Plan (LCAP) for Bellevue Union School District
   6.2. Consider Approval of the 2023-24 Local Performance Indicator Report
   6.3. Consider Approval of the 2024-25 LCAP Federal Addendum
   6.4. Consider Approval of FY 2024-25 Budget and Statement of Reserves for Bellevue Union School District
   6.5. Consider Approval of the 2024-25 LCFF Budget Overview for Parents
   6.6. Consider Approval of the 2024-25 Local Agreement for Child Development Services, Contract Number CSPP-4587
   6.7. Consider Approval of the 2023-24 Prop 28 Annual Report and 2024-25 Waiver
   6.8. Consider Approval of the Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2024 – 2025 School Year + 2025 Summer Programming
   6.9. Consider Approval of Memorandum of Understanding with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Enrichment Opportunities to BUSD Students
   6.10. Consider Oral Recommendation Regarding Salary and/or Fringe Benefits for Superintendent
   6.11. Consider Ratification of Superintendent's Employment Agreement
   6.12. Consider Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits of Director of Human Resources
   6.13. Consider Discussion and Possible Approval of Changes to Salary Schedule and/or Fringe Benefits of Director of Human Resources
   6.14. Consider Approval of Agreement with Play Marimba Programs LLC to Provide Music Program for 2024-25
   6.15. Consider Approval of Resolution No 29: Funding From the Urban and Community Forestry Grant Program of the California Department of Forestry and Fire Protection
   6.16. Consider Approval of Notice of Completion dated 5/20/2024: Kawana Springs MPR & Office Project
   6.17. Consider Approval of Ridgeview Builders Revised Change Order #1: Kawana Springs MPR & Office Project
   6.18. Consider Approval of Mohawk Commercial proposal: Taylor Mountain Elementary Flooring Replacement
   6.19. Consider Approval of Schaefer Engineering proposal: Taylor Mountain Freezer Project

6.20. Consider Approval of Resolution No 30 Of The Board Of Trustees Of The Bellevue Union School District Ordering An Election To Authorize The Issuance Of General Obligation Bonds, Establishing Specifications Of The Election Order, And Requesting Consolidation With Other Elections Occurring On November 5, 2024

6.21. Ratification of Bills and Warrants

7. Consent Calendar
   - 7.1. Contracts:
     - 7.1.1. ESGI Annual Subscription Renewal for 2024-25
   - 7.2. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations: 2nd Reading (1st reading: May 21, 2024)
   - 7.3. Board Meeting Minutes
     - 7.3.1. Regular Board Meeting Minutes May 21, 2024
     - 7.3.2. Special Board Meeting Minutes May 21, 2024
   - 7.4. Interdistrict Requests 2024-25
   - 7.5. Interdistrict Requests 2023-24
   - 7.6. Board Personnel Transaction Form

8. Reports
   - 8.1. California School Employees Association, Chapter 501
   - 8.2. Bellevue Education Association
   - 8.3. Principal Reports
   - 8.4. Board Reports/Board Items
   - 8.5. Superintendent Report
     - 8.5.1. Attendance/Enrollment Update
     - 8.5.2. Cool School Program Update

9. Planning

July 2024	NO JULY MEETING		
August 20, 2024	Regular Board Meeting	5:30 pm	**BUSD District Office** 3150 Education Drive

10. Return to Closed session as needed

11. Adjournment

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2 at least 24 hours prior to the meeting. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request.
Orden del día disponible en español si se solicita.

District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)

LIBRARIES ARE FOR EVERYONE

LAS BIBLIOTECAS SON PARA TODOS



Sonoma County Library / Biblioteca

You Love Your Library!
¡Te encanta tu biblioteca!

A recent survey showcased why Sonoma County residents love their library system / **Una encuesta reciente muestra por qué los residentes del Condado de Sonoma aprecian su sistema de bibliotecas**

- Qualified librarians / **Bibliotecarios capacitados**
- Reading programs for children / **Programas de lectura para niños**
- Homework help, career support and computer labs **Ayuda con las tareas escolares, apoyo profesional y laboratorios informáticos**
- Safe places for children after school / **Lugares seguros para los niños al salir de la escuela**
- Clean, safe places / **Lugares limpios y seguros**



Sonoma County Library / Biblioteca

Reimagining the Library / Reinventando la Biblioteca



Provide opportunities for all to learn, contribute, interact, and participate

Ofrecer oportunidades para que todos aprendan, contribuyan, interactúen y participen.

Further community resiliency

Aumentar la resiliencia comunitaria

Foster racial equity, social justice, and inclusion for everyone

Fomentar la equidad racial, la justicia social y la inclusión para todos

Locations / Ubicaciones

- Central Santa Rosa
- Cloverdale
- Forestville
- Guerneville
- Library Support Center
  Centro de Apoyo a Bibliotecas
- Healdsburg
- History & Genealogy
  Historia y Genealogía
- Northwest Santa Rosa
- Occidental
- Petaluma
- Rincon Valley
- Rohnert Park/Cotati
- Roseland
- Sebastopol
- Sonoma Valley
- Windsor
- Wine Library
  Biblioteca del vino



Adult services / Servicios para adultos

Library materials
Materiales de la biblioteca

- Access to millions of physical and digital titles Acceso a millones de títulos físicos y digitales
- Databases / Bases de datos
- Streaming / Transmisión



Welcoming spaces
Espacios acogedores

- Investments in library facilities / Inversiones en instalaciones de la biblioteca
- Access to technology Acceso a la tecnología
- Rich and diverse programming / Una programación rica y variada



Community connection
Conexión comunitaria

- Adult literacy / Centro de lectura para adultos
- Meeting rooms / Salas de reuniones
- Printing / Imprenta
- Outreach / Difusión



Youth services / Servicios para Jóvenes

Early learning
Aprendizaje temprano

- Storytimes / Cuentos
- Literacy support / Apoyo a la alfabetización
- Parent mentoring and education / Tutoría y educación de los padres



School support
Apoyo escolar

- Student success initiatives Iniciativas para el éxito de los estudiantes
- Reading programs Programas de lectura
- STEAM programs / Programas de tecnología y ciencia
- Educator support / Apoyo para los educadores



Transition to adulthood
Transición a la edad adulta

- Teen volunteering and internships / Voluntariado y prácticas para jóvenes
- Civic engagement and social justice / Compromiso cívico y justicia social
- Life skills, mental health, college support / Preparación para la vida, salud mental y apoyo universitario



Your Library by the Numbers
Tu biblioteca en números

MAJOR MILESTONES
GRANDES LOGROS



SONOMA COUNTY LIBRARY
BIBLIOTECA
2023 STATISTICS / ESTADÍSTICAS

The library had **36,888** open hours in 2022/2023!
¡Abierta!

205,603 people have a card at our library
Personas con tarjeta de la biblioteca

1,260,270 people walked through our doors last year
Visitantes anuales

In addition to **2,916,633** website visits
Además de visitas en línea

We lent our items to libraries outside of our system **110,698** times
Préstamos fuera del sistema

139,718 Reference questions were asked
Preguntas de referencia

Print materials totaled **591,439**
Materiales impresos

The collection contained **1,665,885** items
Colecciones

There were **1,320,600** electronic materials circulated
Materiales en circulación

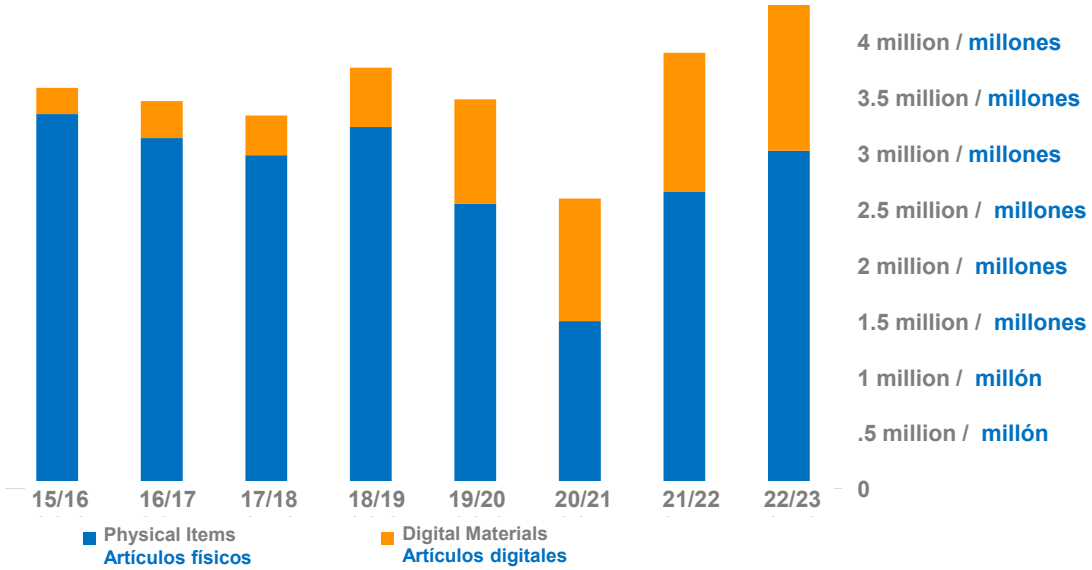
Contributing to a total of **4,087,779** checkouts!
Préstamos

And brought in **152,967** items upon patron request
Artículos requeridos

5,060 total programs offered
Programas ofrecidos

Sonoma County Library / Biblioteca

Circulation / Circulación (pre-Measure Y to FY 22-23 / Pre- Medida Y al Año Fiscal 22-23)

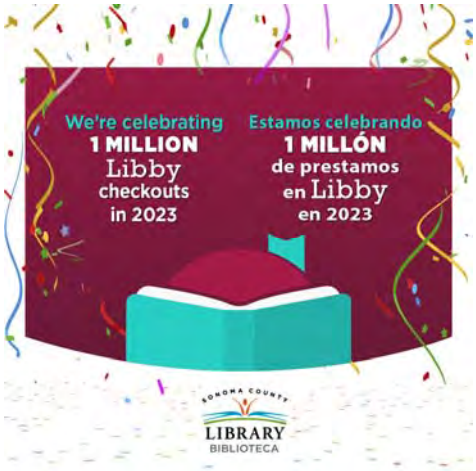


Collections / Colecciones

- Nearly 600,000 physical items across 15 locations in multiple formats / Casi 600,000 artículos físicos en 15 ubicaciones y en múltiples formatos
- Share catalog with Lake and Mendocino Counties / Catálogo compartido con los condados de Lake y Mendocino
- LINK+ provides access to 70 library collections statewide / LINK+ proporciona acceso a 70 colecciones de bibliotecas de todo el estado



Digital Collections / Colecciones Digitales



- 383,694 eBooks / Libros electrónicos
- 340,344 eAudiobooks / Audiolibros
- 263,185 additional digital resources
  Recursos digitales adicionales

pressreader · LinkedIn Learning · kanopy · MANGO

Library of Things / Biblioteca de Artículos











Technology = Access / Tecnología = Acceso







> Public dollars at work. Literacy is an important aspect of citizenship. I am a lifelong consumer of library services from childhood enjoyment of reading, to researching papers for school, to reading with my own children.
> **El dinero público en acción. La alfabetización es un aspecto importante de la ciudadanía. Durante toda mi vida he utilizado los servicios de las bibliotecas, desde que disfrutaba de la lectura en mi infancia hasta la investigación académica y la lectura con mis hijos**

Sonoma County Library patron, March 2024
From an online survey on library services
Usuario de la Biblioteca del Condado de Sonoma, marzo de 2024
De una encuesta en línea sobre los servicios de la biblioteca

Sonoma County Library / Biblioteca



Questions? ¿Preguntas?

libraryinfo@sonomalibrary.org

Next group of slides is optional, based on speaker, time allowed, and audience



Business and Career Resources
Recursos empresariales y profesionales

Supporting businesses and job seekers / **Apoyo a empresas y solicitantes de empleo**

- Small business reference center / **Centro de referencia de la pequeña empresa**
- Research and analyze U.S. businesses / **Investigación y análisis de empresas estadounidenses**
- Investment research / **Investigación sobre inversiones**
- Resumé and career help / **Ayuda con el currículum y la carrera profesional**
- Computer skills / **Conocimientos informáticos**
- Courses and tutorials / **Cursos y tutoriales**

Economic Impacts
Impactos Económicos

Economic benefits to Sonoma County
Beneficios económicos

- Daily operations as an employer
  Operaciones diarias como empleador
- Capital improvements
  Mejoras de capital
- Social benefits and household savings
  Beneficios sociales y ahorro familiar



(Economic Impact of the Sonoma County Library, Dr. Robert Fuller, Economic Forensics & Analysis)

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Information

Agenda Item Title: Information Regarding the Implementation of a Workplace Violence Prevention Plan (WVPP) Aligned With the District's Injury and Illness Prevention Program (IIPP) Plan

Prepared By: Stacy Spector, Director of Human Resources

Background:

The Occupational Safety and Health Administration (OSHA), states that workplace violence is the second leading cause of fatal occupational injuries in the US, affecting nearly 2 million American workers annually.

As a result of California Senate Bill 553 (SB 553), all employers that fall within the scope of California Labor Code (LC) 6401.7 and LC 6401.9 , are required to establish, implement, and maintain an effective, written Workplace Violence Prevention Plan (WVPP) no later than July 1, 2024.

SB 553 addresses workplace violence by requiring employers to implement basic protections to protect employees while at work. Cal/OSHA will become the regulatory agency to oversee the employer requirements.

The Workplace Violence Prevention Plan (WVPP) must include:

- Prohibiting employee retaliation
- Accepting and responding to reports of workplace violence
- Employee workplace violence training and communication
- Emergency response
- Workplace violence hazard assessments
- Other requirements, such as maintaining a Violent Incident Log

The District is in the process of aligning the WVPP with the Injury and Illness Prevention Program (IIPP) already in place to meet the workplace safety program required by Cal-OSHA T8 CCR §3203.

The documents attached to this agenda item represent the required plan elements, training and implementation process, timeline and required reporting documents.

Recommended Action: None

Supporting Documents:
Workplace Violence Prevention Plan Draft
Workplace Violence Prevention Plan Fact Sheet for Employers
Workplace Violence Prevention Plan Baseline Survey Data
Workplace Violence Prevention Plan Training Powerpoint

Workplace Violence Prevention Plan Baseline Survey Data

Bellevue Union School District
June 18, 2024

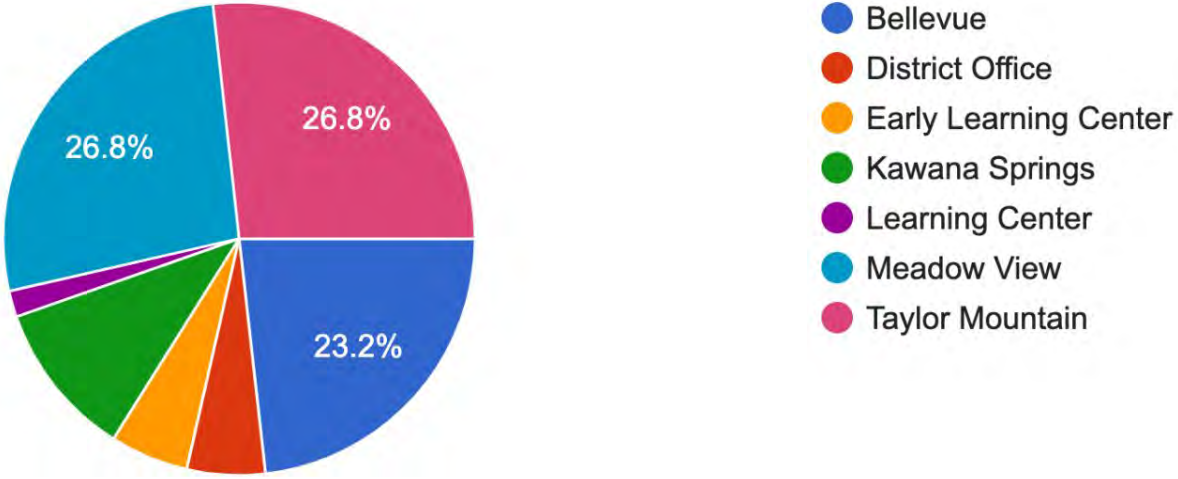
Please select the option below that best describes your classification:

56 responses

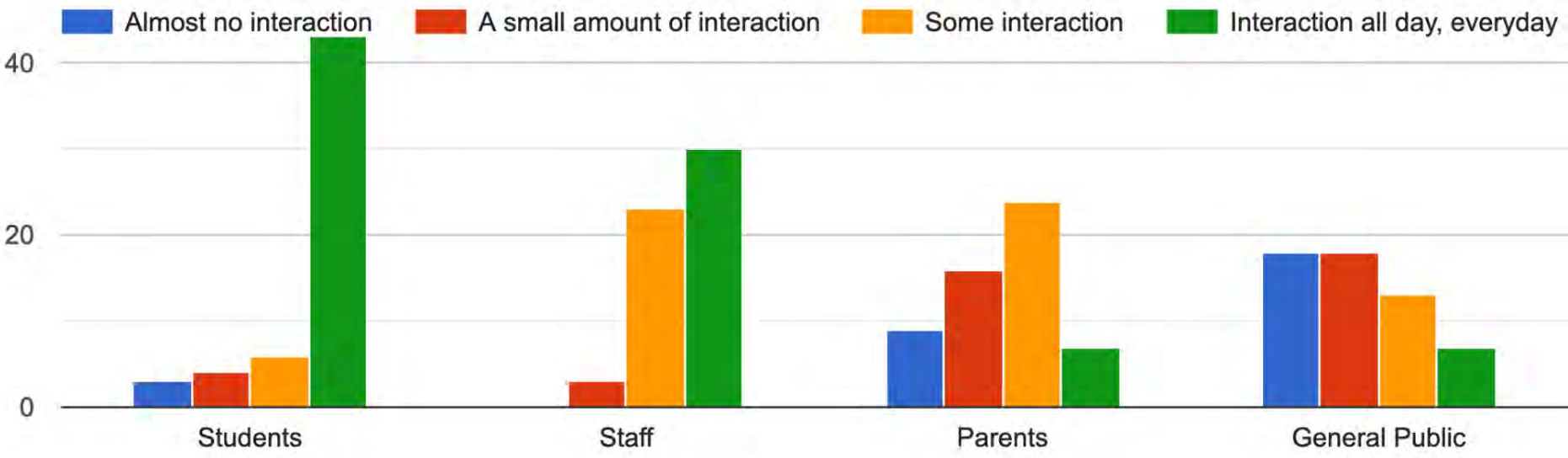


What site do you primarily work?

56 responses

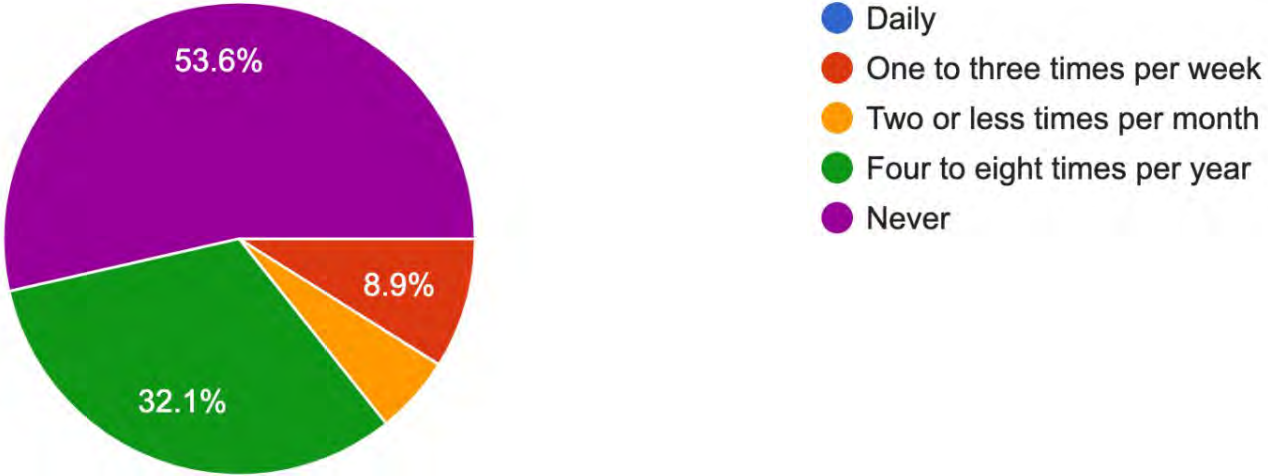


Who do you interact with on a daily basis?



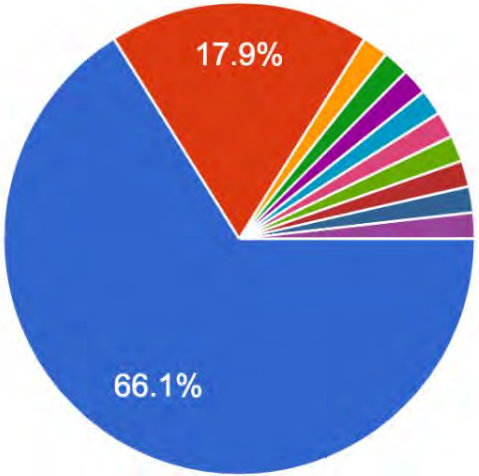
How often, on average, do you handle cash (student fundraisers, event entry fees, etc.)?

56 responses



If you are on campus/district property after hours, do believe there is adequate lighting?

56 responses

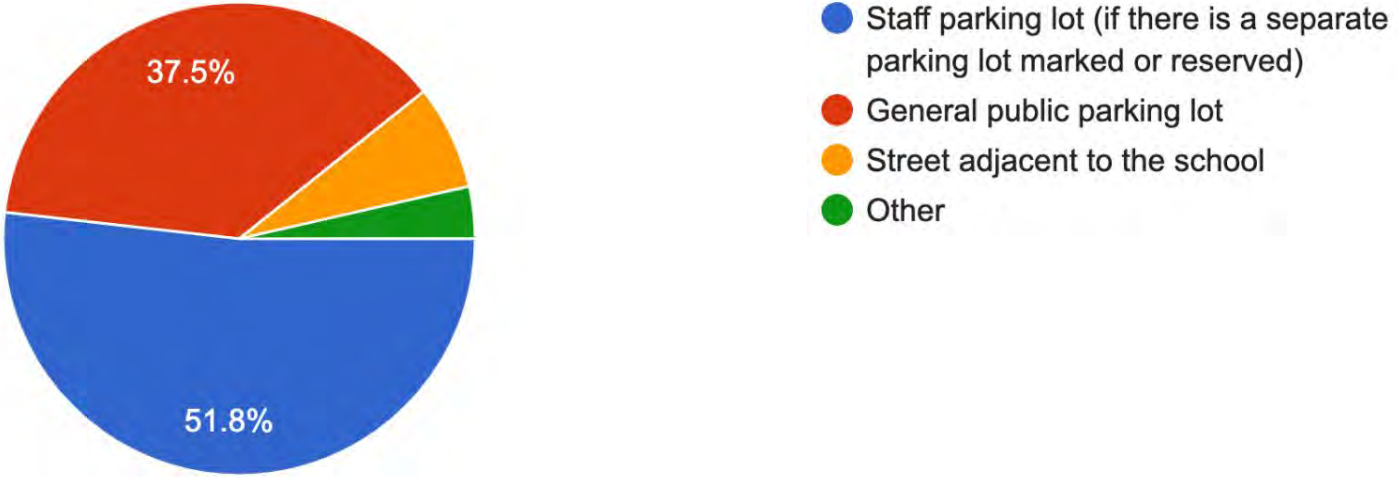


Yes
No
Not on campus after hours
NA
N/A
Some places
not on campus after hours
I don't ever come on campus after dark.

1/2

While on campus or yur primary work site, where do you park your personal vehicle?

56 responses



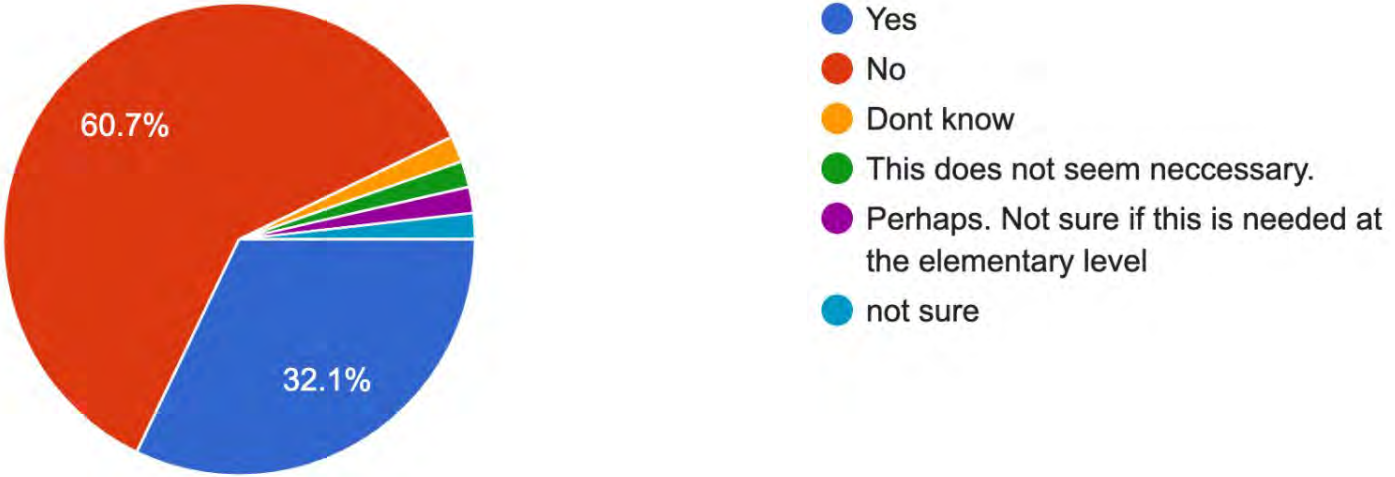
Do you believe it would reduce possible workplace violence if all staff are to wear ID badges while on campus/district property?

56 responses



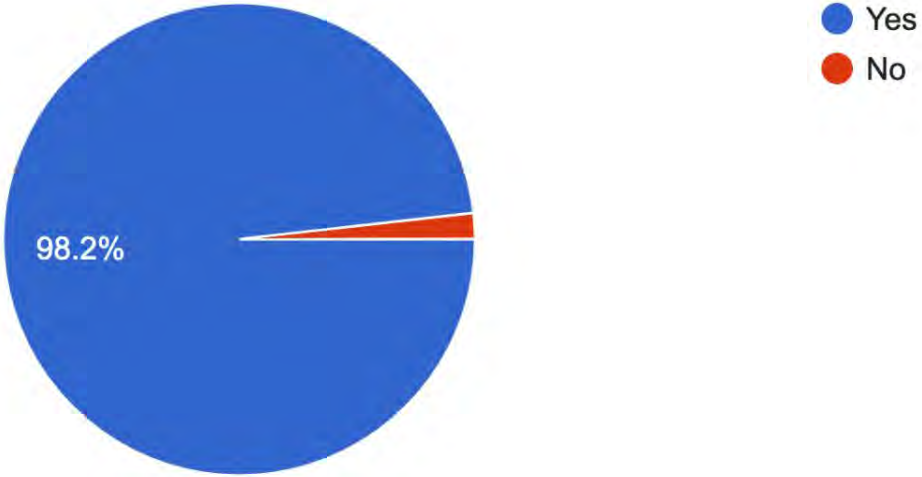
Do you believe there should be a law enforcement presence on a regular basis (i.e. only to visit campus, NOT for a emergency or discipline matter)?

56 responses



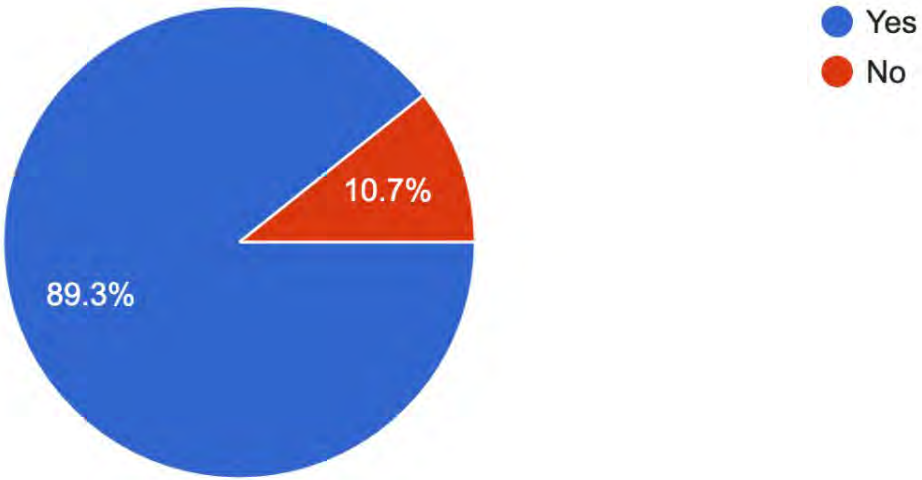
Do you feel comfortable reporting workplace violence incidents or concerns to your supervisor, administration or HR? (Staff are to report without fear of reprisal).

56 responses



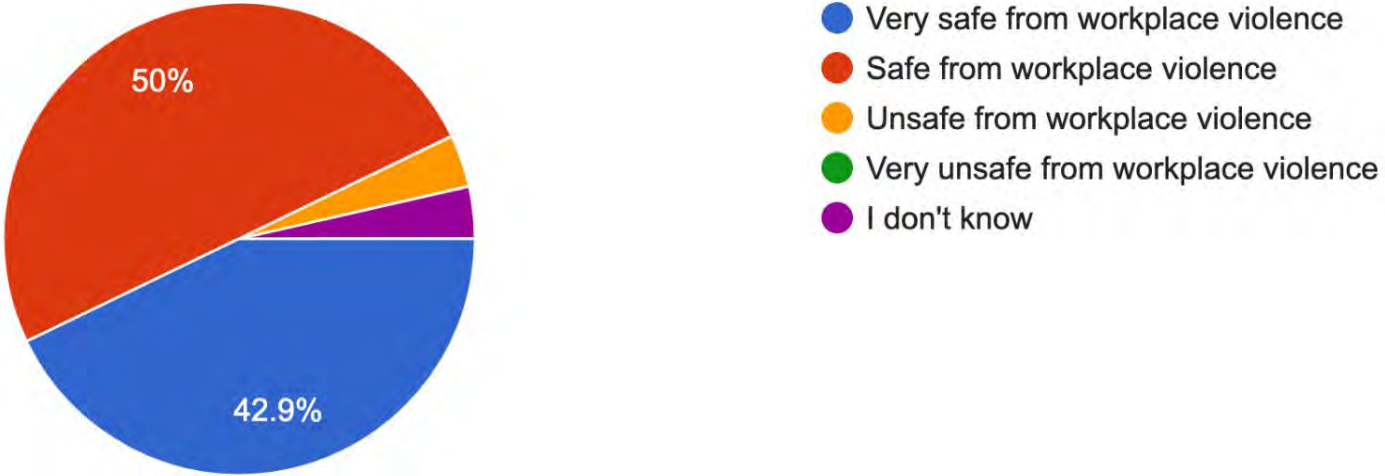
Do believe an anonymous survey (available at all times) would help those who do not feel comfortable reporting workplace violence incidents or concerns?

56 responses



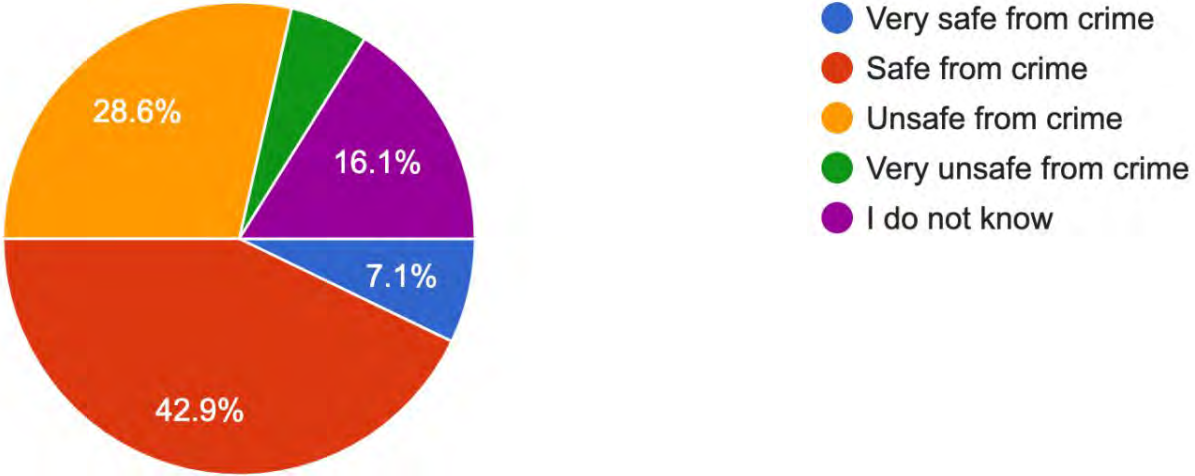
Do you feel your school site/work area is:

56 responses



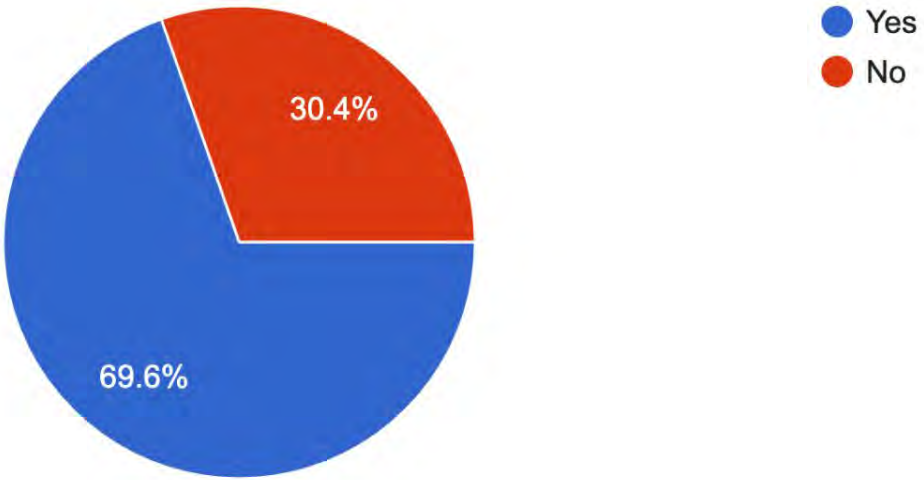
Do you feel that the surrounding community is:

56 responses



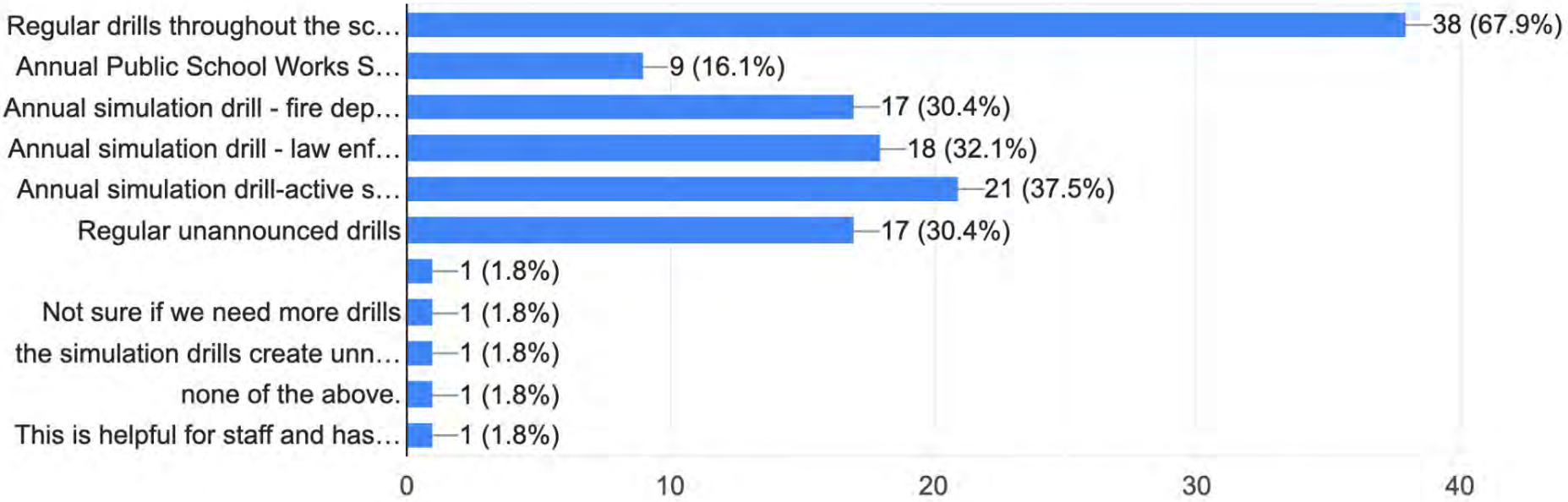
Do you feel you are trained enough to handle a workplace emergency? (i.e. lock down, fire, intruder, etc.)

56 responses



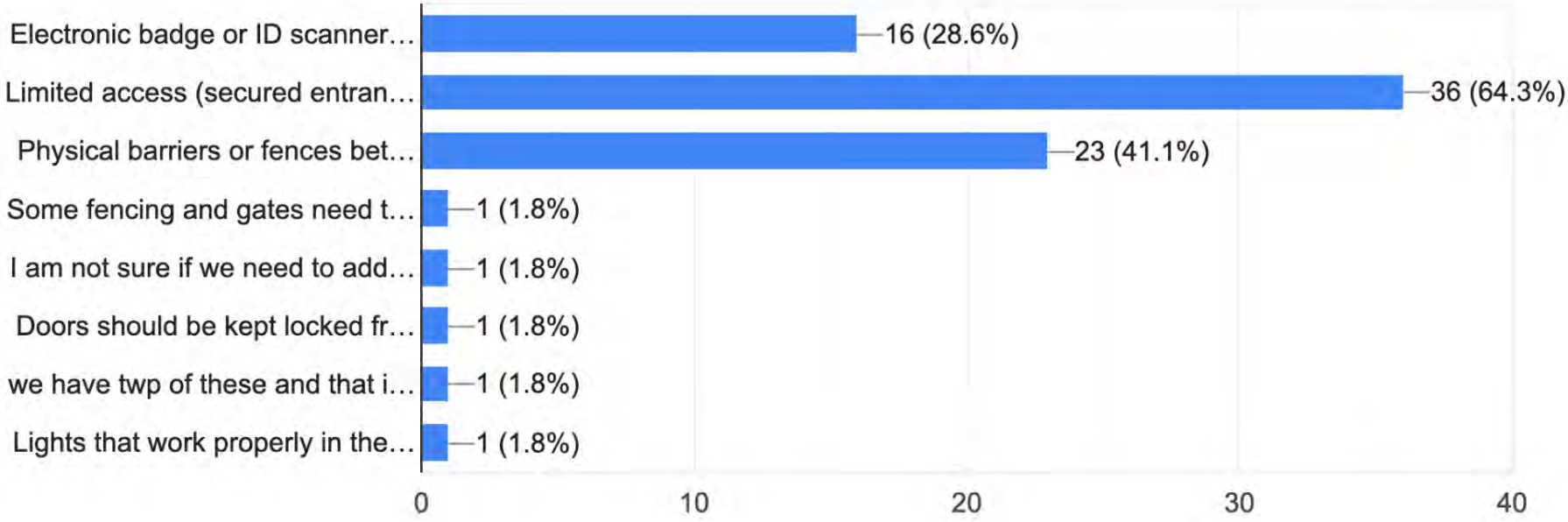
What training do you feel would be beneficial for staff?

56 responses



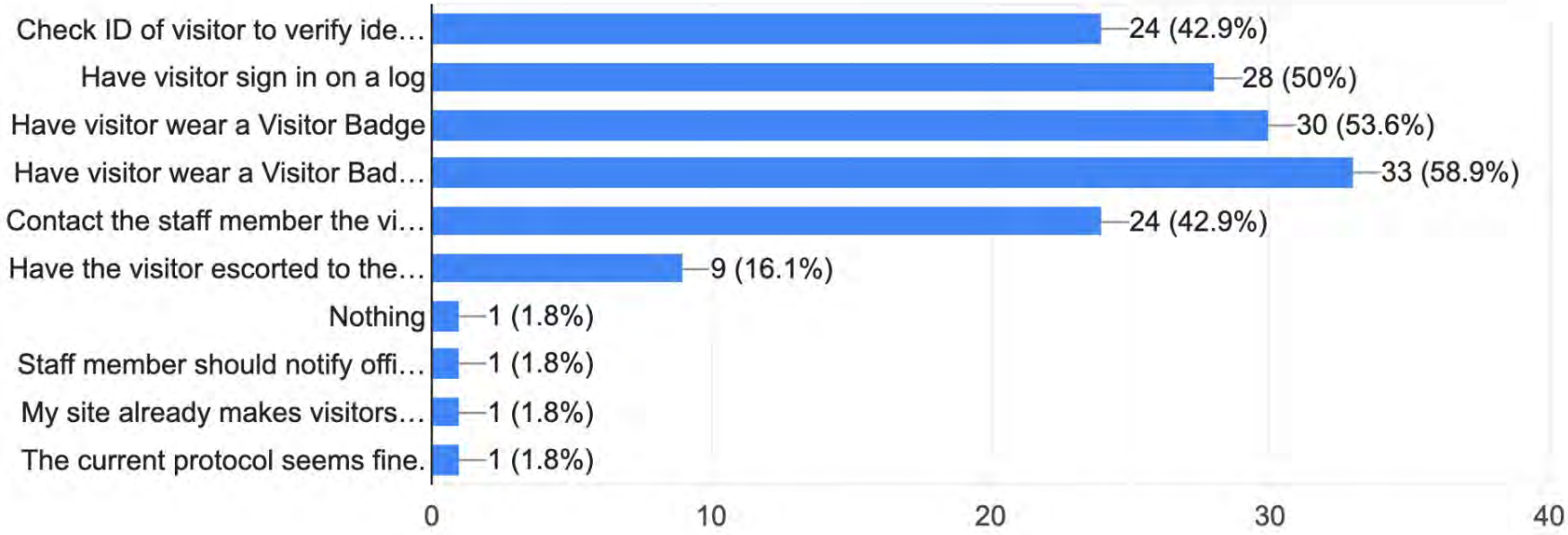
Which of the following security features should be added to our school sites. Check all that apply. Please note: we currently have the followi...gnated areas), intercom systems/emergency paging.

56 responses



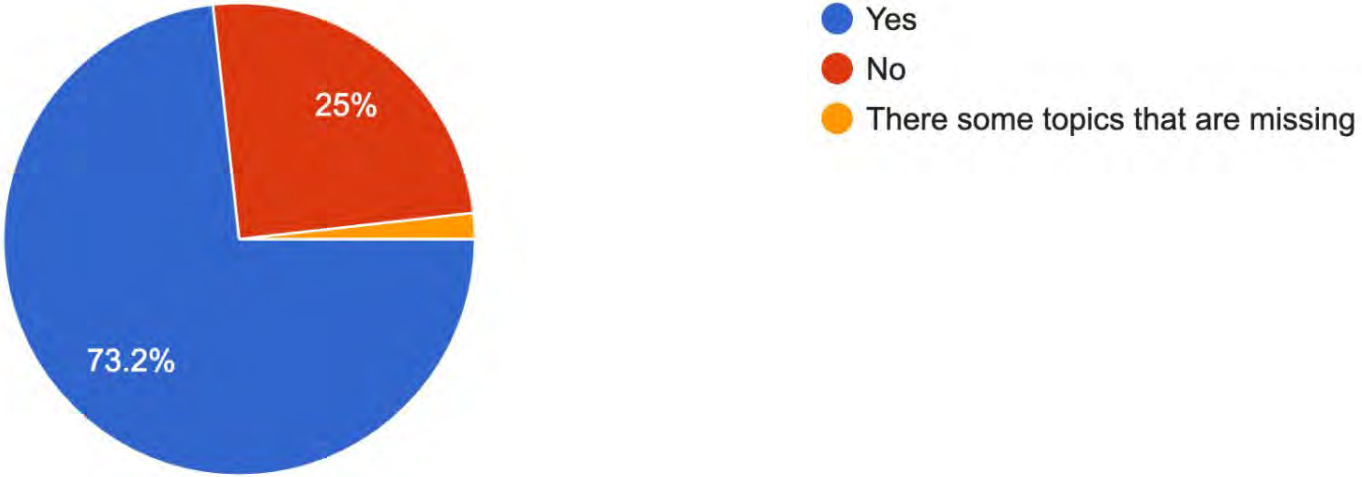
What do you believe should be added to our visitor check-in protocol? Please mark all that apply.

56 responses



Do you believe workplace violence protocols and/or emergency protocols are properly displayed in your work area?

56 responses



Responses About What is Working

- I feel safe at work.
- Thank you for ensuring that the staff and students feel safe at their workplace.
- I think everything is fine

Responses About Issues in the Surrounding Community

- In general, BUSD campuses are safe. My greater concern is spill over from disputes in the surrounding neighborhoods.
- We have fences except in the back classrooms public has access to back of rooms close to the front street
- Our schooll has a lot of access from the back fence by neighborhood homes. I believe we should eliminate these doors connecting the back field to the homes.
- It would be nice to know the crime rates in the neighborhoods we work in.
- During the weekends, adults and children of all ages climb over the fence and are on campus.There is trash and vandalism. Perhaps signs indicating that they are on camera would prevent some of this from happening.

Responses About What is Supposed to Be in Practice But is Not

- Nobody knows what the safety plans are.
- There is no training or practice for emergencies like active shooters or fire.
- All the school sites have logs visitors are supposed to be signing in and out on, it was put in place years ago as part of the emergency safety plan but no one uses them
- At some point, badges were required for all staff, this is very important, this should be a must in order to identify ourselves.
- I would like to know the best course of action to take if there were ever to be an active shooter. I feel like I would not know what to do and panic if that were to ever happen.
- We have gates at the parking lots but they are never closed or locked
- People (not staff/current students) just walk on campus on days where staff are working and when I have come to work on my own classroom. I worry that it makes it very easy for things like vandalism and stealing to occur.

Responses About What is Should Be Prioritized Going Forward

- I think announced drills would be really good practice since realistically, we would not have time to prepare in an actual emergency.
- I think more training is best
- We have locked gates but the Kindergarten playground isn't safe if there was a shooter. There needs to be places to hide or go
- What support or training for teachers/aides could we have for students who are violent at times ? How to handle aggressive parents who can be threatening?
- Staff should not have to dread coming to work each day for fear of physical assault. We have staff members who have been in this position for many, many, many months. Perhaps a public school setting is not appropriate for children who are continuously physically violent towards each other and school staff.
- There should be only one entrance and exit through the main office during the school day

Responses About Specific Requests

- I think that people need to be made aware of what needs to be locked at all times.
- The north parking lot gate at Bellevue should be locked during the school day.
- More bumpers on the entrances to the parking areas of the school, and a speed camera to send parents a notice that they are driving fast when they are dropping their kids and when they are getting into the parking area to pick up their kids
- The only question I have is would it be possible to have the lights work on the weekends? Some of us come in during non school hours and the lights in the bathrooms and staff room do not work on the weekends. I understand if this is a cost saving thing, but just suggesting if we can get them to turn on. Thanks!
- Having a place where students can feel safe to report anything that they feel/ see is unsafe or dangerous and not feel that they will get in trouble for it. For ex. In the office, counselor's office. Be anonymous.
- We need window coverings for both doors.
- My biggest safety concern for students is regarding students who display eloping behaviors. The doors are secure enough to keep intruders out but they open from inside meaning any student can open and exit.. I think a simple sliding lock high enough out of children’s reach could be helpful.
- PLEASE ALLOW THE LIGHTS TO WORK IN THE OFFICE BATHROOMS (and all office areas) OVER THE WEEKEND. I feel so unsafe using the bathrooms that open to the outside when no one is around. I don't feel safe using the paper cutter in the dark. Also, teachers are coming in, for free, to work over the weekend and/or holiday, so it feels very disrespectful that the district can't at least foot the bill for the lights during those times.



Workplace Violence Prevention Program

Bellevue Union School District
August 13, 2024

Disclaimer

Policy Statement: BUSD is committed to our employees' safety and health. We refuse to tolerate any form of violence in the workplace and will make every effort to prevent violent incidents from occurring by implementing a Workplace Violence Prevention Program (WVPP).

Our plan ensures that all employees adhere to work practices that are designed to make the workplace more secure, and do not engage in verbal threats or physical actions which create a security hazard for others in the workplace.

All BUSD employees are responsible for implementing and maintaining our WVPP Program and are also responsible and accountable for using safe work practices, following all directives, policies, and procedures, and assisting in maintaining a safe and secure work environment.

We encourage employee participation in designing and implementing our WVPP program. We require prompt and accurate reporting of all violent incidents whether physical injury has occurred or not. We will not discriminate against victims of workplace violence.

The plan shall always be in effect and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

The WVPP Plan will be reviewed and updated annually.

Requirements: BUSD's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by Labor Code (LC) section 6401.9.

- **Date of Last Review:** May 31, 2024
- **Date of Board Presentation:** June 18, 2024
- **Date of Last Revision(s):** June 6, 2024

A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively.

- An employee who retaliates against a coworker for reporting an incident will be subject to applicable disciplinary procedures up to and include termination.



Regulatory Bodies

California Occupational Safety and Health Administration (Cal/OSHA)

How to Get a No Cost Copy of the Plan?

A copy of the WVPP Plan is readily available to all employees on the BUSD District website at _____and a physical copy is located with the IIPP in the main office of each school.

Who Needs to Be trained and How Often?

Training and Instruction: All BUSD employees will have training and instruction on general and job-specific workplace violence practices. These sessions shall involve presentations, discussions, and practical exercises.

In addition, we will provide specific instructions to all employees regarding workplace security hazards unique to their job to the extent that such information was not already covered in other training. Training and instruction will be provided (and logged Staff Training Log) as follows:

- When the WVPP was first established.
- Annually to ensure all employees understand and comply with the plan.
- Whenever a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the plan.

How Can You Get Involved in developing and Implementing the Plan?

Employee Active Involvement: BUSD ensures the following policies and procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the plan:

- Management will work with and allow employees and authorized employee representatives to participate in: Identifying, evaluating, and determining corrective measures to prevent workplace violence.
- Management will have monthly meetings with employees and their representatives to include a discussion identifying workplace violence related concerns/hazards, evaluation of those hazards and/or concerns, and how to correct them. These meetings could involve brainstorming sessions, discussions of recent incidents, and reviews of safety procedures.
- Designing and implementing training
- Employees are encouraged to participate in designing and implementing training programs, and their suggestions are incorporated into the training materials. For example, an employee might suggest a new training scenario based on a recent incident.
- Reporting and investigating workplace violence incidents.

Definitions

Workplace violence refers to any “act of violence or threat of violence that occurs in a place of employment.” It includes, regardless of whether an employee sustains an injury, the threat or use of physical force against an employee that results in or is likely to result in injury, trauma, or stress, as well as incidents involving a threat or use of a firearm or other dangerous weapon.

Definitions

A “**threat of violence**” means any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavior or physical conduct that conveys an intent, or that is reasonably perceived to convey an intent to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Definitions

There are **four** common types of workplace violence:

- **Type 1** Violence: Workplace violence committed by a person who has no legitimate business at the worksite, including violent acts by anyone who enters the workplace or approaches workers with the intent to commit a crime.
- **Type 2** Violence: Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
- **Type 3** Violence: Workplace violence against an employee by a present or former employee, supervisor, or manager.
- **Type 4** Violence: Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

How to report workplace violence concerns

Employees must report all incidents of workplace violence, including but not limited to:

- Physical assault
- Threatening behavior
- Verbal abuse

…… to their immediate supervisor as soon as possible.

Workplace violence hazards specific to our employees' roles:

- Physical:
  - The exterior and interior of the workplace for its attractiveness to robbers.
  - The need for violence surveillance measures, such as mirrors and cameras.
  - Effective location and functioning of emergency buttons and alarms.
  - Posting of emergency telephone numbers for law enforcement, fire, and medical services.
  - Whether employees have access to a telephone with an outside line.
  - Whether employees have effective escape routes from the workplace.
  - Whether employees have a designated safe area where they can go in an emergency.
  - Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems.

Workplace violence hazards specific to our employees' roles:

- The type of incident, including, but not limited to:
  - Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
  - Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
  - Threat of physical force or threat of the use of a weapon or other object.
  - Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
  - Animal attack.
  - Other.

Current preventative measures in place

•To reduce the potential for workplace violence related incidents our organization has implemented the following controls:

- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies will occur through:
  - Alarm systems
  - PA announcements
  - Emails
  - Parent Square Notices/Alerts
- The Bellevue Union School District will have evacuation or sheltering plans as outlined in our Comprehensive School Safety Plan.

- Inspections shall be conducted when the plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard.
- Review all submitted/reported concerns of potential hazards:
  - Weekly review of all submitted and reported concerns.
  - Online form for reporting workplace violence hazards
  - Voicemail/email/text messages

Periodic Inspections: Periodic inspections of workplace violence hazards will identify unsafe conditions and work practices. This may require assessment for more than one type of workplace violence. Periodic Inspections shall be conducted annually in conjunction with the FIT report conducted by the Maintenance and Operations Manager.

Current preventative measures in place

Communication with employees: Directors and supervisors will maintain an open, two-way communications system on all workplace safety, health, and security issues. Our district has a communication system designed to encourage a continuous flow of safety, health, and security information between management and our employees without fear of reprisal and in a readily understandable form.

Our communication system consists of the following items:

- Effective communication between employees and supervisors about workplace violence prevention and violence concerns.
- New employee orientation includes workplace violence prevention policies and procedures.
- Workplace violence prevention training programs designed to address specific aspects of workplace security unique to our district.
- Regularly scheduled meetings that address security issues and potential workplace violence hazards.
- Periodic review of our Workplace Violence Prevention Program with all personnel.
- Posted and/or distributed workplace violence prevention information.
- Employees can report a violent incident, threat, or other workplace violence concern to employer or law enforcement without fear of reprisal or adverse action through anonymous reporting methods below:
    - Rosa Police non-emergency number: 707-543-3600
    - Sonoma County Sheriff non-emergency number: 707-565-2121
    - Emergency: 911
- Via the online anonymous reporting form on the district's Maintenance and Operations website.
- Employees will not be prevented from accessing their mobile to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety.
- Employees' concerns will be investigated in a timely manner, and they will be informed of the results of the investigation and any corrective actions to be taken.
- Updates on the status of investigations and corrective actions provided to employees through email and/or at safety meetings.
- Procedures for protecting employees who report threats from retaliation by the person making the threats.

Recognizing Behaviors of Concern

- Making direct or implied threats of violence.
- A criminal or personal history suggestive of a propensity to use violence to project power and to control others.
- Aggressive outbursts, comments, or excessive displays of anger.
- Verbal abuse or harassment.
- Harboring grudges, an inability to handle criticism, habitually making excuses, and blaming others.
- Chronic, unsubstantiated complaints about persecution or injustice.
- Obsessive intrusion upon others or a persistent unwanted romantic pursuit.
- Erratic, impulsive, or bizarre behavior that has generated fear among University affiliates.
- Homicidal or suicidal thoughts or ideas.

Recognizing Behaviors of Concern

- Apparent impulsivity and/or low tolerance of frustration.
- Expressing fascination with firearms or asserting ownership of firearms (see NC State's policy on firearm possession on campus).
- Preoccupation with violent themes of revenge.
- Unusual interest in recently publicized violent events.
- Identification with criminal or terrorist individuals, acts and/or philosophy.
- Any behavior or collection of behaviors that instill fear or generate concern that a person might act out violently.
- Recent or impending losses including employment, academic, relationship, financial, or status in conjunction with denial and limited coping mechanisms.
- Preparatory actions for a violent act including research & planning and acquiring & practicing with weapons for that act.
- Substance abuse in conjunction with behaviors described above
- A high degree of emotional distress.

What to do if Workplace violence Occurs



- If immediate danger exist:
  - Call 911 immediately
  - Secure your personal safety first and leave the area if at risk.
- If no threat of physical violence
  - Notify Supervisor
  - Report the incident to law enforcement/security
- If the event involves a suspicious letter/package/bomb
  - Do not handle or open the item
  - Evacuate the area if safety is at risk
  - Notify supervisor
  - Immediately report the item to local law enforcement/security

Our Specific Emergency Measures

Emergency Response Procedures: The Bellevue Union School District has in place the following specific measures to handle actual or potential workplace violence emergencies:

- A situation is an emergency if an injury has occurred OR there is an immediate threat of physical harm.
- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies will occur through:
  - Alarm systems
  - PA announcements
  - Emails
  - Parent Square Notices/Alerts
- The Bellevue Union School District will have evacuation or sheltering plans as outlined in our Comprehensive School Safety Plan.
- Staff should consider their safety first in all emergencies. If possible, staff should use the following response procedures:
  - **Step 1:** The first person on the scene quickly assesses the situation and risk.
  - **Step 2:** The firs**t** person on the scene calls for security/medical assistance and ensures the needs of the injured are met. Employees must also immediately notify the supervisor of the situation.
  - **Step 3:** The Supervisor will immediately assess whether there is an emergency situation and make a prompt report to their supervisor or if they are unavailable to Human Resources.
  - **Step 4:** The supervisor, in an emergency where there is an immediate threat of violence, will ensure that local or County police and medical personnel have been notified.
  - **Step 5:** Proceed with Non-Emergency Response Procedures, Steps 3-5.
  - **Step 6:** Complete Workplace Violence Incident Report Form.
- Obtain help from staff, security personnel, or law enforcement by:
  - Using your classroom phone, cell phone, or office phone to dial 911 then alert campus administration/security using your office phone, cell phone or radio.
  - Using the Sheriff’s non-emergency dispatch line listed above then alert campus administration/security using your office phone, cell phone or radio.

Violent Incident Log

DATE	TIME	LOCATION	DETAILED DESCRIPTION OF THE INCIDENT	WORKPLACE VIOLENCE TYPE				WHERE INCIDENT OCCURRED?
				1	2	3	4	

CLASSIFICATION OF PERPETRATOR:	☐ Client ☐ Customer ☐ Family of client ☐ Friend of client ☐ Family of customer ☐ Friend of customer ☐ Stranger	☐ Co-worker ☐ Supervisor/manager ☐ Partner/spouse ☐ Parent ☐ Relative ☐ Other: _____	**CLASSIFICATION OF CIRCUMSTANCES AT TIME OF INCIDENT:**	☐ Performing usual job duties ☐ Poorly lit areas ☐ Rushed ☐ Isolate/alone ☐ Unable to get help/assistance. ☐ Working in unfamiliar/new loc. ☐ Rushed ☐ Low staffing level ☐ Working in community setting ☐ Other: _____
TYPE OF INCIDENT:	☐ Physical attack without a weapon ☐ Animal attack ☐ Sexual assault or threat (including rape, attempted rape, physical display, or unwanted verbal or physical sexual contact) ☐ Other	☐ Attack with a weapon or object ☐ Threat of physical force or threat of the use of a weapon or other object		
CONSEQUENCES OF INCIDENT:	**Was security contacted?**	☐ Yes ☐ No	**RESPONSE:**	
	Was law enforcement contacted?	☐ Yes ☐ No	**RESPONSE:**	
	Action taken to protect employees from a continuing threat or other hazards as a result of the incident:			
COMPLETED BY:		**JOB TITLE:**		**DATE COMPLETED:**

How to get Copies of Records

The following records shall be made available to employees and their representatives, upon request and without cost, for examination and copying within **15 calendar days of a request**:

- Records of workplace violence
- Training records
- Violence Incident Logs

Employee Access to Records: The following records shall be made available to employees and their representatives, upon request and without cost, for examination and copying within 15 calendar days of a request:

- Records of workplace violence hazard identification, evaluation, and correction.
- Training records (Staff Training Log).
- Violent incident logs (Violence Incident Log).



Interactive Q&A

WORKPLACE VIOLENCE PREVENTION PROGRAM

Bellevue Union School District

Policy Statement: BUSD is committed to our employees' safety and health. We refuse to tolerate any form of violence in the workplace and will make every effort to prevent violent incidents from occurring by implementing a Workplace Violence Prevention Program (WVPP).

Our plan ensures that all employees adhere to work practices that are designed to make the workplace more secure, and do not engage in verbal threats or physical actions which create a security hazard for others in the workplace.

All BUSD employees are responsible for implementing and maintaining our WVPP Program and are also responsible and accountable for using safe work practices, following all directives, policies, and procedures, and assisting in maintaining a safe and secure work environment.

Our management employees of BUSD are responsible for ensuring that all safety and health policies and procedures involving workplace security are clearly communicated and understood by all employees. Directors are expected to enforce policies and practices fairly and uniformly.

We encourage employee participation in designing and implementing our WVPP program. We require prompt and accurate reporting of all violent incidents whether physical injury has occurred or not. We will not discriminate against victims of workplace violence.

A copy of the WVPP Plan is readily available to all employees on the BUSD District website at www.busd.org and a physical copy is located with the IIPP in the main office of each school.

The plan shall always be in effect and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

The WVPP Plan will be reviewed and updated annually.

Requirements: BUSD's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by Labor Code (LC) section 6401.9.

- **Date of Last Review:** May 31, 2024
- **Date of Board Presentation:** June 18, 2024
- **Date of Last Revision(s):** _____, 2024

Definitions:

- **Emergency** - Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.
- **Engineering controls** - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.
- **Log** - The violent incident log required by LC section 6401.9.
- **Plan** - The workplace violence prevention plan required by LC section 6401.9.
- **Serious injury or illness** - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a

public street or highway, unless the accident occurred in a construction zone.

- **Threat of violence** - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.
- **Workplace violence** - Any act of violence or threat of violence that occurs in a place of employment. **Workplace violence** does not include lawful acts of self-defense or defense of others. **Workplace violence** includes, but is not limited to, the following:

    - The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
    - An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.
    - The following four workplace violence types:

      Type 1 violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
      Type 2 violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
      Type 3 violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.
      Type 4 violence - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.
- ***Work practice controls*** - Procedures and rules which are used to effectively reduce workplace violence hazards.

Responsibility: The Superintendent and the WVPP administrator have the authority and responsibility for implementing the provisions of this plan for Bellevue Union School District**.**

All Leadership team members are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the program.

Additionally, key personnel at the district and site level will assist in a WVPP Planning team that will be established to assess the vulnerability to workplace violence and recommend preventive actions to be taken.

This group will be responsible for developing employee training programs in violence prevention and plans for responding to acts of violence. They will also audit our overall Workplace Violence Prevention Program.

WORKPLACE VIOLENCE PREVENTION PROGRAM

Bellevue Union School District.

Responsible Persons	Job Title/Position	WVPP Responsibility(ies)	Phone #	Email
Michael Kellison	Superintendent	**Overall responsibility for the plan;** *Superintendent approves the final plan and any major changes*.	707-542-5197	mkellison@busd.org
Stacy Spector	Director Human Resources	**Responsible for employee involvement and training;** *organizes safety meetings, & updates training materials.*	707-542-5197	sspector@busd.org
Bill Jereb	Director Maintenance & Operations WVPP Administrator	**Responsible for emergency response and coordination with other employers;** *coordinates emergency response procedures, and communicates with other employers about the plan.* **Responsible for hazard identification;** *conducts safety inspections & communicates them to Supe for resolution.*	707-542-5197	bjereb@busd.org
Site and District Administrators	Chief Business Officer, Director of Student Services, Director of Technology, Food Services Program Manager, Principals	**Responsible for implementing and enforcing the plan within their respective sites and departments;** assists in identifying, evaluating, and correcting workplace violence hazards and assists in implementing emergency procedures and providing assistance during emergencies	707-542-5197	lmartin@busd.org, twhitaker@busd.org, rgreen@busd.org, sjones@busd.org, mjacobson@busd.org, dmccullough@busd.org, ncraig@busd.org, jwalker@busd.org

Employee Active Involvement: BUSD ensures the following policies and procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the plan:

- Management will work with and allow employees and authorized employee representatives to participate in: Identifying, evaluating, and determining corrective measures to prevent workplace violence.
- Management will have monthly meetings with employees and their representatives to include a discussion identifying workplace violence related concerns/hazards, evaluation of those hazards and/or concerns, and how to correct them. These meetings could involve brainstorming sessions, discussions

of recent incidents, and reviews of safety procedures.

- Designing and implementing training
- Employees are encouraged to participate in designing and implementing training programs, and their suggestions are incorporated into the training materials. For example, an employee might suggest a new training scenario based on a recent incident.
- Reporting and investigating workplace violence incidents.

Employee Compliance: All BUSD employees will comply with work practices that are designed to make the workplace more secure and will not engage in threats or physical actions that create a security hazard for others in the workplace.

All employees are responsible and will be held accountable for using safe work practices, following all directives, policies, and procedures, and assisting in maintaining a safe and secure work environment. All district and site administrators, at a minimum will:

- Inform employees, supervisors, and managers about our Workplace Violence Prevention Program.
- Follow established workplace security directives, policies, and procedures.
- Evaluate the performance of all employees in complying with our Workplace Violence Prevention Program.
- Recognize employees who perform work practices that promote security in the workplace.
- Provide training and/or counseling to employees who need to improve work practices designed to ensure workplace security.
- Discipline employees for failure to comply with workplace security practices.

Communication with employees: Directors and supervisors will maintain an open, two-way communications system on all workplace safety, health, and security issues.

Our district has a communication system designed to encourage a continuous flow of safety, health, and security information between management and our employees without fear of reprisal and in a readily understandable form.

Our communication system consists of the following items:

- Effective communication between employees and supervisors about workplace violence prevention and violence concerns.
- New employee orientation includes workplace violence prevention policies and procedures.
- Workplace violence prevention training programs designed to address specific aspects of workplace security unique to our district.
- Regularly scheduled meetings that address security issues and potential workplace violence hazards.
- Periodic review of our Workplace Violence Prevention Program with all personnel.
- Posted and/or distributed workplace violence prevention information.
- Employees can report a violent incident, threat, or other workplace violence concern to employer or law enforcement without fear of reprisal or adverse action through anonymous reporting methods

below:

- Rosa Police non-emergency number: 707-543-3600
- Sonoma County Sheriff non-emergency number: 707-565-2121
- Emergency: 911

- Employees will not be prevented from accessing their mobile to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety.
- Employees' concerns will be investigated in a timely manner, and they will be informed of the results of the investigation and any corrective actions to be taken.
- Updates on the status of investigations and corrective actions provided to employees through email and/or at safety meetings.
- Procedures for protecting employees who report threats from retaliation by the person making the threats.

Coordination with other Employers: The Bellevue Union School District will implement the following effective procedures to coordinate implementation of its plan with other districts to ensure that those employers and employees understand their respective roles, as provided in the plan.

- All employees will be trained on workplace violence prevention.
- Workplace violence incidents involving any employee are reported, investigated, and recorded.
- At a multi-employer worksite (COOL School, Preschool), the Bellevue Union School District will ensure that if its employees experience workplace violence incident that BUSD will record the information in a violent incident log and shall also provide a copy of that log to other employers.

Employer Agency	Contact Person	Phone Number	Email
COOL School	Melissa Moore	707-260-4286	napacoe.org
North Bay Children's Center (NBCC)	Ktistina Sisseck, VP of Programs	415-883-6222	ksisseck@nbcc.net

Training and Instruction: All BUSD employees will have training and instruction on general and job-specific workplace violence practices. These sessions shall involve presentations, discussions, and practical exercises.

In addition, we will provide specific instructions to all employees regarding workplace security hazards unique to their job to the extent that such information was not already covered in other training. Training and instruction will be provided (and logged Staff Training Log) as follows:

- When the WVPP was first established.
- Annually to ensure all employees understand and comply with the plan.
- Whenever a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the plan.

WORKPLACE VIOLENCE PREVENTION PROGRAM

Bellevue Union School District.

The Bellevue Union School District will provide its employees with training and instruction on the definitions found on page 1 of this plan and the requirements listed below:

- How to obtain a copy of the WVPP at no cost, and how to participate in its development and implementation.
- How to report workplace violence incidents or concerns to BUSD or law enforcement without fear of reprisal.
- How to obtain copies of records pertaining to hazard identification, evaluation and correction, training records, and violent incident logs (Violence Incident Log).
- Recognition of workplace security hazards including the risk factors associated with the four types of violence and hazards specific to the employees' jobs.
- The corrective measures BUSD has implemented, and how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm.
- Provide opportunities for interactive questions and answers with a person knowledgeable about the District's plan.
- Strategies to avoid physical harm, measures to summon others for assistance and employee routes of escape.
- Detail the emergency medical care provided in the event of any violent act upon an employee.
- Post-event trauma counseling for those employees desiring such assistance.

Workplace Violence Incident Reporting Procedure: The Bellevue Union School District will implement the following effective procedures to ensure that:

- All threats or acts of workplace violence are reported to an employee's supervisor or manager, who will inform the WVPP administrator. This will be accomplished by directly reporting incidents to the WVPP administrator, **Director Bill Jerob, Maintenance and Operations**.
- All incidents, including potential incidents, of workplace violence should be reported within 24 hours or as soon as possible following the occurrence. The following process shall be followed:
    - A "Workplace Violence Incident Report Form" (Workplace Violence Incident Report Form) must be completed by the victim, or the victim's supervisor if the victim is unavailable, for all incidents. The supervisor is to ensure that the employee completes other reports, such as a worker's compensation claim if applicable.
    - The completed Workplace Violence Incident Report Form should be sent by the employee or supervisor to Human Resources for all incidents occurring on campus. Human Resources shall coordinate the review of incidents with the Workplace Violence Prevention Team.
    - Where there is a reasonable basis to believe that an employee involved with a workplace incident may be the subject of disciplinary action, a copy of the incident will be placed in their file in accordance with District Policy.
    - After review, the incident report may be provided to the Workplace Violence Prevention Team, which is charged with evaluating incidents referred to them and if appropriate, make recommendations to prevent future similar occurrences.
- Employees can report a violent incident, threat, or other workplace violence concern to employer or law enforcement without fear of reprisal or adverse action through anonymous reporting methods

below:

- Santa Rosa Police non-emergency number: 707-543-3600
- Sonoma County Sheriff non-emergency number: 707-565-2121
- Emergency: 911

A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively.

- An employee who retaliates against a coworker for reporting an incident will be subject to applicable disciplinary procedures up to and include termination.
- Reports of injuries shall be maintained in accordance with applicable laws and regulations, including California Department of Labor and Federal OSHA laws and regulations.

Emergency Response Procedures: The Bellevue Union School District has in place the following specific measures to handle actual or potential workplace violence emergencies:

- A situation is an emergency if an injury has occurred OR there is an immediate threat of physical harm.
- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies will occur through:
  - Alarm systems
  - PA announcements
  - Emails
  - Parent Square Notices/Alerts
- The Bellevue Union School District will have evacuation or sheltering plans as outlined in our Comprehensive School Safety Plan.
- Staff should consider their safety first in all emergencies. If possible, staff should use the following response procedures:
  - **Step 1:** The first person on the scene quickly assesses the situation and risk.
  - **Step 2:** The first person on the scene calls for security/medical assistance and ensures the needs of the injured are met. Employees must also immediately notify the supervisor of the situation.
  - **Step 3:** The Supervisor will immediately assess whether there is an emergency situation and make a prompt report to their supervisor or if they are unavailable to Human Resources.
  - **Step 4:** The supervisor, in an emergency where there is an immediate threat of violence, will ensure that local or County police and medical personnel have been notified.
  - **Step 5:** Proceed with Non-Emergency Response Procedures, Steps 3-5.
  - **Step 6:** Complete Workplace Violence Incident Report Form.
- Obtain help from staff, security personnel, or law enforcement by:
  - Using your classroom phone, cell phone, or office phone to dial 911 then alert campus administration/security using your office phone, cell phone or radio.
  - Using the Sheriff's non-emergency dispatch line listed above then alert campus administration/security using your office phone, cell phone or radio.

WORKPLACE VIOLENCE PREVENTION PROGRAM

Bellevue Union School District.

Non-emergency Response Procedures: The Bellevue Union School District has in place the following specific measures to handle threatening non-emergencies:

- A situation is a threatening non-emergency when one person, through intimidating words or gestures, has induced fear and apprehension of physical or other harm to another person but there is no immediate danger of such harm being inflicted.
- Staff should consider their safety first in all non-emergencies. If possible, staff should use the following response procedures:
    - **Step 1:** Employee immediately notifies supervisor.
    - **Step 2:** The supervisor conducts a preliminary inquiry and makes a prompt report to Human Resources.
    - **Step 3:** If there has been serious misconduct or criminal behavior by an employee, the coordinator of Human resources will contact Law Enforcement and take no further action. Or if there is no immediate threat of violence and no serious misconduct or criminal behavior by an employee, the supervisor will continue the investigation, resolve/mediate matters, initiate disciplinary action, if appropriate, and make referrals to Human Resources, as appropriate
    - **Step 4:** The Supervisor ensures that a written summary report of the incident and all actions taken is prepared and submitted within three business days to Human Resources.
    - **Step 5:** If an emergency develops, follow the steps for the emergency response procedure
    - **Step 6:** Complete Workplace Violence Incident Report Form

Procedures for Post Incident Response and Investigation: After a workplace incident, the WVPP administrator or their designee will implement the following post-incident procedures:

- Visit the scene of an incident as soon as safe and practicable.
- Interview involved parties, such as employees, witnesses, law enforcement, and/or security personnel.
- Review security footage of existing security cameras if applicable.
- Examine the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.
- Determine the cause of the incident.
- Take corrective action to prevent similar incidents from occurring.
- Record the findings and ensure corrective actions are taken.
- Obtain any reports completed by law enforcement.

- The violent incident log (Violence Incident Log) will be used for every workplace violence incident and will include information, such as:
    - The date, time, and location of the incident.
    - The workplace violence type or types involved in the incident.
    - A detailed description of the incident.
    - A classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or another perpetrator.
    - A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.
    - A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.
- The type of incident, including, but not limited to, whether it involved any of the following:
    - Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
    - Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
    - Threat of physical force or threat of the use of a weapon or other object.
    - Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
    - Animal attack.
    - Other.

Ensure that no personal identifying information is recorded or documented in the written investigation report. This includes information which would reveal identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity.

Workplace Violence Hazard Identification and Evaluation: The following policies and procedures are established and required to be conducted by The Bellevue Union School District to ensure that workplace violence hazards are identified and evaluated:

- Inspections shall be conducted when the plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard.
- Review all submitted/reported concerns of potential hazards:
    - Weekly review of all submitted and reported concerns.
    - Online form for reporting workplace violence hazards
    - Voicemail/email/text messages

WORKPLACE VIOLENCE PREVENTION PROGRAM

Bellevue Union School District.

Periodic Inspections: Periodic inspections of workplace violence hazards will identify unsafe conditions and work practices. This may require assessment for more than one type of workplace violence. Periodic Inspections shall be conducted annually in conjunction with the FIT report conducted by the Maintenance and Operations Manager.

Periodic inspections to identify and evaluate workplace violence and hazards will be performed by the following designated personnel in the following areas of the workplace:

Specific Person Name/Job Title	**Area/Department/Specific location**	**How Often for "Periodic"**
Maintenance Operations Director	District Office Properties	At least every 3 months
Principal	Campus	At least every 3 months

Inspections for workplace violence hazards include assessing:

- Physical:
  - The exterior and interior of the workplace for its attractiveness to robbers.
  - The need for violence surveillance measures, such as mirrors and cameras.
  - Effective location and functioning of emergency buttons and alarms.
  - Posting of emergency telephone numbers for law enforcement, fire, and medical services.
  - Whether employees have access to a telephone with an outside line.
  - Whether employees have effective escape routes from the workplace.
  - Whether employees have a designated safe area where they can go in an emergency.
  - Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems.
- Procedures and Training:
  - Procedures for employee response during a robbery or other criminal act, including our policy prohibiting employees, who are not security guards, from confronting violent persons or persons committing a criminal act.
  - Procedures for reporting suspicious persons or activities.
  - Employees' skill in safely handling threatening or hostile service recipients (example: security guards).
  - Effectiveness of systems and procedures that warn others of actual or potential workplace violence danger or that summon assistance, e.g., alarms or panic buttons.
  - Access to and freedom of movement within the workplace by non-employees, including recently discharged employees or persons with whom one of our employees is having a dispute.
  - The use of work practices such as the "buddy" system for specified emergency events.

- Communication and Reporting:
  - Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are service recipients of our establishment.
  - How well our establishment's management and employees communicate with each other.
  - Frequency and severity of employees' reports of threats of physical or verbal abuse by managers, supervisors, or other employees.
  - Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace.

Workplace Violence Hazard Correction: Workplace violence hazards will be evaluated and corrected in a timely manner. The Bellevue Union School District will implement the following effective procedures to correct workplace violence hazards that are identified:

- If an imminent workplace violence hazard exists that cannot be immediately abated without endangering employee(s), all exposed employee(s) will be removed from the situation except those necessary to correct the existing condition. Employees necessary to correct the hazardous condition will be provided with the necessary protection.
- All corrective actions taken will be documented and dated on the appropriate forms.
- Corrective measures for workplace violence hazards will be specific to a given work area.

Employee Access to the Workplace Violence Prevention Plan: The Bellevue Union School District ensures that the WVPP plan shall be in writing and shall be available and easily accessible to employees, authorized employee representatives, and representatives of Cal/OSHA at all times. This will be accomplished by:

- A copy of the WVPP Plan is readily available to all employees on the District website at www.busd.org and a physical copy is located with the IISP in the main office of each school.

Record Keeping: Periodic updates and reviews of the following workplace violence reports and records will be made. The Bellevue Union School District will:

- Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.
- Create and maintain training records for a minimum of one (1) year and include the following:
  - Training dates.
  - Contents or a summary of the training sessions.
  - Names and qualifications of persons conducting the training.
  - Names and job titles of all persons attending the training sessions.
- Maintain violence incident logs (Violence Incident Log)for a minimum of five (5) years.
- Maintain records of workplace violence incident investigations for a minimum of five (5) years.
- The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.
- All records of workplace violence hazard identification, evaluation, and correction; training, incident logs and workplace violence incident investigations required by LC section 6401.9(f), shall be made available to Cal/OSHA upon request for examination and copying.

Employee Access to Records: The following records shall be made available to employees and their representatives, upon request and without cost, for examination and copying within 15 calendar days of a request:

- Records of workplace violence hazard identification, evaluation, and correction.
- Training records (Staff Training Log).
- Violent incident logs (Violence Incident Log).

Review and Revision of the WVPP: The Bellevue Union School District WVPP will be reviewed for effectiveness:

- At least annually.
- When a deficiency is observed or becomes apparent.
- After a workplace violence incident.
- As needed.

Review and revision of the WVPP will include the procedures listed in the EMPLOYEE ACTIVE INVOLVEMENT section of this WVPP, as well as the following procedures to obtain the active involvement of employees and authorized employee representatives in reviewing the plan's effectiveness:

- Review of The Bellevue Union School District WVPP shall include, but is not limited to:
    - Review of incident investigations and the violent incident log (Violence Incident Log).
    - Assessment of the effectiveness of security systems, including alarms, emergency response, and security personnel availability (if applicable).
    - Review that violence risks are being properly identified, evaluated, and corrected. Any necessary revisions are made promptly and communicated to all employees.

Employer Reporting Responsibilities: As required by California Code of Regulations (CCR), Title 8, Section 342(a). Reporting Work-Connected Fatalities and Serious Injuries, The Bellevue Union School District will immediately report to Cal/OSHA any serious injury or illness (as defined by CCR, Title 8, Section 330(h)), or death (including any due to Workplace Violence) of an employee occurring in a place of employment or in connection with any employment.

I, Michael Kellison, Superintendent of Bellevue Union School District, on May 31, 2024, do hereby authorize and ensure the establishment, implementation, and maintenance of this written workplace violence prevention plan and the documents/forms within this written plan.

I believe that these policies and procedures will bring positive changes to the workflow, business operations, and overall health and safety as it relates to workplace violence prevention

Signature: _____ Date: _____

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Bellevue Union School District Local Control Accountability Plan (LCAP) 2024-2027

Prepared By: Aracely Romo-Flores, Director of Education Services

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Background:

The 2024-2027 LCAP is a three-year plan revised and adopted annually. It describes how actions and services will be provided to maximize educational opportunities for every student, especially those facing challenges associated with poverty, foster care, and learning English as a second language.

New this year, the California Department of Education requires Local Education Agencies (LEAs) to include improved actions and services for the following students and areas in the LCAP:

- Multilingual Learners (AKA English learners)
- Long-Term English Learners
- Students with Disabilities, and
- Red Dashboard Indicators for a school and/or student group

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific LCFF priority.
- Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with adopting the LCAP.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator (see supporting document).

The Bellevue Union School District (BUSD) LCAP combines student, parent, staff, and community input to identify goals and to create an action plan of services.
The Board of Trustees must approve the District's Local Control and Accountability Plan for 2024-2027 by June 30th.

Recommended Action:

None

Supporting Documents:

- LCAP 2024-2027 (Under Separate Cover)

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action Item

Agenda Item Title: Local Performance Indicator Report

Prepared By: Aracely Romo-Flores, Director of Education Services

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Background:
The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific LCFF priority.
- Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with adopting the LCAP.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator (see supporting document).

Recommended Action:
Approval

Supporting Documents:
Local Indicator Self-Reflection of 2023-2024 Indicators

2024-25 Local Performance Indicator Self-Reflection

Local Educational Agency (LEA)	Contact Name and Title	Email and Phone
Bellevue Union School District	Michael Kellison Superintendent	mkellison@busd.org 707 542-5197

Introduction

The California State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

This template is intended as a drafting tool and based on the Local Performance Indicator Quick Guide published by CDE in January 2024.

Performance Standards

The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at the same public meeting of the local governing board/body at which the Local Control and Accountability Plan (LCAP) is adopted.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

Local Indicators

The local indicators address the following state priority areas:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home

- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA's Teacher Assignment Monitoring and Outcome data available at https://www.cde.ca.gov/ds/ad/tamo.asp.

- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and

- The number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies)

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same public meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers an annual local climate survey that captures a valid measure of student perceptions of school safety and connectedness, in at least one grade within each grade span(s) the LEA serves (e.g., TK-5, 6-8, 9-12), and reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and to educational partners and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at https://www.cde.ca.gov/ds/ad/tamo.asp.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Academic Year	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
23-24	107	99	4	5	4	0	0	0

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0%

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	0

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

OPTION 1: Narrative Summary (Limited to 3,000 characters)
In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

BUSD utilizes the Option 2 Reflection Tool and reports the results to the Board of Trustees.

Implementation of State Academic Standards (LCFF Priority 2)

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

   Rating Scale (lowest to highest):
   1 - Exploration and Research Phase
   2 - Beginning Development
   3 - Initial Implementation
   4 - Full Implementation
   5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics				4	
Next Generation Science Standards		2			
History-Social Science	1				

2. Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest):
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards	1				
History-Social Science	1				

3. Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest):
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards			3		
History-Social Science			3		

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest):
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5	N/A
Career Technical Education						
Health Education Content Standards	1					
Physical Education Model Content Standards					5	
Visual and Performing Arts			3			
World Language						

Support for Teachers and Administrators

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest):
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole					5
Identifying the professional learning needs of individual teachers			3		
Providing support for teachers on the standards they have not yet mastered				4	

Optional Narrative (Limited to 1,500 characters)

6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

In the 2023-2024 school year, a great deal of emphasis was placed on building teacher capacity around math and science. District Grade Level Achievement Days were spent identifying the math priority standards and unpacking those to identify the multiple learning targets within each. Teachers received professional development throughout the year in Math for Love, Number Talks, and Next Generation Science Standards. They also received in class coaching by Math Specialists from SCOE and an outside math consultant. The Kindergarten through Third-grade teachers also received training and were certified in Guided Language Acquisition Design (GLAD).

Parental Involvement and Family Engagement (LCFF Priority 3)

Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: [1]

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.

2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.

3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):

   1 – Exploration and Research
   2 – Beginning Development
   3 – Initial Implementation
   4 – Full Implementation
   5 – Full Implementation and Sustainability

4. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.

5. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

Sections of the Self-Reflection Tool

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Practices	Rating Scale Number
1. Rate the LEA's progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.	5
2. Rate the LEA's progress in creating welcoming environments for all families in the community.	5
3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.	4
4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.	5

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

BUSD strives to build positive relationships between school staff and families. The staff works to foster caring relationships with their students and families through their daily interactions and teaching. Sites offer extracurricular and family engagement events to build a sense of school community and belonging. In addition, these events help to create and develop a strong sense of school pride and connectedness. Staff regularly contact parents to engage in two-way communication to ensure there is a supportive learning environment and robust partnership to best support students.
The use of Parent Square has facilitated greater communication between our families and the district, the school, and the classroom teacher.

Results from the Youth Truth survey indicated that our families responded favorably to building relationships between school staff and families. The District will continue to focus on this positive response and work to strengthen the degree to which families experience respect, care, service, and approachability at the school sites.

The use of the Family Engagement Facilitators at all of the sites helps to strengthen the school-to-home relationships as these individuals communicate directly with our Spanish-speaking community to help increase the partnerships between schools and families.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Relationships Between School Staff and Families.

To improve building relationships between school staff and families, the District will engage in professional development that builds teacher capacity to establish connections with their students and families. Staff will attend training sessions that foster creating positive learning environments and inclusive school cultures. The staff will experience training that details how to administer appropriate academic support and intervention, and how to respect and honor the diversity of our student body and community. Staff will continue to work diligently to ensure all campuses are inviting and welcoming. The District implements a social-emotional learning curriculum, where lessons throughout the school year focus on important character traits and attributes. The implementation of the curriculum will help students deal with conflict management, responsibility, and accountability. BUSD will also focus on building parent capacity to serve as leaders of site and district groups.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

As a result of educational partner input and local data, the District will provide cultural competence and understanding of other backgrounds, nationalities, and cultures that represent less than 10% of the overall student population. The Family Engagement Facilitators will personally contact our underrepresented families and invite them to important meetings and events while encouraging unrepresented families to partner with the sites to best meet the individual needs of their children. All sites, including the District Office, have bilingual staff to assist students and families.

BUSD will also provide parent training around inclusive practices for students with disabilities.

To support underrepresented families in building relationships with staff, the District will continue to provide opportunities for community building, recognition of achievements, and celebrations of success. The District will also continue to seek feedback and input from its educational partners through town hall meetings, surveys, and site meetings with principals.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Practices	Rating Scale Number
5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.	3
6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.	4
7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.	5
8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.	5

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Partnerships for Student Outcomes.

BUSD's strengths related to building partnerships for student outcomes include several actions to support students. Parent/Teacher conferences are held in grades TK-6 to discuss student academic progress and social development with parents and guardians. Sites utilize the Student Success Team (SST) model to meet with families if their child is struggling academically or socially, and parents are informed when it is determined that their child is classified as an English Language Learner, classified as a Long Term English Language Learner, and consulted when their child is reclassified for obtaining English proficiency. All school sites have opportunities for counseling services should students need additional social/emotional support. Students with disabilities are supported through the IEP (Individualized Education Program) process, and site and family teams work collaboratively to provide each child with his/her additional services to ensure academic and social progress.

In addition to partnering with families, the District partners with several community organizations, including the Sonoma County Office of Education, CALFire, North Bay Children's Center, the Redwood Empire Food Bank, the Sonoma County Public Library, and the Napa County Office of Education COOL School program, to ensure the academic, social-emotional, and health needs of all students are met. Through relationships with these organizations and others, students are served and their needs are addressed. These community partnerships allow the District to provide wrap-around services for students that include academic support, mental health counseling, medical services, and parent training/information sessions.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Partnerships for Student Outcomes.

To improve building partnerships for student outcomes, the District is expanding its ability to provide training for staff and Family Engagement Facilitators to help parents understand the academic trajectory of student success. The District will utilize opportunities at parent meetings to discuss the significance of attendance, behavior, and academics, with an emphasis on having students perform at their personal best. Parent/Teacher, School Site Council (SSC), English Language Advisory Committee (ELAC), and District English Language Advisory Committee (DELAC) meetings will outline the importance of progression in English to ensure English learners are reclassified before leaving the district if they have attended Bellevue schools for at least 5 continuous years, and discuss the significance of maintaining grade level standing. Parents will also be informed of potential academic and career pathways for students as they progress through the upper-grade levels and develop an understanding of the A-G and Career and Technical Education (CTE) requirements that lead to enrollment in four-year universities and the workforce.

Staff will continue the data review process to monitor student academic progress. Through the use of Professional Learning Communities and data review teams, staff will analyze student achievement and adapt their teaching methods through differentiated instruction to best support learning.

Survey data has indicated there is a greater need for academic rigor, and to that end, the District will support and monitor the district's Instructional Framework to continue to build teacher capacity. In addition, the District will distribute information related to the use of district adopted adaptive programs in multiple languages.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

The District will improve the engagement of underrepresented families to build partnerships for student outcomes by continuing to send home communication in both English and Spanish, continuing to develop and expand partnerships with community organizations including Santa Rosa Junior College and Sonoma County Adult Education to offer courses on campuses to support adult learning, and commit to providing professional development and training to staff to improve academic and social-emotional interventions to enable students to remain in good academic standing.

The District will also utilize the Family Engagement Facilitators and parent meetings to help with creating a more thorough understanding on the part of parents regarding the reclassification of English learners, the challenges Long Term English Learners (LTEL) and students considered at-risk of becoming a Long Term English Learner will face as they progress through the grade levels, and how students can become eligible for four-year universities and entry into the workforce. The District will also build staff capacity around culturally responsive practices and the use of technology to ensure families and teachers can communicate in the families' home languages.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Practices	Rating Scale Number
9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.	5
10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.	5
11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.	4
12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.	3

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

BUSD considers gathering feedback and input from our educational partners for decision-making one of its major priorities. BUSD utilizes a robust communication system, office staff, and site and district newsletters to provide timely invitations to meetings that gather educational partner input and allow for data review and discussion opportunities. Through both District and school site committees, educational partners are encouraged to share their thoughts and concerns regarding how to improve the educational experience of the students. Numerous surveys are sent throughout the school year to help determine satisfaction or concern with the schooling system.

Information is shared through board meetings, committee meetings, school and district newsletters, websites, town hall meetings, coffee chats with the principals, weekly updates, marquis, and staff emails and phone calls.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

Data from the Youth Truth survey indicated that families reported "Communication & Feedback" as the greatest area of strength for the District, with a +2 percent change from 84% to 86%.

While this is a significant area of strength, the District will continue striving to improve seeking input for decision-making. The District will continue to increase outreach for individuals to serve on committees and participate in key decisions. BUSD will continue to make a concerted effort to increase attendance at all district and site meetings through communication regarding these meetings and events and sending personal reminders to our families.

The District will empower parents by increasing their awareness of their impact in providing input for decision-making. When inviting participants to attend the meetings, the District will explain the connections between educational partner input and the potential for change and improvement in student outcomes. Through the initial Title I meetings with families, site principals will discuss the specific regulations and responsibilities the schools and parents will follow to ensure partnership and collaboration with families to improve seeking input for Decision-Making.

In addition, the District will increase its efforts to engage families in taking the YouthTruth Survey.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

The District will continue to increase its efforts to connect with underrepresented families and extend invitations in multiple languages to participate in meetings and sessions where stakeholder input and feedback are gathered. The Family Engagement Facilitators will personally provide invitations to underrepresented families and expand outreach efforts. Through conversations that stress the importance of their feedback, the Family Engagement Facilitators will encourage underrepresented parents to participate in the meetings. Translation services will be provided at the input gathering meetings to ensure parents of English language learners have the opportunity to share their input and feel comfortable in the meeting environment.

School Climate (LCFF Priority 6)

Introduction

The initial design of the Local Control Funding Formula recognized the critical role that positive school conditions and climate play in advancing student performance and equity. This recognition is grounded in a research base demonstrating that a positive school climate directly impacts indicators of success such as increased teacher retention, lower dropout rates, decreased incidences of violence, and higher student achievement.

In order to support comprehensive planning, LEAs need access to current data. The measurement of school climate provides LEAs with critical data that can be used to track progress in school climate for purposes of continuous improvement, and the ability to identify needs and implement changes to address local needs.

Introduction
LEAs are required, at a minimum, to annually administer a local climate survey. The survey must:

- Capture a valid measure of student perceptions of school safety and connectedness in at least one grade within each grade span the LEA serves (e.g. TK-5, 6-8, 9-12); and

- At a minimum, report disaggregated data by student groups identified in California Education Code 52052, when such data is available as part of the local school climate survey.

Based on the analysis of local data, including the local climate survey data, LEAs are to respond to the following three prompts. Each prompt response is limited to 3,000 characters. An LEA may provide hyperlink(s) to other documents as necessary within each prompt:

Prompt 1 (DATA): Describe the local climate survey data, including available data disaggregated by student groups. LEAs using surveys that provide an overall score, such as the California Healthy Kids Survey, are encouraged to report the overall score for all students as well as available student group scores. Responses may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

Based on the January 2024 YouthTruth Survey results in the area of relationships (the degree to which students have strong, supportive relationships with their teachers), 74% of our students rated this area positively. This ranked relationships for BUSD in the 25-49th percentile when compared to other schools. This is a one percent gain compared to last year. When students were asked, "Does your teacher treat you with respect?" 83% of students answered positively, placing BUSD in the 25th-49th percentile rank. The percent change compared to last year was negative one percent. When asked, "Does your teacher care about you?" 73% of students responded positively, placing BUSD in the 0th-24th percentile. When students were asked the degree to which students experience an orderly, respectful, classroom environment, 19% of students responded positively, placing BUSD in the 25th-49th percentile. In the "Culture" section. When students were asked to which degree students feel welcome at their school, 32% responded positively, placing BUSD in the 25th-49th percentile. This was a +5 percent gain compared to last year.

Prompt 2 (MEANING): Describe key learnings, including identified needs and areas of strength determined through the analysis of data described in Prompt 1, including the available data disaggregated by student group.

As the data relates to student perceptions of school safety and connectedness, BUSD strongest data point was in the area of relationships, where 74% of the students rated the degree to which students have strong, supportive relationships with their teachers positively. In this category of relationships, 83% of students said their teacher treats them with respect. A clear area of need was identified in the "Culture" section of the survey findings. Only 19% of students said they experience an orderly, respectful classroom environment. And, although this area jumped by 5%, only 32% of students said they feel welcome at their school.

Prompt 3 (USE): Describe any changes to existing plans, policies, or procedures that the LEA determines necessary in order to address areas of need identified through the analysis of local data and the identification of key learnings. Include any revisions, decisions, or actions the LEA has, or will, implement for continuous improvement purposes.

BUSD will continue to provide school counselors at all sites. Counselors will continue to support students with social emotional learning by providing whole class lessons using Character Strong. In addition, they will facilitate and support students in becoming Safe School Ambassadors. This is a proven anti-bullying and violence- prevention program. It is research-based and field tested. It focuses on social norms change and is designed to engage, equip and empower students as peacemakers to improve school climates. In addition, BUSD will provide professional development to build on existing classroom management strategies to further maximize instructional time for learning and to build on existing strategies to create safe and welcoming environments that foster a sense of belonging.

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

The Bellevue Union School District tracks the extent to which all students have access to, and are enrolled in, a broad course of study through the school schedules and course offerings. Administration reviews student schedules to ensure that unduplicated students who require additional support and opportunity are served, and administration reviews the schedules of students with special needs to determine if their IEP services are met and students are progressing academically. Administrators are mindful of the support groups that are established and work to ensure that students are not missing important direct instruction when receiving additional support from service providers or additional staff.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

All students in the Bellevue Union School District have access to, and are enrolled in, a broad course of study. At Kawana Springs Elementary, the students are enrolled in a dual immersion Spanish program. Students in grades K-3 access the core content in Spanish with the exception of English Language Arts in grade 3, and transition to all core content in English in the 4th grade.

Students within the school district boundaries may attend their neighborhood school or choose another site within the district. Parent choice is of the utmost importance in the District.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

There are no barriers to accessing a broad course of study. All students have access to a broad course of study and staff is mindful of the additional services and resources needed for students with special needs. Staff works diligently to ensure English language learners experience a rigorous curriculum to support them in academic achievement and English proficiency.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

There will not be any revisions or decisions to ensure access to a broad course of study for all students. The Bellevue Union School District will continue to offer the recommended California core curriculum, and the district will continue to bolster its multi-tiered system of supports and interventions to ensure students are at grade level. The District will also focus upon increasing rigor for all students and intervening for students who are considered at-risk of becoming a long term English language learner and for long term English language learners. These interventions will be systematically implemented at all of the school sites.

The District will expand its visual and performing arts offerings. With the passage of Proposition 28, the District is increasing its music offerings to all students in the district. Students will be exposed to different musical experiences depending on their grade levels including instrumental and choral music and digital music song writing.

Coordination of Services for Expelled Students – COE Only (LCFF Priority 9)

Assess the degree of implementation of the progress in coordinating instruction for expelled students in your county.

Rating Scale (lowest to highest):
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Coordinating Instruction	1	2	3	4	5
1. Assessing status of triennial plan for providing educational services to all expelled students in the county, including:	[No response required]	[No response required]	[No response required]	[No response required]	[No response required]
a. Review of required outcome data.					
b. Identifying existing educational alternatives for expelled pupils, gaps in educational services to expelled pupils, and strategies for filling those service gaps.					
c. Identifying alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils.					
2. Coordinating on development and implementation of triennial plan with all LEAs within the county.					
3. Establishing ongoing collaboration and policy development for transparent referral process for LEAs within the county to the county office of education or other program options, including dissemination to all LEAs within the county a menu of available continuum of services for expelled students.					
4. Developing memorandum of understanding regarding the coordination of partial credit policies between district of residence and county office of education.					

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

Assess the degree of implementation of coordinated service program components for foster youth in your county.

Rating Scale (lowest to highest):

1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Coordinating Services	1	2	3	4	5
1. Establishing ongoing collaboration and supporting policy development, including establishing formalized information sharing agreements with child welfare, probation, Local Education Agency (LEAs), the courts, and other organizations to support determining the proper educational placement of foster youth (e.g., school of origin versus current residence, comprehensive versus alternative school, and regular versus special education).					
2. Building capacity with LEA, probation, child welfare, and other organizations for purposes of implementing school-based support infrastructure for foster youth intended to improve educational outcomes (e.g., provide regular professional development with the Foster Youth Liaisons to facilitate adequate transportation services for foster youth).					
3. Providing information and assistance to LEAs regarding the educational needs of foster youth in order to improve educational outcomes.					
4. Providing direct educational services for foster youth in LEA or county-operated programs provided the school district has certified that specified services cannot be provided or funded using other sources, including, but not limited to, Local Control Funding Formula, federal, state or local funding.					

Coordinating Services	1	2	3	4	5
5. Establishing ongoing collaboration and supporting development of policies and procedures that facilitate expeditious transfer of records, transcripts, and other relevant educational information.					
6. Facilitating the coordination of post-secondary opportunities for youth by engaging with systems partners, including, but not limited to, child welfare transition planning and independent living services, community colleges or universities, career technical education, and workforce development providers.					
7. Developing strategies to prioritize the needs of foster youth in the community, using community-wide assessments that consider age group, geographical area, and identification of highest needs students based on academic needs and placement type.					
8. Engaging in the process of reviewing plan deliverables and of collecting and analyzing LEA and COE level outcome data for purposes of evaluating effectiveness of support services for foster youth and whether the investment in services contributes to improved educational outcomes for foster youth.					

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action Item

Agenda Item Title: Consider Approval of the 2024 LCAP Federal Addendum

Prepared By: Aracely Romo-Flores, Director of Education Services

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Background:

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the Every Student Succeeds Act (ESSA).

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The LCAP Federal Addendum's review and revision need not be submitted to CDE for approval. However, an LEA should have their local Board approve any revisions.

Recommended Action:

The Bellevue Union School District recommends the approval of the LCAP Federal Addendum

Supporting Documents:

2024 LCAP Federal Addendum

Local Control and Accountability Plan (LCAP)
Every Student Succeeds Act (ESSA)
Federal Addendum Template

School Year

2023-2024

Date of Board Approval

LEA Name

Bellevue Union School District

CDS Code:

70615

Link to the LCAP:

(optional)

www.busd.org

For which ESSA programs apply to your LEA?

Choose From:

TITLE I, PART A
Improving Basic Programs Operated by State and Local Educational Agencies

TITLE II, PART A
Supporting Effective Instruction

TITLE III, PART A
Language Instruction for English Learners and Immigrant Students

TITLE IV, PART A
Student Support and Academic Enrichment Grants

*(**note:** This list only includes ESSA programs with LEA plan requirements; not all ESSA programs.)*

In the following pages, ONLY complete the sections for the corresponding programs.

Instructions

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA.

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding**.** LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The LEA must address the Strategy and Alignment prompts provided on the following page.

Each provision for each program must be addressed unless the provision is not applicable to the LEA.

In addressing these provisions, LEAs must provide a narrative that addresses the provision **within the LCAP Federal Addendum Template.**

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist LEAs in determining where ESSA provisions may already be addressed in the LEA's LCAP, as it demonstrates the LEA's efforts to support the state priorities.

The CDE emphasizes that **the LCAP Federal Addendum should not drive LCAP development.** ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. **LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources**; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

This template is designed to be used by LEAs who already have completed their LCAP Federal Addendum and received approval from CDE. This template will support LEAs with the review of their LCAP Federal Addendum and revision.

The review and revision of the LCAP Federal Addendum do not need to be submitted to CDE for approval. However, an LEA should have their local Board approve any revisions.

Even if the LEA plans to transfer all of its title funds, it must still address all of the provisions of the title from which it is transferring its funds. The LEA must first meet the application requirements of those funds before it can elect to transfer those funds to another title.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. This LCAP Federal Addendum provides LEAs with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for LEAs to innovate with their federally-funded programs and align them with the priority goals they are realizing under the state's Local Control Funding Formula (LCFF).

LCFF provides LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process supports continuous cycles of action, reflection, and improvement.

Please respond to the prompts below, and in the pages that follow, to describe the LEA's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as described in the LEA's LCAP.

Strategy

Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.

Federal funds are used to supplement and enhance the actions and services provided to the students enrolled at the Bellevue Union School District who qualify for the National School Lunch Program (are low income), are English Language Learners, and receive youth support services.

Alignment

Describe the efforts that the LEA will take to align use of federal funds with activities funded by state and local funds and, as applicable, across different federal grant programs.

Federal funds are used for funding actions and services in the Local Control Accountability Plan (LCAP) related to BUSD's Goals. The Bellevue Union School District (BUSD) Local Control Accountability Plan (LCAP) is framed around 2 goals, having state-identified priorities within each one. Actions/services are detailed in the plan, with the allocated funds and measurable outcomes within each focus area. These goals are 1) Increase Student Success and Support Student Learning: Ensure quality learning for each and every student to reach their potential, and 2) Increase Connectedness, Involvement, and Positive School Environments: Ensure a positive and respectful school climate for students, staff and families, which includes positive school cultures, safe, secure accessible and efficient classroom facilities and grounds.

ESSA Provisions Addressed Within the LCAP

Within the LCAP an LEA is required to describe its goals and the specific actions to achieve those goals, for each of the LCFF state priorities. In an approvable LCAP, it will be apparent from the descriptions of the goals, actions, and services how an LEA is acting to address the following ESSA provisions through the aligned LCFF state priorities and/or the state accountability system.

TITLE I, PART A

Monitoring Student Progress Towards Meeting Challenging State Academic Standards

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(1) (A–D)	1, 2, 4, 7, 8 *(as applicable)*

Describe how the LEA will monitor students' progress in meeting the challenging state academic standards by:

(A) developing and implementing a well-rounded program of instruction to meet the academic needs of all students;
(B) identifying students who may be at risk for academic failure;
(C) providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards; and
(D) identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Overuse in Discipline Practices that Remove Students from the Classroom

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(11)	6 *(as applicable)*

Describe how the LEA will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student groups, as defined in Section 1111(c)(2).

Career Technical and Work-based Opportunities

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(12)(A–B)	2, 4, 7 *(as applicable)*

If determined appropriate by the LEA, describe how such agency will support programs that coordinate and integrate:

(A) academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and
(B) work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

TITLE II, PART A

Title II, Part A Activities

ESSA SECTION	STATE PRIORITY ALIGNMENT
2102(b)(2)(A)	1, 2, 4 *(as applicable)*

Provide a description of the activities to be carried out by the LEA under this Section and how these activities will be aligned with challenging State academic standards.

TITLE III, PART A

Parent, Family, and Community Engagement

ESSA SECTION	STATE PRIORITY ALIGNMENT
3116(b)(3)	3, 6 *(as applicable)*

Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

ESSA Provisions Addressed in the Consolidated Application and Reporting System

An LEA addresses the following ESSA provision as part of completing annual reporting through the Consolidated Application and Reporting System (CARS).

TITLE I, PART A

Poverty Criteria

ESSA SECTION(S)	STATE PRIORITY ALIGNMENT
1112(b)(4)	N/A

Describe the poverty criteria that will be used to select school attendance areas under Section 1113.

The Bellevue Union School District uses CALPADS reporting to determine how many students qualify for free and reduced meals. Those counts are in turn used to identify students experiencing poverty. All Bellevue Union School District schools are identified as School Wide Title I schools.

ESSA Provisions Not Addressed in the LCAP

For the majority of LEAs, the ESSA provisions on the following pages do not align with state priorities. **Each provision for each program provided on the following pages must be addressed** unless the provision is not applicable to the LEA. In addressing these provisions, LEAs must provide a narrative that addresses the provision **within this addendum**.

As previously stated, the CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. **LEAs are encouraged to integrate their ESSA funds into their LCAP** development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

TITLE I, PART A

Educator Equity

ESSA SECTION 1112(b)(2) – *Not Applicable to Charters and Single School Districts.*

Describe how the LEA will identify and address, as required under State plans as described in Section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

NOTE: In this section, LEAs must identify and address disparities. Tools on the CDEs website (https://www.cde.ca.gov/pd/ee/peat.asp) can help with this process. LEAs are required to specifically address the following at comparable sites:

1. What # and % of teachers at sites are inexperienced, misassigned, or out-of-field in relation to:
    a. Number of low-income students
    b. Number of minority students
2. Does the LEA have an educator equity gap –
    a. If yes, must create a plan which must include root cause analysis of the disparity
    b. A plan must be created with meaningful educational partner engagement.

Educator Equity Data Tables available here.

THIS ESSA PROVISION IS ADDRESSED BELOW:

BUSD's Educator Equity plan reflects the desire of our employees and families to ensure we are staffed by people who understand, honor, and who reflect the students and community they serve. In order to achieve this goal to attract, develop, support, and retain staff who are representative of student demographics, BUSD requires effective recruitment and professional development to support all staff members.

However, a summary analysis of teacher-student data demonstrates an educator equity gap in Bellevue Union School District. Bellevue Union School District employs 99.425 certificated staff across four schools (Bellevue, Kawana Springs, Meadow View and Taylor Mountain) and an Early Learning Center (ELC) that serves 1,551 students in grades Preschool-grade 6.

Three of the sites offer a traditional learning program and one school, Kawana Springs, is a Dual Immersion school with an enrollment about 100 students fewer than the other three schools (273 compared to 382 (Bellevue), 391 (Meadow View), and 416 (Taylor Mountain). The school also has 20.4 certificated FTE compared to 24.375 (Bellevue), 29 (Meadow View), and 25.6 (Taylor Mountain) at the other sites. The ELC has 5 certificated FTE.

The number of minority and low-income students at each site was entered onto a spreadsheet and compared to the number of ineffective, inexperienced, and/or out-of-field teachers. While minority students are distributed evenly across all four school sites at an average of 91%, there is a disparity across the sites for low-income students: Kawana Springs at 72% and the other three sites at 81, 83 and 86% respectively.

Bellevue Union School District then conducted an Equity Gap Analysis by reviewing student data from DataQuest, CALPADS, and the California Statewide Assignment Accountability System (CalSAAS) report for 2023-2024, with

teachers' credentials and assignments data derived from 2023-2024 permits, waivers and local assignment options identifying teachers authorized by a limited emergency permit (i.e. Provisional Internship Permit, Short Term Staff Permit, Variable Term Waivers, Substitute Permit, and Teacher Permit for Statutory Leave holders serving as teachers of record) as well as the and/or out-of-field teachers throughout the District.

The analysis indicated that the District has narrowed the disparity between Kawana Springs (11%) and Bellevue (4%), versus Meadow View (1%) and Taylor Mountain (1%). Additionally, there is a reduced disparity in the percentage of ineffective teachers amongst the four sites: Kawana (9%) Bellevue and Meadow View (6%) and Taylor Mountain (3%). Data show that minority and low-income students are taught at higher rates of inexperienced and ineffective teachers at Kawana Springs than at other schools.

At Kawana, only five of fifteen (33%) of teachers are fully qualified by a BCLAD or BASP authorization to teach Dual Immersion, another 26% hold a preliminary BCLAD or BASP (4) or an emergency Bilingual Authorization Permit (1).

The assignment of inexperienced teachers to Special Education classrooms is also an issue that the District continues to face. Turnover in our Special Day Class teaching staff is almost 505. While greater than 98% of teachers assigned to general education classrooms have a preliminary or clear credential in each of the last four school years, only 26% of Special Education teachers have held a preliminary or clear credential during the same time frame.

However, 59% of staff who are not fully credentialed are enrolled in intern programs (5), as opposed to serving under a Short-Term Staff Permit or Provisional Internship Permit (4). Bellevue also gathered anecdotal data including interviews with staff starting their career, career educators, and our retirees to determine factors that impacted their decision to teach, credentialing, and location.

Prior to 2019, educator retention averaged 9.5 years with over 55% of staff employed six or more years. Between 2019-2021 retention was steady, mostly due to COVID, as staff did not want the uncertainty of unemployment or changing careers during the pandemic. In 2021-2022, about 15% of staff resigned from the district. In 2022-23 14% resigned, primarily in Special Education and inexperienced and ineffective teachers have filled these vacancies.

There are several conditions and policies that may contribute to Bellevue's Educator Equity data that include: an educator shortage and poor reputation of education across the country, specifically in "hard to fill" positions such as Special Education and Bilingual Education, the lack of viable options for tenured and experienced teacher to earn a special education credential, districts ncluding Bellevue, not providing salaries that keep up with the higher cost of living in Sonoma County versus other California cities and/or states, a fear of the area being an on-going high risk for additional fires and insurance companies refusing to insure new homes, and continued loss of viable candidates due to COVID interrupting or stopping credential program participation, and anecdotally, a hypothesis about how the location of Bellevue and Kawana Springs on the East side of the District, split by Highway 101, and Meadow View and Taylor Mountain contributes to discrepancies in educator equity amongst the four schools is considered when postings for vacancies at Bellevue and Kawana remain open longer than the other two schools.

Bellevue has implemented multiple strategies to ensure that we significantly reduce and/or eliminate low income and minority students being taught at higher rates than other students by inexperienced, unqualified and/or out of field teachers.

These strategies continue to include: BUSD will conduct an Equity Gap Analysis on an annual basis and if continual inequities are found, the District will engage educational partners through surveys and meetings to identify strategies to address gaps. District Human Resource staff will continue to engage in Assignment Monitoring and ESSA Compliance training to educate staff on alternative credential options and to provide guidance to teachers and administrators regarding renewal requirements that teachers must fulfill prior to the expiration of their document, and work with site staff to assign teachers only to areas where they are ASC (appropriately state certified). To grow recruitment HR will also collaborate with local colleges and universities to provide pre-student teaching and student teaching experiences, and following student teaching experiences have principals meet with the candidates to provide information on applying for substitute and contract positions with the district. BUSD will continue to collaborate with local colleges and universities for BUSD administrators to serve in "mock interviews" for teaching candidates, speak to credential program students about the interview process and to participate in Job Fairs specific to candidates earning a BCLAD or Education Specialist credential.

Additionally, openings are advertised on Ed Join, Indeed, LInked In, Handshake and Los Cien, a non-profit promoting pride and equity for Latinos in Sonoma County. Retention of teachers is promoted as federal loan forgiveness advertised for teachers in schools Title 1 schools for 5 years.

Bellevue also covers the cost of tuition for any staff enrolled in a special education credential program.

The work of our principals is also crucial for the retention of new and novice teachers in BUSD. The superintendent leads the work of principals to build their capacity to support teachers. The Superintendent facilitates monthly Educational Leadership meetings, weekly group principal meetings, and principal one-on-one meetings, all of which are used to look at data and address teacher capacity to meet the needs of low income and minority students.

To promote the retention of teachers and develop their growth in the teaching profession, principals facilitate observation opportunities of effective/experienced teachers to new teachers and provide weekly small group and whole staff professional development and training specific to supporting Second Language Learners and students with special needs.

The department of Curriculum and English Learners promotes retention with an induction program in partnership with Sonoma County Office of Education North Coast School of Education, where experienced teachers serve as mentors for newly hired teachers and those in long term substitute positions and teachers serving under a Provisional Internship Permit or Short-Term Staff Permit.

The department has also launched a series of targeted professional development for new teachers where they meet to discuss their progress, ask questions and engage in problem solving in a safe space and can receive more individual and small group support. HR and principals also collaborate with union representatives to gather input, feedback, and suggestions on recruitment and retention strategies.

On November 6, 2019, the SBE approved updated definitions for “ineffective” and “out-of-field” teachers to be included in the amended California ESSA Consolidated State Plan.

Term	Definition
Ineffective teacher	An ineffective teacher is any of the following: • An individual whose assignment is legally authorized by an emergency permit that does not require possession of a full teaching license; or • A teacher who holds a teaching credential but does not possess a permit or authorization that temporarily allows them to teach outside of their credentialed area (misassigned) • An individual who holds no credential, permit, or authorization to teach in California. Under this definition, teachers with the following limited emergency permits would be considered ineffective: • **Provisional Internship Permits,** • **Short-Term Staff Permits** • **Variable Term Waivers** **Substitute permits or Teaching Permits for Statutory Leave (TSPL) holders serving as the teacher of record**
Out-of-field teacher	A credentialed out-of-field teacher is: A credentialed teacher who has not yet demonstrated subject matter competence in the subject area(s) or for the student population to which he or she is assigned. Under this definition, the following limited permits will be considered out of the field: • General Education Limited Assignment Permit (GELAP) • Special Education Limited Assignment Permit (SELAP) • **Short-Term Waivers** • **Emergency English Learner or Bilingual Authorization Permits**

	Local Assignment Options (except for those made pursuant to the *California Code of Regulations*, Title 5, Section 80005[b])
Inexperienced Teacher	A teacher who has two or fewer years of teaching experience.
Minority Student	A student who is American Indian/Alaska Native, Asian, African American, Filipino, Native Hawaiian/Pacific Islander, Hispanic, or Two or More Races Not Hispanic.
Low-Income Student	A student who is eligible to receive Free or Reduced-Price Meals

Parent and Family Engagement

ESSA SECTIONS 1112(b)(3) and 1112(b)(7)

Describe the strategy the LEA will use to implement effective parent and family engagement under Section 1116.

BUSD will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools, including identifying the following: barriers to greater participation by parents, the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers, strategies to support successful school and family interactions. The findings of the evaluation will be used to design evidence-based strategies for more effective parental involvement, and to revise the parent and family engagement policy as needed. Efforts will be made to involve parents in school activities in order to have diverse perspectives and to help develop, revise, and review the parent and family engagement policy. All parents, including those of English learners and students with disabilities were encouraged to participate and Spanish translation was provided to address any language barriers.

To meet this requirement, LEAs must provide a description of the following:

ESSA Section 1112(b)(3): how the LEA will carry out its responsibilities under paragraphs (1) and (2) of Section 1111(d);

1. How the LEA will involve parents and family members at identified schools in jointly developing Comprehensive Support and Improvement plans
2. How the LEA will involve parents and family members in identified schools in jointly developing the Targeted Support and Improvement plans
3. In the absence of the identification of any schools for Comprehensive Support and Improvement (CSI) or any schools for Targeted Assistance and Intervention (TSI), the LEA may write N/A. This provision will not be reviewed.

ESSA Section 1112(b)(7): the strategy the LEA will use to implement effective parent and family engagement under Section 1116; shall include how the LEA and its schools will build capacity for parent and family engagement by:

1. Describe the LEA parent and family engagement policy, and how it was developed jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy (ESSA Section 1116(a)).
2. Describe how the LEA will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; (ESSA Section 1116(e)(1))
3. Describe how the LEA will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; (ESSA Section 1116(e)(2))
4. Describe how the LEA will educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (ESSA Section 1116(e)(3))
5. Describe how the LEA will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; (ESSA Section 1116(e)(4))

6. Describe how the LEA will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand (ESSA Section 1116(e)(5))
7. Describe how the LEA will provide such other reasonable support for parental involvement activities as parents may request (ESSA Section 1116(e)(14).
8. Describe how the LEA will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language, such parents understand (ESSA Section 1116(f)).

Also, include how the LEA will align parent involvement required in Section 1116 with the LCAP educational partner engagement process.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District works to provide a healthy and positive school culture with a supportive learning environment and opportunities that help them learn and thrive. Our schools employ Family Engagement Facilitators (FEFs) to oversee aspects of our parent and family engagement. The district has also established site level parent involvement committees including the District English Language Advisory Committee (DELAC), English Language Advisory Committees at all sites, and Site Councils. These committees meet regularly to discuss data and best practices to engage all families in the school and district, including those of students with disabilities and English learners. Translation services are provided to address language barriers. Sites have provided numerous opportunities for families to participate in school-connected activities including Family Literacy Nights, Family Fun Events, extracurricular activities, Coffee with the Principal.

Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children

ESSA SECTIONS 1112(b)(5) and 1112(b)(9)

Describe, in general, the nature of the programs to be conducted by the LEA's schools under sections 1114 and 1115 and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs.

Bellevue Union School District gives priority to our Foster Youth in intervention and enrichment opportunities beyond the school day such as afterschool tutorials and the COOL School program. We also encourage families to register for summer school offerings.

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under Section 1115, will identify the eligible children most in need of services under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District's LCAP goals are aligned to the overall needs and expectations of the district and existing plans. Due to a high proportion of our students qualifying as unduplicated, Foster Youth, EL and low income students, all of the goals listed in the LCAP are intended to serve all BUSD students with the goal of principally serving unduplicated students.

Homeless Children and Youth Services

ESSA SECTION 1112(b)(6)

Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under Section 1113(c)(3)(A), to support the enrollment, attendance, and success of homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 United States Code 11301 et seq.).

THIS ESSA PROVISION IS ADDRESSED BELOW:

The District's Director of Student Services, serves as our Homeless Child Liaison. She ensures these students are supported and connects them with outside resources as required. Transportation is provided to ensure positive student attendance and access to their previous school if possible.

Student Transitions

ESSA SECTIONS 1112(b)(8), 1112(b)(10), and 1112(b)(10) (A–B)

Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA or individual school level, including plans for the transition of participants in such programs to local elementary school programs.

Bellevue Union School District (BUSD) partners with the North Bay Children's Center to provide instruction to our youngest students in a preschool setting on some of our school sites. Students with disabilities who need more support participate in a rich learning program at the BUSD Early Learning Center. BUSD also offers a Transitional Kindergarten for 4 year olds, including English learners, foster youth, and those with disabilities.

Describe, if applicable, how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including:

(A) through coordination with institutions of higher education, employers, and other local partners; and
(B) through increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District is an elementary school district that serves Transitional kindergarten through sixth grade students.

Additional Information Regarding Use of Funds Under this Part

ESSA SECTION 1112(b)(13) (A–B)

Provide any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will:

(A) assist schools in identifying and serving gifted and talented students; and
(B) assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Bellevue Union School District (BUSD) uses Star Reading and Math assessments, CAASPP assessments and local assessments to determine which students need more challenging work. BUSD has utilized a variety of learning platforms to support academic achievement and develop digital literacy skills. Platforms include Freckle, STAR, Lalilo, Reflex Math, Imagine Espanol, and iXL to differentiate for gifted and talented students. The District has partnered with the Sonoma County Public Library to provide additional support and resources to the students and their families. All students are encouraged to access materials, books, and free tutorial resources with their library card that is issued in the beginning of the school year.

The Education Services team works collaboratively with the Instructional Technology team to provide appropriate resources to promote digital literacy and digital citizenship through grade-level lessons available through Common Sense Media. Staff help students understand their digital footprint and how to engage with digital media in a safe and responsible manner.

Every student in the district has access to a 1:1 device to practice their digital literacy skills.

TITLE I, PART D

Description of Program
ESSA SECTION 1423(1)

Provide a description of the program to be assisted [by Title I, Part D].

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A. The District does not get funding under Title I, Part D.

Formal Agreements
ESSA SECTION 1423(2)

Provide a description of formal agreements, regarding the program to be assisted, between the
(A) LEA; and
(B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Comparable Education Program
ESSA SECTION 1423(3)

As appropriate, provide a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Successful Transitions
ESSA SECTION 1423(4)

Provide a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Educational Needs
ESSA SECTION 1423(5)

Provide a description of the characteristics (including learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children

and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Social, Health, and Other Services
ESSA SECTION 1423(6)

As appropriate, provide a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Postsecondary and Workforce Partnerships
ESSA SECTION 1423(7)

As appropriate, provide a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Parent and Family Involvement
ESSA SECTION 1423(8)

As appropriate, provide a description of how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Program Coordination
ESSA SECTION 1423(9–10)

Provide a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth.

Include how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Probation Officer Coordination
ESSA SECTION 1423(11)

As appropriate, provide a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Individualized Education Program Awareness
ESSA SECTION 1423(12)

Provide a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

Alternative Placements
ESSA SECTIONS 1423(13)

As appropriate, provide a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A

TITLE II, PART A

Professional Growth and Improvement
ESSA SECTION 2102(b)(2)(B)

Provide a description of the LEA's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Address these questions:

1. Please provide a description of the LEA's systems of professional growth and improvement for teachers, principals, and other school leaders.
2. Please address principals, teachers, and other school leaders separately.
3. Please explain how the systems promote professional growth and ensure improvement, including how the LEA measures growth and improvement
4. Please describe how the systems support principals, teachers, and other school leaders from the beginning of their careers, throughout their careers, and through advancement opportunities
5. Please describe how the LEA evaluates its systems of professional growth and improvement and makes adjustments to ensure continuous improvement within these systems.

The Bellevue Union School District offers professional growth and improvement opportunities. New teachers receive support through compensatory days and a New Teacher Induction Program. Throughout the school year, staff participate in grade-level collaboration to build coherence throughout the district. Staff reviews priority standards, refines learning targets, and works toward creating common assessments and common curriculum maps to ensure a guaranteed and viable curriculum. School leaders partner with the Education Services team to build leadership capacity through various professional development conferences and trainings.

Teacher leadership is encouraged and the District strives to promote teachers into leadership roles including Teachers on Special Assignment and leads for specific committees and functions.

Prioritizing Funding
ESSA SECTION 2102(b)(2)(C)

Provide a description of how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities under Section 1111(d) and have the highest percentage of children counted under Section 1124(c).

Address these questions:

1. Please describe the LEA's process for determining Title II, Part A funding among the schools it serves.
2. Please describe how the LEA determines funding that prioritizes CSI and TSI schools and schools serving the highest percentage of children counted under Section 1124(c).
3. Please describe how CSI and TSI schools and schools that have the highest percentage of children counted under Section 1124(c) that the LEA serves receive priority in Title II, Part A funding decisions compared to other schools the LEA serves.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Bellevue Union School District prioritizes sites identified for targeted support through Differentiated Assistance (DA). However, in 2023-24, BUSD exited out of DA. Nonetheless, all BUSD schools will address red areas identified in the CA Dashboard through a plan that specifies professional development for staff and administrators to build capacity for improved instruction. Instructional strategies that focus upon the identified areas of need, mathematics, and English Language Arts, as well as an action plan to address Chronic Absenteeism, will be established and monitored.

Data and Ongoing Consultation to Support Continuous Improvement

ESSA SECTION 2102(b)(2)(D)

Provide a description of how the LEA will use data and ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Address these questions:

1. Please explain how the LEA coordinates its Title II, Part A activities with other related strategies, programs, and activities.
2. Please describe how the LEA uses data to continually update and improve activities supported under Title II, Part A.
3. Please describe how the LEA uses ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under Title II, Part A.
4. Please describe the sources of data the LEA monitors to evaluate Title II, Part A activities and how often it analyzes this data.
5. Please describe the ways in which the LEA meaningfully consults with the following educational partners to update and improve Title II, Part A-funded activities:
    a. Teachers
    b. Principals and other school leaders
    c. Paraprofessionals (including organizations representing such individuals)
    d. Specialized instructional support personnel
    e. Charter school leaders (in a local educational agency that has charter schools)
    f. Parents
    g. Community partners
    h. Organizations or partners with relevant and demonstrated expertise in programs and activities
6. Please explain how often the LEA meaningfully consults with these educational partners.

The Bellevue Union School District embraces a Continuous Improvement Science approach to allow sites to collect and analyze data to make informed decisions about programs within the school. Teams analyze data to determine strengths, find root causes, and implement improvement strategies to address goals based on the collected data.

TITLE III, PART A

Title III Professional Development
ESSA SECTION 3115(c)(2)

Describe how the eligible entity will provide effective professional development to classroom teachers, principals and other school leaders, administrators, and other school or community-based organizational personnel.

Complete responses will:

Address professional development activities specific to English learners/Title III purposes that are:

1. designed to improve the instruction and assessment of English learners;
2. designed to enhance the ability of such teachers, principals, and other school leaders to understand and implement curricula, assessment practices and measures, and instructional strategies for English learners;
3. effective in increasing children's English language proficiency or substantially increasing the subject matter knowledge, teaching knowledge, and teaching skills of such teachers;
4. of sufficient intensity and duration (which shall not include activities such as one-day or short-term workshops and conferences) to have a positive and lasting impact on the teachers' performance in the classroom; and
5. supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

To support English Language Development, the Bellevue Union School District provides ongoing professional development in the area of language acquisition. The five district Teachers on Special Assignment (TOSAs) and Kindergarten through third-grade teachers have been trained in Guided Language Acquisition Design (GLAD) strategies, and TK and fourth through sixth-grade teachers as well as administrators, have been introduced to these strategies. BUSD is committed to having all teachers use GLAD strategies by providing ongoing professional development. In addition, BUSD has partnered with the Sonoma County Office of Education Multilingual Services Department. The district attends trainings and is part of the Multilingual Collaborative that meets quarterly to learn best practices and collaborate with educators serving English Language Learners and Migrant Youth throughout the county. Next year, Essential Skills will be used to support newcomer students and Lexia English was purchased to support multilingual students, specifically LTELs.

At least once a year, the EL Team will review its plans to revise, update entry and exit procedures, and collaborate to discuss important issues.

Enhanced Instructional Opportunities
ESSA SECTIONS 3115(e)(1) and 3116

Describe how the eligible entity will provide enhanced instructional opportunities for immigrant children and youth.

Complete responses will:

1. Describe the activities implemented, supplemental to all other funding sources for which the LEA is eligible, that provide enhanced instructional opportunities for immigrant children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District embraces all students regardless of citizenship and national origin, and that includes our immigrant children and youth. BUSD will provide enhanced instructional opportunities for our immigrant children and youth by hiring trained bilingual aides, providing an after-school program, professional development for staff, and supporting teachers who have been trained or are being trained to provide services for our immigrant population. In addition, the District has establish a Newcomer Program that supports immigrant children acclimating to their respective schools and new community. The Newcomer Program helps immigrant students navigate the challenges of learning a new educational system and culture.

Title III Programs and Activities

ESSA SECTIONS 3116(b)(1)

Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.

Complete responses will:

1. Address the effective language instruction programs specific to English learners.
2. Address Title III activities that:
   - are focused on English learners and consistent with the purposes of Title III;
   - enhance the core program; and
   - are supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District is committed to developing students' academic English language proficiency; students' reclassification to Fluent English proficiency; as well as all stakeholders' appreciation of the cultural and linguistic diversity English learners bring to the community. The goal of the District is to develop student's oral and academic language skills in English, enabling students to attain grade level proficiency. The District is committed to reclassifying all English learners by or before their matriculation to the middle schools.

English Proficiency and Academic Achievement

ESSA SECTIONS 3116(b)(2)(A-B)

Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under Subpart 1 assist English learners in:

(A) achieving English proficiency based on the State's English language proficiency assessment under Section 1111(b)(2)(G), consistent with the State's long-term goals, as described in Section 1111(c)(4)(A)(ii); and
(B) meeting the challenging State academic standards.

Complete responses will:

1. Address how sites will be held accountable for meeting English acquisition progress and achievement goals for English learners.
2. Address site activities that are supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Teachers and Administrators monitor EL students throughout the school year to ensure that they are developing academic, linguistic, and social skills and knowledge to their fullest potential. District teachers and support staff will monitor students throughout the year using data (e.g. ELPAC, CAASPP, Star Reading, Star Math) to identify instructional and curricular areas needing more attention. The District has adopted state-approved materials that are aligned to ELA /ELD Standards. All EL pupils will receive English Language Development in Reading, Writing, Listening, and Speaking. The district has invested in the Ellevation Student Information platform to assist with the monitoring of English learner progress.

TITLE IV, PART A

Title IV, Part A Activities and Programs

ESSA SECTION 4106(e)(1)

Each LEA, or consortium of LEAs, shall conduct the Title IV needs assessment once every 3 years. (see below)

Describe the activities and programming that the LEA, or consortium of such agencies, will carry out under Subpart 1, including a description of:

(A) any partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities under this subpart;
(B) if applicable, how funds will be used for activities related to supporting well-rounded education under Section 4107;
(C) if applicable, how funds will be used for activities related to supporting safe and healthy students under Section 4108;
(D) if applicable, how funds will be used for activities related to supporting the effective use of technology in schools under Section 4109; and
(E) the program objectives and intended outcomes for activities under Subpart 1, and how the LEA, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.

NOTE: If the LEA received more than $30,000 in Title IV, Part A funding and did not transfer the allocation, the LEA must:

1. use not less than 20 percent of Title IV, Part A funds to support one or more safe and healthy student activities;
2. use not less than 20 percent of Title IV, Part A funds to support one or more well-rounded education activities;
3. use a portion of Title IV, Part A funds to support one or more effective use of technology activities; and
   a) 15 percent max cap on effective use of technology for purchasing technology infrastructure.

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Bellevue Union School District will be utilizing funds to promote a well-rounded education. The district will engage in activities that promote extended activities both during and after school that encourage student and parent participation. These events include family events, school assemblies, field trips, and other enrichment opportunities. With the understanding that partnering with students and parents enhances the educational experience, sites will address the specific needs and desires of their educational partners.

Title IV, Part A Needs Assessment

According to the Every Student Succeeds Act (ESSA), all local educational agencies (LEAs) receiving at least $30,000 must conduct a needs assessment specific to Title IV, Part A (ESSA Section 4106[f]). Each LEA, or consortium of LEAs, shall conduct the needs assessment once every three year (ESSA Section 4106[d][3]).

Well-rounded Education Opportunities (ESSA Section 4107)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

Bellevue Union School District has red areas to address on the CA Dashboard:
ELA for Students with disabilities,
Math for Students with disabilities, social-economically disadvantaged students, Hispanic, English Learner, and All students
English Learner Performance Indicator - All
Chronic Absenteeism - Students with Disabilities

What activities will be included within the support for a well-rounded education?

The district will implement an engaging and rigorous curriculum to increase student belonging and engagement. The new instructional framework will be supported and monitored. All sites will offer family engagement activities to build a sense of community amongst students, staff, and families. These activities will include monthly parent coffee events to discuss the importance of attendance and student engagement. Family Engagement Facilitators will continue to reach out to families struggling with school attendance. Student achievements and positive attendance will be recognized through school-wide assemblies. We will continue implementing Safe School Ambassadors to create a welcoming campus and increase student connectedness.

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

The district will monitor effectiveness through language arts and math outcomes, school attendance, student and parent participation rates at school connected functions and improvement in benchmark scores.

Safe and Healthy Students (ESSA Section 4108)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

BUSD will continue to use the YouthTruth Survey to measure how safe, connected and healthy students feel in school.

What activities will be included within the support for safety and health of students?

All four schools have school counselors to support students in individual, group or class sessions. In addition, counselors and teachers fully implement the new SEL curriculum, Character Strong. Counselors will also train and support students to be Safe School Ambassadors.

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

The YouthTruth Survey will be used to gauge the effectiveness of the actions and services.

Effective Use of Technology (ESSA Section 4109)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

All students have access to a device and district adopted software to support learning in language arts, math, and language development. The Technology Committee convened this school year to create grade level technology standards for students which include digital citizenship and technology usage skills.

What activities will be included within the support of effective use of technology? Note: No more than 15 percent on technology infrastructure (ESSA Section 4109[b])

BUSD will use Common Sense Media and other resources to deliver lessons around data privacy, digital citizenship, and information literacy. In addition, the following activities will be included:Google slides presentation
Zoom meetings: share screen, share links
Flip grid video presentations: comments
Google docs writing
Watching videos

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

Teacher observations
Rubrics
Student feedback
Discussions

- Note: All planned activities must meet the authorized use of funds criteria located on the Title IV, Part A Authorized Use of Funds web page at https://www.cde.ca.gov/sp/st/tivpaauthuseoffunds.asp.

Date of LEA's last conducted needs assessment:

February 28, 2023

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2024-25 Budget and Statement of Reserves for the Bellevue Union School District

Prepared By: Chris J. Kim, CBO

Background:

Per the requirements set forth in Ed. Code 42122, Article 2, the Bellevue Union School District's Fiscal Year 2024-25 Budget and Statement of Reserves was presented for public review and subsequently followed by an information presentation and public hearing on June 17, 2024. The information presented included insight into anticipated revenue, projected expenditures, and the District's estimated ending fund balance and reserve percentages for the subsequent two fiscal years.

Recommended Action:

Review and Approve as presented.

Supporting Documents:

FY 2024-25 Budget for Adoption was presented as an information item during the Special Board Meeting on June 17, 2024.

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of the FY 2024-25 LCFF Budget Overview for Parents

Prepared By: Chris J. Kim, CBO

Background:

Education Code Section 52064.1 requires each school district, county office of education (COE), and charter school to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the Local Control and Accountability Plan by July 1 of each year. As California's school funding law, the Local Control Funding Formula (LCFF) is a way for schools to focus on student success. The LCFF requires school districts to involve parents in planning and decision-making as well as in developing Local Control and Accountability Plans (LCAPs). The Budget Overview for Parents is intended to help stakeholders better understand funding decisions included in the LEA's budget.

Recommended Action:

Review and Approve as presented.

Supporting Documents:

The FY 2024-25 LCFF Budget Overview for Parents was presented as an information item during the Special Board Meeting on June 17, 2024.

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action Item

Agenda Item Title: Consider Approval of the 2024-25 Local Agreement for Child Development Services, Contract Number CSPP-4587

Prepared By: Chris J. Kim, CBO

Background:

The California State Preschool Program (CSPP) is a state-funded program which offers full-day or part-day developmentally appropriate preschool instruction for eligible three- and four-year-old children.

This is the original agreement with the California Department of Education related to the pass through grant that funds the North Bay Children's Center contract.

This contract establishes a maximum reimbursable amount of $1,959,178 in FY 2024/25.

Cost:

There is no estimated direct cost to the District.

Recommended Action:

Review and Approve as presented.

Supporting Documents:

2024-25 Local Agreement for Child Development Services, Contract Number CSPP-4587

CALIFORNIA DEPARTMENT OF EDUCATION

***F.Y.* 24 - 25**

LOCAL AGREEMENT FOR EARLY EDUCATION SERVICES

DATE: July 01, 2024
CONTRACT NUMBER: CSPP-4587
PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM
PROJECT NUMBER: 49-7061-00-4

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION
CONTRACTOR'S NAME: BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION*; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the CALIFORNIA STATE PRESCHOOL PROGRAM CONTRACT TERMS AND CONDITIONS (CT&C)* and any subsequent changes to the CT&C*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with the CT&C, the CT&C will prevail.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2024 through June 30, 2025.

For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the CT&C, based on the contract rate (which is the service county reimbursement rate as provided in https://www.cde.ca.gov/fg/aa/cd/documents/csppcontractrates.xlsx, applicable to the sites, as located in the service counties, approved by the Early Education Division and indicated in the Child Development Management Information System), the Minimum Days of Operations (MDO), which is based on the approved program calendar, and the Maximum Reimbursable Amount (MRA) of $1,959,178.00.

During the term of this contract, the contract rate, the MDO and the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS
MDO: 244

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

Items shown with an asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this contract shall be incorporated by reference as of the date issued by State Agency without need for formal amendment. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ctc2024.asp.

IMPORTANT: Signature is not required. Pursuant to the submission of the Continued Funding Application, this agreement will automatically take effect July 01, 2024 unless rejected in writing by June 30, 2024.

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)	FUND TITLE		
$ 1,959,178	Early Education Programs			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT	(OPTIONAL USE) See Attached			
$ 0	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR
TOTAL AMOUNT ENCUMBERED TO DATE	OBJECT OF EXPENDITURE (CODE AND TITLE)			
$ 1,959,178	702			

CONTRACTOR'S NAME: BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-4587

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE	
$ 1,957,777	Child Development Programs		General	
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE) 0656			
$ 0	23038-7061			
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.010.	CHAPTER	STATUTE	FISCAL YEAR
$ 1,957,777	6100-196-0001	B/A	2024	2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE)			
	702 SACS: Res-6105 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE	
$ 1,401	Child Development Programs		General	
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE) 0656			
$ 0	25738-7061			
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020	CHAPTER	STATUTE	FISCAL YEAR
$ 1,401	6100-196-0001	B/A	2024	2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE)			
	702 SACS: Res-0000 Rev-0000			

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of the 2023-24 Prop 28 Annual Report and 2024-25 Waiver

Prepared By: Michael Kellison, Superintendent

Background:

Proposition 28: the Arts and Music in Schools (AMS) Act was passed in November 2022 and provides an annual source of funding for arts education in California public schools, between $800 million and $1 billion each year. In the Bellevue Union School District, we received $290,010 in funding to support arts education for BUSD students for FY 2023-24 and anticipate a similar amount of funding for FY 2024-25. Per the requirements of Prop 28, Districts are required to expend 80% of funds to recruit and hire qualified art instructors and the remaining 20% of these funds can be used to purchase materials, train staff and engage in contracts. During FY 2023-24, BUSD did not have a formal plan for a district-wide arts program nor a job description for a qualified art instructor. As a result, only 20% of the funds received were utilized to hire highly qualified music instructors via contract. BUSD anticipates implementing the same strategy in 2024-25 as it engages in developing a formal arts and music program to be launched in the 2025-26 school year.

Recommended Action:

Approval of the 2023-24 Prop 28 Annual Report and 2024-25 Waiver

Supporting Documents:

2023-24 Prop 28 Annual Report and 2024-25 Waiver

Proposition 28: Arts and Music in Schools Funding Waiver Request

Name: Bellevue Union
CDS Code: 4970615-0000000
Allocation Year: 2023-24
Allocation Amount: $290,010

1. Request Type: Your local educational agency (LEA) may select either one or all the following waiver requests for a single allocation year

- [x] The LEA plans to spend the funding originally intended for staffing on other arts related materials, equipment, or supplies
- [x] The LEA has or plans to work with non-certified staff or non-classified staff to support arts programming*

** Note: For LEAs that use AMS funds for arts program instruction as part of the regular school day, statute requires that students be under the immediate supervision and control of a certificated employee of the LEA in order to generate attendance for apportionment and receive instructional time credit. Information about attendance accounting and instructional time requirements is available on the California Department of Education Instructional Time and Attendance Accounting web page.*

2. Insert your estimated proposed usage of AMS funds in the budget table below

LEA Proposed 80% Usage Difference

80% for Certificated or Classified Employment ($) *	Proposed Certificated or Classified Employment Usage ($)	Difference ($)	Difference (%)
232,008	0	-232,008	-100.00%

LEA Proposed 20% Usage Difference

20% Remaining Funds Allocation ($) *	Proposed Remaining Funds+ Usage ($)	Difference ($)	Difference (%)
58,002	58,002	0	0.00%

** This table estimates the percentages by auto-rounding 80% of Certificated or Classified Employment funds up to the nearest whole number and auto-rounds 20% of remaining funds down to the nearest whole number.*
+ This is inclusive of all waiver options including alternative material, equipment, and supplies, hiring non-credentialed or classified staff.

3. State a clear problem statement and justification on why your LEA cannot abide by *Education Code* (*EC*) 8820, section(g)(1). Explain what prior efforts the LEA made to meet the requirement. (1700 character limit)

The Bellevue Union School District faces a unique and challenging situation preventing the expenditure of the allocated Prop 28 funds intended for arts and music education. The primary issue lies in a severe shortage of qualified arts and music educators in our region. Despite extensive recruitment efforts, including local and state job postings, career fairs, and partnerships with universities, we have been unable to fill the critical positions needed to implement the programs funded by Prop 28. This shortage is exacerbated by our rural location, which presents additional challenges in attracting and retaining specialized teaching staff. High living costs and limited housing availability further deter potential candidates. The inability to expend these funds in accordance with Prop 28 requirements jeopardizes our students' access to quality arts and music education. While we are committed to addressing these challenges, immediate solutions to hire our own highly qualified staff are not feasible within the current

academic year. We are actively revising job descriptions, seeking partnerships with local universities and exploring other short and long-term strategies to attract and retain qualified staff. In conclusion, the confluence of a critical shortage of qualified educators renders it impossible for our LEA to expend the Prop 28 dollars as intended. We request consideration for a temporary exemption or reallocation flexibility to address these underlying issues, ensuring that future Prop 28 funds can be utilized effectively to benefit our students.

4. Describe your LEA's plan(s) to spend AMS funding should a waiver be granted. Include how it addresses your problem statement above. (2200 character limit)

If granted a waiver, the Bellevue Union School District will effectively utilize Prop 28 funding to provide high-quality music instruction to all TK-Grade 6 students through the use of outside contractors. This plan focuses on leveraging external expertise to ensure that every student receives robust and enriching music education despite the current challenges of educator shortages. 1. Partnering with Qualified Music Education Organizations: We will establish partnerships with reputable music education organizations that specialize in delivering comprehensive music instruction. These organizations have a proven track record and are equipped with experienced educators who can provide consistent and high-quality teaching. By contracting with these organizations, we can ensure that students receive expert instruction tailored to various developmental stages and musical interests. 2. Implementing a Rotational Teaching Model: To maximize the reach and effectiveness of our music education program, we will implement a rotational teaching model. Contracted music educators will rotate among different schools within our LEA, delivering weekly music lessons to all TK-Grade 6 students. This approach ensures that all students benefit from the expertise of specialized instructors while maintaining a cohesive and structured program across the district. 3. Continuous Monitoring and Evaluation: We will establish a monitoring and evaluation system to assess the effectiveness of the music instruction provided by outside contractors. Regular feedback from students, parents, and teachers will be collected and analyzed to make necessary adjustments and improvements to the program. 4. Parent Engagement and Support: Engaging with the community is crucial for the success of our music program. We will actively seek support and involvement from parents to enrich the music education experience for our students. By implementing this multifaceted plan, our LEA aims to provide a sustainable and high-quality music education program that aligns with the goals of Prop 28, ensuring that all TK-Grade 6 students have access to the benefits of music education.

5. Using at least one measurable outcome, state how the proposed use of funds will supplement arts programming and instruction for students. (1200 character limit)

BUSD's proposed use of Prop 28 funds to contract outside music educators will significantly supplement arts programming and instruction for our TK-Grade 6 students. By partnering with reputable music education organizations, we will ensure that all students receive expert-led music instruction on a weekly basis. A key measurable outcome of this initiative is the increase in student participation in music education. Currently, only a small percentage of our TK-Grade 6 students receive regular music instruction due to demands placed on general education teachers. With the Prop 28 funds, we aim to increase this participation rate to 100% by the end of the academic year. This outcome will be tracked through attendance records and participation logs maintained by the contracted music educators. By expanding access and improving instructional quality, the use of Prop 28 funds will ensure that every student benefits from a comprehensive and enriching music education experience.

Submission Date 5/31/2024 12:28:53 PM

Name: Bellevue Union
CDS Code: 4970615-0000000

1. **Narrative description of the Prop 28 arts education program(s) funded.**
   During the 2023-2024 school year, BUSD utilized 20% of the allocated AMS funding accounting for $58,002, to provide students in Grades TK-3 contracted music services with Andrew DeVeny's Joy of Singing program. Students received weekly music instruction that taught them the elements of rhythm, instrumentation, and voice. This program was extremely popular, and BUSD students benefited tremendously from it. The District intends to continue this program for the 2024-25 school year.

   BUSD students in Grades 4-6 had the opportunity to learn to play the marimba in both in-school and after-school programming. Play Marimba Programs LLC provided the instruction. This program was funded with one time monies as well as ELOP funds and was wildly successful and popular among BUSD students. The District intends to continue this program for the 2024-25 school year.

2.	**Number of full-time equivalent teachers (certificated).**	**0**
3.	**Number of full-time equivalent personnel (classified).**	**0**
4.	**Number of full-time equivalent teaching aides.**	**0**
5.	**Number of students served.**	**1607**
6.	**Number of school sites providing arts education.**	**4**

Date of Approval by Governing Board: June 18, 2024
Annual Report Data URL:

Completed By: Michael Kellison
Title: Superintendent
Email: mkellison@busd.org

Proposition 28 AMS: Annual Report (2023-24)

20% of Prop 28 Funds were expended in 2023-24 and 2024-25 to support contracted services for music instruction for all BUSD students.

Full program roll-out is expected in 2025-26 pending completion of community engagement, job development, recruiting and hiring of staff.

Staffing, Schools, Students

Arts Discipline or Course	Staffing FTE (or fraction)	Credentialed	Classified	Teacher's Aide	Grade Levels Served	# of Schools Served	Number of Students Served	Estimated Cost (Salary + Benefits)	Funding Sources	Additional Funding
Elementary Music	0	No	No	No				$ -	Prop 28 AMS	
TOTALS:	0	**0**		**0**	**0**		**0**		**$ -**	

Equipment, Supplies, & Materials

Arts Discipline or Course	Item Description	Grade Levels Served	# of Schools Served	Number of Students Served	Estimated Cost	Funding Sources	Additional Funding
Elementary Music	Contracted Services			1607	$ 58,002.00	Prop 28 AMS	
Elementary Music	Contracted Services			1607	$ 250,000.00	State One-Time	
TOTALS:			**4**		**$ 308,002.00**		

Proposition 28 AMS: School Site Expenditure Plan Template Summary

Total Proposition 28 AMS Funds Received by the School		
Fiscal year:	2024-2025	*yr 1 of roll-out*
Total Prop 28 AMS funding received:	$290,010.00	*2023-24 & 2024-25*

Plan Summary	Total Planned Expenditures	
Staffing:	$0.00	
Equipment, supplies, materials, and contracts:	$58,002.00	
Administrative costs:	n/a	

Total Proposition 28 Funds Included in this Plan		
Prop 28 AMS funding in plan:	$290,010.00	*2024-25 CDE Allocation*
	$290,010.00	*2023-24 CDE Allocation*

Funding Summary & Expenditure Requirements

Proposition 28 provides districts with money to be used toward arts instruction. BUSD is expected to receive approximately $290,000 annually; this amount may change based upon enrollment. These are heavily restricted funds requiring that at least 80% of the funds must go toward staff, and up to 20% can be used for arts materials, supplies and service contracts. The goal is to hire credentialed instructors (or interns pursuing a credential) to provide arts instruction that counts toward instructional minutes without requiring classroom teachers to be present. **We will use funds from 2023-24 and 2024-25 to initiate a roll-out of a new arts program in the 2025-26 school year.**

80% must be spent on staffing credentialed or classified arts teachers. 1% can be used for Administrative costs. The remaining 19% can be used for various arts education support (equipment, materials, training, etc.)

Each school can determine which program or programs it will offer. School administrators—in collaboration with teachers, families, parent groups, and students—will make the choice that best serves students in their local school community.

Plan Summary

Our goal is to implement a comprehensive standards-based elementary arts and music program available to all students at all grade levels.

Specifically, we intend to:

• provide each TK-6th grade student with access to the arts taught by a credentialed art teacher to allow students to progress through the CA Arts Standards.

• establish a job description and prioritize the hiring of credentialed art and music teachers

• allow equitable student access to arts disciplines by providing elementary arts and music instruction to all students

• ensure every student has access to a high-quality arts program: specifically students with disabilities, English Learners, Low Income and Foster Yourth

Community Engagement

Describe the meaningful efforts made by the LEA to consult with its required community members and the opportunities provided by the school for public input in the development of the plan.

During the 2024-25 school year, BUSD will engage stakeholder groups to determine what arts and music experiences they want of BUSD students. During these stakeholder engagement sessions, the requirements of the Prop 28 funding will be reviewed along with associated budgets. Additionally, the group will provide input that will be used to develop a job description for a certificated arts and music teacher to be used for recruitment for the 2025-26 school year.

Describe how the development of the plan was influenced by community input.

Plan elements will be heavily influenced by community input. Arts and music consistently rate high among stakeholders interests for BUSD students. During LCAP information gathering sessions, these two areas are always rated highly. As a result, the District has prioritized funding music programs for all TK-6th grade students during the 2023-24 and 2024-25 school years by engaging with contracted music specialists. The long-term vision of the program is to develop our own program, recruit and hire staff for these programs, and implement the program resulting in all BUSD students receiving high quality arts and music experiences annually.

Additional Prop 28 Resources		
Prop 28 Details	*Local Plans & Positions*	*Arts Education*
Prop 28 Ed Code	Sonoma County Portrat of a Graduate	CDE Arts Standards
Prop 28 Fact Sheet		California Arts Education Framework: Chapter 9
Prop 28 FAQ from CDE		CDE Arts Standards Placement
Prop 28 FAQ from CCSESA		Assessment Practices in Arts Education
Create CA: Prop 28 What We Know So Far		
Family Information	Professional Development	*Arts & Equity*
Fact Sheet for Families	Arts Integration Professional Development	National Equity Project
Fact Sheet for Families - Spanish	Arts Integration and SEL Professional Learning	Culturally Diverse & Representative Art Experiences
Arts Funding	*Credentialing Support*	*Arts Integration*
Additional Arts Funding Sources	Credentialing Pathways	Arts Integration

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of the Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2024 – 2025 School Year + 2025 Summer Programming

Prepared By: Michael Kellison, Superintendent

Background:

Presented for the Board is the Memorandum of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) to provide TK-6th Grade BUSD students with the opportunity to participate in FREE expanded learning programming throughout the school year and in the summer.

Cost:

It is anticipated that BUSD will receive $3,433,191 in ELO Program funding in the 2024-25 school year, in addition to $612,890.32 in After School Education and Safety (ASES) funding, for a combined $4,046,890.32.

This MOU identifies direct costs and contracted expanded learning programming costs of $2,526,662.29 to NCOE for services at Bellevue, Kawana, Meadow View, and Taylor Mountain Elementary schools.

Recommended Action:

Review and approve.

Supporting Documents:

Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2024 – 2025 School Year + 2025 Summer Programming

BELLEVUE UNION SCHOOL DISTRICT/NAPA COUNTY OFFICE OF EDUCATION

MEMORANDUM OF UNDERSTANDING

2024 - 2025 SCHOOL YEAR & INTERSESSION PROGRAMMING

This is a Memorandum of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education **(NCOE)** and the Bellevue Union School District **(BUSD)** to provide ALL TK-6th Grade BUSD students with the opportunity to participate in FREE expanded learning programming throughout the school year and for 30 intersession programming days. Expanded Learning Opportunities Program **(ELO-P)** and ASES funding, both through CDE, work in a braided model to support after school programming and will be used to support the COOL School Expanded Learning program at each of the four BUSD school sites.

The MOU is expressly understood and agreed by **NCOE** and **BUSD** as follows:

Purpose: The purpose of this Memorandum of Understanding is to establish and maintain an effective working relationship between the parties to ensure the coordination of the COOL School Expanded Learning programs.

- **Term:** It is anticipated that BUSD will receive approximately **$3,433,191.00** in ELO Program funding in the 2024-25 school year through LCFF apportionments, in addition to the **$612,890.32** of ASES funding it receives; **$4,046,081.32** in total. This MOU identifies contracted expanded learning programming costs.

- **Up to $2,526,662.29 will be invoiced by NCOE, inclusive of the full ASES grant award amount of $612,890.32 and $1,913,771.97 of ELO-Program funding to support:**
    - **NCOE Program Staffing Costs - $172,540.37**
    - **Site Staffing Costs, including AmeriCorps member match - $1,820,543.67**
    - **Supplies and Curriculum Costs - $102,500**
    - **Presenters, Partnerships & Field Trip Costs - $32,000**
    - **30 Additional ELO-P Days (Summer) Programming Costs - $278,770.00**
    - **NCOE Indirect Costs at 5% - $120,317.25**

- **NCOE will open additional classrooms to serve expanded learning students at a rate of $3,450 per classroom per month, as approved by BUSD.**

- **NCOE will open additional intersession (summer program) classrooms at a staffing rate of $25/hour, as needed, and as approved by BUSD.**

- **BUSD will pay one Teacher Liaison per school site (4 teachers total), up to $5,000 per staff per year, to support the COOL School and AmeriCorps programming at each school site. Teacher Liaisons will be paid directly through BUSD, utilizing ELO-P funds, twice per year.**

- **Additional expenses may be incurred and billed for expanded learning programming, by either BUSD or NCOE, as additional programming is planned and implemented, as mutually agreed upon by BUSD and NCOE up to the full ELO Program apportionment and ASES amount of funding of $4,046,081.32 to support expanded learning programming. Any changes resulting in an increase to the total amount NCOE receives will be detailed in an addendum to this MOU and signed by both parties.**

This Memorandum of Understanding shall be in effect July 1, 2024 through June 30, 2025. This term may be adjusted by mutual consent of both parties by execution of a written amendment to the MOU, or if ELO funding is terminated by the State of California. Upon expiration, this agreement shall continue until either party terminates this agreement by providing written notice to the other party at least 60 days prior to the desired date of termination. If contract is terminated, the contractor will be paid for all work completed.

III. **Description of Services:**

- NCOE will provide a Program Manager and Program Coordinator to oversee the program as a whole and ensure programming is held to a high standard, district wide.
- NCOE will recruit, hire, and train all staff needed to support the COOL School program.
- NCOE will recruit, hire, and train two Garden Specialists to support the school gardens and engage students in hand-on learning / garden-based activities throughout the school year and summer.
- NCOE, through collaboration with BUSD, will offer expanded learning programming, COOL School, to all TK-6 grade pupils, serving all students whose families request access.
- COOL School will be open every school day and provide a minimum of 9 hours of combined instructional time and expanded learning time daily, along with staying open until 6:00 PM daily.
- COOL School will operate single or combo grade level classes, with an assigned staff. Program components will consist of, but are not limited too: Snack, Recess, Homework Time, PE activities, Themes, Presenters and Field Trips.
- 30 days of intersession / summer programming, for 9 hours per day, will be offered to all BUSD students (in a partnership with BUSD staff, as agreed upon).
- Collaboration efforts between BUSD and NCOE staff, along with community presenters, will provide engaging and exciting expanded learning services for youth.
- NCOE and BUSD will collaborate to ensure students with special needs are offered program access and provided the necessary accommodations and resources to meaningfully access the expanded learning programming. BUSD ELO-P funds are available to cover additional costs incurred.
- Additional programming as mutually agreed upon by BUSD and NCOE.

It **is agreed that BUSD will provide up to $2,526,662.29 to NCOE** for services at Bellevue, Kawana, Meadow View, and Taylor Mountain Elementary schools. **NCOE** will invoice **BUSD** quarterly, for a quarter of the contract amount each billing cycle, with prorated costs including any additional classrooms, as applicable.

The District shall ensure that the Facilities are timely and properly made available for use at no cost to the Agency. The Agency waives any claim against the District for damages relating to its use of the Facilities, including, but not limited to, theft or destruction of the Agency's property. The District is financially responsible for claims or damages caused by its negligent failure to maintain, repair or keep in good repair the District's Facilities. The District shall defend and indemnify the Agency, and its Directors, Officers, employees, agents, and volunteers should a Claim be made for which the District is financially responsible to an injured individual or individuals, or injury or damage to physical property, pursuant to this provision.
The Agency shall be financially responsible for any claims or damages caused, or arising in some manner from, whether in whole or in part, by any aspect of the Agency's use of the Facilities. The Agency shall defend and indemnify the District, and its agents and employees should a Claim be made for which the Agency is financially responsible to an injured individual or individuals, or injury or damage to physical property, pursuant to this provision.

Indemnification: **BUSD** shall indemnify, defend and hold harmless **NCOE,** its trustees, officers, employees and volunteers from and against all claims, damages, losses and expenses, including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission by **BUSD,** any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct **of NCOE.**

The agreements made under this agreement shall be in place until unless either party rescinds as provided above.

Michael Kellison, Superintendent
Bellevue Union School District

Date

Josh Schultz, Deputy Superintendent
Napa County Office of Education

Date

Use of Facilities Agreement

This Use of Facilities Agreement ("Agreement") is entered into by Bellevue Union School District ("District") and the Napa County Office of Education ("Agency"). The Agency has requested, and the District has approved, the Agency's use of school facilities at no cost, including restroom and parking facilities ("Facilities"), for the purpose(s) of operating the COOL School Expanded Learning programs, a use and relationship authorized under Education Code Section 10900, et. seq. Neither the Agency, nor its employees, agents, guests nor invitees are authorized to use any other real property, or physical improvements to real property, other than the Facilities covered by this Agreement.

This Agreement is effective for the 2023 - 2024 fiscal year. Upon expiration, this agreement shall continue unless otherwise terminated or extended by a written document executed by both parties.

Use of the Facilities shall occur on dates and times mutually agreed to by the District and the Agency, as evidenced by a jointly executed writing. Such use shall not interfere with the District's ability to carry on educational activities, interfere with the District's ability to carry on recreational activities, or interfere with other potential users' authorized right to use District property, including the Facilities covered by this Agreement.

At all times, the Agency, and its guests and invitees at the Facility, shall comply with the District's rules, regulations, and policies, copies of which are deemed to have been provided to the Agency prior to the execution of this Agreement. The Agency and its guests and invitees shall also (a) conduct themselves in accordance with all other potentially relevant federal, state or local laws or regulations, (b) respect the District's employees, students, and property, and (c) engage in safe and appropriate behavior in an effort to avoid harm, injury, disputes or altercations with others. The Agency is responsible for ensuring that its Directors, Officers, agents, employees, contractors, guests invitees, participants, and guests, as well as any other individual who will attend or view the contemplated activities at the Facilities, comply with these requirements.

Agency shall at all times, provide equipment and instructors trained, experienced, and otherwise suitable for the purposes of the Agency's intended use of the Facilities. Agency shall ensure that the District's property is not altered, modified or changed in any manner absent the District's express prior and written consent. Failure to comply with these obligations shall, at the discretion of the District, be a basis to immediately terminate this Agreement.

The District will provide the following facility usage to ensure the program can provide high quality programming, meeting all ELO-P and ASES funding requirements:

- One classroom per 20 students for expanded learning program use, in order for the program to provide high quality instruction and homework support in a grade appropriate environment.
- One classroom for the program office/classroom which would be available to the program both during the day and during after school hours.
- Access to printers and basic school materials (pencils, paper, etc.)
- Access to the gymnasium, courts, fields, and playground equipment.
- BUSD refrigerators and food storage space for the snack program.
- Janitorial services including regular garbage pick-up and cleaning of all BUSD spaces COOL School utilizes for expanded learning programming.
- Technology support services, as needed.
- Student special needs support services, as needed.

The agreements made under this agreement shall be in place until unless either party rescinds as provided above.

Michael Kellison, Superintendent
Bellevue Union School District

Date

Josh Schultz, Deputy Superintendent
Napa County Office of Education

Date

Data Use Agreement

This serves as an agreement for data use between the COOL School Expanded Learning programs of the Napa County Office of Education "provider" and the Bellevue Union School District "owner". The purpose of this agreement is to permit the owner to share student information with the provider. The owner agrees to share student information with provider under the following agreement:

I. BUSD will provide direct access to AERIES system to Provider, or will assign a point person for AERIES data requests.
2. Provider shall only request student information that is required for its funding reporting requirements or for its legitimate review of its educational programs.
3. Provider shall only use student information for reporting and analysis purposes.
4. Provider is prohibited from sharing student information with any person or organization outside of program interests.
5. To align with BUSD curriculum and student progress goals, Provider will utilize online platforms as requested. BUSD will ensure online access to Provider team, including emails as applicable.
6. Provider shall maintain the confidentiality of student information, even within its own organization. Only those individuals who are responsible for reporting and/or analysis may have access to student information provided by owner.

Either party to this agreement may rescind this agreement by making this request in writing to the other party. This agreement shall be considered null and void immediately upon the receipt of the other party's request to rescind this agreement.

The agreements made under this agreement shall be in place until unless either party rescinds as provided above.

Michael Kellison, Superintendent — Date
Bellevue Union School District

Josh Schultz, Deputy Superintendent — Date
Napa County Office of Education

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Review & Action

Agenda Item Title: Consider Approval of Memorandum of Understanding with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Enrichment Opportunities for BUSD Students

Prepared By: Michael Kellison, Superintendent

Background:

The Bellevue Union School District, in its ongoing efforts to provide access to music instruction to its students, is engaging in a partnership with with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to provide after school group piano lessons to BUSD students free of charge. In partnership with the Cool School Program, BUSD will offer students opportunities to learn how to play the piano at each of the four campuses. Students enrolled in the Cool School Program will have access to half of the available slots while the remaining slots will be made available to district students not enrolled in Cool School. For the 2024-25 school year, S*P*A*R*K Creativity LLC will also be providing additional course offerings for BUSD students. This program is being funded through the Expanded Learning Opportunities Program (ELO-P) funds.

Recommended Action:

Approval of Memorandum of Understanding with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Enrichment Opportunities to BUSD Students

Supporting Documents:

Memorandum of Understanding (“MOU”) with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Enrichment Opportunities to BUSD Students

MOU Pricing Overview for BUSD 2024-25

228 Windsor River Rd, #502, Windsor, CA 95492.
Office (707) 824-0307 | Mobile (650) 759-5810

MEMORANDUM OF UNDERSTANDING

Between
Bellevue Union School District (BUSD) and S*P*A*R*K Creativity LLC (dba Move Over Mozart)
August 26, 2024 – May 23, 2025

This agreement is between Bellevue Union School District (Agency) and Move Over Mozart (Contractor) for the implementation of group piano lesson programing at the agency's schools as part of after school operations.

The Move Over Mozart Program provides affordable and accessible music and STEAM lessons in Sonoma County for students. We specialize in providing lessons conveniently on school campuses during the after school portion of the day. This provides students with the ability to be enriched by music via group piano lessons and visual arts via curated projects in a manner that is attainable for working parents.

Agency will provide:

- An approved facility use form per campus detailing the agreed session duration, time, date and location for lessons.
- Appropriate indoor space with ample tables and chairs per campus location.
- Appropriate and current health policies and procedures.
- COOL School support for our program/mutual students in the following manner:
    - Ensuring COOL School students move into and out of the Move Over Mozart program on time
    - Letting Move Over Mozart instructor know if one of the COOL School students is absent
    - Ensuring the COOL School students are able to get their snack, if they miss snack time
- A location for a district-level winter recital for student families and faculty for the winter recitals in December and the spring recitals in May.

Contractor will provide:

- Weekly group music and STEAM classes for BUSD TK-6th graders, working with the quantity of students indicated within the document titled: **2024-2025_MOU_BUSD & Move Over Mozart & Spark Creativity Programs.pdf**.
- Advanced communication if/when a session needs to be cancelled due to a holiday or illness. Make up sessions will be rescheduled at the discretion of the Program Director & BUSD Staff.
- Direct communication with the center if contractor staff are running late.
- 2 recital performances for BUSD students in December 2024 during the week of 12/13/2024-12/19/2024 and in May 2025 during the weekend of 5/19/2025-5/23/2025.

228 Windsor River Rd, #502, Windsor, CA 95492.
Office (707) 824-0307 | Mobile (650) 759-5810

Wellness Policies:

- Agency and Contractor have a "zero-tolerance" illness policy. Safety for all staff and children is our collective priority.
- Masks are optional for all children, families, contractors and staff regardless of vaccination status.
- All staff will perform an in-home assessment if they are experiencing flu/COVID symptoms or have had close contact with someone recently diagnosed. All staff and students should be healthy while attending lessons. If an exposure occurs at the staff or student level and the exposed individual is not experiencing symptoms, a face covering will be worn proactively.

Invoicing:
The agency agrees to compensate the contractor at the rates indicated within the document titled: **2024-2025_MOU_BUSD & Move Over Mozart & Spark Creativity Programs.pdf**. Per calendar month, lessons will be held one time per week on the agreed week day and schedule per campus. Lessons will not be held on national or local holidays when BUSD school campuses are closed. Total Contract not to exceed $15,480 for the cumulative annual curriculum fee and $157,484 for the cumulative annual lesson cost. Contractor will invoice the agency on a trimester basis: 9/6/24, 12/6/24 and 3/6/25. Agency agrees to pay invoices within 7 business day upon receipt. Agency contact for invoicing is: Chris Kim (ckim@busd.org).

Center Information:

- Bellevue Elementary School
  - 3223 Primrose Ave, Santa Rosa, CA 95407
  - (707) 542-5195
  - Office Contacts: Karina Martinez
  - COOL School Contacts:

- Kawana Springs Elementary School
  - 2121 Moraga Dr, Santa Rosa, CA 95404
  - (707) 545-4283
  - Office Contacts: Erika Corrales
  - COOL School Contacts:

- Taylor Mountain Elementary School
  - 1210 E Bellevue Ave, Santa Rosa, CA 95407
  - (707) 542-3671
  - Office Contacts: Julie Rosa
  - COOL School Contacts:

- Meadow View Elementary School
  - 2665 Dutton Meadow, Santa Rosa, CA 95407
  - (707) 541-3715
  - Office Contacts: Natali Ramirez
  - COOL School Contacts:

228 Windsor River Rd, #502, Windsor, CA 95492.
Office (707) 824-0307 | Mobile (650) 759-5810

Schedule: Please see *2024-2025_MOU_BUSD & Move Over Mozart & Spark Creativity Programs.pdf* attachment.

Bellevue Unified School District

Name: _____

Title: _____

Signature: _____

Date: _____

Move Over Mozart

Name:_____

Title: _____

Signature: _____

Date: _____

BUSD School/ Program Type	Session Length	Location, Logistics & Cost	Annual Curriculum/ Materials Fee	Session Cost	Program Logistics
Bellevue Elementary PIANO	Aug 29 2024 - May 22 2025 2 Semesters within Aug-Dec & Jan-May	Location: 3223 Primrose Ave, Santa Rosa, CA 95407 Program Dates: 8/29/2024 - 5/22/2025 Weekly Schedule: Thursdays from 3:10 PM-5:25 PM Weekly Lesson Quantity: 4 Student Capacity Per Session: 24 students/session; 48 students/annually Annual Curriculum/Materials Fee: $1,680* Weekly Cost: $492, Annual Cost (36 weeks): $17,712 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Curriculum fee will cover piano lesson and music theory books per each student	$1,680.00	$17,712.00	Classes for TK/K-6th students • 3:10-3:40 PM (2nd-6th) • 3:45-4:15 PM (2nd-6th) • 4:20-4:50 PM (2nd-6th) • 4:55-5:25 PM (2nd-6th)
Bellevue Elementary STEAM	Aug 29 2024 - May 22 2025 2 Semesters within Aug-Dec & Jan-May	Location: 3223 Primrose Ave, Santa Rosa, CA 95407 Program Dates: 8/29/2024 - 5/22/2025 Weekly Schedule: Thursdays from 3:10 PM-6:00 PM Student Capacity Per Week: 20 students/session; 40 students/annually Annual Curriculum/Materials Fee: $2,000* Weekly Cost: $498, Annual Cost (36 weeks): $17,928 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Materials fee is for project materials needed throughout the session per each student	$2,000.00	$17,928.00	Classes for TK/K, 1st-3rd and 4th-6th students • 3:10-3:40 PM (TK/K) • 3:50-4:50 PM (1st-3rd) • 5:00-6:00 PM (4th-6th)
Kawana Springs PIANO	Aug 26 2024 - May 19 2025 2 Semesters within Aug-Dec & Jan-May	Location: 2121 Moraga Dr., Santa Rosa, CA 95404 Program Dates: 8/26/2024 - 5/19/2025 Weekly Schedule: Mondays from 2:40 PM-5:30 PM Student Capacity Per Session: 30 students/session; 60 students/annually Annual Curriculum/Materials Fee: $2,100* Weekly Cost: $615 Annual Cost (29 weeks): $17,835 No lessons on: 11/25/24, 12/23/24, 12/30/24, 1/20/25, 2/10/25, 2/17/25, 3/17/25, 4/14/25 *Curriculum fee will cover piano lesson and music theory books per each student"	$2,100.00	$17,835.00	Classes for 2nd-6th students • 2:40-3:10 (2nd-6th) • 3:15-3:45 (2nd-6th) • 3:50-4:20 (2nd-6th) • 4:25-4:55 (2nd-6th) • 5:00-5:30 (2nd-6th)
Kawana Springs MUSIC & MOVEMENT	Aug 26 2024 - May 19 2025 2 Semesters within Aug-Dec & Jan-May	Location: 2121 Moraga Dr., Santa Rosa, CA 95404 Program Dates: 8/26/2024 - 5/19/2025 Weekly Schedule: Mondays from 2:40 PM-3:45 PM Student Capacity Per Session: 20 students/session; 40 students/annually Annual Curriculum/Materials Fee: $700* Weekly Cost: $205 Annual Cost (29 weeks): $5,945 No lessons on: 11/25/24, 12/23/24, 12/30/24, 1/20/25, 2/10/25, 2/17/25, 3/17/25, 4/14/25 *Curriculum fee will cover music materials per each student"	$700.00	$5,945.00	Classes for TK-1st students • 2:40-3:10 (TK-1st) • 3:15-3:45 (TK-1st)

BUSD School/ Program Type	Session Length	Location, Logistics & Cost	Annual Curriculum/ Materials Fee	Session Cost	Program Logistics
Meadow View PIANO	Aug 29 2024 - May 23 2025 2 Semesters within Aug-Dec & Jan-May	Location: 2665 Dutton Meadow, Santa Rosa, CA 95407 Program Dates: 8/30/2024 - 5/23/2025 Weekly Schedule: Fridays from 2:40 PM-5:25 PM Student Capacity Per Week: 30 students/session; 60 students/annually Annual Curriculum/Materials Fee: $2,100* Weekly Cost: $615, Annual Cost (32 weeks): $19,680 No lessons on: 11/1/24, 11/29/24, 12/20/24, 12/27/24, 1/3/25, 03/14/25, 03/21/25 *Curriculum fee will cover piano lesson and music theory books per each student	$2,100.00	$19,680.00	Classes for 2nd-6th grade students • 2:40-3:10 (2nd-6th) • 3:15-3:45 (2nd-6th) • 3:50-4:20 (2nd-6th) • 4:25-4:55 (2nd-6th) • 5:00-5:30 (2nd-6th)
Meadow View GLEE CLUB	Jan 10 2024 - May 23 2025 1 Semesters within Jan-May	Location: 2665 Dutton Meadow, Santa Rosa, CA 95407 Program Dates: 8/30/2024 - 5/23/2025 Weekly Schedule: Fridays from 2:40 PM-4:30 PM Student Capacity Per Week: 24 students/session Annual Curriculum/Materials Fee: $840* Weekly Cost: $492, Annual Cost (32 weeks): $15,744 No lessons on: 11/1/24, 11/29/24, 12/20/24, 12/27/24, 1/3/25, 03/14/25, 03/21/25 *Curriculum fee will cover piano lesson and music theory books per each student	$840.00	$15,744.00	Classes for 2nd-6th grade students • 2:40-3:30 (3rd-4th) • 3:40-4:30 (5th-6th)
Taylor Mountain PIANO	Aug 29 2024 - May 22 2025 2 Semesters within Aug-Dec & Jan-May	Location: 1210 E. Bellevue Avenue, Santa Rosa, CA 95407 Program Dates: 8/29/2024 - 5/22/2025 Weekly Schedule: Thursdays from 2:40 PM-5:30 PM Student Capacity Per Week: 30 students/session; 60 students/annually Annual Curriculum/Materials Fee: $2,100* Weekly Cost: $615, Annual Cost (36 weeks): $22,140 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Curriculum fee will cover piano lesson and music theory books per each student	$2,100.00	$22,140.00	Classes for 2nd-6th grade students • 2:40-3:10 (2nd-6th) • 3:15-3:45 (2nd-6th) • 3:50-4:20 (2nd-6th) • 4:25-4:55 (2nd-6th) • 5:00-5:30 (2nd-6th)
Taylor Mountain GUITAR	Jan 9 2024 - May 22 2025 1 Semesters within Jan-May	Location: 1210 E. Bellevue Avenue, Santa Rosa, CA 95407 Program Dates: 1/9/2025 - 5/22/2025 Weekly Schedule: Thursdays from 2:40 PM-4:30 PM Student Capacity Per Week: 8 students/session; 16 students/annually Annual Curriculum/Materials Fee: $560* Weekly Cost: $422, Annual Cost (36 weeks): $15,192 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Curriculum fee will cover piano lesson and music theory books per each student	$560.00	$15,192.00	Classes for 2nd-6th grade students • 2:40-3:30 (4th-6th) • 3:40-4:30 (4th-6th)

BUSD School/ Program Type	Session Length	Location, Logistics & Cost	Annual Curriculum/ Materials Fee	Session Cost	Program Logistics
Taylor Mountain MUSIC & MOVEMENT	Aug 29 2024 - May 22 2025 2 Semesters within Aug-Dec & Jan-May	Location: 1210 E. Bellevue Avenue, Santa Rosa, CA 95407 Program Dates: 8/29/2024 - 5/22/2025 Weekly Schedule: Thursdays from 2:40 PM-3:45 PM Student Capacity Per Week: 20 students/session; 40 students/annually Annual Curriculum/Materials Fee: $1,400* Weekly Cost: $205, Annual Cost (36 weeks): $7,380 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Curriculum fee will cover piano lesson and music theory books per each student	$1,400.00	$7,380.00	Class capacity for 10 TK-1st students • 2:40-3:10 • 3:15-3:45
Taylor Mountain Elementary STEAM	Aug 29 2024 - May 22 2025 2 Semesters within Aug-Dec & Jan-May	Location: 3223 Primrose Ave, Santa Rosa, CA 95407 Program Dates: 8/29/2024 - 5/22/2025 Weekly Schedule: Thursdays from 2:40 PM-5:10 PM Student Capacity Per Week: 36 students/session; 72 students/annually Annual Curriculum/Materials Fee: $2,000* Weekly Cost: $498, Annual Cost (36 weeks): $17,928 No lessons on: 11/28/24, 12/26/24, 1/2/25, 03/20/25 *Materials fee is for project materials needed throughout the session per each student	$2,000.00	$17,928.00	Class capacity for 12 students: 2 qty. •2:40-3:10, (TK/K grade) •3:20-4:10pm (1st grade-3rd grade) •4:20-5:10pm (4th grade-6th grade)
TOTALS			$15,480.00	$157,484.00	

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Oral Recommendation Regarding Salary and/or Fringe Benefits for Superintendent

Prepared By: Stacy Spector, Director of Human Resources

Background:

Prior to the Board taking final action on the Superintendent's contract during an open session of a regularly scheduled Board meeting, the Board shall orally report a summary of the recommendation for the final action on the Superintendent's salary or compensation in the form of fringe benefits. (Government Code 3511.1, 53262, 54953)

The Board has determined that a 4 (four) year contract, which extends the Superintendent's current three year contract by an additional year, ensures District stability and leadership as the District works to regain financial solvency and further strengthens our educational program.

The Board recognizes the significant role and responsibilities of the Superintendent to lead the District. Additionally, they understand the current educational climate across the country that makes it difficult to attract, recruit and retain effective Superintendents when the average tenure of a Superintendent is less than 24 months and turn-over in California was over 20% in the 2022-2023 school year and continues to increase.

The Board also recognizes that the current status of the Budget's Multi-Year Projection (MYP) means that the Board must balance the Superintendent's compensation with the realities of the District's budget.

The Salary offered recognizes the previously approved 9% and 3% increase that all other District employees received for the 2023-2024 and 2024-2025 school year. The Superintendent's contract also allows for changes in contract based upon a Satisfactory Evaluation and met Performance Goals.

Recommended Action:

It is recommended that the Board of Trustees approve the Oral Recommendation Regarding Salary and/or other Fringe Benefits for the Superintendent's contract.

Supporting Documents:

To be Presented under Separate Cover.

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Ratification of Superintendent's Employment Agreement

Prepared By: Stacy Spector, Director of Human Resources

Background:

Government Code section 53262b, and in accordance with relevant portions of the Brown Act, holds that the superintendent and all other employment contracts are public records. Therefore, the BUSD Superintendent's employment contract must be reviewed and approved by the Board of Trustees when there is a change in the terms of the contract including but not limited to salary, benefits, and duration.

The current employment contract between the Governing Board ("Board") of the Bellevue Union School District ("District") and Michael Kellison "Superintendent" is from July 1, 2022 through June 30, 2025. The contract before the Board revises the Superintendent's Contract from a three (3) year term to a four (4) term, as provided by Education Code 35031.

In approving the four year contract, the Board recognizes that stability in district leadership, especially in the role of the Superintendent, is an essential component of the Board's stewardship of an effective school district.

Approval of the contract being considered further establishes that the Board is committed to recruiting and retaining high quality staff as critical to the quality of education provided to our students and families of the BUSD community.

Recommended Action:

It is recommended that the Board of Trustees approve the Employment Contract for the District Superintendent from July 1, 2024-June 30, 2028.

Supporting Documents:

To be Presented under Separate Cover.

Available for Review at the District Office (3150 Education Drive, Santa Rosa, CA 95407) between the hours of 8am - 4pm.

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits of Director of Human Resources

Prepared By: Michael Kellison, Superintendent

Background:

Prior to the Board taking final action on the Director of Human Resources change in Salary Placement during an open session of a regularly scheduled Board meeting, the Board shall orally report a summary of the recommendation for the final action on the Director's salary or compensation. (Government Code 3511.1, 53262, 54953)

Recommended Action:

It is recommended that the Board of Trustees approve the Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits of Director of Human Resources

Supporting Documents:

Classified Management Salary Schedule

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Discussion and Possible Approval of Changes to Salary Schedule and/or Fringe Benefits of Director of Human Resources

Prepared By: Michael Kellison, Superintendent

Background:

Government Code section 53262b, and in accordance with relevant portions of the Brown Act, holds that the superintendent and all other employment contracts are public records. Therefore, corrections to the BUSD Director of Human Resources employment contract must be reviewed and approved by the Board of Trustees when there is a change in Salary Schedule placement.

This recommendation corrects an incorrect Step and Column placement when the Director of Human Resources was initially hired July 1, 2022 and placed on Step 12 rather than Step 13 based upon the criteria for Salary Schedule placement.

The Classified Management Salary Schedule provides a description of how a new employee's placement is determined: "Placement on these salary schedules will be determined by the Superintendent with the consideration of education, training/certification, years of relevant experience, and comparable rates of surrounding districts."

Approval of the changes to the Director of Human Resources Salary Schedule represents the Board's understanding of the increased scope, breadth and complexity of the role. The correction also represents their priority to recruit and retain high quality Human Resource staff as critical to the quality of education provided to our students and families of the BUSD community. Previous to 2022 there had been (five) 5 staff in (four) years in the role.

Recommended Action:

It is recommended that the Board of Trustees approve the Changes to Salary Schedule and/or Fringe Benefits of Director of Human Resources

Supporting Documents:

Classified Management Salary Schedule

Classified Management Salary Schedule

Placement on these salary schedules will be determined by the Superintendent with the consideration of education, training/certification, years of relevant experience, and comparable rates of surrounding districts.

Board Adopted: April 16, 2024
Effective: July 1, 2024

Chief Business Official (CBO) - 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$130,916	$134,845	$138,888	$143,056	$147,348	$151,768	$156,322	$161,010	$165,842	$170,816	$175,942	$181,219	$186,657	$192,257
Hourly	$62.94	$64.83	$66.77	$68.78	$70.84	$72.97	$75.15	$77.41	$79.73	$82.12	$84.59	$87.12	$89.74	$92.43

Chief Business Official (CBO) w/ Masters or Doctoral Degree - 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$132,328	$136,255	$140,299	$144,466	$148,759	$153,179	$157,730	$162,422	$167,249	$172,226	$177,350	$182,629	$188,068	$193,668
Hourly	$63.62	$65.51	$67.45	$69.45	$71.52	$73.64	$75.83	$78.09	$80.41	$82.80	$85.26	$87.80	$90.42	$93.11

District Benefits:

The Bellevue Union School District contributes towards healthcare benefits to include dental and vision, at the same rate as Certificated Employees Benefits as negotiated in the current collective bargaining agreement. Benefits for eligible employees will begin on the first day of the month following the date of hire and are pro-rated for employment less than full-time.

Disability Insurance Plan
Professional Organization Dues for the Employee
Monthly Cell Phone Stipend of $25.00
Monthly Mileage Stipend of $80.00 (within the County). Reimburseable Out of County Mileage.

Vacation Schedule:

Days per Month	Years 1-5	Years 6-10	Years 11-19	Years 20+
	1	1.25	1.667	2

Director of Educational Technology and Innovation - 260 Days
Director of Maintenance and Operations - 260 Days
Director of Human Resources- 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$109,640	$112,929	$116,317	$119,807	$123,401	$127,104	$130,916	$134,845	$138,888	$143,057	$147,348	$151,768	$156,322	$161,010
Hourly	$52.71	$54.29	$55.92	$57.60	$59.33	$61.11	$62.94	$64.83	$66.77	$68.78	$70.84	$72.97	$75.15	$77.41

Director of Educational Technology and Innovation w/ Masters Degree - 260 Days
Director of Maintenance and Operations w/ Masters Degree - 260 Days
Director of Human Resources w/ Masters Degree- 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$111,052	$114,340	$117,727	$121,218	$124,811	$128,514	$132,327	$136,255	$140,299	$144,466	$148,759	$153,177	$157,730	$162,421
Hourly	$53.39	$54.97	$56.60	$58.28	$60.01	$61.79	$63.62	$65.51	$67.45	$69.45	$71.52	$73.64	$75.83	$78.09

District Benefits:

The Bellevue Union School District contributes towards healthcare benefits to include dental and vision, at the same rate as Certificated Employees Benefits as negotiated in the current collective bargaining agreement. Benefits for eligible employees will begin on the first day of the month following the date of hire and are pro-rated for employment less than full-time.

Disability Insurance Plan
Professional Organization Dues for the Employee
Monthly Cell Phone Stipend of $60.00
Monthly Mileage Stipend of $100.00 (within the County) + Reimburseable Out of County Mileage for Director of Educational Technology.
Monthly Mileage Stipend of $80.00 (within the County) + Reimburseable Out of County Mileage for Director of Maintenance and Operations.

Vacation Schedule:

Days per Month	Years 1-5	Years 6-10	Years 11-19	Years 20+
	1	1.25	1.667	2

Food Service Manager - 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$69,363	$73,558	$75,797	$78,070	$80,411	$82,825	$85,311	$87,869	$90,504	$93,220	$96,017	$98,896	$101,865	$105,588
Hourly	$33.35	$35.36	$36.44	$37.53	$38.66	$39.82	$41.01	$42.24	$43.51	$44.82	$46.16	$47.55	$48.97	$50.76

Food Service Manager w/ Masters Degree - 260 Days

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
Annual	$70,774	$74,998	$77,208	$79,479	$81,822	$84,235	$86,719	$89,279	$91,915	$94,630	$97,427	$100,307	$103,274	$106,998
Hourly	$34.03	$36.06	$37.12	$38.21	$39.34	$40.50	$41.69	$42.92	$44.19	$45.50	$46.84	$48.22	$49.65	$51.44

District Benefits:

The Bellevue Union School District contributes towards healthcare benefits to include dental and vision, at the same rate as Certificated Employees Benefits as negotiated in the current collective bargaining agreement. Benefits for eligible employees will begin on the first day of the month following the date of hire and are pro-rated for employment less than full-time.

Disability Insurance Plan

Professional Organization Dues for the Employee

Monthly Cell Phone Stipend of $60.00

Monthly Mileage Stipend of $80.00 (within the County). Reimburseable Out of County Mileage.

Vacation Schedule:

Days per Month	Years 1-5	Years 6-10	Years 11-19	Years 20+
	1	1.25	1.667	2

FISCAL YEAR	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
% INCREASE TO SALARY SCHEDULE	4%	5%	4%	3.25% On Schedule + 3.25% Off Schedule	9%	3%
ANNUAL INCREASE TO DISTRICT HEALTH BENEFITS ALLOWANCE	N/A	$2,788.80	$2,000	$1,000	$2,500	N/A

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of Agreement with Play Marimba Programs LLC to Provide Music Program for 2024-25

Prepared By: Michael Kellison, Superintendent

Background:

During the 2023-2024 school year, BUSD students in Grades 4-6 had the opportunity to learn to play the marimba both during the school day and in after school programming. This program was wildly successful and popular among BUSD students. The District has the opportunity to continue this program for the 2024-25 school year and the agreement presented for approval includes in school Marimba instruction and equipment rental at each of the four BUSD campuses.

Recommended Action:

Approval of Agreement with Play Marimba Programs LLC to Provide Music Program for 2024-25

Supporting Documents:

Agreement with Play Marimba Programs LLC to Provide Music Program for 2024-25

PLAY MARIMBA PROGRAMS LLC

School Day Music Program

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Governing Board of the Bellevue Union School District, hereinafter referred to as "DISTRICT," or "BOARD" and Play Marimba Programs LLC, hereinafter referred to as "CONTRACTOR."

1. Services. CONTRACTOR will provide the following services: School Day Music Instruction for 24/25 school year at 4 sites. Includes 30 minutes of instruction twice a week for 4-6th grades (2 classes per grade level) for the school year and per student program fees. 10 sick days allowed for 2 full time staff members.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on August 10th, 2024, and will continue through August 10th, 2025, subject to revision and renewal with BOARD approval in subsequent years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed two hundred and four thousand, two hundred and sixty dollars ($204,260.00). DISTRICT shall pay CONTRACTOR according to the following terms and conditions: Program Fee of $54,260 on September 1st, 2023. Instruction Fee in 10 Monthly installments (Sept 2024 - June 2025) starting September 1st in the amount of $15,000.

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled,

including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Taxes. Federal Internal Services regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to provide the DISTRICT with a completed W-9 and file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this AGREEMENT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

8. Insurance: With respect to the performance of work under this AGREEMENT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) _X_*Required/__Not Required:* Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California.

(b) _X_*Required/__Not Required:* Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to: premises and operations liability, independent contractor's liability, and personal injury liability.

(c) _X_*Required/__Not Required:* Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non owned vehicles.

(d) Properly executed certificates of insurance clearly evidencing all coverages and limits shall be submitted to the DISTRICT. The certificates shall be submitted prior to commencement of services under this AGREEMENT.

9. Termination:

(a) DISTRICT or CONTRACTOR may terminate this AGREEMENT by giving thirty (30) calendar days written notice. In the event DISTRICT elects to terminate the AGREEMENT, it shall pay CONTRACTOR for all services to be rendered under this contract.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the AGREEMENT, either party may terminate this AGREEMENT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered.

10. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this AGREEMENT comply with these requirements.

11. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

12. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

13. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

14. Damage or Loss of Rented Instruments. The DISTRICT is responsible for any damages to or loss of music instruments and other equipment provided under this contract with the exception of reasonable wear and tear.

15. Entire AGREEMENT/Amendment. This AGREEMENT and any attachments constitute the entire AGREEMENT among the parties to it and supersede any prior or contemporaneous understanding or AGREEMENT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties.

16. Notice. All notices or demands to be given under this AGREEMENT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:	CONTRACTOR:
Bellevue Union School District	Play Marimba Programs LLC
3150 Education Dr.	1441 Tilton Road
Santa Rosa, CA 95407	Sebastopol, CA 95472
	Phone: 707 861-1114
	Email: tobias@playmarimba.org

17. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

18. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS AGREEMENT IS ENTERED INTO THIS 6th DAY OF MAY, 2024.

DISTRICT	CONTRACTOR
By:_____	By: Tobias Sparks
Signature	Signature
_____	Tobias Sparks
Typed Name	Typed Name
_____	Owner
Title	Title
	84-5016780
	Social Security or Taxpayer Identification Number

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action Item

Agenda Item Title: Consider Approval of Resolution No 29 Funding From the Urban and Community Forestry Grant Program of the California Department of Forestry and Fire Protection

Prepared By: Michael Kellison, Superintendent

Background:
The District continues to seek funding to implement the plans developed as part of the CALFire Planning Grants received during the 2023-24 school year. Unfortunately, the CALFire implementation grant funding is no longer available. As a result, in partnership with the Sonoma Ecology Center, BUSD is seeking an alternative funding source in order to implement the plans at Kawana Springs and Taylor Mountain Elementary Schools. BUSD and the Sonoma Ecology Center recently submitted applications seeking $1.5M per school site to implement the plans and is awaiting word on whether these grants will be fulfilled. The resolution under consideration will be submitted to the California Department of Forestry and Fire Protection to reinforce our application and demonstrate our commitment to enact these projects upon successful receipt of grant funds.

Fiscal Impact:
None

Recommended Action:
Adopt Resolution Funding From the Urban and Community Forestry Grant Program of the California Department of Forestry and Fire Protection

Supporting Documents:
Resolution No 29 Funding From the Urban and Community Forestry Grant Program of the California Department of Forestry and Fire Protection

RESOLUTION

Resolution No.: 29

RESOLUTION OF THE **Bellevue Union School District** OF **Santa Rosa/Sonoma County/California**
(*Title of Governing Body*) (*City/County/District/nonprofit*)

FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION.

WHEREAS, the Governor of the State of California in cooperation with the State Legislature has appropriated General Funds for the state's urban forestry programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and

WHEREAS, said procedures established by the Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter an agreement with the State of California to carry out an urban forestry project;

NOW, THEREFORE, BE IT RESOLVED that the **Board of Education of the Bellevue Union School District:**
(Title of Governing Body)

1. Approved the filing of an application for the Urban and Community Forestry grant program funds; and

2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,

3. Certifies that funds under the jurisdiction of **Board of Education of the Bellevue Union School District** are available to begin the project. *(Title of Governing Body)*

4. Certifies that said applicant will expend grant funds prior to March 31, 2028.

5. Appoints **Superintendent**, or a designee, as agent of the **Board of Education of the Bellevue Union School District** to conduct negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

Approved and adopted the _____day of _____, 20_____.

I, the undersigned, hereby certify that the foregoing Resolution, number_____, was duly adopted by the following roll call vote of the **Board of Education of the Bellevue Union School District:**.

(City Council/Board of Supervisor/Board of Directors)

Ayes: _____ Noes: _____ Absent: _____ _____(Clerk signature)

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of Notice of Completion dated 5/20/2024: Kawana Springs MPR & Office Project

Prepared By: Bill Jereb, Director of Maintenance & Operations

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Background:

Ridgeview Builders began construction on the Kawana Springs MPR and Office project October 13th, 2022 and completed the project on May 20, 2024. We will continue to work with Ridgeview Builders during the punch list and warranty phases.

Recommended Action:

Approval of Notice of Completion dated 5/20/2024

Supporting Documents:

- Notice of Completion dated 5/20/2024

Recording requested by:
Owner – School District

_____

When recorded mail to
and mail tax statements to:
BELLEVUE UNION SCHOOL DISTRICT
3150 Education Drive
Santa Rosa, CA 95407

_____

Attention Michael Kellison, Superintendent
Free Recording Per Government Code 27383

Recorder's Use Only

NOTICE OF COMPLETION

By the Governing Board of the Bellevue Union School District, Sonoma County, California
THE GOVERNING BOARD OF THE ABOVE-ENTITLED SCHOOL DISTRICT RESOLVES AND HEREBY GIVES NOTICE THAT:

The address of this School District is 3150 Education Drive., Santa Rosa, CA 95407

On October 13, 2022, this District contracted with Ridgeview Builders, Inc., 3100 Dutton Ave., Suite 104, Santa Rosa, CA as Contractor, for the Kawana Springs Office and MPR Project to be performed on the District's grounds at Kawana Springs Elementary School, 2121 Moraga Drive, Santa Rosa, CA.

It has been certified to this Board that this work has been inspected and complies with the Agreement, and that the Contractor completed the work on May 20, 2024.

THEREFORE, IT IS RESOLVED THAT the work of improvement described above is accepted as completed, and the Clerk/Secretary is directed to have filed for record a copy of this Resolution and Notice as a Notice of Completion in connection with that contract.

Date: _____, 2024

Bellevue Union School District
Owner

By_____
Michael Kellison, Bellevue Union School District

VERIFICATION

I, Michael Kellison, state: I am the "Authorized Agent", of the Governing Board of the Bellevue Union School District and have read the foregoing Notice of Completion, and know the contents thereof; the same is true of my knowledge, except as to those matters stated on my information and belief, and as to those matters I believe to be true.

I declare under penalty of perjury under the laws of the State of California that the foregoing to true and correct. Executed on _____, 2024 (date), at _____ (City), _____ (State).

_____
Michael Kellison, Bellevue Union School District

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of Ridgeview Builders Revised Change Order #1: Kawana Springs MPR & Office Project

Prepared By: Bill Jereb, Director of Maintenance & Operations

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Background:

Ridgeview Builders began construction on the Kawana Springs MPR and Office project October 13th, 2022 and completed the project on May 20, 2024.
On January 23, 2023 BUSD issued Board Approved Change Order #1 to establish a construction contingency account in the amount of $950,000 to cover normal course of construction unforeseeable costs.
Ridgeview did a great job staying within the established construction contingency amount but extra costs associated with rain delays and extra work, directed by the District (Driveway Approaches) caused the project to exceed the established contingency account by $174,034.24.

NOTE:
PCO #12.1 - Driveway Approach $51,280.46
PCO #133R - General Conditions (Rain Delay) $126,370.15

Recommended Action:

Approval of Revised Change Order #1

Supporting Documents:

- Revised CO#1

CHANGE ORDER #01

Date: June 6, 2024 **CO # 01**

Project: **Kawana Springs Office & MPR Project**
2121 Moraga Dr.
Santa Rosa CA. 95404

Contractor: **Ridgeview Builders Inc.**
3100 Dutton Ave. Ste:104
Santa Rosa CA. 95407

Owner: **Bellevue Union School District**
3150 Education Dr.
Santa Rosa, CA. 95407

Construction Manager: **RGM Kramer Inc.**
3230 Monuments Way
Concord CA. 94518

Pursuant to the Contract dated September 22,2022 you are hereby authorized to make the following changes to the project. Execution of this change order represents full and final costs of all direct, indirect, and delay costs for the scope of services identified herein unless noted otherwise.

Item #	Description	Amount
1	FINAL OWNER ALLOWANCE ADJUSTMENT	($100.55)
2	PCO #122.1 - REPLACE EXISTING WALKWAYS ALONG PATH OF TRAVEL WHERE CROSS SLOPE WAS GREATER THAN 2%. Per CCD 25	$9,294.22
3	PCO #123.1 - EXTRA PREP AND PAVING AT BACK PARKING AREA	$4,887.67
4	PCO #124R,1 - EXISTING DRAINAGE AT FUTURE PLANTING AREA BETWEEN CLASSROOM WINDS B AND C IS PONDING. Per ASI 31	$3,662.97
5	PCO #125 - FIRE ALARM PANEL REPLACEMENT	$14,430.93
6	PCO #126 - E FA AND ELECTRICAL DEVICES/CONDUIT AT COVERED WALKWAY HALL	$3,366.05
7	PCO #127 - LANDSCAPE CONTROLLER	$1,477.09
8	PCO #128 - IRRIGATION INVESTIGATION - UNFORSEEN CONDITION	$632.89
9	PCO #130 - ELECTRICAL NEEDS FOR OPENER AT DOOR 13B. PER ASI 32	$1,629.39
10	PCO #131 - RELOCATE CONFERENCE ROOM LIGHT SWITCH IN CONFLICT W/ WHTEBOARD	$432.79
11	PCO #132 - GRAFFITI PAINT	$870.08
12	PCO #133R - GENERAL CONDITIONS FOR EXTENSION OF TIME	$126,370.15
13	PCO #134 - ADDITIONAL STORAGE - JANUARY 2024	$1,590.75
14	PCO #135 - FIRE ALARM PANEL CHANGE FOR WORK NOT INCLUDED IN COR# 125	$5,489.81
	TOTAL THIS CHANGE ORDER	**$174,034.24**

Original contract sum:	$	8,320,000.00
Bid Allowance	$	950,000.00
Original contract amount plus Bid Allowance	$	9,270,000.00
Previous change orders:	$	-
Total amount of this change order	**$**	**174,034.24**
Adjusted contract amount including this change order will be:	$	9,444,034.24

The contract time will be adjusted by the following number of days: 118 days

Original Completion Date: 10/31/23 Revised Completion Date: 2/26/24

Note: All parties agree to the cost and time adjustments for project close-out.

DocuSign Envelope ID: C5902F9B-82C1-4D81-ADB3-BF391A175F05

CHANGE ORDER #01

Owner:

Bellevue Union School District
3150 Education Dr.
Santa Rosa, CA. 95407

By: _____

Conctractor:

Ridgeview Builders Inc.
3100 Dutton Ave. Ste:104
Santa Rosa CA. 95407

By: DocuSigned by: Tom Langer 1DB9C77F1BA94CB...

Architect:

TLCD Architecture
520 3rd St, #250
Santa Rosa, CA. 95401

By: DocuSigned by: Dennis Kennedy 66F7DB64CE284B1...

Construction Manager:

RGM Kramer Inc.
3230 Monuments Way
Concord CA. 94518

By: DocuSigned by: Rich Dunlap EA381DD2430B4CA...

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 122
CCD 25

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/5/2024

DESCRIPTION:
REPLACE EXISTING WALKWAYS ALONG THE PATH OF TRAVEL THAT WERE FOUND TO HAVE CROSS SLOPES GRATER THAN 2%

MODIFICATION TO CONTRACT SUM: $ 9,294.22 **MODIFICATION TO CONTRACT TIME:**

Contractor's Signature: Rebecca Lyn **Date:** 3/26/24

ARCHITECTS ACTION:
- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 4/9/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 122
25

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** Damazio and Durling- see attached			**$ 8,764.00**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 438.20	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 9,202.20**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 9,202.20	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 9,202.20**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 92.02	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 9,294.22**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

DAMAZIO EXCAVTING, INC.
P.O. Box 751088, Petaluma Ca 94975
Office: 707-789-9998 ~ Cell: 707-591-4425

Project: Kawana Springs School
Work Performed For: Ridgeview Builders
Work Performed: Front Entrance changes to asphalt sections

Date: 3/24/2024
Change Order # AC Extra

Equipment	Hours	Hourly Rate	Amount
Mobilization	Flat Rate	$341.00	$341.00
304 Excavator	4	$235.00	$940.00
414 Loader	4	$230.00	$920.00
10 wheel dump	4	$195.00	$780.00
Tool Truck	8	$85.00	$680.00
224 Roller	2.5	$200.00	$500.00
2 Axle Dump	4	$185.00	$740.00
			$0.00
			$0.00
Equipment Total			$4,901.00

Materials And Sub Trades			
Description	Quantity	Unit Cost	Amount
Asphalt 1/2"	10	$90.00	$900.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
Material Total			$900.00

Labor	Reg Hours	Reg Hour Rate	Amount	OT Hours	OT Hr Rate	Amount
Laborer	12	$105.00	$1,260.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
Reg Hours Total			$1,260.00	OT Hours Total		$0.00
					Labor Sub-Total	$1,260.00
					Labor Surcharge	$0.00

Total Cost Of Labor			$1,260.00
Total Cost Of Equipment and Materials			$5,801.00
Mark Up On Labor	15%		$189.00
Mark Up on Equipment & Materials	15%		$870.15
Total			$8,120.15

DAMAZIO EXCAVATING INC.

GENERAL ENGINEERING
SITE WORK • GRADING • PAVING • SEPTIC

DIR# PW-LR-1000373628

CHANGE ORDER BID PROPOSAL

DATE: 2-20-2024

NAME: RIDGEVIEW BUILDERS

PROJECT: KAWANA SPRINGS SCHOOL

This Proposal is for the work described below in the Scope of Work section, using plans, specifications and soils report as a reference only. This Proposal includes all time, labor, mobilization, and materials to complete the scope of work defined below. Any and all required permits and inspections along with any payment for permits and inspections and coordination of any such required permits and inspections are the sole responsibility of others.

SCOPE OF WORK: PREP AND PATCH PAVING PER CHANGES TO THE FRONT ENTRANCES.

1. MOBILIZATION OF THE EQUIPMENT AND MATERIALS TO THE JOB SITE.
2. REMOVE THE ASPHALT SECTIONS PER THE SAW CUT LINES BY OTHERS. OFF HAUL THE DEMO AC DEBRIS.
3. PREP THE AREA WITH BASE ROCK AND SPRAY THE EXISTING EDGE OF ASPHALT WITH EMULSION OIL. COMPACTION TESTING TO BE DONE BY OTHERS.
4. ASPHALT PAVE 3FT MORE THAN THE ORIGINAL PLAN CALLED FOR. 375SF IS THE AREA TO BE PREPPED AND PAVED.

Base Bid Total: $ 8,120

DAMAZIO EXCAVATING PAYMENT POLICY IS AS FOLLOWS:

1. **INVOICE WILL BE BILLED PER THE MONTHLY TIME FRAME FOR THIS PROJECT.**

PO BOX 751088 Petaluma, CA 94975
Phone/707-789-9998 FAX/ 707-789-9997
LIC# 928048

DAMAZIO EXCAVATING INC.

GENERAL ENGINEERING
SITE WORK • GRADING • PAVING • SEPTIC

- The Payment Terms and Scope of Work details are final upon the acceptance of this Estimate/Contract. If there are any questions or concerns in regard to these items, please contact Rob Damazio before signing this Estimate/Contract.

Acceptance: The above price and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Customer's Signature: _____ **Date:** _____

Standard Exclusions and Clarifications:

1. No Surveying or Staking
2. No concrete installation, flat work or repair
3. No Demolition of concrete, concrete footings or piers unless noted within the Scope of Work section.
4. No Tree or stump removal or major trimming
5. Additional plans, engineering or architectural by others
6. No Hazardous material handling and/or disposal
7. No Erosion Control unless noted in the proposals scope of work
8. All required licenses, fees, permits, inspections, observation, monitoring, project design, and testing services are to be provided by others.
9. Compaction testing is excluded unless noted within the Scope of Work section of this Estimate/Contract.
10. Changes or modification to the accepted ESTIMATE/CONTRACT scope of work described here within the scope of work section is to be considered extra work. All extra work will be in writing and signed by both parties to the contract in the form of a change order. Any and all extra work to this contract will be paid at an agreed upon lump sum price. If the parties cannot agree on a lump sum price, the extra work will be performed on a time and material basis, including a 15% profit and overhead markup. ANY EXTRA WORK WILL NOT BE PERFORMED UNTIL THESE TERMS HAVE BEEN MET.
11. It is agreed and understood that Damazio Excavating is not an engineer. Any required engineering shall be provided by others and is not included in this scope of work.
12. Dewatering is excluded. If ground water is encountered, the contract price shall be renegotiated and a signed change order issued.
13. Any item not specifically included in the "scope of work" is excluded.
14. No retention will be withheld from progress or completion payments unless agreed beforehand.
15. In the event that legal action must be taken to enforce payment or other rights under this agreement, Damazio Excavating shall be entitled to reasonable attorney fees & court costs.
16. Damazio Excavating is not responsible for any existing underground construction or utilities that are not located and clearly marked by others.

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Phone/707-789-9998 FAX/ 707-789-9997
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17. Damazio Excavating to be held harmless for any damage to existing roadway that results from construction. If repairs are required to the existing roadway as a result of the new construction, they will be an extra cost to this proposal.
18. This proposal price is based on dry weather/soil conditions
19. Any and all soils testing and compaction testing if required, is to be done by others and is not a part of this Proposal.
20. All field engineering and layout, and staking are to be provided by others
21. Any and all off haul of materials and debris is the responsibility of others unless specified otherwise in the Proposal.
22. ROCK CLAUSE: Any material that cannot be excavated or ripped using conventional methods with a 32000 pound Excavator or equal equipment is considered HARD rock. If HARD rock is encountered, the contract price will be renegotiated and a signed change order issued to address the situation.
23. ADDITIONAL ROCK CLAUSE: Any rock encountered during the course of excavation or grading that requires additional machine or man power to collect, stock pile or remove due to the size of 6" or greater that impacts the efficiency of the work being performed is considered extra work. A change order form will need to be filled out, agreed upon and signed by all parties before work can continue.
24. All work is limited to the scope described within the Proposal.
25. Indemnity Clauses within a contract or Subcontract Agreement for which this Proposal applies, are specifically excluded by this proposal.
26. In the event there is a conflict between the general contract, subcontract or this Proposal, it is agreed by all parties to the before-mentioned contract or subcontract that this Proposal will govern.
27. Due to the fluctuating costs of asphalt, a change order will be required should asphalt prices rise above $79 a ton.
28. GL Insurance available: Commercial General Liability - Occurrence; Each Occurrence $1,000,000; Personal & ADV Injury, $1,000,000 General Aggregate, $1,000,000; Products-Comp/Og/Agg, $1,000,000; Primary and Non-Contributory wording available for an additional $600 to the contracted sum. Certificate available upon request.
29. Other Insurance: Automobile and Worker's Comp Policies are in place. Certificates available upon request.
30. Striping, painting, signage or sealing of any kind is excluded from this contract.
31. All payment terms are final. If in the event that there are questions or concerns in regard to the payment terms, please contact Rob Damazio before any signing of the Estimate/Contract.

PO BOX 751088 Petaluma, CA 94975
Phone/707-789-9998 FAX/ 707-789-9997
LIC# 928048

INVOICE

14806

Durling

ORIGINAL Concrete Sawing

Ph# (707) 763-9988 Fax# (707) 568-0864

OPERATOR/S Joseph

DATE 2/23/24

CUSTOMER NAME Ridgeview Builders

JOB ADDRESS 2121 Moraga, S. Rose

BILLING ADDRESS _____

OFFICE PH#_____ FAX#_____ CONTACTS NAME/PH#_____

DESCRIPTION

TRAVEL TIME 1hr. **TIME ARRIVED** 8:00 **TIME DEPARTED** 9:30

☑ FLAT SAWING A/C 180'Lf x 4"

☐ CORE DRILLING

☐ WALL SAWING

☐ DEMO HAND/BOBCAT

☐ EXCAVATE

☑ OTHER/DESCRIBE Water Control

EQUIPMENT USED: ☐ BOBCAT ☐ DUMP TRUCK ☐ EXCAVATOR ☐ COMPRESSOR

☑ LABORERS (names) Trevor HOURS: 1 1/2 hrs.

1 HOUR TRAVEL CHARGED TO ALL JOBS – TRAVEL CHARGED BOTH WAYS BEYOND 1 HOUR FROM OUR SHOP

Please remit payment to:

Durling Concrete Sawing
P.O. Box 7160
Santa Rosa, Ca 95407

TOTAL DUE THIS INVOICE $ 644.00

Our liability and responsibility shall be limited strickly and soley to acts or omissions of our direct employees, anything in any purchase order or contract notwithstanding. We are not responsible for delays due to equipment malfunctions, weather, or other causes beyond our control. Rates and conditions quoted herein are subject to change without notice. Terms are net 30 days. Credit subject to prior approval.

In the event payment is not made within the terms specified herein, it is understood interest will be charged at the rate of 1 ½% per month on the unpaid amount. In the event legal action must be taken to enforce collection of any part of the amount due including extras, owner agrees to pay reasonable attorney fees in addition to all sums due hereunder. It is further understood that the court of venue is Sonoma County.

I have read and understand these terms and agree

Received by_____ Title_____

DSA **140**

APPLICATION FOR SUBMITTAL OF POST-APPROVAL DOCUMENT

This application is for submittal of documents, after the initial approval of the project (post-approval documents), that require Division of the State Architect (DSA) review and approval.This form shall be completed by the Design Professional in General Responsible Charge of the project, in accordance with California Code of Regulations, Title 24, Part 1, Sections 4-317, 4-323 and 4-338 and in compliance with DSA IR A-6: Construction Change Document Submittal and Approval Process.

DSA documents referenced within this form are available on the DSA Forms or DSA Publications webpages.

1. SUBMITTAL TYPE: (Is this a resubmittal? Yes ☐ No ☑)

Deferred Submittal ☐	Addendum Number:	Revision Number:	CCD Number: 025	Category A ☑ or B ☐

2. PROJECT INFORMATION:

School District/Owner: Bellevue Union School District	DSA File Number: 49 135
Project Name/School: Kawana Springs Elementary	DSA Application Number 01 119961

3. APPLICANT INFORMATION:

Date Submitted: 07/13/23	Attached Pages? No ☐ Yes ☑ Number of pages? 5		
Firm Name: TLCD Architecture	Contact Name: Don Tomasi		
Work Email: DTomasi@tlcd.com	Work Phone: (707) 525-5600		
Firm Address: 520 Third Street #250	City: Santa Rosa	State: CA	Zip Code: 95401

4. REASON FOR SUBMITTAL: (Check applicable boxes)

☐ For revision or addendum prior to construction.

☑ For a project currently under construction.

☐ For a project that has a form *DSA 301-N: Notification of Requirement for Certification, DSA 301-P: Posted Notification of Requirement for Certification* or a 90-Day Letter issued.

☐ To obtain DSA approval of an existing uncertified building or buildings.

☐ For Category B CCD this is: ☐ a voluntary submittal, ☐ a DSA required submittal (attach DSA notice requiring submission).

5. DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE:

Name of the Design Professional In General Responsible Charge: Don Tomasi

Professional License Number: C-14948 | Discipline: Architect

Design Professional in General Responsible Charge Statement: The attached post-approval documents have been examined by me for design intent and appear to meet the appropriate requirements of Title 24, California Code of Regulations and the project specifications. They are acceptable for incorporation into the construction of the project.

Signature: _____

DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE

6. CONFIRMATION, DESCRIPTION AND LISTING OF DOCUMENTS:

For addenda, revisions, or CCDs: CHECK THIS BOX ☑ to confirm that *all* post-approval documents have been stamped and signed by the Responsible Design Professional listed on form *DSA 1: Application for Approval of Plans and Specifications* for this project. (For *Deferred Submittals*, refer to *IR A-18: Use of Construction Documents Prepared by Other Professionals,* and *IR A-19: Design Professional's Signature and Seal (Stamp) on Construction Documents*, when applicable, for signature and seal requirements.)

Provide a brief description of construction scope for this post-approval document (attach additional sheets if needed):

Replace existing walkways along the path of travel that were found to have cross slopes greater than 2%. Replace curb ramps at passenger loading area that were demolished during construction due to adjacent walkway demolition. Adjust sidewalk grading due to the changes and added scope at the sidewalks and passenger loading area.

List of DSA-approved drawings affected by this post-approval document:

G-004, C-002, C-003, C-004, C-005, C-006, C-008, L1.0, L2.0, A-101, A-110

DSA USE ONLY

SSS WT Date 7/14/23 ☐ Approved ☐ Disapproved ☐ Not Required

Comments: _____

FLS _____ Date _____ ☐ Approved ☐ Disapproved ☐ Not Required

Comments: _____

ACS _____ Date _____ ☐ Approved ☐ Disapproved ☐ Not Required

Comments: _____

Returned

Date:

By:

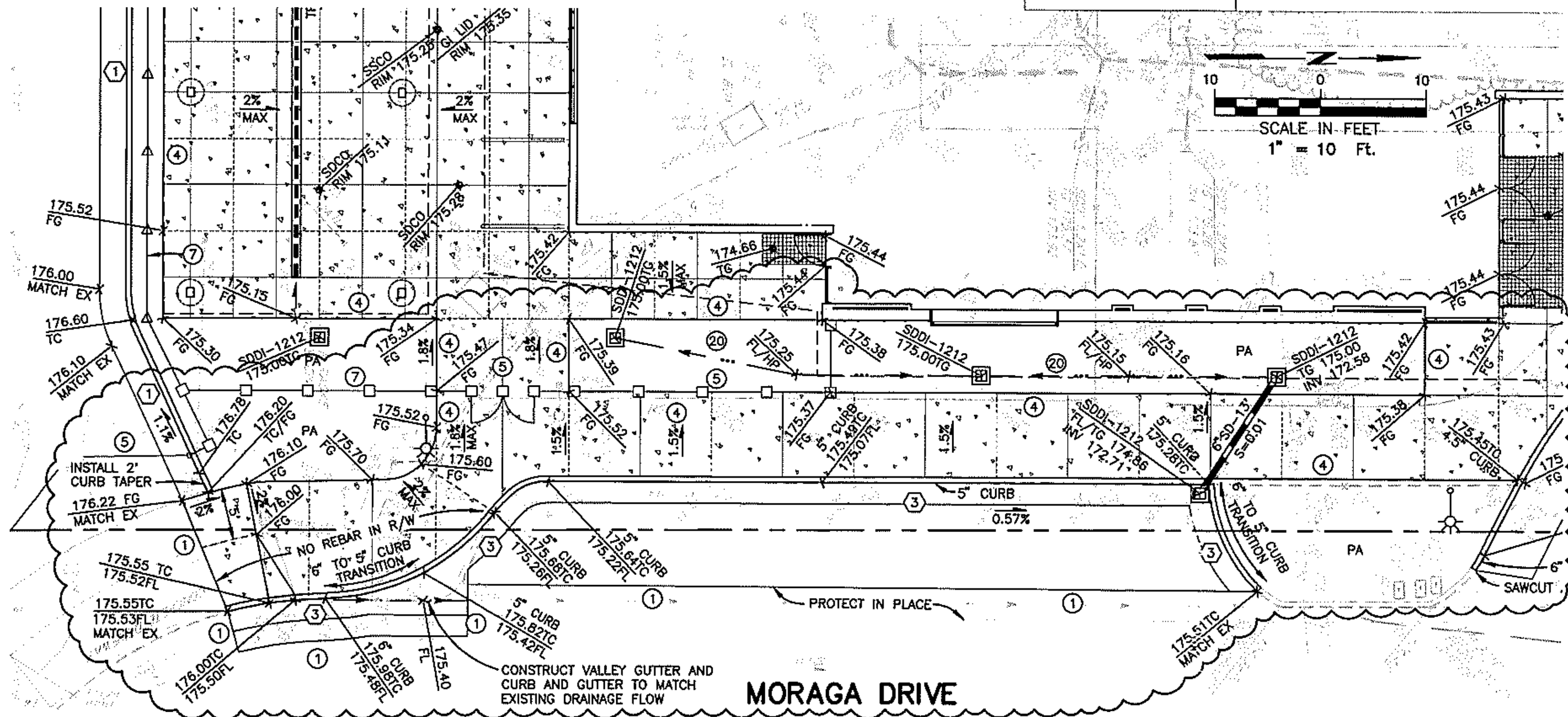
DSA STAMP

APPROVED
DIV. OF THE STATE ARCHITECT
APP: 01-119961 INC:
REVIEWED FOR
SS ☑ FLS ☐ ACS ☐
DATE: 07/14/2023

DSA–ORS APPROVAL

APPROVED
DIV. OF THE STATE ARCHITECT
APP: 01-119961 INC:
REVIEWED FOR
SS ☑ FLS ☐ ACS ☐
DATE: 07/14/2023

REGISTERED PROFESSIONAL ENGINEER
PAUL V. BARTHOLOMEW
No. 50612
Exp. 3-31-25
CIVIL
STATE OF CALIFORNIA



LEGEND

①② CURB TYPES PER DETAIL SHEET SKC–09

SHEET NOTES

FOR CCD SHEET NOTES, SEE SHEET SKC–08

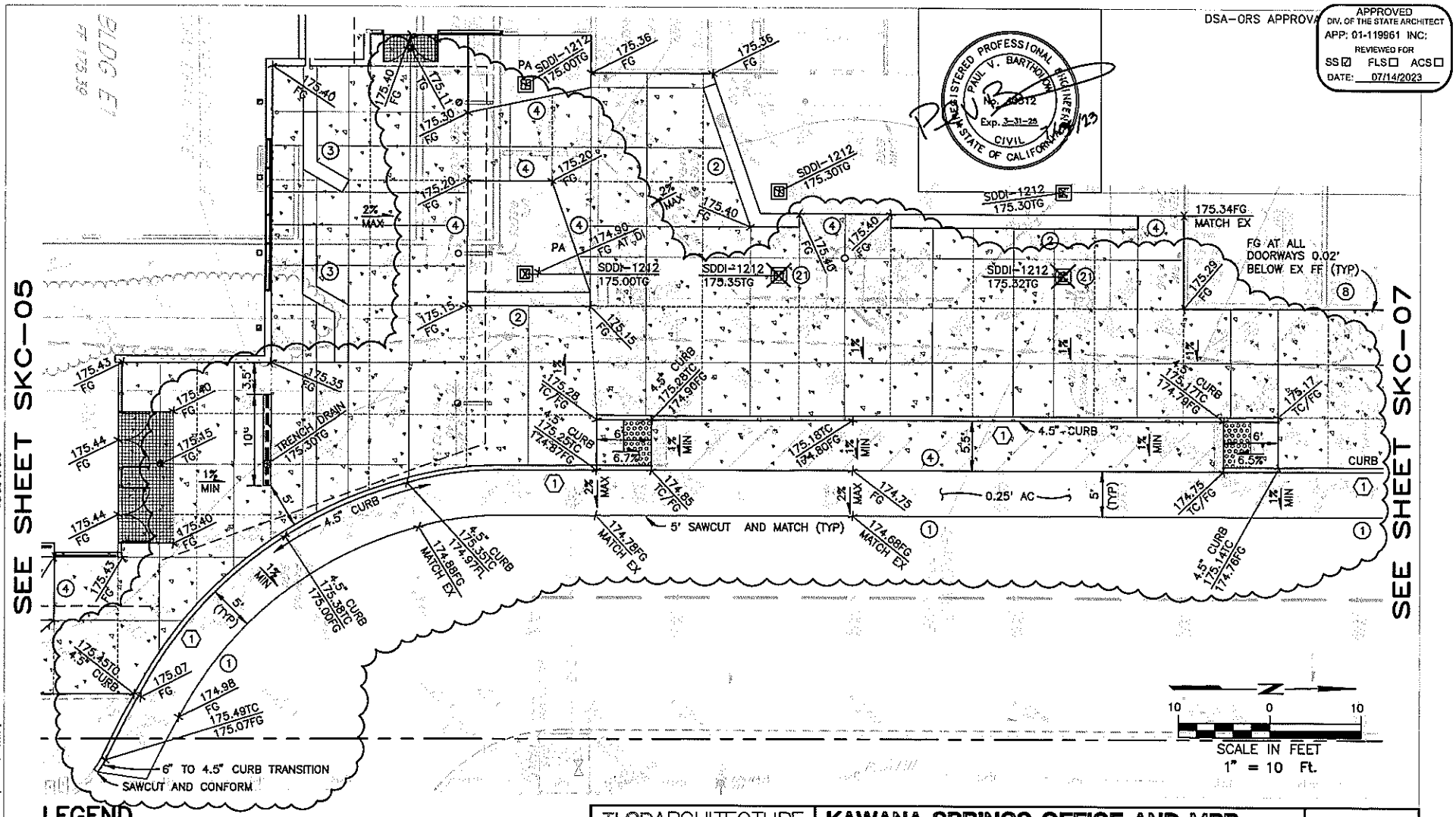
TLCDARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

KAWANA SPRINGS OFFICE AND MPR
BELLEVUE UNION SCHOOL DISTRICT
GRADING PLAN

SCALE: 1"=10'
DATE: JULY 06, 2023
REFERENCE DRAWING:

TLCD PROJECT NO. ________
DSA APP. NO. ___–___
DSA FILE NO. ___–___

SKC-05



LEGEND

① ② CURB TYPES PER DETAIL SHEET SKC-09

SHEET NOTES

FOR CCD SHEET NOTES, SEE SHEET SKC-08

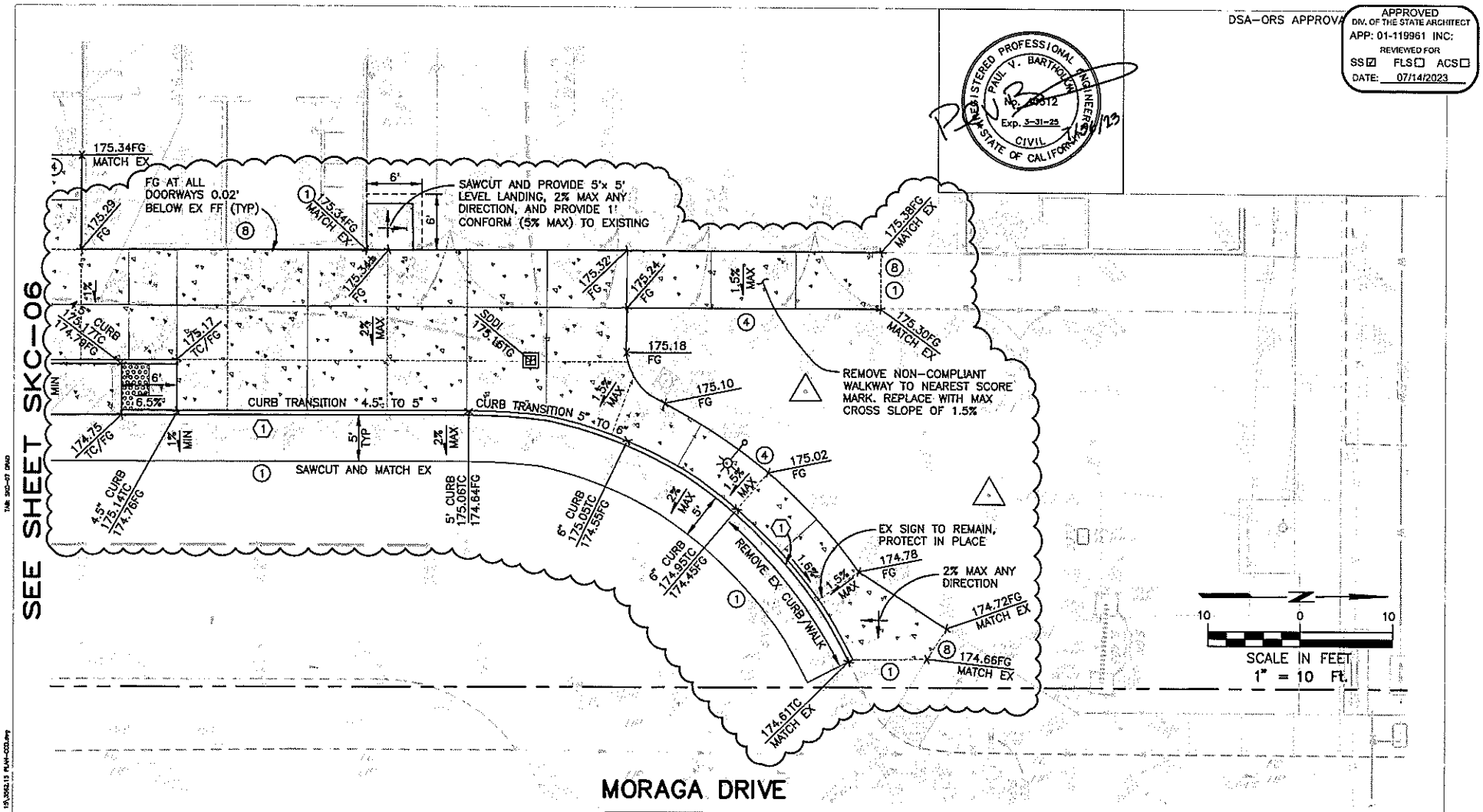
TLCDARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

KAWANA SPRINGS OFFICE AND MPR
BELLEVUE UNION SCHOOL DISTRICT
GRADING PLAN

SCALE: 1"=10'
DATE: JULY 06, 2023
REFERENCE DRAWING:

TLCD PROJECT NO. _____
DSA APP. NO. __-_____
DSA FILE NO. __-_____

SKC-06



DSA-ORS APPROVAL

APPROVED
DIV. OF THE STATE ARCHITECT
APP: 01-119961 INC:
REVIEWED FOR
SS ☑ FLS ☐ ACS ☐
DATE: 07/14/2023

REGISTERED PROFESSIONAL ENGINEER
PAUL V. BARTHOLOW
No. 49612
Exp. 3-31-25
CIVIL
STATE OF CALIFORNIA
7/13/23

LEGEND

(1)(2) CURB TYPES PER DETAIL SHEET SKC-09

SHEET NOTES

FOR CCD SHEET NOTES, SEE SHEET SKC-08

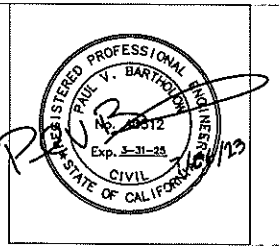
TLCDARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

KAWANA SPRINGS OFFICE AND MPR
BELLEVUE UNION SCHOOL DISTRICT
GRADING PLAN

SCALE: 1"=10'
DATE: JULY 06, 2023
REFERENCE DRAWING:

TLCD PROJECT NO. ____-___
DSA APP. NO. __-_____
DSA FILE NO. __-____

SKC-07



DSA-ORS APPROVA

APPROVED
DIV. OF THE STATE ARCHITECT
APP: 01-119961 INC:
REVIEWED FOR
SS ☑ FLS ☐ ACS ☐
DATE: 07/14/2023

SHEET NOTES

1. MATCH EXISTING IMPROVEMENTS.
2. INSTALL SEAT WAL_. REFER TO LANDSCAPE DRAWINGS FOR DETAILS.
3. INSTALL BENCH. REFER TO LANDSCAPE DRAWINGS FOR DETAILS.
4. THICKENED EDGE PER DETAIL SHEET SKC-09.
5. INSTALL FENCE/GATE. REFER TO LANDSCAPE DRAWINGS FOR DETAILS.
7. INSTALL GREENSCREEN. REFER TO LANDSCAPE DRAWINGS FOR DETAILS.
8. DOWELS AT 18" O.C. PER DETAIL SHEET SKC-09.
20. GRADE DRAINAGE SWALE PER DETAIL SHEET SKC-09.
21. SDDI'S CAN BE REMOVED FROM PROJECT SCOPE.

TLCDARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

KAWANA SPRINGS OFFICE AND MPR
BELLEVUE UNION SCHOOL DISTRICT
SHEET NOTES

SCALE: AS NOTED
DATE: JULY 06, 2023
REFERENCE DRAWING:

T_CD PROJECT NO. _____
DSA APP. NO. __-_____
DSA FILE NO. __-____

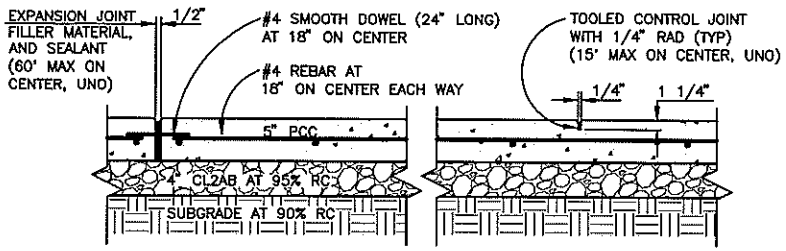
SKC-08

07-06-23 Henry \13965\dwg\13965 19_3464.19 PLN-KCD.dwg TAB: SKC-08 SHT NOTES

DSA-ORS APPROVAL

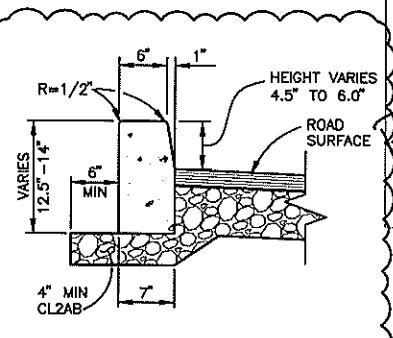
APPROVED
DIV. OF THE STATE ARCHITECT
APP: 01-119961 INC:
REVIEWED FOR
SS ☑ FLS ☐ ACS ☐
DATE: 07/14/2023

REGISTERED PROFESSIONAL ENGINEER
PAUL V. BARTHOLOW
No. 49612
Exp. 3-31-25
CIVIL
STATE OF CALIFORNIA
7/6/23



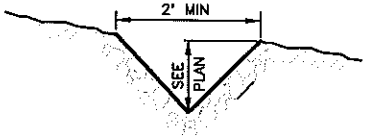
PCC WALK SECTION AND JOINT (PEDESTRIAN)

NOT TO SCALE



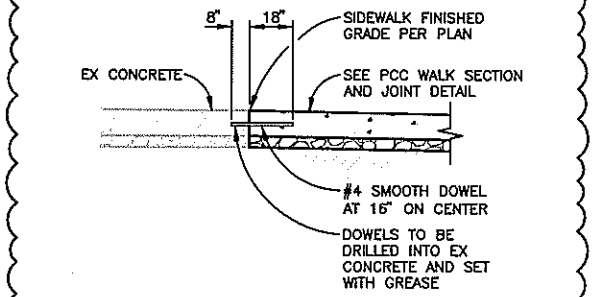
TYPE ⟨1⟩ STANDARD VERTICAL CURB

NOT TO SCALE



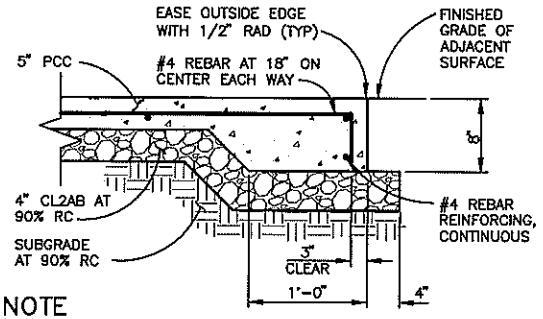
SWALE

NOT TO SCALE



SIDEWALK DOWELING

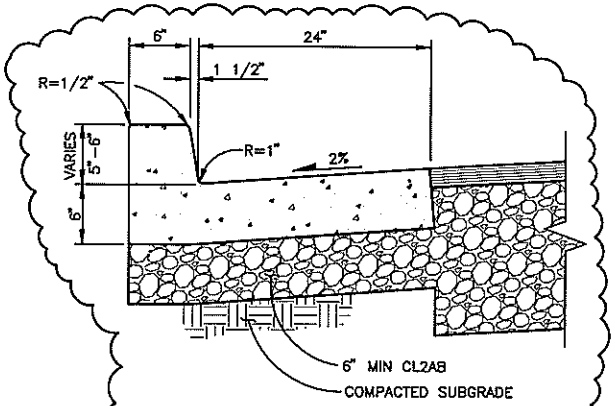
NOT TO SCALE



NOTE
1. THICKENED EDGE OCCURS WHERE CONCRETE ABUTS LANDSCAPE/PLANTING AREAS.

CONCRETE THICKENED EDGE

NOT TO SCALE



TYPE ⟨3⟩ CURB AND GUTTER

NOT TO SCALE

TLCDARCHITECTURE 520 Third St. #250 Santa Rosa, CA 95401 o: 707.525.5600 f: 707.525.5616 tlcd.com	**KAWANA SPRINGS OFFICE AND MPR** **BELLEVUE UNION SCHOOL DISTRICT** **DETAILS** SCALE: AS NOTED DATE: JULY 06, 2023 REFERENCE DRAWING:	TLCD PROJECT NO. ____-____ DSA APP. NO. ___-____ DSA FILE NO. ___-____	SKC-09

07-06-23 henry \3565\dwg\3565 15\3565-15 PLAN-SKC09.dwg
Tab: SKC-09 DETAILS

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 123

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/5/2024

DESCRIPTION:
EXTRA PREP AND PAVING AT BACK PARKING AREA

MODIFICATION TO CONTRACT SUM: $ 4,888.67

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: Rebecca Long **Date:** 3/26/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 4/9/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 123
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable)	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** Damazio - see attached			**$ 4,609.78**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 230.49	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 4,840.27**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 4,840.27	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 4,840.27**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 48.40	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 4,888.67**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

DAMAZIO EXCAVTING, INC.
P.O. Box 751088, Petaluma Ca 94975
Office: 707-789-9998 ~ Cell: 707-591-4425

Project Kawana Springs School
Work Performed For: Ridgeview Builders
Work Performed Breakdown

Date: 3/1/2024
Change Order # Per DE estimate 3-1-2024

Equipment	Hours	Hourly Rate	Amount	Labor	Reg Hours	Reg Hour Rate	Amount	OT Hours	OT Hr Rate	Amount
Mobilization			$536.00	Laborer	13	$105.00	$1,365.00			$0.00
304 Excavator	2	$235.00	$470.00	Operators	4	$0.00	$0.00			$0.00
224 Roller	1.5	$200.00	$300.00	(costs of operartor included in equipment)			$0.00			$0.00
vibra plate	1	$65.00	$65.00				$0.00			$0.00
414 Loader	2	$230.00	$460.00				$0.00			$0.00
10 Wheel Dump	1.5	$195.00	$292.50				$0.00			$0.00
			$0.00				$0.00			$0.00
			$0.00				$0.00			$0.00
			$0.00				$0.00			$0.00
Equipment Total			$2,123.50		Reg Hours Total		$1,365.00	OT Hours Total		$0.00
									Labor Sub-Total	$1,365.00
								Labor Surcharge		$0.00

Materials And Sub Trades			
Description	Quantity	Unit Cost	Amount
3/4 Base Rock	10	$16.00	$160.00
1/2" Asphalt	4	$90.00	$360.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
Material Total			$520.00

Total Cost Of Labor		$1,365.00
Total Cost Of Equipment and Materials		$2,643.50
Mark Up On Labor	15%	$204.75
Mark Up on Equipment & Materials	15%	$396.53
Total		$4,609.78

DAMAZIO EXCAVATING INC.

GENERAL ENGINEERING
SITE WORK • GRADING • PAVING • SEPTIC

DIR# PW-LR-1000373628

CHANGE ORDER BID PROPOSAL

DATE: 3-1-2024

NAME: RIDGEVIEW BUILDERS

PROJECT: KAWANA SPRINGS SCHOOL

This Proposal is for the work described below in the Scope of Work section, using plans, specifications and soils report as a reference only. This Proposal includes all time, labor, mobilization, and materials to complete the scope of work defined below. Any and all required permits and inspections along with any payment for permits and inspections and coordination of any such required permits and inspections are the sole responsibility of others.

SCOPE OF WORK: EXTRA ASPHALT PREP AND PAVING AT THE BACK PARKING LOT AND INSTALL A NEW PIPE FOR THE DRAIN NIN THE SIDE AREA OF THE NEW HALL WAY EXTERIOR.

A. EXTRA PREP AND PAVING AT BACK PARKING AREAS.

1. MOBILIZATION OF THE EQUIPMENT AND MATERIALS TO THE JOB SITE.
2. REMOVE THE ASPHALT PER THE SAW CUT LIONES.
3. EXCAVATE THE SECTION PER THE AC DETAIL PER PLANS.
4. COMPACT THE SUB-GRADE.
5. INSTALL 10" OF CLASS II BASE ROCK AND COMPACT.
6. ASPHALT PAVE THE AREAS WITH 4" OF ½" ASPHALT CONCRETE.

TOTAL: $4,609 COR123

B. DEMO EXISTING CONCRETE

1. MOBILIZATION OF THE EQUIPMENT AND MATERIALS TO THE JOB SITE.
2. DEMO THE EXISTING CONCRETE SECTIONS PER REQUEST.
3. REMOVE THE DEMO CONCRETE DEBRIS AND OFF HAUL TO RECYCLE.RECYCLE COSTS TO DUMP AT $30 PER TONS FOR 12 TONS.
4. PREP THE CONCRETE AREAS WITH NEW BASE ROCK FOR THE NEW CONCRETE POUR.
5. OFF HAUL THE DEBRIS DIRT/BASE ROCK.

PO BOX 751088 Petaluma, CA 94975
Phone/707-789-9998 FAX/ 707-789-9997
LIC# 928048

Ridgeview Builders, Inc.

COR 124R.1

CHANGE ORDER REQUEST

COR #: 124
ASI 31

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/5/2024

DESCRIPTION:
The existing drainage at the future planting area between classroom wings B and C is ponding during heavy rainfall and rising close to the building entry at door 01A.

MODIFICATION TO CONTRACT SUM: $ 3,662.97

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: _____ **Date:** 4/17/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

We have reviewed and approved this COR. Owner to review and process for payment if acceptable. Please rename as COR 124 r.1 for everyone's records.

J. Gilchrist
4/24/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 124
ASI 31

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** Damazio- see attached			**$ 3,454.00**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 172.70	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 3,626.70**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 3,626.70	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 3,626.70**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 36.27	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 3,662.97**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

DAMAZIO EXCAVTING, INC.
P.O. Box 751088, Petaluma Ca 94975
Office: 707-789-9998 ~ Cell: 707-591-4425

Project: Kawana School
Work Performed For: Ridgeview Builders
Work Performed: Change order for new drain and pipe

Date: 4/16/2024
Change Order # cor-124

Equipment	Hours	Hourly Rate	Amount
Tool Truck	4	$85.00	$340.00
259 Loader	4	$215.00	$860.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
Equipment Total			$1,200.00

Labor	Reg Hours	Reg Hour Rate	Amount	OT Hours	OT Hr Rate	Amount
labor	12	$110.00	$1,320.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
			$0.00			$0.00
Reg Hours Total			$1,320.00	OT Hours Total		$0.00
					Labor Sub-Total	$1,320.00
					Labor Surcharge 0%	$0.00

Materials And Sub Trades

Description	Quantity	Unit Cost	Amount
4" SDR 35 pipe	20'	$185.00	$185.00
12 x 12 DI and Grate	1	$268.00	$268.00
Pipe Fittings	1	$30.75	$30.75
			$0.00
			$0.00
			$0.00
			$0.00
Material Total			$483.75

Total Cost Of Labor	$1,320.00
Total Cost Of Equipment and Materials	$1,683.75
Mark Up On Labor 15%	$198.00
Mark Up on Equipment & Materials 15%	$252.56
Total	$3,454.31

TLCD
ARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS

YOU ARE HEREBY DIRECTED TO EXECUTE THESE ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS WHICH INTERPRET THE CONTRACT DOCUMENTS OR ORDER MINOR CHANGES IN THE WORK WITHOUT CHANGING THE CONTRACT SUM OR CONTRACT TIME. IF YOU BELIEVE THAT A CHANGE IN CONTRACT SUM OR CONTRACT TIME IS REQUIRED, PLEASE SUBMIT YOUR ITEMIZED PROPOSAL ON A CHANGE ORDER REQUEST FORM TO THE ARCHITECT **WITHIN TEN (10) DAYS**. IF YOUR PROPOSAL IS FOUND TO BE SATISFACTORY AND IN PROPER ORDER, THESE INSTRUCTIONS WILL, IN THAT EVENT, BE SUPERSEDED.

TITLE: Storm drainage at planting area

DESCRIPTION:
The existing drainage at the future planting area between classroom wings B and C is ponding during heavy rainfall and rising close to the building entry at door 01A.

DIRECTIVE: Provide a PCO for the Owners approval to modify the existing storm drainage between the existing building and the existing storm drain inlet as shown on drawing SKA240222.2 attached.

ATTACHMENTS:
SKA240222-2.pdf

ASI NO:
31

DATE:
02/22/2024

PROJECT:
Kawana Springs
Office and MPR

PROJECT NO:
20051.00

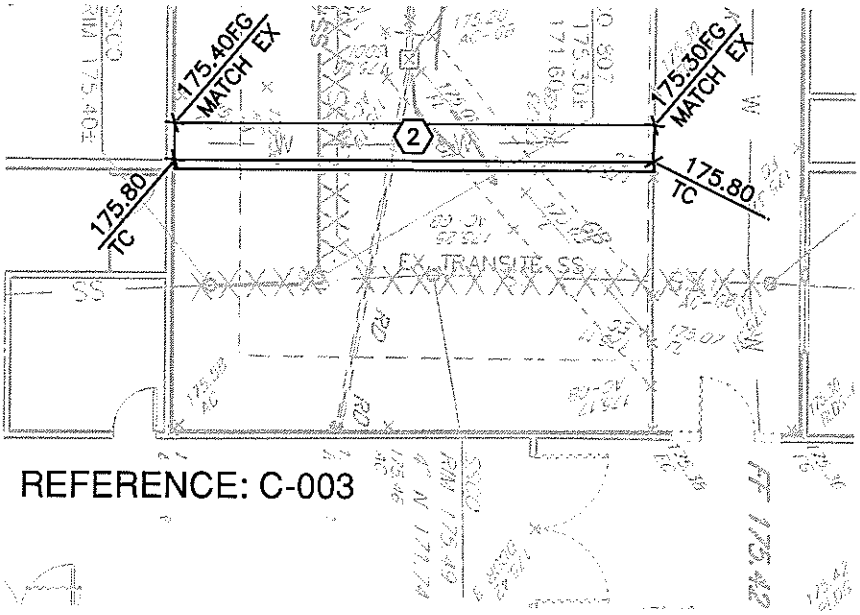
TO:
Rebecca Langer
Ridgeview Builders, Inc.

FROM:
Dennis Kennedy

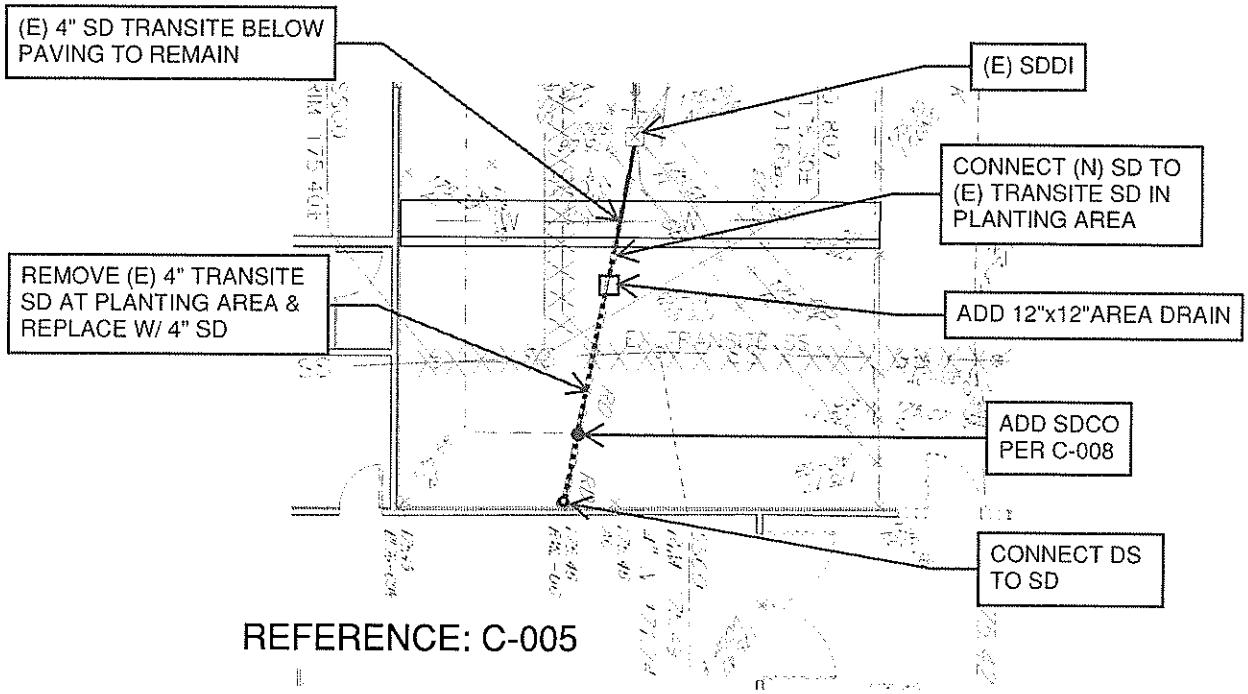
COPIES TO:
Todd Fletcher
(RGM Kramer)
Jeff Gilchrist
(RGM Kramer)
Ryan Green
(Bellevue Union School District)
Sara Hamilton
(RGM Kramer)
Bill Jereb
(Bellevue Union School District)
Michael Kellison
(Bellevue Union School District)
Tom Langer
(Ridgeview Builders, Inc.)
Sandra Murphy
(RGM Kramer)
Carl Servais

ISSUED BY: 2/22/24

ARCHITECT DATE



REFERENCE: C-003



REFERENCE: C-005

Kawana Springs
Storm drain at planting area
#20051.00
TLCD / DSK
2/22/24

SKA-240222.2

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 125

RFI 238

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/21/2024

DESCRIPTION:
Fire Alarm Panel Replacement /System Issues /Clarifications. This does not include the additional cabling/circuit modifications, demo of wall, patching back and painting required that will be done on T & M once the equipment has arrived as noted on the PCO.

MODIFICATION TO CONTRACT SUM: $ 14,430.93

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: [signature] **Date:** 3/22/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 4/8/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 125
238

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** MBE 40			**$ 13,055.78**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 652.79	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 13,708.57**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 13,708.57	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ 579.48	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 14,288.05**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 142.88	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 14,430.93**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

COR 125

Mike Brown Electric Co.
An Employee Owned Company
561-A Mercantile Drive Cotati, CA 94931-3040
(707) 792-8100 • Fax (707) 792-8110
Contractor's License #306767 D.I.R. #1000000469

Potential Change Order Request

2546 — Kawana Springs Office and MPR

PCO Subject: MBE RFI 46 (Advanced Security RFI # 1) - (E) Fire Alarm System Issues/Clarifications

To
Rebecca Langer
Ridgeview Builders, Inc
3100 Dutton Ave.
Ste. 104
Santa Rosa, Ca 95407
707-545-7005
707-545-3459 (FAX)

Return To
Gary Ryan
Mike Brown Electric Co.
561-A Mercantile Dr.
Cotati, California 94931
(707) 792-8100
garyr@mbelectric.com

PCO Number: **2546-40**
PCO Revision Number: **0**
PCO Date: 3/21/2024
Work Type: Price / Do Not Proceed
RFI Reference No: 46 (Rev 0)-2/26/2024-(E) Fire Alarm System Issues/Clarifications
Days Valid: **5**

Scope Of Work / Time Extension Request

Labor and material associated with the procurement, install, programming and testing of all added Fire Alarm devices/equipment required as directed in the response to RFI 238 and on site review/discussions. See attached Advanced Security change order for additional information.

Does not include new cabling/circuit modifications required/directed in RFI response. These will be done on T & M and submitted as a supplemental/separate change order once complete as discussed

Notes & Exclusions:

1) Work to be performed during standard time hours.
2) All associated cutting, patching & painting to be done by others.
3) Price valid for 30 days.
4) This change covers only the direct cost incurred in performing the change request and does not include impact and delay to the unchanged work or extended overhead. All work affected by either the acceptance or rejection of the enclosed change order is on hold pending approval and written contract modification.
5) This change proposal is based on the usual cost elements such as labor, materials, and normal markup and does not include any amount for interference, disruptions, rescheduling, changes in the sequence of work, delays, and added cost for associated inefficiency cost. We expressly reserve the right to recover cost incurred under any of these conditions.
6) This change proposal is limited to modification involving our scope of work. This cost proposal supersedes all previously submitted cost proposals relating to this same work. Work, which may be required to complete this change order, which is the work of other trades, is not part of this change proposal, unless otherwise specifically stated.
7) All notes and exclusions provided on original bid proposal are hereby incorporated into this change and made

apart hereof as if they are specifically mentioned.
8) Additional Time is required for this work. If additional time requested is not granted, MBE reserves the right to reprice

***Additional Day(s) Required (0)**

Details

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
001	Advanced Security Change Order # 2	Subcontractor	$12,434.08	1.00	-	$12,434.08
	See attached					

Breakout

Subcontractor : $12,434.08
Gross Mark Up @ 5%: *$621.70*

Total: $13,055.78

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Signed By: Gary Ryan

Dated: 3/21/2024

Gary Ryan
Assistant Project Manager

ADVANCED SECURITY SYSTEMS

www.advancedsecurity.us

CLIENT CONTACT NAME: -Gary Ryan

CREATED DATE: February 22, 2024

COMPANY: Mike Brown Electric Co. **EXP DATE:** May 22, 2024

ADDRESS: 591-A Mercantile Drive Cotati, CA 94931

RE: 2546/MBE RFI 46 Change Order 2/29/24

Dear -Gary,

Thank you for calling on Advanced Security Systems! We appreciate the opportunity to serve you. To install the system for 2121 Moraga Drive, Santa Rosa, CA 95404 as we discussed, I propose the following:

Product Name	Description	Quantity
NCA-2	NETWORK CONTROL ANNUNCIATOR-2, 640-CHARACTERS; ON SINGLE PANEL (ONE CPU2-640) NFS2-640 SYSTEMS, THE NCA-2 CAN BE THE PRIMARY DISPLAY FOR THE PANEL AND CONNECTS DIRECTLY TO THE CPU2-640. ON NETWORK SYSTEMS (TWO OR MORE FACPS), ONE NETWORK DISPLAY (EITHER NCA-2, NCS OR ONYXWORKS) IS REQUIRED FOR EVERY SYSTEM AND EACH NCA-2 CONNECTS TO AND REQUIRES AN NCM NETWORK CONTROL MODULE. MOUNTS IN A ROW OF FACP NODE OR IN TWO ANNUNCIATOR MODULE POSITIONS. MOUNTING OPTIONS INCLUDE: NCA/640-2-KIT (DIRECTLY MOUNTING TO THE CHS2-M2), CA-2, ADP-4B, OR IN AN ANNUNCIATOR BOX, SUCH AS THE ABS-2DB (REQUIRES THE CHS-2D).	1.00
ABS-2D	SURFACE (OR SEMI-FLUSH) MOUNT BACKBOX. USED WITH THE ACS ANNUNCIATORS, SCS SERIES, NCA AND NCA-2 BLACK.	1.00
TR-ABS2D	TRIM RING FOR ABS-2D, BLACK	1.00
CHS-2D	CHASSIS TO MOUNT NCA-2 IN ABS-2D	1.00
NCM-W	NETWORK CONTROL MODULE - WIRE; ORDER ONE NCM PER NETWORK NODE (CPU-640/3030,NCA,CPU2-640/3030,NCA-2,DVC, ETC).	2.00

ADVANCED SECURITY SYSTEMS

www.advancedsecurity.us

Final Test	Final Testing	1.00
SPSCRL	SPEAKER STROBE RED CEILING	1.00

Material	$6,264.60
Other	$550.00
Tax	$579.48
Labor	$5,040.00
Total	$12,434.08

ADVANCED SECURITY SYSTEMS

www.advancedsecurity.us

These prices include submittals, final testing, complete and professional installation, one year parts and labor warranty. They do not include building permits - if required, special insurance requirements, bonds, conduits, back boxes, wire, scissor lift, trenching, dedicated power circuits, tampers on OS&Y and/or PIV, duct smoke detectors, roof penetrations, concrete core drilling, water flow switches or sales tax on materials unless listed.

***Prevailing Wage**
***Per RFI responses 1-4**

If you have any questions or if I can be of service, please feel free to contact me.

Sincerely,

Nicholas Bowden
General Manager
(707) 544-9200
nicholas@advancedsecurity.us
3551 Westwind Blvd
Santa Rosa, CA 95403

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 126

RFI #

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/8/2024

DESCRIPTION:
E FA AND ELECT DEVICES/CONDUIT AT COVERED WALKWAY WALL

MODIFICATION TO CONTRACT SUM: $ 3,366.05

MODIFICATION TO CONTRACT TIME: 1 day

Contractor's Signature: _____ **Date:** 3/6/2024

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Costs are acceptable. Additional day is rejected as work did not impact the critical path.

J. Gilchrist 03/12/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 126
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** MBE COR 25			**$ 3,174.02**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 158.70	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 3,332.72**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 3,332.72	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 3,332.72**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 33.33	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 3,366.05**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

TLCD ARCHITECTURE

RFI #204

TLCD Architecture
520 Third Street #250
Santa Rosa, California 95401
Phone: 707-525-5600
Fax: (707) 525-5616

Project: 20051.00 - Kawana Springs Office and MPR
2121 Moraga Drive
Santa Rosa, California 95407

Existing Fire Alarm and Electrical Devices/Conduit at Covered Walkway Wall RFI No: 2546-40 (Rev 0)

TO:	Carl Servais **(TLCD Architecture)**	**FROM:**	Dan Black **(Ridgeview Builders, Inc.)** 122 Calistoga Rd., PMB 221 Santa Rosa, 95409
DATE INITIATED:	06/30/ 2023	**STATUS:**	Closed on 07/10/23
LOCATION:		**DUE DATE:**	07/10/2023
COST CODE:		**REFERENCE:**	
COST IMPACT:	Yes (Unknown)	**SCHEDULE IMPACT:**	Yes (Unknown)
DRAWING NUMBER:		**SPEC SECTION:**	
LINKED DRAWINGS:			
RECEIVED FROM:	Gary Ryan **(Mike Brown Electric)**		

COPIES TO:

Dan Black **(Ridgeview Builders, Inc.)**, Todd Fletcher **(RGM Kramer)**, Jeff Gilchrist **(RGM Kramer)**, Ryan Green **(Bellevue Union School District)**, Sara Hamilton **(RGM Kramer)**, Bill Jereb **(Bellevue Union School District)**, Tori Keck **(TLCD Architecture)**, Michael Kellison **(Bellevue Union School District)**, Dennis Kennedy **(TLCD Architecture)**, Rebecca Langer **(Ridgeview Builders, Inc.)**, Tom Langer **(Ridgeview Builders, Inc.)**, Sandra Murphy **(RGM Kramer)**, Carl Servais **(TLCD Architecture)**, Richard Thomsen **(Thomsen Inspection Services)**

Note: This reply is not an authorization to proceed with work involving additional cost, time or both. If any reply requires a change to the Contract Documents, a Change Order, a Construction Change Directive or a Minor Change in the work must be executed in accordance with the Contract Documents.

Question from Dan Black (Ridgeview Builders, Inc.) at 06:56 AM on 06/30/2023

Clarification Requested
1.) There are two existing fire alarm devices (one pull station and one horn/strobe) on a wall that was to remain, however will now be redone per CCD 022 and the response to RFI 119. These devices are rated for indoor applications and not suited for outdoors as well. Wall in question is along gridline A at MPR covered walkway. (See attached photos for reference)
Are these devices to remain or be demoed/removed from the system?
2.) There are electrical boxes and conduits in the same wall that was existing to remain. (see attached photos for reference)
These will need to be reworked to allow for the wall work to be done.
Should these be removed and reinstalled or should the wiring be traced out to determine if these are still in use?
If determined to not be in use, should it be demoed completely and not reinstalled?
Please review and advise how to proceed.

Attachments:
mbe 6-29-23.pdf

All Replies:

Response from Paul Carey (O'Mahony & Myer, Inc.) at 10:50 AM on 07/10/2023

1.) The fire alarm devices are to remain. Change to outdoor rated devices as required.
2.) For the existing electrical boxes, conduit, and wiring please trace out to see if they are still in use. If not in use please remove. If still in use please rework for the wall work to be done.

Attachments:

Mike Brown Electric Co.
An Employee Owned Company
561-A Mercantile Drive Cotati, CA 94931-3040
(707) 792-8100 • Fax (707) 792-8110
Contractor's License #306767 D.I.R. #1000000469

Potential Change Order Request

2546 — Kawana Springs Office and MPR

PCO Subject: RFI # 204 (MBE RFI 40) - Existing Fire Alarm and Electrical Devices/Conduit at Covered Walkway Wall

To

Rebecca Langer
Ridgeview Builders, Inc
3100 Dutton Ave.
Ste. 104
Santa Rosa, Ca 95407
707-545-7005
707-545-3459 (FAX)

Return To

Gary Ryan
Mike Brown Electric Co.
561-A Mercantile Dr.
Cotati, California 94931
(707) 792-8100
garyr@mbelectric.com

PCO Number:	**2546-25**
PCO Revision Number:	**0**
PCO Date:	3/8/2024
Work Type:	Field Work Order / T&M
GC COR / RFI No:	204
RFI Reference No:	40 (Rev 0)-6/29 /2023-Existing Fire Alarm and Electrical Devices/Conduit at Covered Walkway Wall
Days Valid:	**5**

Scope Of Work / Time Extension Request

Labor and material to trace out and re work existing electrical boxes, conduit and wiring and replace existing fire alarm devices as directed in the response to RFI # 204. See attached T & M tags for additional information.

Note: Given the continuing inflationary pressures affecting Construction Commodities, Pricing is Valid for 30 Days. After 30 Days, MBE reserves the Right to reprice the required Materials to current Market conditions.

Note: Due to current National Supply Chain issues, the published Lead Time(s) of the required Material at the time of pricing may change. Any time sensitive Material will be ordered at the time of approval to mitigate possible impacts to the Project Schedule but MBE can not guarantee that the ESD/ETA will not impact the Project Schedule.

Notes & Exclusions:

1) Work to be performed during standard time hours.
2) All associated cutting, patching & painting to be done by others.
3) Price valid for 30 days.
4) This change covers only the direct cost incurred in performing the change request and does not include impact and delay to the unchanged work or extended overhead. All work affected by either the acceptance or rejection of the enclosed change order is on hold pending approval and written contract modification.
5) This change proposal is based on the usual cost elements such as labor, materials, and normal markup and does not include any amount for interference, disruptions, rescheduling, changes in the sequence of work, delays, and added cost for associated inefficiency cost. We expressly reserve the right to recover cost incurred under any of these conditions.
6) This change proposal is limited to modification involving our scope of work. This cost proposal supersedes all

previously submitted cost proposals relating to this same work. Work, which may be required to complete this change order, which is the work of other trades, is not part of this change proposal, unless otherwise specifically stated.
7) All notes and exclusions provided on original bid proposal are hereby incorporated into this change and made apart hereof as if they are specifically mentioned.
8) Additional Time is required for this work. If additional time requested is not granted, MBE reserves the right to reprice

***Additional Day(s) Required (0)**

Details

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
001	Foreman Electrician	Labor	$119.78	10.00 *Hrs*	1.00	$1197.80
	See T & M Tags					
002	Apprentice Electrician	Labor	$88.37	7.00 *Hrs*	1.00	$618.59
003	CT-148 2019 Ford F250 Utility Truck	Equipment	$54.71	8.00	-	$437.68
	See T & M tags					
004	Metrotech Vivax Conduit Tracer	Equipment	$10.00	2.00	-	$20.00
	See T & M tags					
005	FA Devices - (1) WP Horn/Strobe, (1) WP Pull Station	Material	$391.07	1.00 *EACH*	-	$391.07
	See T & M Tags					
006	4 Square Deep J Box	Material	$6.01	2.00 *EACH*	-	$12.02
	See T & M Tags					
007	1/2" EMT Conduit	Material	$0.74	10.00 *LF*	-	$7.40
	See T & M Tags					
008	1/2" EMT Connectors	Material	$1.44	2.00 *EACH*	-	$2.88
	See T & M Tags					
009	1/2" Flex to EMT Cnnector	Material	$2.08	2.00 *EACH*	-	$4.16
	See T & M Tags					
010	TSGB16 Box bracket	Material	$5.64	2.00 *EACH*	-	$11.28
	See T & M Tags					

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
011	Conduit Support (Florida Bob)	Material	$2.47	2.00 *EACH*	-	$4.94
	See T & M Tags					
012	1/2" Flex Connector	Material	$2.55	2.00	-	$5.10
	See T & M Tags					
013	Tax on Material	Other	$40.59	1.00	-	$40.59
	See T & M Tags					

Breakout

Labor :	$1,816.39
Gross Mark Up @ 10%:	*$181.64*
Overhead Percent @ 5%:	*$99.90*
Equipment :	$457.68
Gross Mark Up @ 10%:	*$45.77*
Overhead Percent @ 5%:	*$25.17*
Material :	$438.85
Gross Mark Up @ 10%:	*$43.89*
Overhead Percent @ 5%:	*$24.14*
Other :	$40.59
Total:	**$3,174.02**

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Signed By: Gary Ryan

Dated: 3/8/2024

Gary Ryan
Assistant Project Manager

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: RIDGE VIEW BUILDERS DATE PERFORMED: 2-27-24
JOB #: 2546-POD-25 LOCATION: KANANA SPRINGS
DESCRIPTION OF WORK: INSTALLED NEW F.A. PULL STATION AND HORN/STROBE IN COVERED WALKWAY

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
TIM PURINGTON	FM	2				
JOE: Reload Thermostat				2-28-24		
Validity Hours Only						

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)

RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	⟹ PKG.SLIP#/ TAG #/PO# (attach if avail)
Exterior Horn/Strobe	1			
Pull Station	1			

MISC COMMENTS/NOTES:

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE
TIM PURINGTON
PRINT NAME

2/27/24
DATE:
OWNER'S REPRESENTATIVE
Brian Taylor
PRINT NAME

FM-002 REV 7-2020

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

RFI-204

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 7/18/23
JOB #: 2546 PCO-25 LOCATION: Kawana Springs
DESCRIPTION OF WORK: Rework FA conduit & wire to get back into wall. Trace out existing wires to see if they are in use or abandoned.
CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	6			CT148	
Jordan Gobbi	A	5				

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
4" Deep 1 Box	2	✓	dob stock	
½ EMT	10'			
½ EMT connectors	2			
~~½ EMT 1 hole strap~~				
½ Plex to EMT connector	2			
TSGB 16	2			
Florida Bob	2		IOR	
½" Plex connector	2			
			To Verify hrs Only	

MISC COMMENTS/NOTES: 2 conduits were abandoned in ground bringing out wire tracer to find other conduit

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE: 7/18/23

Jim French
PRINT NAME

OWNER'S REPRESENTATIVE

PRINT NAME

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

RFI-204

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 7/24/23
JOB #: 2546 PCO-25 LOCATION: Kawana Springs
DESCRIPTION OF WORK: Trace out remaining 2 conduits

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	2			CT148	Metrotech Vivax
						Conduit tracer
Jorden Gobbi	A	2				
QC: Richard Thomsen					7-25-23	
Variety Hours Only						

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)

RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	⟹ PKG.SLIP#/ TAG #/PO# (attach if avail)

Dan Black 7-24-23

MISC COMMENTS/NOTES: all conduits abandoned

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE:

Jim French

PRINT NAME

OWNER'S REPRESENTATIVE

PRINT NAME

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 127

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/21/2024

DESCRIPTION:
LANDSCAPE CONTROLER

MODIFICATION TO CONTRACT SUM: $ 1,477.09

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: Ruhuel Long **Date:** 3/21/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 4/9/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 127
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** NEARY LANDSCAPE 3			**$ 1,392.82**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 69.64	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 1,462.46**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 1,462.46	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 1,462.46**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 14.62	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 1,477.09**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

COR 127

Neary Landscape Inc.

P.O. Box 249 Cotati, CA 94931
707-588-8677 phone 707-588-8674 fax

Extra Work Report

Work Order No. 3

CHARGED TO Ridgeview Builders DATE 3/12/2024

JOB NAME Kawana Springs JOB NO.

DESCRIPTION OF WORK Replace existing controller with Hunter ICC2 with Plastic Cabinet

STATION NO. TIME

EQUIP. NO.	EQUIPMENT	HOURS	HOURLY RATE	EXT. AMOUNTS
				-
	Utility Truck	6.00	$39.14	$234.84
				-
				-
				-
				-
				-
				-
				-

LABOR	HOURS	HOURLY RATE	EXT. AMOUNTS
			$ -
			$ -
			$ -
Miguel Martin Jr.	6.00	$78.00	$468.00
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -

MATERIAL / WORK Done By Specialists

DESCRIPTION	NO. UNITS	UNIT COST	EXT. AMOUNTS
			$ -
Horizon (Controller)			$508.31
			$ -

Added Percentage (See Special Provisions)	%	0%	$ -
Subsistence	No.	$	$ -
Travel Exp.	No.	$	$ -
Other			$ -
TOTAL COST OF LABOR		A	$468.00
TOTAL COST OF EQUIPMENT MATERIALS / WORK		B	$743.15
+ 15% % on Labor Cost		(A)	$70.20
+ 15% % on Equip. & Material / Work		(B)	$111.47
		SUBTOTAL	$1,392.82
		BOND PREMIUM	
		TOTAL	$1,392.82

CONTRACTORS REPRESENTATIVE 3/12/24 DATE

ACCEPTED FOR PROGRESS PAYMENT

AGENT'S REPRESENTATIVE DATE

Days Added to Contract

(Rev 6/13)

Horizon

H035-SANTA ROSA-HDI
344 SUTTON PL
SANTA ROSA, CA 95407-8121
Phone 707-584-7272
Fax 707-584-5590

INVOICE REPRINT

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	1S230397
ORDER #	1S266599
DATE	03/12/24
PAGE	1 of 1

BILL TO
H26606
NEARY LANDSCAPE INC
PO BOX 249
COTATI, CA 94931

SHIP TO
H035-SANTA ROSA-HDI
344 SUTTON PL
SANTA ROSA, CA 95407-8121

CUSTOMER P/O NUMBER KAWANA SPRINGS	SHIP VIA PICK UP	WRITTEN BY DARRIN JARDINE(H035)	ORDER DATE 03/12/24
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS 3% 75 days net 76 days	DUE DATE 05/27/24
JOB / SHIP-TO NAME NEARY-KAWANA SPRINGS	PURCHASING AGENT	CONTACT NICK	PHONE 707-588-8677

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHP-QTY	B/O	PRICE	EXTENSION
1	HUN-58-1633		I2C800PL HUNTER	EA	1	1	1	0	229.03	229.03
			ICC2 8STA CONTROLLER PLAST CAB	10-A-01						
2	HUN-58-1638		ICM800 HUNTER	EA	2	2	2	0	119.73	239.46
			ICC2 HCC 8STA CONTROL MODULE	10-A-01						

___PLACARDS SUPPLIED-YES___ NO___ REFUSED___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
468.49	0.00	0.00	39.82	0.00	0.00	0.00	0.00	508.31

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: DARRIN JARDINE(H035)

Subject to our terms at http://www.poolcorp.com/dealer-terms-conditions

SIGNATURE: _____

RECEIVED BY: _____

Cust#: H26606 Cust Name: NEARY LANDSCAPE INC
Inv#: 1S230397 Invoice Date: 03/12/24 Invoice Amount: $508.31

Deduct $14.05 if paid by 05/26/24 giving you a total of $494.26

Remit To:
HORIZON
PO BOX 60130
CITY OF INDUSTRY, CA 91716

ridgeview@sonic.net

From: Jeffrey Gilchrist <Jeff.Gilchrist@rgmkramer.com>
Sent: Monday, March 11, 2024 2:44 PM
To: ridgeview@sonic.net; 'Bill Jereb'
Cc: Todd Fletcher
Subject: RE: FW: Kawana Springs Office and MPR: Response to RFI #240 (Landscape)

Tom/Rebecca,

In order to keep things moving go ahead and install the controller and submit a COR for this work.

Thanks,

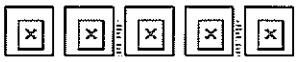
Jeff

JEFFREY GILCHRIST
Senior Project Manager



Jeff.Gilchrist@rgmkramer.com
C: +1 (916) 215-8963
2235 Mercury Way
Santa Rosa, CA 95407
rgmkramer.com

New Chapter, New Name. Beginning March 29th, RGMK will be branded as Cumming Group.



The information contained in this electronic message is confidential. If the reader of this message is not the intended recipient, you are hereby notified that any use, dissemination, distribution or reproduction of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and please advise the sender.

From: ridgeview@sonic.net <ridgeview@sonic.net>
Sent: Monday, March 11, 2024 1:30 PM
To: 'Bill Jereb' <bjereb@busd.org>
Cc: Jeffrey Gilchrist <Jeff.Gilchrist@rgmkramer.com>; Todd Fletcher <Todd.Fletcher@rgmkramer.com>
Subject: RE: FW: Kawana Springs Office and MPR: Response to RFI #240 (Landscape)

Yes. Neary can do as a COR or you can do with your team. How do you want to proceed.

Thank you

Rebecca Langer, CFO
Ridgeview Builders, Inc.
3100 Dutton Ave. Ste 104
Santa Rosa, CA 95407

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 128

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/13/2024

DESCRIPTION:
IRRIGATION INVESTIGATION - UNFORSEEN CONDITION

(Includes repair of existing leak at irrigation line)

MODIFICATION TO CONTRACT SUM: $ 632.89 **MODIFICATION TO CONTRACT TIME:**

Contractor's Signature: Rebecca Lang **Date:** 3/13/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

We have reviewed the costs presented and recommend Owner approval for payment.

J. Gilchrist 3/14/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 128
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** NEARY LANDSCAPE WO-2			**$ 596.78**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 29.84	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 626.62**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 626.62	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 626.62**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 6.27	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 632.89**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

Neary Landscape Inc.

P.O. Box 249 Cotati, CA 94931
707-588-8677 phone 707-588-8674 fax

Extra Work Report

Work Order No. 2

CHARGED TO Ridgeview Builders DATE 3/8/2024

JOB NAME Kawana Springs JOB NO.

DESCRIPTION OF WORK Investigate and repair existing irrigation leak. Leak was from an stuck existing valve that was outside work area.

STATION NO. TIME

EQUIP. NO.	EQUIPMENT	HOURS	HOURLY RATE	EXT. AMOUNTS
				-
	Utility Truck	1.50	$39.14	$58.71
	Excavator	1.50	$38.15	$57.23
				-
				-
				-
				-
				-
				-

LABOR	HOURS	HOURLY RATE	EXT. AMOUNTS
			$ -
Antonio Martin	1.50	$88.00	$132.00
Gustavo Calderon	1.50	$78.00	$117.00
Angel Martinez	1.50	$88.00	$132.00
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -

MATERIAL / WORK Done By Specialists

DESCRIPTION	NO. UNITS	UNIT COST	EXT. AMOUNTS
			$ -
Misc PVC Fittings pulled from truck			$22.00
			$ -

Added Percentage (See Special Provisions)	%	0%	$ -
Subsistence	No.	$	$ -
Travel Exp.	No.	$	$ -
Other			$ -
TOTAL COST OF LABOR		A	$381.00
TOTAL COST OF EQUIPMENT MATERIALS / WORK		B	$137.94
+ 15% % on Labor Cost		(A)	$57.15
+ 15% % on Equip. & Material / Work		(B)	$20.69
SUBTOTAL			$596.78
BOND PREMIUM			
TOTAL			$596.78

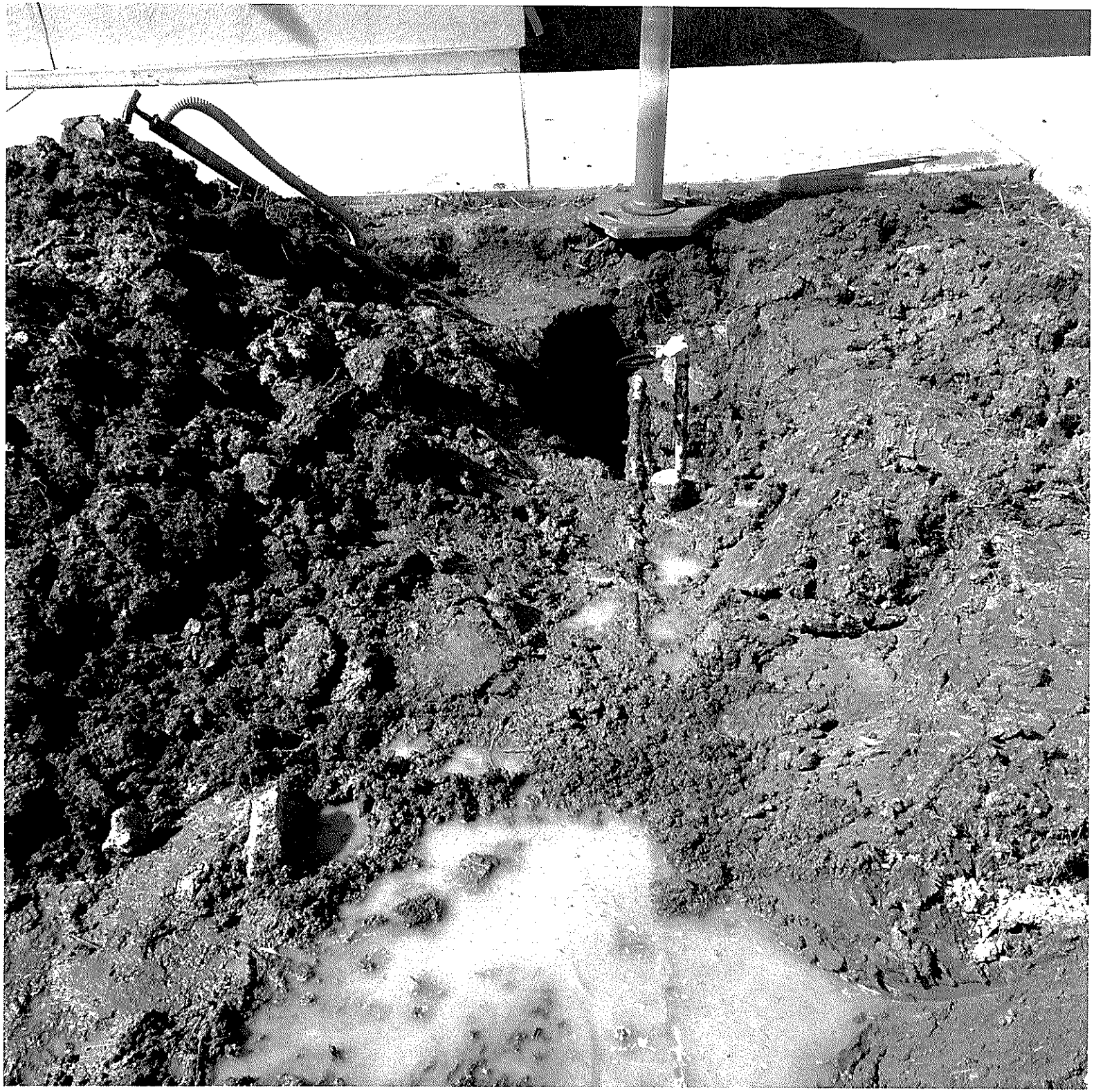
CONTRACTORS REPRESENTATIVE 3/8/24 DATE

ACCEPTED FOR PROGRESS PAYMENT

AGENT'S REPRESENTATIVE DATE

Days Added to Contract

(Rev 6/13)



Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 130

RFI 239

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
4/1/2024

DESCRIPTION:
Electrical needs for opener at door 13B

MODIFICATION TO CONTRACT SUM: $ 1,629.39

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: _____ **Date:** 4/1/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 5/10/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 130
239

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** MBE PCO 41 - SEE ATTACHED			**$ 1,536.44**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 76.82	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 1,613.26**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 1,613.26	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 1,613.26**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 16.13	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 1,629.39**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

COR 130

Mike Brown Electric Co.
An Employee Owned Company
561-A Mercantile Drive Cotati, CA 94931-3040
(707) 792-8100 • Fax (707) 792-8110
Contractor's License #306767 D.I.R. #1000000469

Potential Change Order Request

2546 — Kawana Springs Office and MPR **PCO Subject: RFI # 239 - Electrical for opener at Door 13B**

To
Rebecca Langer
Ridgeview Builders, Inc
3100 Dutton Ave.
Ste. 104
Santa Rosa, Ca 95407
707-545-7005
707-545-3459 (FAX)

Return To
Gary Ryan
Mike Brown Electric Co.
561-A Mercantile Dr.
Cotati, California 94931
(707) 792-8100
garyr@mbelectric.com

PCO Number: **2546-41**
PCO Revision Number: **0**
PCO Date: 3/28/2024
Work Type: Field Work Order / T&M
GC COR / RFI No: 239 (Rev 0)-3/13/2024-Electrical needs for opener at door 13B
Days Valid: **5**

Scope Of Work / Time Extension Request

Labor and material to provide power for automated door opener at Door 13B as directed in the response to RFI # 239. See attached T & M Tags for additional information.

Notes & Exclusions:

1) Work to be performed during standard time hours.
2) All associated cutting, patching & painting to be done by others.
3) Price valid for 30 days.
4) This change covers only the direct cost incurred in performing the change request and does not include impact and delay to the unchanged work or extended overhead. All work affected by either the acceptance or rejection of the enclosed change order is on hold pending approval and written contract modification.
5) This change proposal is based on the usual cost elements such as labor, materials, and normal markup and does not include any amount for interference, disruptions, rescheduling, changes in the sequence of work, delays, and added cost for associated inefficiency cost. We expressly reserve the right to recover cost incurred under any of these conditions.
6) This change proposal is limited to modification involving our scope of work. This cost proposal supersedes all previously submitted cost proposals relating to this same work. Work, which may be required to complete this change order, which is the work of other trades, is not part of this change proposal, unless otherwise specifically stated.
7) All notes and exclusions provided on original bid proposal are hereby incorporated into this change and made apart hereof as if they are specifically mentioned.
8) Additional Time is required for this work. If additional time requested is not granted, MBE reserves the right to reprice

***Additional Day(s) Required (0)**

Details

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
001	Foreman Electrician	Labor	$119.78	8.00 *Hrs*	1.00	$958.24
	See T & M tags					
002	CT-148 2019 Ford F250 Utility Truck	Equipment	$54.71	1.00	-	$54.71
	See T & M Tags					
003	1/2" Steel Flex	Material	$1.55	25.00 *LF*	-	$38.75
	See T & M Tags					
004	1/2" Flex Screw in Connector (Jake)	Material	$1.50	4.00 *EACH*	-	$6.00
	See T & M Tags					
005	1/2" Locknuts	Material	$1.40	2.00 *BOX*	-	$2.80
	See T & M Tags					
006	1/2"x8" Nipple	Material	$5.88	2.00 *EACH*	-	$11.76
	See T & M Tags					
007	1/2" Chase Nipple	Material	$2.81	1.00 *BOX*	-	$2.81
	See T & M Tags					
008	1-Gang Cut in Box	Material	$11.37	1.00 *EACH*	-	$11.37
	See T & M Tags					
009	1-Gang Blank Cover	Material	$2.10	2.00 *EACH*	-	$4.20
	See T & M Tags					
010	1/2" GRC Coupling	Material	$7.07	4.00 *EACH*	-	$28.28
	See T & M Tags					
011	4 Square Deep Box	Material	$6.01	1.00 *EACH*	-	$6.01
	See T & M Tags					
012	4 Square IRC Switch Cover	Material	$5.70	1.00 *EACH*	-	$5.70

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
	See T & M Tags					
013	20A Toggle Switch	Material	$7.70	1.00 *EACH*	-	$7.70
	See T & M Tags					
014	#12 THHN Wire	Material	$0.50	300.00 *LF*	-	$150.00
	See T & M Tags					
015	18/4 Cable	Material	$0.92	20.00 *LF*	-	$18.40
	See T & M Tags					
016	Material Tax	Other	$27.17	1.00	-	$27.17
	See T & M Tags					

Breakout

Labor :	$958.24
Gross Mark Up @ 10%:	*$95.82*
Overhead Percent @ 5%:	*$52.70*
Equipment :	$54.71
Gross Mark Up @ 10%:	*$5.47*
Overhead Percent @ 5%:	*$3.01*
Material :	$293.78
Gross Mark Up @ 10%:	*$29.38*
Overhead Percent @ 5%:	*$16.16*
Other :	$27.17
Total:	**$1,536.44**

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Signed By: Gary Ryan

Gary Ryan
Assistant Project Manager

Dated: 3/28/2024

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 3/22/24
JOB #: 2546 PCO-41 LOCATION: Kawana Springs
DESCRIPTION OF WORK: Pick up material, Install dbox above ceiling and pull wire back to electrical panel, land wires in electrical panel
CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	4			CT 148	

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
½ Steel Flex	25'		Home depot	
½ Flex Lokes	2			
#12 THHN stranded	300'			
½ lock nuts	1 pack			
4² Deep J box	1			
4² IRC switch cover	1			
20A toggle switch	1			

MISC COMMENTS/NOTES: Waiting on door opener to be installed to finish

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE: 3/22/23

OWNER'S REPRESENTATIVE

Jim French — PRINT NAME

Brian Taylor — PRINT NAME

Ass. IOR - Russell 3/22/23

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 3/26/24
JOB #: 2546 PCO-41 LOCATION: Kawana Springs
DESCRIPTION OF WORK: Rough in from switch to Door opener. wire switch and opener. Install chase for low voltage

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	4			CT148	

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
1/2 flex daknes	2		Home Depot	
1/2 x 8" nipples	2			
1/2 GRC Couplings	4			
1/2 chase nipple	1 pack			
14/4 cable	20'			
1/2 lock nuts	1 pack			
1 gang cut in box	1			
1 gang blank cover	2			

MISC COMMENTS/NOTES:

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE: 3/26/24

Jim French
PRINT NAME

OWNER'S REPRESENTATIVE

Russell Strong
PRINT NAME

Brian Taylor

TLCD
ARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com

ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS

YOU ARE HEREBY DIRECTED TO EXECUTE THESE ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS WHICH INTERPRET THE CONTRACT DOCUMENTS OR ORDER MINOR CHANGES IN THE WORK WITHOUT CHANGING THE CONTRACT SUM OR CONTRACT TIME. IF YOU BELIEVE THAT A CHANGE IN CONTRACT SUM OR CONTRACT TIME IS REQUIRED, PLEASE SUBMIT YOUR ITEMIZED PROPOSAL ON A CHANGE ORDER REQUEST FORM TO THE ARCHITECT **WITHIN TEN (10) DAYS.** IF YOUR PROPOSAL IS FOUND TO BE SATISFACTORY AND IN PROPER ORDER, THESE INSTRUCTIONS WILL, IN THAT EVENT, BE SUPERSEDED.

TITLE: Door 13B Vertical Bar Actuator Layout

DESCRIPTION:
Please use the detail in the link below to install the vertical bar door actuators on each side of the doorway.

ATTACHMENTS:
SKA-44 DR 13B VERTICAL BAR ACTUATOR LAYOUT.pdf

ASI NO:
32

DATE:
03/14/2024

PROJECT:
Kawana Springs
Office and MPR

PROJECT NO:
20051.00

TO:
Rebecca Langer
Ridgeview Builders, Inc.

FROM:
Dennis Kennedy

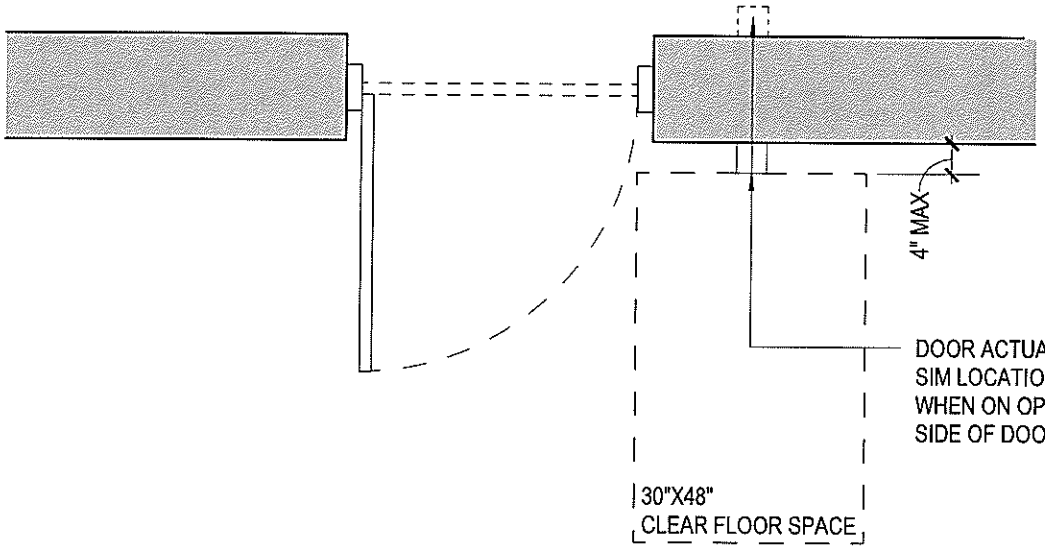
COPIES TO:
Todd Fletcher
(RGM Kramer)
Jeff Gilchrist
(RGM Kramer)
Ryan Green
(Bellevue Union School District)
Sara Hamilton
(RGM Kramer)
Bill Jereb
(Bellevue Union School District)
Michael Kellison
(Bellevue Union School District)
Dennis Kennedy
(TLCD Architecture)
Tom Langer
(Ridgeview Builders, Inc.)
Sandra Murphy

ISSUED BY:

ARCHITECT

3/14/24
DATE

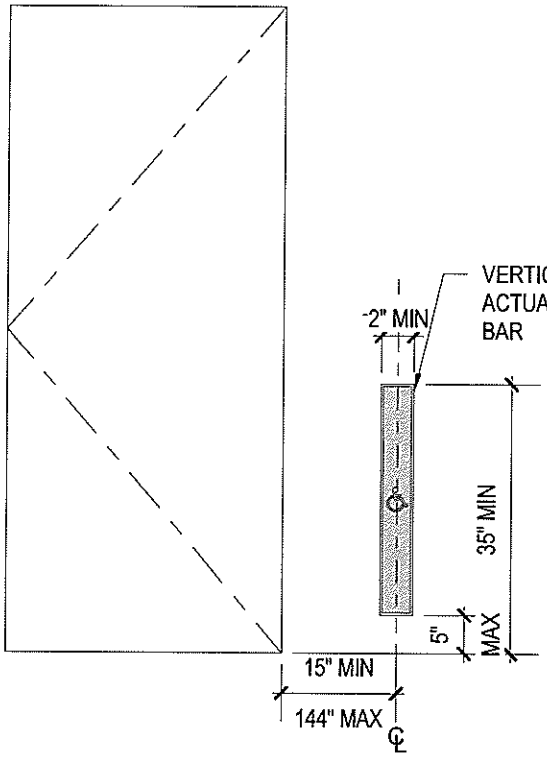
TLCDARCHITECTURE
520 Third St. #250
Santa Rosa, CA 95401
o: 707.525.5600
f: 707.525.5616
tlcd.com



PROJECT NAME
KAWANA SPRINGS OFFICE AND MPR

PROJECT ADDRESS
2121 MORAGA DR. SANTA ROSA, CA 95404

NO.	DATE	DESCRIPTION
51	3/13/24	DR 13B - AUTO ACTUATOR BAR LAYOUT



NOTES:
1. ACTUATOR ACTIVATING FORCE MAY NOT EXCEED 5 LBS.
2. ACTUATOR PLACED IN A CONSPICUOUS LOCATION WITHIN 144" OF THE DOOR.
3. CLEAR FLOOR SPACE MAY NOT ENCROACH INTO DOOR SWING

DSA PROJECT NUMBER
01-119961

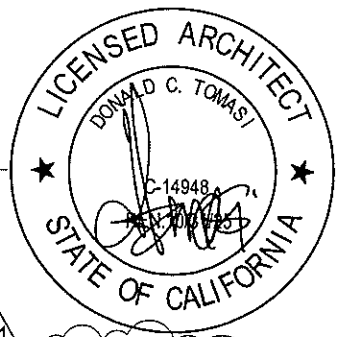
TLCD PROJECT NO:
20051.00

DATE:
03/13/24

BY:
DSK

DESCRIPTION:
AUTO DOOR ACTUATOR LAYOUT

1 VERTICAL DOOR ACTUATOR LAYOUT
1/2" = 1'-0"



51
DRAWING NO:
SKA-44

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 131

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/13/2024

DESCRIPTION:
RELOCATE CONFERENCE ROOM LIGHT SWITCH IN CONFLICT W/ WHITEBOARD

MODIFICATION TO CONTRACT SUM: $ 432.79

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: Rebecca Lang **Date:** 3/13/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Reviewed and recommend Owner approve for payment.

J. Gilchrist 3/14/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 131 0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** MBE 36			**$ 408.10**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 20.41	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 428.51**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 428.51	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 428.51**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 4.29	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 432.79**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

Mike Brown Electric Co.
An Employee Owned Company
561-A Mercantile Drive Cotati, CA 94931-3040
(707) 792-8100 • Fax (707) 792-8110
Contractor's License #306767 D.I.R. #1000000469

Potential Change Order Request

2546 — Kawana Springs Office and MPR

PCO Subject: Relocate Conference Room light switch in conflict with whiteboard

To

Rebecca Langer
Ridgeview Builders, Inc
3100 Dutton Ave.
Ste. 104
Santa Rosa, Ca 95407
707-545-7005
707-545-3459 (FAX)

PCO Number: **2546-36**
PCO Revision Number: **0**
PCO Date: 3/8/2024
Work Type: Field Work Order / T&M
Days Valid: **5**

Return To

Gary Ryan
Mike Brown Electric Co.
561-A Mercantile Dr.
Cotati, California 94931
(707) 792-8100
garyr@mbelectric.com

Scope Of Work / Time Extension Request

Labor and material to relocate switch on west wall of conference room near door to allow for whiteboard installation as requested in field by CM. See attached T & M tag for additional information.

Note: Given the continuing inflationary pressures affecting Construction Commodities, Pricing is Valid for 30 Days. After 30 Days, MBE reserves the Right to reprice the required Materials to current Market conditions.

Note: Due to current National Supply Chain issues, the published Lead Time(s) of the required Material at the time of pricing may change. Any time sensitive Material will be ordered at the time of approval to mitigate possible impacts to the Project Schedule but MBE can not guarantee that the ESD/ETA will not impact the Project Schedule.

Notes & Exclusions:

1) Work to be performed during standard time hours.
2) All associated cutting, patching & painting to be done by others.
3) Price valid for 30 days.
4) This change covers only the direct cost incurred in performing the change request and does not include impact and delay to the unchanged work or extended overhead. All work affected by either the acceptance or rejection of the enclosed change order is on hold pending approval and written contract modification.
5) This change proposal is based on the usual cost elements such as labor, materials, and normal markup and does not include any amount for interference, disruptions, rescheduling, changes in the sequence of work, delays, and added cost for associated inefficiency cost. We expressly reserve the right to recover cost incurred under any of these conditions.

6) This change proposal is limited to modification involving our scope of work. This cost proposal supersedes all previously submitted cost proposals relating to this same work. Work, which may be required to complete this change order, which is the work of other trades, is not part of this change proposal, unless otherwise specifically stated.
7) All notes and exclusions provided on original bid proposal are hereby incorporated into this change and made apart hereof as if they are specifically mentioned.
8) Additional Time is required for this work. If additional time requested is not granted, MBE reserves the right to reprice

Additional Day(s) Required (0)

Details

Line No	Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
001	Foreman Electrician	Labor	$119.78	2.00 *Hrs*	1.00	$239.56
	See T & M Tag					
002	CT-148 2019 Ford F250 Utility Truck	Equipment	$54.71	2.00	-	$109.42
	See T & M Tag					
003	4 SQ 2-gang 3/4" Raised Mud Ring	Material	$4.03	1.00 *EACH*	-	$4.03
	See T & M Tag					
004	Material Tax	Other	$0.37	1.00	-	$0.37
	See T & M tag					

Breakout

Labor :	$239.56
Gross Mark Up @ 10%:	*$23.96*
Overhead Percent @ 5%:	*$13.18*
Equipment :	$109.42
Gross Mark Up @ 10%:	*$10.94*
Overhead Percent @ 5%:	*$6.02*
Material :	$4.03
Gross Mark Up @ 10%:	*$0.40*
Overhead Percent @ 5%:	*$0.22*
Other :	$0.37
Total:	**$408.10**

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Signed By: 

Dated: 3/8/2024

Gary Ryan
Assistant Project Manager

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 1/24/24

JOB #: 2546 PCO-36 LOCATION: Kawana Springs

DESCRIPTION OF WORK: Conference Room 21 Cut out 1gang plug by door and change to 2 gang, Move switch from side wall and install at door, Rework Wet/stopper cables to keep system working because of move

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	2			CT148	
IBE: Richard Thomas					1-24-24	
Vanity Hours only						

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	⟹ PKG.SLIP#/ TAG #/PO# (attach if avail)
4² 2gang 3/4 raised mud ring	1	V	Job stock	

MISC COMMENTS/NOTES:

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE:

Jim French
PRINT NAME

OWNER'S REPRESENTATIVE

Brian Taylor
PRINT NAME

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 132
RFI

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/26/2024

DESCRIPTION:
GRAFFITI PAINT

MODIFICATION TO CONTRACT SUM: $ 870.08

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: _____ **Date:** _____

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.
Ethan Silvestrich 4/9/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 132
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable)	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	0 days	$0	$ -	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -	$ -
6	**Subtotal**			**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** KBI 7430			**$ 820.44**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 41.02	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 861.46**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 861.46	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 861.46**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 8.61	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 870.08**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

$COR 32

Northbay Location
1310 Ross St. Ste. A
Petaluma, CA 94954
707-753-0933

Eastbay Location
383 Preda St. Unit 2
San Leandro, CA 94577
510-904-5960

Mailing Address
PO Box 750397
Petaluma, CA 94975
mail@kbipaint.com

No.: 7430
Lic. # 944475
www.kbipaint.com

Painting Contractors

Field Work Order

Ridge View — 3/20/24

General Contractor / Owner — Date

Kawana Springs — 22158

Job Name — Job Location — Job No.

General Contractor / Owner hereby instructs KBI Painting, Inc. to proceed with the following work:

To prime over graffiti on walls and doors and put two coats of paint

Name	M	T	W	Th	F	Sat	Sun	Total Hours	Std. Rate	O / T Rate	D/T Rate
Nathan		3	3					6	$117.24		

Total Labor: $703.44

Quantity	Materials Used	Unit Price	Amount
1 gallon	shellac	$117	$117

Total Material Charge: $117

Total Extra Work Order Charge: $820.44

Contractor / Owner agrees that the above will result in extra work for which KBI Painting, Inc will be compensated. By issuing these field instruction, Contractor / Owner relieves KBI Painting, Inc of responsibility for any resulting deviations from contract documents and any deficiencies in the finished product resulting from these instructions.

By: _____
Authorized Contractor / Owner Representative

By: Jonah Koreen
KBI Painting, Inc.

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 133

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/26/2024

DESCRIPTION:
GENERAL CONDITIONS FOR EXTENTION OF TIME

MODIFICATION TO CONTRACT SUM: $ 126,370.15 **MODIFICATION TO CONTRACT TIME:** 118

Contractor's Signature: _____ **Date:** 3/26/24

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

We have reviewed and approved this COR. Owner to review and process for payment if approved.

J. Gilchrist
4/24/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 133
0

Line	TITLE:		ADDED	CREDIT
			ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK			
1	Material (attach itemized quantity and unit cost plus sales tax)		$ -	$ -
2	Labor (attach itemized hours and rates)	118 days $1,025	$ 120,912.24	$ -
3	Builders Risk & Toilet (attach invoices)		$ 4,206.72	$ -
4	**Subtotal**		**$ 125,118.96**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ -
6	**Subtotal**		**$ 125,118.96**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.		$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)		**$ 125,118.96**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*			
9	Material (attach itemized quantity and unit cost plus sales tax)		$ -	$ -
10	Labor (attach itemized hours and rates)		$ -	$ -
11	Equipment (attach invoices)		$ -	$ -
12	**Subtotal**		**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.		$ -	$ -
14	**Subtotal** Damazio and Durling- see attached		**$ -**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.		$ -	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)		**$ -**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)		$ 125,118.96	$ -
19	Applicable Taxes (itemized by levy and by contract)		$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)		**$ 125,118.96**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.		$ 1,251.19	$ -
22	**TOTAL** (sum of lines 20 and 21.)		**$ 126,370.15**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

RVB General Conditions for Approved 118 Days

Labor	$ 3,584.40	HR Rate	$ 89.61	See attached wage DIR
Employ Tax	$ 289.00			
Wcomp	$ 250.00			
TL LB Weekly	$ 4,123.40		$ 103.08	
Truck & Tools Weekly	$ 1,000.00	HR Rate	$ 25.00	
TL week	$ 5,123.40			
Daily	$ 1,024.68	HR Rate	$ 128.09	
Days Approved	118			
Superintendent	$120,912.24			
BR Insurance	$ 2,113.00			See attached backup
Toilet	$ 2,093.72	MO Rate	$ 523.43	See attached backup
TL General Requ	$125,118.96			
Wage Rate Submitted at start of project to CM request $150/HR (118Days X $150/hr)	$141,600.00			
Reduced by GC for Truck & Tools and Labor	$ (16,481.04)			

GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS
PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1
FOR COMMERCIAL BUILDING, HIGHWAY, HEAVY CONSTRUCTION AND DREDGING PROJECTS

Craft: Carpenter[#]

Determination:
NC-23-31-1-2022-1

Issue Date:
August 22, 2022

Expiration date of determination:
June 30, 2023* Effective until superseded by a new determination issued by the Director of Industrial Relations. Contact the Office of the Director – Research Unit at (415) 703-4774 for the new rates after 10 days from the expiration date, if no subsequent determination is issued.

Localities:
Area 1: All localities within Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma Counties.
Area 2: All localities within Monterey, San Benito, and Santa Cruz Counties.
Area 3: All localities within El Dorado[a], Placer[a], Sacramento, San Joaquin and Yolo Counties.
Area 4: All localities within Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado[a], Fresno, Glenn, Humboldt, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Merced, Modoc, Nevada, Placer[a], Plumas, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, and Yuba Counties.

Wages and Employer Payments:

Classification (Journeyperson)	Basic Hourly Rate	Health and Welfare	Pension	Vacation and Holiday [b]	Training	Other [c]	Hours	Total Hourly Rate	Daily Overtime Hourly Rate (1 ½ X) [d e]	Daily Overtime Hourly Rate (2 X) [d]	Saturday Overtime Hourly Rate (1 ½ X) [d f g]	Saturday Overtime Hourly Rate (2X) [d f]	Sunday/ Holiday Overtime Hourly Rate (2 X) [d h]
Carpenter (Area 1)	$57.10	$12.10	$11.10	$5.24	$1.13	$2.94	8.0	$89.61	$118.16	$146.71	$118.16	$146.71	$146.71

Steel Shop Drawings	Delay in steel shop drawings due to Tom finding details discrempency btw shop and Arch drawings and missing dimentions. GP took 30 days to return shops - see submittal log in Procore.	29 days	Not reflected below (no COR sent yet)
Foundation/Slab	Rain Delay - 26 total days over CORs 26, 42, 43	26 days	Reflected below
Steel Erection	Delay due to rain and SS shop drawings. Some time was made back on shop drawing delay but then set back due to rain delay.	??	Not sure if this is reflected, need to call Rebecca The delay to starting Steel Erection is all encompass within Steel shop and Rain Delays.

COR 5	ID EXISTING UNDERGROUND PIPES IN CONFLICT W/ BUILDING FOOTING	1
COR 26	RAIN DELAY DECEMBER 2022 - JANUARY 16, 2023	16
COR 42	RAIN DELAY FOR SLAB POUR SCHEDULED 2/21/23	6
COR 43	RAIN DELAY FOR SS	4
COR 55	CHANGE THE 2HR FIRE RATED WALL AT THE EXISTING STUD WALL ALONG GRIDLINE A BY ADDING A 2HR SHAFT WALL ADJACENT TO THE EXISTING WALL	14
COR 58	SEISMIC GAP AT GRID LINE A AND DRY ROT REPAIR	3
COR 68	METAL EDGE AT LOW ROOF	14
COR 69	HIGH ROOF FRAMING ABOVE CLEARSTORY WINDOWS	14
COR 81	ANGLE SUPPORTS UNDER DECKING AT MECHANICAL WELL	14
COR 110	EXTENSION OF TIME FOR STOREFRONT DSA APPROVAL - LINE 109 PER PROJECT SCHEDULE	25
COR 116	MOISTURE SYSTEM IN MPR AND KITCHEN	7
	Total Days	118

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 5

Owner Request 0

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
11/29/2022

DESCRIPTION:
IDENTIFY EXISTING UNDERGROUND PIPES IN CONFLICT WITH BUILDING FOORING

only 1% Bond is allowed. Cost should be $498.26

MODIFICATION TO CONTRACT SUM: $ 500.67 **MODIFICATION TO CONTRACT TIME:** 1

Contractor's Signature: Rebecca Langer Digitally signed by Rebecca Langer Date: 2022.11.29 12:39:48 -08'00' **Date:** _____

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Make Corrections Noted.

J. Hilbert 12/14/22

Ridgeview Builders, Inc.

Approved
99 D.
1/31/23

CHANGE ORDER REQUEST

COR #: 26
RFI

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
1/18/2023

DESCRIPTION:
Rain delay DEC + JAN?

MODIFICATION TO CONTRACT SUM: $ -

MODIFICATION TO CONTRACT TIME: 16 days

Contractor's Signature: [signature] **Date:** 1/18/23

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Approved for time period of
all December to January 15th, 2023.

[signature]
1/31/23

Ridgeview Builders, Inc.

Approved
3/9/23

CHANGE ORDER REQUEST

COR #: 42
RFI

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/7/2023

DESCRIPTION:
Rain delay for slab pour scheduled for 2/21/2023 - postpone to 3/1/2023 next dry day. Request for 6 days for extention of time - No cost.

MODIFICATION TO CONTRACT SUM: $ -

MODIFICATION TO CONTRACT TIME: 6 days

Contractor's Signature: _____ **Date:** 3/8/23

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 43
RFI

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
3/29/2023

DESCRIPTION:
Rain delay for SS - postpone to 3/13/2023 - 3/14/2023; 03/28/2023 - 03/29/2023 due to high winds and rain. Request for 4 days for extention of time - No cost.

MODIFICATION TO CONTRACT SUM: $ -

MODIFICATION TO CONTRACT TIME: ~~2 days~~ 4 days Approved.

Contractor's Signature: [signature] **Date:** 3/30/2023

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Reviewed & Approved for 4 days.

[signature] 4/4/23.

Ridgeview Builders, Inc.

THE 48 HRS FOR DEMO + FRAMING SEEMS EXCESSIVE. I'D APPROVE MAYBE 32-38 HRS FOR EACH. RESUBMIT

9. [illegible] 6/13/23

CHANGE ORDER REQUEST

COR #: 55

CCD 22

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Owner	Yes
		Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued: 6/1/2023

DESCRIPTION:
CCD 22 - Change the 2 HR fire rated wall at the Ex stud wall along Grid A by adding a 2 HR fire rated shaft wall adjacent to the Ex wall.

MODIFICATION TO CONTRACT SUM: $ 59,638.61

MODIFICATION TO CONTRACT TIME: 14 days

Contractor's Signature: [signature] **Date:** 6/1/2023

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not In Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Ridgeview Builders, Inc.

Approved
[signature] 6/13/23.

CHANGE ORDER REQUEST

COR #: 58

RFI 116

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
6/5/2023

DESCRIPTION:
RFI 116 - Seismic Gap at Grid line A and Dry Rot repair

MODIFICATION TO CONTRACT SUM: $ 19,769.00

MODIFICATION TO CONTRACT TIME: 3 days

Contractor's Signature: [signature] **Date:** 6/5/2023

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

Reviewed & Approved.
7/11/23

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 68

RFI 187

Project:	**Contractor:**	**Via**	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
7/10/2023

DESCRIPTION:
METAL EDGE AT LOW ROOF

MODIFICATION TO CONTRACT SUM: $ 13,091.87

MODIFICATION TO CONTRACT TIME: 14

Contractor's Signature: _____ **Date:** 7/10/2023

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

Ridgeview Builders, Inc.

Reviewed & Approved. 7/20/23 A

CHANGE ORDER REQUEST

COR #: 69

RFI 163

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
7/10/2023

DESCRIPTION:
High roof framing above clearstory windows - RFI 163, SKA-22

MODIFICATION TO CONTRACT SUM:	$ 39,832.83	**MODIFICATION TO CONTRACT TIME:**	14

Contractor's Signature: _____ **Date:** 7/12/2023

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 81R

RFI 199

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
9/12/2023

DESCRIPTION:
Angle supports under decking at mechanical well

MODIFICATION TO CONTRACT SUM: $ 9,687.67 **MODIFICATION TO CONTRACT TIME:** 14

Contractor's Signature: Richard Tony **Date:** 10/2/23

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

Reviewed & Approved [signature] 10/10/23

KVB

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 110

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
1/3/2024

DESCRIPTION:
EXT OF TIME FOR STOREFRONT DSA APPROVAL - LINE 109 PER PROJECT SCHEDULE

MODIFICATION TO CONTRACT SUM: $ -

MODIFICATION TO CONTRACT TIME: 25 DAYS

Contractor's Signature: Kelvin Long **Date:** 1/4/2024

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

NEED A NARRATIVE FOR WHY THESE DELAYS OCCURRED.
REVISE AND RESUBMIT.

Ethan Silvestrich 1/18/24

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 116

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
1/10/2024

DESCRIPTION:
Moisture System in MRP AND KITCHEN

MODIFICATION TO CONTRACT SUM: $ 11,495.56

MODIFICATION TO CONTRACT TIME: 7

Contractor's Signature: Rebecca Lenz **Date:** 1/10/2024

ARCHITECTS ACTION:

- [ ] Review and Comment Only, Forward to Owner
- [ ] REJECT - Not in Proper Form
- [ ] REJECT - Received Too Late
- [ ] REJECT - Inadequate Back-Up

REVIEWED AND RECOMMENDED FOR OWNER APPROVAL.

Ethan Silvestrich 1/18/24

RIDGEVIEW BUILDERS, INC.
WAGE RATE - EFFECTIVE 2022

DETERMINATION NC-23-31-1-2021-1

		7/1/2022 CARPENTER JRN PW	LABORER- Grp3 Sonoma 27-Jun-22
BASE RATE		$ 57.10	$ 35.50
VACATION/HOLIDAY		$ 5.24	$ 3.05
TOTAL TAXABLE WAGE		$ 62.34	$ 38.55
BENEFITS			
HEALTH AND WELFARE		$ 12.10	$ 9.00
PENSION		$ 11.10	$ 12.96
ANNUITY		$ 2.94	$ 0.28
APPRENTICE		$ 1.13	$ 0.50
TOTAL BENEFITS		$ 27.27	$ 22.74
TOTAL PACKAGE		$ 89.61	$ 61.29
PAYROLL TAXES			
FICA	7.65%	$ 6.86	$ 4.69
FUTA	0.80%	$ 0.72	$ 0.49
SUI	6.80%	$ 6.09	$ 4.17
WC		$ 6.72	$ 11.22
TOTAL PAYROLL TAXES & WC		$ 20.39	$ 20.57
FULLY LOADED HOURLY WAGE		$ 110.00	$ 81.86
TOOLS, TRUCK, SAFETY PROG, PHONES, LAP TOP, PROCORE		$ 40.00	$ 40.00
		$ 150.00	$ 121.86
MARKUP		0%	0%
		$ -	$ -
BILLING RATE		$ 150.00	$ 121.86
	DAILY	$ 1,199.96	$ 974.85
	WEEKLY	$ 5,999.82	$ 4,874.27
	MONTHLY	$ 23,999.28	$ 19,497.08

Submitted at start of Project to CM.

Arthur J. Gallagher Risk Management Services, LLC
Windsor, CA 95492-9207
Phone: (707)687-2200

LUCAY1

Invoice # 5036146	1 of 1
ACCOUNT NUMBER	DATE
RIDGBUI-01	3/4/2024
BALANCE DUE ON	AMOUNT DUE
3/7/2024	$895.60

Ridgeview Builders, Inc.
122 Calistoga Road, PMB 221
Santa Rosa, CA 95409

Gallagher
Insurance | Risk Management | Consulting

Builders Risk PolicyNumber: RBS0179373 Company: Scottsdale Insurance Company Effective: 1/27/2023 to 4/7/2024

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
33549351	3/7/2024	3/7/2024	ENDT	Builders Risk - Extend policy to 4/7	$868.00
33549353	3/7/2024	3/7/2024	SLTX	Surplus Lines Taxes	$26.04
33549354	3/7/2024	3/7/2024	STFX	Stamping Fees	$1.56
				Total Invoice Balance:	$895.60

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

LUCAY1

Ridgeview Builders, Inc.
122 Calistoga Road, PMB 221
Santa Rosa, CA 95409

Invoice # 5036146	
ACCOUNT NUMBER	DATE
RIDGBUI-01	3/4/2024
BALANCE DUE ON	AMOUNT DUE
3/7/2024	$895.60
AMOUNT PAID	
895.60	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, LLC
P.O. Box 39735
Chicago, IL 60694-9700

PAY ONLINE AT: WWW.AJG.COM/EZPAY

Gallagher
Insurance | Risk Management | Consulting

Arthur J. Gallagher Risk Management Services, LLC
Windsor, CA 95492-9207
Phone: (707)687-2200

LUCAY1

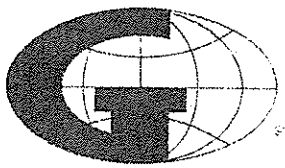
Invoice # 4972494	1 of 1
ACCOUNT NUMBER	DATE
RIDGBUI-01	1/4/2024
BALANCE DUE ON	AMOUNT DUE
1/27/2024	$1,217.52

Ridgeview Builders, Inc.
122 Calistoga Road, PMB 221
Santa Rosa, CA 95409

Gallagher
Insurance | Risk Management | Consulting

Builders Risk PolicyNumber: RBS0179373 Company: Scottsdale Insurance Company Effective: 1/27/2023 to 3/7/2024

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
32994832	1/27/2024	1/27/2024	ENDT	Builders Risk Extension Invoice	$1,180.00
32994833	1/27/2024	1/27/2024	SLTX	Surplus Lines Taxes	$35.40
32994834	1/27/2024	1/27/2024	STFX	Stamping Fees	$2.12
				Total Invoice Balance:	$1,217.52





POSTED

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

LUCAY1

PACIFIC SANITATION

590 CALETTI AVE
WINDSOR, CA 95492
TOLL FREE: (877) 698-8473
EMAIL: AR@pacificsanitation.com

INVOICE #: 710301
DATE: 02/01/2024
ACCOUNT #: 2511-033
INVOICE TOTAL: $523.43
TERMS: NET 30
DUE DATE: 03/02/2024
PO #:

Bill To: RIDGEVIEW BUILDERS, INC.
3100 DUTTON AVE, STE 104
SANTA ROSA, CA 95407

Location: KAWANA SPRINGS ELEMENTARY SCHOOL
2121 MORAGA DR
SANTA ROSA, CA 95404

Service Period	Description	Qty	Rate	Total
(02/01/24 - 02/28/24)	RENTAL - HAND WASH STATION	1.00	20.00	20.00T
(02/01/24 - 02/28/24)	SERVICE - HAND WASH 1X/WK	1.00	140.00	140.00
(02/01/24 - 02/28/24)	RENTAL - STANDARD RESTROOM	2.00	20.00	40.00T
(02/01/24 - 02/28/24)	SERVICE - STANDARD UNIT 1X/WK	2.00	125.00	250.00
(02/01/24 - 02/28/24)	RENTAL - CONTAINMENT TRAY	2.00	15.00	30.00T



POSTED

Current Charges:		480.00
Taxes:	9.250%	8.33
Environmental & Energy Fee:		35.10
Invoice Total:		**523.43**

Please pay from this invoice.

See last page for Terms and Conditions

PACIFIC SANITATION

590 CALETTI AVE
WINDSOR, CA 95492
TOLL FREE: (877) 698-8473
EMAIL: AR@pacificsanitation.com

INVOICE #: 715541
DATE: 02/29/2024
ACCOUNT #: 2511-033
INVOICE TOTAL: $523.43
TERMS: NET 30
DUE DATE: 03/30/2024
PO #:

Bill To: RIDGEVIEW BUILDERS, INC.
3100 DUTTON AVE, STE 104
SANTA ROSA, CA 95407

Location: KAWANA SPRINGS ELEMENTARY SCHOOL
2121 MORAGA DR
SANTA ROSA, CA 95404

Service Period	Description	Qty	Rate	Total
(02/29/24 - 03/27/24)	RENTAL - HAND WASH STATION	1.00	20.00	20.00T
(02/29/24 - 03/27/24)	SERVICE - HAND WASH 1X/WK	1.00	140.00	140.00
(02/29/24 - 03/27/24)	RENTAL - STANDARD RESTROOM	2.00	20.00	40.00T
(02/29/24 - 03/27/24)	SERVICE - STANDARD UNIT 1X/WK	2.00	125.00	250.00
(02/29/24 - 03/27/24)	RENTAL - CONTAINMENT TRAY	2.00	15.00	30.00T

POSTED

Current Charges:		480.00
Taxes:	9.250%	8.33
Environmental & Energy Fee:		35.10
Invoice Total:		**523.43**

Please pay from this invoice.

See last page for Terms and Conditions

PACIFIC SANITATION

590 CALETTI AVE
WINDSOR, CA 95492
TOLL FREE: (877) 698-8473
EMAIL: AR@pacificsanitation.com

INVOICE #: 705354
DATE: 01/04/2024
ACCOUNT #: 2511-033
INVOICE TOTAL: $523.43
TERMS: NET 30
DUE DATE: 02/03/2024
PO #:

Bill To: RIDGEVIEW BUILDERS, INC.
3100 DUTTON AVE, STE 104
SANTA ROSA, CA 95407

Location: KAWANA SPRINGS ELEMENTARY SCHOOL
2121 MORAGA DR
SANTA ROSA, CA 95404

Service Period	Description	Qty	Rate	Total
(01/04/24 - 01/31/24)	RENTAL - HAND WASH STATION	1.00	20.00	20.00T
(01/04/24 - 01/31/24)	SERVICE - HAND WASH 1X/WK	1.00	140.00	140.00
(01/04/24 - 01/31/24)	RENTAL - STANDARD RESTROOM	2.00	20.00	40.00T
(01/04/24 - 01/31/24)	SERVICE - STANDARD UNIT 1X/WK	2.00	125.00	250.00
(01/04/24 - 01/31/24)	RENTAL - CONTAINMENT TRAY	2.00	15.00	30.00T



POSTED

Current Charges:		480.00
Taxes:	9.250%	8.33
Environmental & Energy Fee:		35.10
Invoice Total:		**523.43**

Please pay from this invoice.

See last page for Terms and Conditions

PACIFIC SANITATION

590 CALETTI AVE
WINDSOR, CA 95492
TOLL FREE: (877) 698-8473
EMAIL: AR@pacificsanitation.com

INVOICE #: 700681
DATE: 12/07/2023
ACCOUNT #: 2511-033
INVOICE TOTAL: $523.43
TERMS: NET 30
DUE DATE: 01/06/2024
PO #:

Bill To: RIDGEVIEW BUILDERS, INC.
3100 DUTTON AVE, STE 104
SANTA ROSA, CA 95407

Location: KAWANA SPRINGS ELEMENTARY SCHOOL
2121 MORAGA DR
SANTA ROSA, CA 95404

Service Period	Description	Qty	Rate	Total
(12/07/23 - 01/03/24)	RENTAL - HAND WASH STATION	1.00	20.00	20.00T
(12/07/23 - 01/03/24)	SERVICE - HAND WASH 1X/WK	1.00	140.00	140.00
(12/07/23 - 01/03/24)	RENTAL - STANDARD RESTROOM	2.00	20.00	40.00T
(12/07/23 - 01/03/24)	SERVICE - STANDARD UNIT 1X/WK	2.00	125.00	250.00
(12/07/23 - 01/03/24)	RENTAL - CONTAINMENT TRAY	2.00	15.00	30.00T

POSTED

Current Charges:		480.00
Taxes:	9.250%	8.33
Environmental & Energy Fee:		35.10
Invoice Total:		**523.43**

Please pay from this invoice.

See last page for Terms and Conditions

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 134

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	**Arch Job #: 20051.00**	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
4/17/2024

DESCRIPTION:
STORAGE FOR MATERIAL DUE TO PROJECT DELAY

MODIFICATION TO CONTRACT SUM: $ 1,590.75

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: _____ **Date:** 4/17/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

We have reviewed and approved this COR for payment. Owner to review and process for payment if acceptable.

J. Gilchrist
4/24/24

CHANGE ORDER REQUEST WORKSHEET

COR #: 134
0

Line	TITLE: STORAGE FOR MATERIAL DUE TO PROJECT DELA`	ADDED	CREDIT
		ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK		
1	Material (attach itemized quantity and unit cost plus sales tax)	$ -	$ -
2	Labor (attach itemized hours and rates) 0 HRS $155	$ -	$ -
3	Equipment (attach invoices)	$ -	$ -
4	**Subtotal**	**$ -**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.	$ -	$ -
6	**Subtotal**	**$ -**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.	$ -	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)	**$ -**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*		
9	Material (attach itemized quantity and unit cost plus sales tax)	$ -	$ -
10	Labor (attach itemized hours and rates)	$ -	$ -
11	Equipment (attach invoices)	$ -	$ -
12	**Subtotal**	**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	$ -	$ -
14	**Subtotal** SEE SSEC ATTACHED	**$ 1,500.00**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.	$ 75.00	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)	**$ 1,575.00**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)	$ 1,575.00	$ -
19	Applicable Taxes (itemized by levy and by contract)	$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)	**$ 1,575.00**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.	$ 15.75	$ -
22	**TOTAL** (sum of lines 20 and 21.)	**$ 1,590.75**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

Project: Kawana Springs ES

CONTRACT CHANGE ORDER

CONTRACTOR	CONTRACTEE	DATE
Ridgeview Builders, Inc.	Sierra School Equipment Company Inc	12/14/2023
122 Calistoga Road, PMB #221 Santa Rosa, CA 95409 Tel: 707-537-8861 Fax: 707-537-8954	P.O Box 80667 Bakersfield, CA 93380	**CONTRACT NO.** CONTRACT NO.
	CONTRACT WORK 12 60 00 - Wall Pocket Tables 12 93 10 - Site Furnishings	**CHANGE ORDER #** 2

It is mutually agreed that the Contract between Ridgeview Builders, Inc. and Sierra School Equipment Company is hereby amended to include the following:

Item	Description	Type of Revision	Amount
001	Storage of Product Due to Delays. Storage for the month of **January 2024.**	Add	$1,500.00

Itemized Breakdown:

Storage:	$1,500.00
Sales Tax (9.25%):	$0.00
Overhead and Profit (15%):	$0.00
Freight & Labor:	$0.00
Add to Cost Provided in Original Bid:	**$1,500.00**

Please note that all other terms and conditions of the contract remain unchanged and that all costs to maintain our original contract schedule with the inclusion of the adjusted scope of work as set forth by this change order are included within the lump sum change order amount stated herein.

Original Contract Amount for this Project	$207,085.00
Amount of this Change Order	$1,500.00
Amount of Previous Change Orders	$3,000.00
New Contract Amount for this Project (including this Change Order)	**$211,585.00**

Kindly acknowledge your acceptance of this Change Order by signing in the space provided below.

Contractor:

(Signature) (Date)

(Print Name) (Title)

Contractee:

(Signature) (Date)

Michael G. McDermott (Print Name) CFO (Title)

OTM
COMMERCIAL FURNITURE INSTALLATIONS

Ridgeview Builders Inc.
Bellevue Union SD
Kawana Springs ES

108230

HAYWARD | WEST SACRAMENTO

833-956-3500 | otminstalls.com

31101 Wiegman Rd, Hayward, CA 94544

CA Contractor License #979182

Invoice #23919-002 - SSEC - Kawana Springs ES - Receive, Store, Deliver (12)...

Customer Sierra School Equipment Co.
Due on 03/13/2024

End User Kawana Springs ES
Business Hayward
Invoiced on 02/12/2024

POC: Paul Scarpa | 707-246-0575.
OTM Coordinator: Alondra Felix | 510-956-3853

QUOTED SCOPE:

Storage of the following:

-- (6) each Palmer Hamilton Triple Depth Set-In Wall Cafeteria Tables/Pockets. Each pocket will have 3 each 14' long tables and 6 each 14' long benches
-- (6) each Palmer Hamilton Single Depth Set-In Wall Cafeteria Tables/Pockets. Each pocket will have 1 each 14' long tables and 2 each 14' long benches.

Financial

CPO # 108230-216122-13

Auth Method Customer PO
CPO Amount $5,053.00

Addresses

Bill To 1911 Mineral Court
Bakersfield, CA 93308

Remit To: OTM Hayward
31101 Wiegman Road
Hayward, CA 94544

SSEC - Kawana Springs ES - Receive, Store, Deliver (12) w...

Invoice Total $5,053.00

Click Here to Pay

STATEMENT OF REMITTANCE

DATE	03/08/2024
CHECK #	46441
PAID TO	OTM - Oakland
Page	1 of 1

Company: Sierra School Equipment Company

INV DATE	INVOICE NUMBER	INVOICE AMOUNT	DISCOUNT AMOUNT	SHORT PAY	VENDOR DEPOSIT	PAID AMOUNT
02/12/2024	23919-002	5,053.00	.00	.00	.00	5,053.00
TOTALS:		$ 5,053.00	$ .00	$ .00	$ .00	$ 5,053.00

Ridgeview Builders, Inc.

CHANGE ORDER REQUEST

COR #: 135
RFI

Project:	Contractor:	Via	Email
KAWANA SPRINGS OFFICE AND MPR	Ridgeview Builders, Inc.	Architect	Yes
		Owner	Yes
Owner: BELLEVUE USD	Arch Job #: 20051.00	Contractor	Yes
		Consultant	No
		Inspector	No

Date Issued:
4/23/2024

DESCRIPTION:
T & M for Demo, Electrical, Drywall, Finish and Tape, Paint for work associated with the FA panel replacement.

MODIFICATION TO CONTRACT SUM: $ 5,489.81

MODIFICATION TO CONTRACT TIME:

Contractor's Signature: _____ **Date:** 4/23/24

ARCHITECTS ACTION:

- ☐ Review and Comment Only, Forward to Owner
- ☐ REJECT - Not in Proper Form
- ☐ REJECT - Received Too Late
- ☐ REJECT - Inadequate Back-Up

CHANGE ORDER REQUEST WORKSHEET

COR #: 135
0

Line	TITLE:			ADDED	CREDIT
				ALL LINES SHALL BE FILLED IN (zero values acceptable).	
	GENERAL CONTRACTOR'S WORK				
1	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
2	Labor (attach itemized hours and rates)	6 HRS	$150	$ 900.00	$ -
3	Equipment (attach invoices)			$ -	$ -
4	**Subtotal**			**$ 900.00**	**$ -**
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of line 4.			$ 135.00	$ -
6	**Subtotal**			**$ 1,035.00**	**$ -**
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed twenty-five percent (25%) of line 2.			$ 341.55	$ -
8	**Subtotal** General Contractor Work (sum of lines 4, 6, & 7.)			**$ 1,376.55**	**$ -**
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*				
9	Material (attach itemized quantity and unit cost plus sales tax)			$ -	$ -
10	Labor (attach itemized hours and rates)			$ -	$ -
11	Equipment (attach invoices)			$ -	$ -
12	**Subtotal**			**$ -**	**$ -**
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.			$ -	$ -
14	**Subtotal** MBE PCO 40.1 and KBI 7280			**$ 3,865.62**	**$ -**
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.			$ 193.28	$ -
17	**Total** of Subcontract Work (sum of lines 12, 14 and 15)			**$ 4,058.90**	**$ -**
18	**Subtotal** General Contractor and Subcontractor Work (sum of lines 8 and 17.)			$ 5,435.45	$ -
19	Applicable Taxes (itemized by levy and by contract)			$ -	$ -
20	**Subtotal** (sum of lines 18 and 19)			**$ 5,435.45**	**$ -**
21	Bond not to exceed one percent 1%) of line 20.			$ 54.35	$ -
22	**TOTAL** (sum of lines 20 and 21.)			**$ 5,489.81**	**$ -**

Attach additional copies of this page as required to summarize additional subcontracts.

Mike Brown Electric Co.
An Employee Owned Company
561-A Mercantile Drive Cotati, CA 94931-3040
(707) 792-8100 • Fax (707) 792-8110
Contractor's License #306767 D.I.R. #1000000469

Change Order Request

2546 — Kawana Springs Office and MPR **COR Subject: 2546/MBE PCO 040.1 - FA Added Scope RFI 046**

To

Rebecca Langer
Ridgeview Builders, Inc
3100 Dutton Ave.
Ste. 104
Santa Rosa, Ca 95407
707-545-7005
707-545-3459 (FAX)

COR Number: **2546-40.1**
COR Revision Number: **0**
COR Date: 4/22/2024
Work Type: Field Work Order / T&M
Days Valid: **15**

Return To

Gregg Mills
Mike Brown Electric Co.
561-A Mercantile Dr.
Cotati, CA 94931
707-792-8100
707-792-8112 (FAX)
707-975-0436
gregg@mbelectric.com

Scope Of Work / Time Extension Request

T&M for Electrical Work associated with the Fire Alarm System not included as noted in MBE PCO 040.

Labor and material associated with the procurement, install, programming and testing of all added Fire Alarm devices/equipment required as directed in the response to RFI 238 and on site review/discussions. See attached Advanced Security change order for additional information.

Notes & Exclusions:

1) Work to be performed during standard time hours.
2) All associated cutting, patching & painting to be done by others.
3) Price valid for 30 days.
4) This change covers only the direct cost incurred in performing the change request and does not include impact and delay to the unchanged work or extended overhead. All work affected by either the acceptance or rejection of the enclosed change order is on hold pending approval and written contract modification.
5) This change proposal is based on the usual cost elements such as labor, materials, and normal markup and does not include any amount for interference, disruptions, rescheduling, changes in the sequence of work, delays, and added cost for associated inefficiency cost. We expressly reserve the right to recover cost incurred under any of these conditions.
6) This change proposal is limited to modification involving our scope of work. This cost proposal supersedes all previously submitted cost proposals relating to this same work. Work, which may be required to complete this change order, which is the work of other trades, is not part of this change proposal, unless otherwise specifically stated.
7) All notes and exclusions provided on original bid proposal are hereby incorporated into this change and made

apart hereof as if they are specifically mentioned.
8) Additional Time is required for this work. If additional time requested is not granted, MBE reserves the right to reprice

***Additional Day(s) Required (0)**

Details

Description	Cost / Rate	Qty / Hrs	Workers	Ext
Foreman	$117.78	13.50 *Hrs*	1.00	$1,590.03
See T&M Tags				
Apprentice	$88.37	12.50 *Hrs*	1.00	$1,104.63
See T&M Tags				
4S Box	$6.01	1.00 *EACH*	-	$6.01
See T&M Tags				
1" 3/0 Raised Ring	$12.80	1.00 *EACH*	-	$12.80
See T&M Tags				
.75" EMT WT Connector	$2.05	1.00 *EACH*	-	$2.05
See T&M Tags				
.75" EMT WT Coupling	$2.12	1.00 *EACH*	-	$2.12
See T&M Tags				
.75" EMT to Flex Connector	$5.37	1.00 *EACH*	-	$5.37
See T&M Tags				
.75" Flex Connector	$3.92	1.00 *EACH*	-	$3.92
See T&M Tags				
.75" Flex	$1.30	6.00 *LF*	-	$7.80
See T&M Tags				
.75" EMT	$1.32	10.00 *EACH*	-	$13.20
See T&M Tags				
.75" 1 Hole Strap	$0.40	4.00 *EACH*	-	$1.60

Description	Cost / Rate	Qty / Hrs	Workers	Ext
See T&M Tags				
#12 THHN	$0.19	60.00 *LF*	-	$11.40
See T&M Tags				
CADDY TSGB24	$6.70	2.00 *EACH*	-	$13.40
See T&M Tags				
1" KO Seal	$1.68	2.00 *EACH*	-	$3.36
See T&M Tags				
West Penn D990 Cable	$0.31	200.00 *LF*	-	$62.00
See T&M Tags				
Tax on Material	$13.78	1.00	-	$13.78

Breakout

Labor :	$2,694.66
Gross Mark Up @ 10%:	*$269.47*
Overhead Percent @ 5%:	*$134.73*
Material :	$145.03
Gross Mark Up @ 10%:	*$14.50*
Overhead Percent @ 5%:	*$7.25*
Other :	$13.78
Total:	**$3,279.42**

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Signed By:

Gregg Mills
Project Manager

Dated: 4/22/2024

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: RidgeView DATE PERFORMED: 3/1/24

JOB #: 2546 PCO-40 LOCATION: Kenwood Springs

DESCRIPTION OF WORK: Demo Hallway stroke, Cut stucco and install conduit & box & wire new Hallway stroke, look into placement of new ANN, Pull wire to correct wiring

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
TIM KIRKHAM	FM	6				
JORDAN LOPEZ	A	6				
Jim French	F	3			CT 148	
Roy Scott	A	3				

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
4 SQ BRACKET BOX	1			
1" RAISED 3/0 MUDRING	1			
3/4 EMT CONNECTOR	1			
3/4 EMT COUPLING	1			
3/4 EMT TO FLEX	1			
3/4 FLEX CONNECTOR	1			
3/4 FLEX	6'			
3/4 EMT	10'			
3/4 EMT 1-HOLE STRAP	4			
#12	60'			

MISC COMMENTS/NOTES: for RFI 46

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE — DATE: 3/1/24

Jim French
PRINT NAME

OWNER'S REPRESENTATIVE

Brian Taylor
PRINT NAME

FM-002 REV 7-2020

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 4/11/24
JOB #: 2546 PCO-90 LOCATION:
DESCRIPTION OF WORK: Pull wires back demo existing Annunciator can, Install new Ann. can, pull wires back in

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	3			CT148	
Jordan Gobbi	A	2				

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)

RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
Caddy TSGB 24	2	✓	truck stock	
1" 3 piece KO seal	2	✓	" "	

Ass't for - Ronnie Story 4/12/24
To verify hrs only

MISC COMMENTS/NOTES:

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

MBE FOREMAN SIGNATURE
Jim French
PRINT NAME

DATE:
OWNER'S REPRESENTATIVE
Brian Taylor
PRINT NAME

FM-002 REV 7-2020

MIKE BROWN ELECTRIC CO.
561 A-Mercantile Dr., Cotati, CA 94931
(707) 792-8100 - LIC. # 306767
D.I.R. #1000000469

PERFORMED FOR: Ridgeview Builders DATE PERFORMED: 4/12/24

JOB #: 2546 PCO- 40 LOCATION: Kawana springs

DESCRIPTION OF WORK: Replace Wires to new Annunciator ~~o~~ existing wires were good for old Ann. but not on approved wire list for the new one

CCO #: PCO#:

EMPLOYEE NAME	CLASS	HOURS ST	HOURS OT	HOURS PT	MBE TRUCK EQUIP #	MBE MISC EQUIP #
Jim French	F	1.5			CT148	
Jordan Gobbi	A	1.5				

MBE EQUIPMENT/TOOLS (Not on MBE Equipment List)	HRS	CALTRANS RATE CODE (office use only)	RENTAL EQUIPMENT	HRS	VENDOR

SUBCONTRACTORS	DESCRIPTION OF WORK

MATERIALS & SUPPLIES	QTY	STOCK ✓	VENDOR	PKG.SLIP#/ TAG #/PO# (attach if avail)
West Penn D990 16/2	200'	✓	Shop Stock	
Ass IBR - Ronald Deems			4/12/24	
To verify hrs only				

MISC COMMENTS/NOTES:

I HEREBY CERTIFY THE ABOVE REPORT TO BE CORRECT:

Jim French
MBE FOREMAN SIGNATURE

Jim French
PRINT NAME

4/12/24
DATE:

OWNER'S REPRESENTATIVE

Brian Taylor
PRINT NAME

FM-002 REV 7 2020

COR135

Northbay Location
1310 Ross St. Ste A
Petaluma, CA 94954
707-753-0933

Eastbay Location
383 Preda St. Unit 2
San Leandro, CA 94577
510-904-5960

Mailing Address
PO Box 750397
Petaluma, CA 94975
mail@kbipaint.com

No.: 7280
Lic. # 944475
www.kbipaint.com

Painting Contractors

Field Work Order

Ridgeview Builders — 4-19-24

General Contractor / Owner — Date

Kawana Springs Ele. — Santa Rosa CA — 22-158

Job Name — Job Location — Job No.

General Contractor / Owner hereby instructs KBI Painting, Inc. to proceed with the following work:

Ridgeview Builders to cover T&M for Admin Painting at fire alarm

Name	M	T	W	Th	F	Sat	Sun	Total Hours	Std. Rate	O / T Rate	D/T Rate
Dylan	4				1			5	$117.24		

Total Labor: $586.20

Quantity	Materials Used	Unit Price	Amount

Total Material Charge: $0

Total Extra Work Order Charge: $586.20

Contractor / Owner agrees that the above will result in extra work for which KBI Painting, Inc will be compensated.
By issuing these field instruction, Contractor / Owner relieves KBI Painting, Inc of responsibility for any resulting deviations from contract documents and any deficiencies in the finished product resulting from these instructions.

By: _____
Authorized Contractor / Owner Representative

By: _____
KBI Painting, Inc.

Tom Langer
Cont. Lic 765395-B
122 Calistoga Rd. PMB 221
Santa Rosa, CA 95409

Ridgeview Builders, Inc.

Phone (707) 537-8861
Fax (707) 537-8954
Email: ridgeview@sonic.net

BID PROPOSAL FORM

BELLEVUE UNION SCHOOL DISTRICT

KAWANA SPRINGS MPR AND OFFICE BUILDING PROJECT

BASE BID $ 8,320,000.00/100
Eight million three hundred and twenty thousand and 00/100

ALLOWANCE $950,000

Base Bid +Allowance

FOR THE TOTAL SUM OF

DOLLARS ($ 9,270,000 00/100 **)**
Nine million two hundred and seventy thousand and 00/100

Ridgeview Builders, Inc. Thom Langer **, September 13, 2022**

CA Lic No.: 765395 **Thomas Langer, President**

DIR No.: 1000004031

Addendum: 1 Dated Sept 8, 2022

Addendum: 2 Dated Sept 9, 2022

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of Mohawk Commercial proposal: Taylor Mountain Elementary Flooring Replacement

Prepared By: Bill Jereb, Director of Maintenance & Operations

---

Background:

Mohawk Commercial Inc has submitted a proposal that includes California Multiple Award Schedules (CMAS) pricing to remove and replace the flooring in (7) seven classroom POD's, each POD consists of (3) three classrooms and a common area. This would be a total of (21) twenty-one classrooms and (7) seven common areas.

California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive.

Recommended Action:

Approval of the proposal provided by Mohawk Commercial Inc.

Supporting Documents:

- Mohawk Commercial proposal dated May 24, 2024

DUNS # 13 384 75 12 | TID # 58 217 3403 | CAGE CODE # 6SMH5

May 24, 2024

Bill Jereb
Bellevue Union School District
3150 Education Blvd
Santa Rosa, CA 95407

Turnkey Control # TLK03428

RE: FLOORING PROPOSAL FOR: TLK03428 REV 2 Bellevue USD 7 Pods (3 rooms per pod)

Mohawk Commercial, Inc. - CMAS 4-20-00-0085C (CMAS Term Dates 02/11/2020 through 10/11/2024)

We are pleased to provide the following quotation for the above referenced job.

MAIN BID

Style, Size, Backing, Description	Color Name	Color #	Quantity	UoM		Unit Price		Line Total
GT418 Swipe Right 24"x 24" Carpet Tile EcoFlex One (8 sy per ctn)	Oak Grove	858	2,392.00	SY	@	$ 24.80	$	59,321.60
GT311 Step It Up II 24"x 24" Walk Off Carpet Tile EcoFlex NXT (6.2222 sy yds per ctn)	Iron Ore	983	230.21	SY	@	$ 50.66	$	11,662.64
CRW03 4" Rubber Cove	Black Brown	99	2,760.00	LF	@	$ 0.95	$	2,622.00
Enpress - Pressure Sensitive Releasable for EcoFlex ICT, NXT and AIR Carpet Tile and Plank (80%RH and 9pH) (4-Gallon)			20.00	EA	@	$ 145.41	$	2,908.20
OptiSeal (90% RH,11pH) One Coat Moisture Sealer OR Cutback Sealer (4-Gallon)			2.00	EA	@	$ 202.69	$	405.38
Payment/Performance Bonds			175.00	EA	@	$ 7.16	$	1,253.00
M45 Cove Base Adhesive Cartridge 30oz. (75lf-100lf)			42.00	EA	@	$ 6.93	$	291.06
Installation Carpet Tile			2,622.00	SY	@	$ 12.35	$	32,381.70
Removal of Broadloom (Direct Glue Down)			2,622.00	SY	@	$ 7.26	$	19,035.72
Carpet Disposal			2,622.00	SY	@	$ 1.70	$	4,457.40
Broadloom or Carpet Tile Reclamation Fee			2,622.00	SY	@	$ 4.00	$	10,488.00
Install Base, Standard 4-Inch Vinyl/Rubber Blend, Black/Brown			2,760.00	LF	@	$ 4.73	$	13,054.80
CARE Fee (California Only)			2,622.21	SY	@	$ 0.99	$	2,595.99
Freight			1.00	EA	@	$ 7,100.00	$	7,100.00
						Subtotal	**$**	**167,577.49**
						Estimated Sales Tax	$	15,500.92
						TOTAL	**$**	**183,078.41**

NOTES:

1. Based on field measure by: DSB+ Commercial Floor Finishes
2. Price includes all work as specifically stated in above description for the quantities stated. Any unforeseen circumstances may require additional labor and can be handled through the change order process.
4. Installation of floor coverings are for direct glue down installation and include installation of floor covering and minor floor prep, defined as filling of minor gaps and voids no larger than 1/8"x1/8" and sweeping and are based on a clean and clear floor.
5. Mohawk Commercial, Inc., License Number CA 988270. DIR Number 1000025095.

EXCLUSIONS (unless specifically included in the above scope of work):

Attic Stock	Cleaning/Waxing of Resilient	Dumpster Cost	Night/Weekend Labor
Bonding Cost	Carpet Cleaning	Asbestos Abatement	Removal & Disposal
Extensive Floor Prep	No thresholds / Door Trimming	Trip Charges/Phasing	Mats
Protection of Floors	Preformed Corners	Moisture Testing and Abatement	Stair Materials
Resilient Flooring	Special Delivery/Equipment		Furniture Moving
Border Carpet	Union Labor		

TERMS OF PAYMENT: (Subject to Credit Approval)
* All Materials and Labor - Net 30 Days After Invoice (Material will bill when shipped, labor will bill as phased or upon completion of project).

Prices given are firm for (60) sixty days from proposal date.

Please indicate your acceptance of this proposal by returning your signed purchase order to my attention via fax or email. Should you have any questions, feel free to contact me by phone or e-mail. My contact information is provided below.

Lead Times: Please note that we are a made to order mill and we cannot commence production of any order until a signed purchase order, or a fully executed contract has been received. Lead times are determined by product ordered. Lead times do not start until after the purchase order or fully-executed contract is received.

Floor Preparation: Additional floor preparation may be required as a result of an unforeseen condition of the floor. Costs associated with this floor preparation will be negotiated on a job-to-job basis. Our products perform properly when installed on floors that are free of dirt, oil, paint and excessive moisture. Floors that have moisture readings greater than the manufacturer specified tolerance will not meet specification and will require further curing time or treatment prior to carpet installation. This quote does not include moisture remediation.

We recommend only wet scraping or mechanical removal of all non-water based adhesives.

Asbestos Abatement: This quote DOES NOT include asbestos abatement. Neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is that all abatement of asbestos contained floor material must be removed and that an AHERA report or Clearance Letter from the asbestos surveyor or from the asbestos abatement contractor must be provided before we will proceed with any work in those areas of asbestos concern. We and our installers consider it the owner's responsibility to ensure proper abatement is performed prior to executing this contract.

If any chemical stripping agents such as those commonly used in asbestos abatement have been used, we and our installers may require additional measures be taken prior to installation of any product. These measures may affect the price of this quote.

Sincerely,

Tammy Land
MohawkOne Project Manager

Phone 706-624-2428
Fax 706-422-6838
Email tammy_land@mohawkind.com
Cell 706-260-6550

cc Karen Freeman

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action

Agenda Item Title: Consider Approval of Schaefer Engineering proposal: Taylor Mountain Freezer Project

Prepared By: Bill Jereb, Director of Maintenance & Operations

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Background:

During the Boards site visit to Taylor Mountain January 17, 2023 it was determined that there was inadequate freezer storage in the kitchen for current operations. Since then we have been planning for a new exterior 10’ x 16’ freezer.
This proposal/contract was provided by Schaefer Engineering to provide the site work and concrete slab which the prefabricated freezer will sit on. This current schedule allows the work to be completed during summer with no impact to school, if needed, the installation of the prefabricated freezer box can be completed during school with little to no impact to school operations.

Recommended Action:

Approval of Schaefer Engineerings proposal

Supporting Documents:

- Schaefer Engineering Proposal
- Schaefer Engineering Contract
- Architectural Drawings

CONTRACT

This Contract ("Contract") is made by and between the Bellevue Union School District ("District"), and Schaefer Engineering Inc. ("Contractor").

District and Contractor hereby agree as follows:

1. Description of Work

The Contractor agrees to furnish all labor, materials, equipment, tools, supervision, appurtenances, and services, including transportation and utilities, required to perform and satisfactorily complete all work required for the following project ("Project") in full conformance with the Contract Documents: Including all required work and General Conditions to provide the Layout, Over-excavation and compaction of the freezer foundation. Provide any Conduits, Sanitary Sewer drains, Condensate drain lines to sump within Freezer slab. Provide all form-work, drain rock, re-bar, Place & Finish of concrete slab. Provide any General requirements to complete the project.

The following work has been excluded: Furnish and installation of the Freezer, any electrical and Plumbing work, Fencing and Landscaping.

2. Contract Documents

The Contract Documents consist of the executed Contract and all Addenda, all approved change orders, the required Insurance forms, the Notice of Award, the Notice to Proceed, the General Conditions and any supplemental conditions, the Technical Specifications, the Drawings, Labor Compliance Program and Compliance Monitoring Unit program (if applicable), and Attached Proposal from Schaefer Engineering and Drawings from Wilson Architecture Inc marked DSA comments resubmission date received 5/31/24.

3. Compensation

As full compensation for the Contractor's complete and satisfactory performance of the work and activities described in the Contract Documents, the District agrees to pay Contractor, and Contractor agrees to accept the sum of **Fifty-six thousand five hundred Dollars ($56,500.00),** which shall be paid to the Contractor according to the Contract Documents.

4. Prevailing Wages

This Project is subject to prevailing wage requirements and Contractor and its Subcontractors are required to pay all workers employed for the performance of this Contract no less than the applicable prevailing wage rate for each such worker. If this Contract is for a public works project over $25,000 or for a maintenance project over $15,000, Contractor acknowledges that the project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations in accordance with California Labor Code sections 1725.5 and 1770 *et seq*.

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5. Time for Completion

The starting date of the Contract shall be the day listed by the District in the Notice to Proceed and the Contractor shall fully complete all the work before the expiration of 60 calendar days from the starting date. Time is of the essence in the performance of this Contract.

6. Liquidated Damages

Liquidated damages for the Contractor's failure to complete the Contract within the time fixed for completion are established in the amount of $750 per calendar day.

7. Performance and Payment Bonds

The Contractor shall file with the District the following bonds, using the bond forms provided with these Contract Documents:

a) A corporate surety bond, in a sum not less than 100 percent of the amount of the Contract, to guarantee the faithful performance of the Contract.

b) A corporate surety bond, in a sum not less than 100 percent of the amount of the Contract, to guarantee the payment of wages for services engaged and of bills contracted for materials, supplies, and equipment used in the performance of the Contract.

8. Independent Contractor

The parties intend that Contractor and Contractor's employees and agents, if any, in performing the services herein specified, shall act as an independent contractor and shall have control of the work and the manner in which it is performed in accordance with Labor Code section 2750.3. Contractor acknowledges that it is a sole proprietorship, partnership, limited liability company, limited liability partnership, or corporation, as defined by Labor Code section 2750.3(e). Contractor is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, insurance, bonus or similar benefits District provides its employees. Contractor shall not at any time or in any manner represent that Individual is an official, officer, employee or agent of District.

IN WITNESS WHEREOF, the parties agree to the terms of this Contract on the day and year written below.

_____	_____
Bellevue Union School District	Schaefer Engineering Inc
By: _____	_____
Michael Kellison	Contractor License No. and Expiration Date
	By: _____

Individual Signature

_____
Title

_____
Date

If Corporation, Place Seal Below:

For: _____
Corporation or Partnership

GENERAL CONDITIONS TO CONTRACT

1. DEFINITIONS

Architect: The person or firm holding a valid license to practice architecture or engineering which has been designated (if any designated) to provide architectural or engineering design services on this Project. If no architect or engineer has in fact been designated, then the matter shall be referred to the District Superintendent.

DSA: The State of California Division of the State Architect.

Final Completion: Final Completion is achieved when the Contractor has fully completed all Contract Document requirements, including, but not limited to, all final punch list items, to the District's satisfaction.

Inspector: The person engaged by the District to conduct the inspections required by the Education Code and Title 24.

Subcontractor: A person, firm, or corporation, duly licensed by the State of California, who has a contract with the Contractor regarding the Project.

2. ARCHITECT

The Architect is responsible for the overall design of the Project.

3. CONTRACT DOCUMENTS

a. Contents and Precedence

The Contract Documents consist of the executed Contract and all Addenda, all approved change orders, the required insurance forms, the Notice of Award, the Notice to Proceed, the General Conditions, any supplemental Conditions, and the Technical Specifications, the Drawings. The Contract Documents are complementary and anything required by one shall be as binding as if required by all. In case of conflicts within the Contract Documents, the order of precedence of interpretation shall be as listed above, with the executed Contract and any change order thereto having priority, and subsequent Addenda having priority over prior Addenda only to the extent modified by the subsequent Addenda. In case of conflict within the drawings, larger scale drawings shall govern smaller scale drawings, and written dimensions shall govern over scaled dimensions.

b. Ambiguities, Errors, and Inconsistencies

If, in the opinion of the Contractor, the construction details indicated on the drawings or otherwise specified are in conflict with accepted industry standards for quality construction and therefore might interfere with its full guarantee of the work involved, the Contractor

shall promptly bring this information to the attention of the Architect for appropriate action before submittal of the proposal. Contractor's failure to request clarification or interpretation of an apparent ambiguity, error or inconsistency waives that Contractor's right to thereafter claim any entitlement to additional compensation based upon an ambiguity, inconsistency, or error, which should have been discovered by a reasonably prudent Contractor, subject to the limitations of Public Contract Code §1104. During the Project, should any discrepancy appear or any misunderstanding arise as to the import of anything contained in the Contract Documents, the matter shall be promptly referred to the Architect, who will issue instructions or corrections.

c. Lines and Planes

All lines and planes appearing on Contract drawings to be horizontal or vertical and not explicitly indicated otherwise shall be constructed true and plumb. All lines and planes appearing on Contract drawings to intersect at right angles and not explicitly indicated otherwise shall be constructed at true right angles. Where details are indicated covering specific conditions, such details also apply to all similar conditions not specifically indicated.

d. Standards

The specification standards of the various sections of the Specifications shall be the procedural, performance, and material standards of the applicable association publications identified and shall be the required level of installation, materials, workmanship, and performance for the applicable work. Except where a specific date of issue is mentioned hereinafter, references to specification standards shall mean the edition, including amendments and supplements, in effect on the date of the Contract. Where no standard is identified and a manufacturer is specified, the manufacturer's specifications are the standards. All standards shall be subordinate to the requirements of the applicable codes and regulations.

Wherever in the Specifications an article, device or piece of equipment is referred to in the singular, such reference shall include as many such items as are shown on drawings or required to complete the installation.

4. INTENT OF DRAWINGS AND SPECIFICATIONS

Drawings and Specifications are to be read as an integrated document.

Figured dimensions shall be followed in preference to scaled dimensions, and the Contractor shall make all additional measurements necessary for the work and shall be responsible for their accuracy. Before ordering any material or doing any work, the Contractor shall verify all measurements at the Project site and shall be responsible for the correctness of same.
It is the intent of the drawings and Specifications to show and describe complete installations. Items shown but not specified, or specified but not shown, shall be included unless specifically omitted.

The Specifications shall be deemed to include and require everything necessary and reasonably incidental to the completion of all work described and indicated on the drawings, whether particularly mentioned or shown, or not.

5. MASTER MANDATORY PROVISIONS

a. Any material, item, or piece of equipment mentioned, listed or indicated without definition of quality, shall be consistent with the quality of adjacent or related materials, items, or pieces of equipment on the Project and in accordance with best practices.

b. Any method of installation, finish, or workmanship of an operation called for, without definition of standard of workmanship, shall be followed or performed and finished in accordance with best practices and consistent with adjacent or related installations on the Project.

c. Any necessary material, item, piece of equipment or operation not called for but reasonably implied as necessary for proper completion of the work shall be furnished, installed or performed and finished; and shall be consistent with adjacent or related materials, items, or pieces of equipment on the Project, and in accordance with best practices.

d. Names or numbered products are to be used according to the manufacturers' directions or recommendations unless otherwise specified.

6. CONTRACTOR

a. The Contractor shall perform all the work and activities required by the Contract Documents and furnish all labor, materials, equipment, tools and appurtenances necessary to perform the work and complete it to the District's satisfaction within the time specified. The Contractor shall at all times perform the work of this Contract in a competent and workmanlike manner and, if not specifically stated, accomplish the work according to the best standards of construction practice. The Contractor in no way is relieved of any responsibility by the activities of the architect, engineer, inspector or DSA in the performance of such duties.

b. The Contractor shall employ a full-time competent superintendent and necessary assistants who shall have complete authority to act for the Contractor on all matters pertaining to the work. The superintendent shall be satisfactory to the District and, if not satisfactory, shall be replaced by the Contractor with one that is acceptable. Also, the superintendent shall not be changed without the written consent of the District unless the superintendent ceases to be employed by the Contractor.

c. Contractor shall make the layout of lines and elevations and shall be responsible for the accuracy of both the Contractor's and the Subcontractors' work resulting therefrom. All dimensions affecting proper fabrication and installation of all Contract work must be verified by the Contractor prior to fabrication and installation by taking field measurements of the true conditions. The Contractor shall take, and assist Subcontractors in taking, all field dimensions required in performance of the work, and shall verify all dimensions and

conditions on the site. If there are any discrepancies between dimensions in drawings and existing conditions which will affect the work, the Contractor shall promptly bring such discrepancies to the attention of the Architect for adjustment before proceeding with the work. Contractor shall be responsible for the proper fitting of all work and for the coordination of all trades, Subcontractors and persons engaged upon this Contract.

d. Contractor shall do all cutting, fitting, or patching of Contractor's work that may be required to make its several parts come together properly and fit it to receive or be received by work of other contractors as shown, or reasonably implied by, the drawings and Specifications for the completed work. Any cost incurred by the District due to defective or ill-timed work shall be borne by the Contractor.

7. RESPONSIBILITY OF CONTRACTOR

a. Contractor shall be held strictly responsible for the proper performance of all work covered by the Contract Documents, including all work performed by Subcontractors. All work performed under this Contract shall comply in every respect to the rules and regulations of all agencies having jurisdiction over the Project or any part thereof.

b. Contractor shall perform the duties and shall submit Verified Reports as required by Title 24, California Code of Regulations ("CCR").

c. With respect to work performed at and near a school site, Contractor shall at all times take all appropriate measures to ensure the security and safety of students and staff, including, but not limited to, ensuring that all of Contractor's employees, Subcontractors, and suppliers entering school property strictly adhere to all applicable District policies and procedures, e.g., sign-in requirements, visitor badges, and access limitations.

8. SUBCONTRACTORS

a. Nothing contained in the Contract Documents shall create any contractual relationship between any Subcontractor and the District. The District shall be deemed to be the third party beneficiary of the contract between the Contractor and each Subcontractor. If the Contractor does not specify a Subcontractor for any portion of the work to be performed under this Contract, as required by law, Contractor shall perform that portion of the work with its own forces. The Contractor shall not substitute any other person or firm as a Subcontractor for those listed in the List submitted by the Contractor, without the written approval of the District and in conformance with the requirements of the Public Contract Code. The District reserves the right of approval of all Subcontractors proposed for use on this Project, and to this end, may require financial, performance, and such additional information as is needed to secure this approval. If a Subcontractor is not approved, the Contractor shall promptly submit another firm of the same trade for approval.

9. INSURANCE

a. Contractor shall obtain the following insurance from a company or companies acceptable to the District. All required insurance must be written by a company licensed to do business in the State of California at the time the policy is issued. All required insurance shall be equal to or exceed an A VIII rating as listed in Best's Insurance Guides' latest edition. On a case-by-case basis, the District may accept insurance written by a company listed on the State of California Department of Insurance List of Eligible Surplus Lines ("LESLI List") with a rating of A VIII or above as listed in Best's Insurance Guides' latest edition. Required documentation of such insurance shall be furnished to the District within the time stated in the Notice of Award. Contractor shall not commence work nor shall it allow its employees or Subcontractors or anyone to commence work until all insurance required hereunder has been submitted and approved in writing by the District and a notice to proceed has been issued.

b. Contractor shall take out and maintain at all times during the life of this Contract, up to the date of acceptance of the work by the District, the following policies of insurance:

1) Public Liability Insurance: Personal injury and replacement value property damage insurance for all activities of the Contractor and its Subcontractors arising out of or in connection with this Contract, written on a comprehensive general liability form including contractor's protected coverage, blanket contractual, completed operations, vehicle coverage and employer's non-ownership liability coverage, in an amount no less than $2,000,000 combined single limit personal injury and property damage for each occurrence, and a general aggregate limit which applies either separately or specifically to this Contract of $2,000,000.

2) Builders' Risk Insurance: Contractor shall procure and maintain builders' risk insurance (all-risk coverage) for an amount equal to one hundred percent of the Contract sum for the benefit of the District, and the Contractor and Subcontractors as their interest may appear. In projects involving no structural change or building construction, this requirement may be waived in writing, at the District's sole option.

3) Automobile Insurance. Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and nonowned vehicles

These policies shall include the following coverage:

1) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured and the coverages afforded shall apply as though separate policies have been issued to each insured.

2) This policy does not exclude explosion, collapse, underground excavation hazard, or removal of lateral support.

c. Endorsements:

1) The policies specified above shall be endorsed with the following specific language:

"The District is named as an additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents and employees against liability for bodily injuries, death or property damage or destruction arising in any respect directly or indirectly in the performance of the Contract."

2) The certificates must state that the insurance is under an occurrence based, and not a claims-made policy (policies). Both the Public Liability Policy and the Builders' Risk Policy specified above shall be endorsed with the following specific language:

i. The insurance provided herein is primary and no insurance held or owned by the District shall be called upon to contribute to a loss.

ii. Coverage provided by this policy shall not be reduced or canceled without thirty (30) days written notice given to the District by certified mail.

d. Documentation:

Within ten (10) calendar days following issuance of the Notice of Award of the Contract, the following documentation of insurance shall be submitted to the District for approval prior to issuance of the Notice to Proceed: signed certificates of insurance showing the limits of insurance provided and copies of the specified endorsements for each policy. Certified copies of all policies shall be provided to the District upon request. If Contractor fails to submit the required documentation for all coverage required by this Contract within ten (10) calendar days following issuance of the Notice of Award, the District may, acting in its sole discretion, rescind the Notice of Award and the Contract.

e. If the Contractor fails to maintain such insurance, the District may take out such insurance to cover any damages for which the District might be held liable on account of the Contractor's failure to pay such damages, and deduct and retain the amount of the premiums from any sums due the Contractor under the Contract.

f. Workers' Compensation Insurance:

1) Within ten (10) calendar days following issuance of the Notice of Award of the Contract, the Contractor shall furnish to the District satisfactory proof that the Contractor and all Subcontractors it intends to employ have procured, for the period covered by the Contract, full Workers' Compensation insurance as required by law.

10. CODES AND REGULATIONS

a. The Contractor shall be knowledgeable regarding and shall comply with applicable portions of Code of Regulations Title 24, the applicable Building Codes, and all other codes, ordinances, regulations or orders of properly constituted authority having jurisdiction over the work of this Project. The Contractor shall examine the Contract Documents for compliance with these codes and regulations and shall promptly notify the Architect of any discrepancies.

b. All work and materials shall be in full accordance with the latest rules and regulations of the Safety Orders of the Division of Industrial Safety and the applicable State laws and/or regulations. Nothing in the Project plans or Specifications is to be construed to permit work not conforming to the applicable Codes. Buildings and/or all other construction covered by this Contract shall meet all the regulations for access by the physically handicapped as administered by the Division of the State Architect and as may be required by federal or state law.

11. PERMITS AND TAXES

The Contractor shall obtain and pay for all permits, fees and licenses that are required in order to perform the work under this Contract. The District shall pay connection charges and meter costs for new permanent utilities required by these Contract Documents.

The Contractor shall pay for all applicable taxes on materials and equipment.

12. PATENTS AND ROYALTIES

All fees or claims for patents, royalties or licenses on materials, equipment or processes used in the performance of work on this Project shall be included in the amount of the Contract price.

13. SAFETY AND FIRE PREVENTION

a. The Contractor, Subcontractors and all of their agents and employees shall fully comply with all of the provisions and requirements of CAL/OSHA, Title 8, California Code of Regulations and all other safety codes applicable to the Project, including but not limited to all federal, state, local and District ordinances and protocols relating to COVID-19. The Contractor shall take thorough precautions at all times for the protection of persons and property, and shall be liable for all damages to persons or property, either on or off the site, which occur as a result of Contractor's prosecution of the work. The Contractor shall obtain permits for, install and maintain in safe condition barricades, walkways, fences, railings, and whatever other safeguards that may be necessary to protect persons and property from damage as a result of the construction under this Contract.

b. The Contractor, in performing services under the Contract, agrees to strictly, and without exception, follow all local, state and federal guidelines and protocols regarding COVID, including all District policies and procedures.

c. Contractor is required to ensure Material Safety Data Sheets ("MSDS") are available in a readily accessible place at the work site for any material requiring a MSDS pursuant to the federal "Hazard Communication" standard or employee "right to know" laws. Contractor is also required to ensure proper labeling on materials brought on the job site such that any person working with the material or within the general area of the material is informed of the hazards of the material and follows proper handling and protection procedures. A copy of the MSDS shall also be promptly submitted directly to the District.

c. Contractor shall take extraordinary care to prevent fires.

14. HAZARDOUS MATERIALS

Unless otherwise specified, this Contract does not include the removal, handling, or disturbance of any hazardous substances or materials encountered in the new construction or on the Project grounds. If such substances or materials are encountered, work shall cease in that area and the District shall be promptly notified to take appropriate action for removal or otherwise abating the condition in accordance with current regulations applicable to the District.

No asbestos, asbestos-containing products or other hazardous materials shall be used in this construction or in any tools, devices, clothing or equipment used to further this construction.

15. TEMPORARY FACILITIES

The Contractor shall obtain permits for, install and maintain in safe condition all scaffolds, hoisting equipment, barricades, walkways, or other temporary structures that may be required to accomplish the work. Such structures shall be adequate for the intended use and capable of safely accepting all loads that may be imposed upon them. They shall be installed and maintained in accordance with all applicable codes and regulations.

16. SIGNS

No signs may be displayed on or about the District's property (except those which may be required by law) without the District's prior written approval of size, content and location. Any signs required by the District will be designated in the Supplemental General Conditions.

17. TIME

a. The Contractor shall commence the work on the date indicated in the Notice to Proceed. Time is of the essence regarding the Contract work, and the Contractor shall prosecute the work diligently and regularly at such a rate of progress as to ensure completion of this Project within, or sooner than, the time specified.

b. The Contractor and Subcontractors shall provide and maintain enough manpower, materials and equipment to ensure a rate of construction progress that will complete the Project within

or sooner than the time specified and according to the schedule of work. If, in the District's opinion, the Contractor and/or Subcontractors are not prosecuting the work at a sufficient rate of progress to meet the Project schedule, the District may direct the Contractor to provide additional manpower, materials or equipment, or to work additional hours, holidays or weekends without additional cost to the District until the work is progressing in a manner satisfactory to the District. Failure to prosecute the work in a timely manner according to the Project schedule is considered a breach of Contract and shall be cause for termination of the Contract.

18. CONSTRUCTION SCHEDULE

a. Within fifteen (15) calendar days after the award of the Contract, the Contractor shall prepare and submit to the Architect and District an as-planned construction schedule showing in detail how the Contractor plans to prosecute the work within the time set for Final Completion. The schedule shall include the work of all trades necessary for construction of the Project, and shall be sufficiently complete and comprehensive to enable progress to be monitored on a day-by-day basis. The information for each activity shall include at a minimum the activity description, duration, start date and completion date.

b. The Contractor shall take care in the preparation of the schedule to ensure that it represents an accurate and efficient plan for accomplishing the work. If the Project is more than one week behind schedule, it must be promptly revised showing how the Contractor plans to complete the work, but in no case shall it show a completion date later than that required by the Contract, unless a time extension has been granted. The current schedule shall be kept posted in the Contractor's project office on site.

19. DELAYS AND TIME EXTENSIONS

a. The Contractor may be granted a time extension if the Contractor encounters an unavoidable delay of the work due to causes completely beyond the Contractor's control and which the Contractor could not have avoided by the exercise of reasonable care, prudence, foresight and diligence. The Contractor will not be granted time extensions for weather conditions which are normal for the location of the Project, according to the U. S. Weather Bureau Records.

b. A request for extension of time and compensation related thereto shall be made in writing to the Architect and District within ten (10) calendar days of the date the delay is encountered, or shall be deemed waived. The request shall include a detailed description of the reasons for the delay and corrective measures by the Contractor.

c. No damages or compensation or any kind shall be paid to a Contractor because of delays in the progress of work, whether such delays be avoidable or unavoidable, that are not the responsibility of District. District's liability to Contractor for delays for which District is responsible shall be limited to an extension of time unless such delays were unreasonable under the circumstances involved and were not within the contemplation of the parties when the Contract was awarded. The District shall not be liable for any damages which the

Contractor could have avoided by any reasonable means including, but not limited to, the more judicious handling of forces or equipment.

20. LIQUIDATED DAMAGES

a. The parties understand and agree that the goodwill, educational process, and other business of District will be damaged if the Project is not completed within the time limits required. The parties have further agreed that the exact amount of damages for failure to complete the Work within the time specified is, in some cases, extremely difficult, impractical, or impossible to determine. As to those damages that are difficult, impractical, or impossible to determine, Should the Contractor fail to achieve Final Completion of this Contract within the time fixed for Final Completion, together with extensions granted by the District for unavoidable delays, Contractor shall become liable to the District in the amount specified in the Contract per calendar day for each day the Contract remains incomplete beyond the time for Final Completion, as liquidated damages and not as a penalty. Contractor shall not be charged with liquidated damages when the delay in completion of the work beyond the time for Final Completion is due to acts of the District.

b. In addition to any liquidated damages which may be assessed, if Contractor fails to achieve Final Completion of this Contract within the time fixed for Final Completion, together with extensions granted by the District for unavoidable delays, and if as a result District finds it necessary to incur any costs and/or expenses, or if District receives any claims by other contractors, subcontractors, or third parties claiming time or other compensation by reason of Contractor's failure to complete work on time, Contractor shall pay all those costs and expenses incurred by District. These costs and expenses may include but are not limited to such items as rental payments, inspection fees, and additional architectural fees, whether related to the acquisition of facilities or caused by the delay in completion.

c. Any money due or to become due the Contractor may be retained to cover liquidated and other delay damages. Should such money not be sufficient to cover those damages, the District shall have the right to recover the balance from the Contractor or Contractor's sureties.

d. Should the District authorize suspension of the work for any cause, the time work is suspended will be added to the time for completion. Suspension of the work by the District shall not be a waiver of the right to claim liquidated or other delay damages as set forth in this section.

21. DISTRICT'S RIGHT TO STOP WORK; TERMINATION OR SUSPENSION OF THE CONTRACT

a. District's Right to Stop Work:

In addition to or as an alternative to any and all other remedies available to the District, if the Contractor fails to correct work which is not performed in accordance with the Contract Documents, or if the Contractor persistently fails to perform the work in accordance with the Contract Documents, the District may by written order direct the Contractor to stop the work,

or any portion thereof, until the cause for such order has been eliminated to the satisfaction of the District. However, the right of the District to stop the work shall not give rise to a duty on the part of the District to exercise this right for the benefit of the Contractor or any other person or entity, and the failure of the District to do so shall not be raised as a defense to the Contractor's failure to perform the work in accordance with the Contract Documents.

b. Termination for Cause:

1) If the Contractor refuses or fails to furnish sufficient materials, work force, equipment, and appurtenances to properly prosecute the work in a timely manner, or if Contractor refuses or fails to comply with any provisions of the Contract Documents, or if Contractor should file a bankruptcy petition or make a general assignment for the benefit of Contractor's creditors or if a receiver should be appointed on account of Contractor's insolvency, then the District may give the Contractor written notice of intention to terminate the Contract. Unless within seven (7) calendar days after the serving of such notice upon the Contractor such violation shall cease and arrangements for correction of such conditions shall be made satisfactory to the District, the Contract shall cease and terminate. In the event of such termination, the District shall immediately serve written notice thereof upon the Contractor.

c. Termination or Suspension for Convenience:

The District reserves the right, in its sole discretion, to terminate or suspend all or part of the Contract for convenience following three (3) days written notice to the Contractor. In the event of termination or suspension for convenience, Contractor shall have no claims against the District, except:

1) The actual cost of labor, materials and services provided pursuant to the Contract, and which have not yet been paid for, as documented by timesheets, invoices, receipts and the like; and

2) Five percent (5%) of the total cost of the work performed as of the date of notice of termination or suspension or five percent (5%) of the value of the work yet to be completed, whichever is less. The parties agree that this amount shall constitute full and fair compensation for all of Contractor's lost profits and other damages resulting from the termination or suspension for convenience.

22. ASSIGNMENT OF CONTRACT

The Contractor may not assign or delegate all or any portion of this Contract without the written consent of the District and no such consent shall be given which would relieve the Contractor of its responsibilities under the Contract. The Contractor may assign, without liability to the District, monies due the Contractor under the Contract to banks, trust companies or other financial institutions provided written notice thereof is promptly delivered to the District. Assignment of

monies earned by the Contractor shall be subject to the same retention as other payments made to Contractor, and shall also be subject to setoffs and back charges as provided by this Contract.

23. COORDINATION WITH OTHER CONTRACTS

a. The District reserves the right to do other work or award other contracts in connection with this Project. By entering into this Contract, Contractor acknowledges that there may be other contractors on or adjacent to the Project site whose work must be coordinated with that of its own. Contractor expressly warrants and agrees that it will cooperate with other contractors and will do nothing to delay, hinder, or interfere with the work of other contractors, or that of the District, its Architect and Construction Manager. Contractor also expressly agrees that in the event its work is hindered, delayed, interfered with, or otherwise affected by a separate contractor, its sole remedy will be a direct action against the separate contractor. To the extent allowed by law, the Contractor expressly waives any remedy against the District, its Architect and Construction Manager on account of delay, hindrance, interference or other such events caused by a separate contractor.

b. If Contractor is aware of a current or potential conflict between Contractor's work and the work of another contractor on the site, and is unable to informally resolve the conflict directly with the other contractor, Contractor shall promptly provide written notice to the District, with a copy to the Architect and the other contractor, specifying the nature of the conflict, the date upon which the conflict arose, and the steps taken to attempt to resolve the conflict. The District may issue written instructions to address the conflict.

c. If, through Contractor's negligence, any other contractor or subcontractor shall suffer loss or damage to the work, Contractor shall make a reasonable effort to settle with such other contractor and subcontractor by agreement or arbitration. If such other contractor or subcontractor shall assert any claim against the District or Architect, on account of any damage alleged to have been so sustained, the District or Architect shall notify the Contractor, who shall defend such proceedings at Contractor's own expense and save harmless and indemnify the District and the Architect from any such claim.

24. SUBMITTALS: SHOP DRAWINGS, CUTS AND SAMPLES

a. Five (5) copies of shop drawings, brochures and cuts and samples in quantities specified by the Architect shall be submitted to the Architect for all items for which they are required by the plans and Specifications. Prior to transmittal, the Contractor shall examine all submittals for accuracy and completeness in order to verify their suitability for the work and compliance with the Contract Documents and shall sign and date each submittal. Submittals shall be made sufficiently before the items are required for the work so as to cause no delay and shall be in accordance with the Project construction schedule.

25. PAYMENTS

a. Cost Breakdown:

Prior to submitting Contractor's first request for payment, the Contractor shall prepare and submit to the Architect and District a cost breakdown (schedule of values) showing the major work items for each trade or operation required in construction of the Project. The work items shall be sufficiently detailed to enable the Architect to accurately evaluate the completion percentages requested by the Contractor. The cost for each work item shall include overhead and profit. The total of all work item costs shall equal the amount of the Contract.

b. Progress Payments:

The Contractor will, on or about the last day of each month, make an estimate of the value of the work completed by Contractor in the performance of the Contract. These estimates shall be subject to the review and approval of the Architect. The first such estimate will be of the value of the work completed after the Contractor commenced the performance of the Contract, and every subsequent estimate, except the final estimate, will be of the value of the work completed since the immediately preceding estimate. Such estimates will be based on labor, materials and equipment incorporated into the work, and items of materials and equipment delivered to the Project. The Contractor shall be responsible for the security and protection of such materials and equipment delivered to the Project and not incorporated in the work. Within thirty (30) calendar days after the approval of each estimate for progress payment, the District will pay to the Contractor an amount equal to ninety five (95) percent of the approved estimate. Payments may at any time be withheld if in the judgment of the District the work is not proceeding in accordance with the Contract Documents, the Contractor is not complying with the requirements of the Contract, stop notices have been timely filed, the estimate contains an error, or the District has incurred costs or requests reasonable financial assurances regarding defective work by the Contractor.

d. Final Payment:

Within thirty (30) days after all required work is fully completed in accordance with the Contract Documents, the Contractor shall submit a final invoice for the total value of the work completed in accordance with the Contract, which shall be subject to review and approval by the District. As required by law, District shall pay Contractor the unpaid balance of the Contract price of the work, or the whole Contract price of the work if no progress payment has been made, determined in accordance with the terms of the Contract, less such sums as may be lawfully retained under any provision of the Contract, including, but not limited to, amounts retained as liquidated damages, for stop notices, for third-party claims for which the Contractor is required to indemnify the District, for defective work and costs incurred by the District in connection therewith, or for other such claims and damages attributable to the Contractor ("Final Payment"). Prior progress estimates and payments are subject to correction in the Final Payment. Tender of the Final Payment shall constitute denial by the District of any unresolved claim. Contractor's acceptance of the Final Payment shall operate as a full and final release to the District and its agents from any and all unasserted claims Contractor has, or may have, related to this Contract.

e. Payments Do Not Imply Acceptance of Work:

The granting of any progress payment or payments by the District or the receipt thereof by the Contractor shall not constitute acceptance of the work or of any portion thereof, and shall in no way lessen the liability of the Contractor to replace unsatisfactory work or material, whether or not the unsatisfactory character of such work or material was apparent or detected at the time such payment was made.

f. Release:

The Contractor and each assignee under an assignment in effect at the time of Final Payment shall, if required by the District, execute and deliver at the time of Final Payment and as a condition precedent to Final Payment, a release in form and substance satisfactory to and containing such exemptions as may be found appropriate by the District, discharging the District, its officers, agents and employees of and from liabilities, obligations and claims arising under this Contract.

h. Payment to Subcontractors and Suppliers:

The Contractor shall pay each Subcontractor and supplier promptly on receipt of each progress payment from the District for the materials, labor and equipment delivered to the site or incorporated in the work by each Subcontractor during the period for which the progress payment is made, less any retention as provided above.

i. Stop Notice Costs:

The District reserves the right to charge the Contractor, or to withhold from release of retention, all costs incurred by the District, including attorney's fees, for processing and defending stop notice claims.

26. MODIFICATIONS OF CONTRACT

a. Changes In The Work:

1) The District, before the date of acceptance of the work, may, without notice to the Sureties, order changes in the work ("Modifications"), may order extra materials and extra work in connection with the performance of the Contract, and the Contractor shall promptly comply with such orders. All Modifications must be approved by DSA and the State Fire Marshall, if applicable, as required by law.

2) If changes ordered in design, workmanship or materials are of such a nature as to increase or decrease the cost of any part of the work, the price fixed in the Contract shall be increased or decreased by such amount as represents the reasonable and proper allowance for the increase or decrease in the cost of the work in accordance with the provisions of this Article, and any other applicable terms of the Contract, including, but not limited to, the Contractor's schedule of values and the price for

allowances, if any. Except as provided by law, the total cost of all Modifications shall not exceed ten (10) percent of the original Contract price.

3) In the case of a disputed work item, the District may direct the Contractor to perform the disputed work at no additional cost to the District on the grounds that the work is adequately indicated in the Contract Documents, and therefore already included in the Contract price. If the Contractor maintains that the disputed work represents a modification to the Contract, Contractor may submit a claim in accordance with Article 39, Resolution of Construction Claims. Notwithstanding any dispute regarding the requirements of the Contract Documents, Contractor shall promptly and fully comply with the District's directive. Contractor's failure to do so shall be deemed a material breach of this Contract, and in addition to all other remedies, District may, at its sole discretion, hire another contractor and/or use its own forces to complete the disputed work at Contractor's sole expense, and may deduct the cost of such work from the Contract price.

b. Cost Breakdown:

When the Modification is proposed, the Contractor shall furnish a complete breakdown of actual costs of both credits and extras, itemizing materials, labor, taxes, overhead and profit. Subcontract work shall be so indicated. All costs must be fully documented. The following limitations shall apply:

1) Limitations Where Contract Price Changes are Involved:

(a) Overhead and Profit for the Contractor. The Contractor and any subcontractor's overhead and profit on the cost of subcontracts shall be a sum not exceeding ten percent (10%) of such costs. The Contractor's overhead and profit on the costs of work performed by the Contractor shall be a sum not exceeding fifteen percent (15%) of such costs. Overhead and profit shall not be applied to the cost of taxes and insurance by Contractor or Subcontractors or to credits. No processing or similar fees may be charged by the Contractor in connection with the Modification.

(b) Taxes. State and city sales taxes should be indicated. Federal excise tax shall not be included. (District will issue an exemption on request.)

2) Change Order Certification:

All change orders and requests for proposed change orders shall be deemed to include the following certification by the Contractor:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the Contract price specified for each item and as to the extension of time allowed, if any, for completion of the Project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to

complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code §§12650 *et seq*. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the Governing Board of the District.

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

c. Unit Prices, Schedule of Values, or Allowances:

Where Unit Prices, a Schedule of Values, and/or Allowances are required by the Contract Documents, that pricing shall govern in computing any additions to or deductions from the Contract price on account of any added or omitted work. Unit Prices listed in the original Contract include all costs and no addition of any description will be allowed.

d. Time and Materials:

If it is impractical, because of the nature of the work, or for any other reason, to fix an increase in price in advance, the Change Order may fix a maximum price which shall not under any circumstances be exceeded, and subject to such limitation, such alteration, modification or extra shall be paid for at the actual necessary cost as determined by the sum of the following items (1) to (5) inclusive:

1) Labor, including premium on compensation insurance and charge for Social Security taxes, and other taxes pertaining to labor.

2) Material, including sales taxes and other taxes pertaining to materials.

3) Plant and equipment rental, to be agreed upon in writing before the work is begun. No charge for the cost of repairs to plant or equipment will be allowed.

4) Overhead and profit computed at fifteen percent (15%) of the total of Items (1) to (3) inclusive.

If the Time and Materials work is done by a Subcontractor, the amount shall be determined as set forth above under items (1) to (5) inclusive. The Contractor's overhead and profit on the costs of subcontracts (exclusive of taxes and insurance) shall not exceed ten percent (10%) of such costs.

The District reserves the right to furnish such materials as it may deem expedient, and no allowance will be made for profit thereon. The above-described methods of determining the payment for work and materials shall not apply to the performance of any work or the furnishing of any material which, in the judgment of the District, may properly be classified under items for which prices are established in the Contract.

e. Oral Modifications:

No oral statements of any person shall in any manner or degree modify or otherwise affect the terms of the Contract.

27. INDEMNITY

Contractor shall defend with counsel acceptable to the District, indemnify and hold harmless to the full extent permitted by law, the District and its Board of Trustees, officers, agents, Architect, construction manager, employees and volunteers from and against any and all liability, loss, damage, claims, expenses, fines, judgments and costs (including, without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Project or its failure to comply with any of its obligations contained in these Contract Documents, except such Liability caused by the sole negligence or willful misconduct of the District. Such indemnification shall extend to all claims, demands, or liabilities occurring after completion of the project as well as during the progress of the work. Pursuant to Public Contract Code §9201, District shall timely notify Contractor of receipt of any third-party claim relating to this Project.

28. WARRANTY OF TITLE

Contractor warrants that title to all work, materials or equipment included in a request for payment shall pass and transfer to the District whether or not they are installed or incorporated in the Project, free from any claims, liens or encumbrances, when such payment is made to the Contractor. Contractor further warrants that no such work, materials or equipment have been purchased for work under the Contract subject to an agreement by which an interest therein or an encumbrance thereon is retained by the seller or supplier.

29. GUARANTEE AND WARRANTY

a. By signing this Contract, Contractor agrees to the following guarantee and warranty:

Guarantee & Warranty

Contractor hereby guarantees and warrants its work on the Project for a period of two (2) years from the date of the filing of the Notice of Completion as follows.

Contractor shall promptly repair or replace to the satisfaction of the District any or all work that appears

defective in workmanship, equipment and/or materials for whatever reason, ordinary wear and tear and unusual abuse or neglect excepted, together with any other work which may be damaged or displaced in so doing.

Contractor agrees to promptly correct and remedy any failure by the Contractor to conform its work, activities and services to the requirements of the Contract Documents.

In the event of the Contractor's failure to comply with the above-mentioned obligations within ten (10) calendar days of notice, or sooner if required by an emergency, Contractor hereby authorizes the District to have the defects or deficiencies repaired, remedied, corrected and made good at Contractor's expense, and Contractor shall pay the costs and charges therefore upon demand.

30. SUBSTITUTIONS

a. Wherever in the drawings or Specifications a material or product is called for by trade or brand names or manufacturer and model number, alternative items of equal quality and purpose may be proposed for use by the Contractor. The burden of proof of equality is on the Contractor, and Contractor shall furnish all information and supplies necessary for the Architect to make a thorough evaluation of the proposed substitution. The Architect's decision about the equality of the proposed substitution is final, and if the proposed substitution is not approved, the Contractor shall install the item called for. Proposed substitutions and any changes in adjacent work caused by them shall be made by the Contractor at no additional cost to the District.

b. In the event Contractor makes substitutions in materials, equipment, or designs, with or without the District's approval, other than those authorized herein, the Contractor shall then assume full responsibility for the effects of such substitutions on the entire Project, including the design, and shall reimburse the District for any charges resulting from such substitutions, including any charges for modifications in the work of other trades, and including any charges for additional design and review, plus reasonable and customary mark-ups.

31. INSPECTION

a. All materials, equipment and workmanship used in the work of the Project shall be subject to inspection or testing at all times and locations during construction and/or manufacture. Any material or work found to be unsatisfactory or not according to the Contract Documents shall be replaced with the correct material or work and the defective items promptly removed, all at the Contractor's expense, when directed to do so by any of the above-named

persons having authority over the work. The cost of review time and analysis by the Architect or other District consultants necessitated by incomplete or defective work by the Contractor shall be charged to the Contractor.

b. Inspection and testing by the District or its representatives shall not relieve the Contractor from complying with the requirements of the Contract Documents. The Contractor is responsible for its own quality control.

32. CLEANUP

The Contractor shall maintain the premises and area of the work in a neat and clean condition. No burning of rubbish on site shall be allowed. The Contractor shall control dust on the site by sprinkling at whatever intervals are necessary to keep it laid down and shall take measures to prevent dust and debris from being accidentally transported outside the area of the work.

33. INSTRUCTIONS AND MANUALS

Three copies of the maintenance instructions, application/installation instructions and service manuals called for in the Specifications shall be provided by the Contractor.

34. AS-BUILT DRAWINGS

The Contractor and all Subcontractors shall maintain on the work site a separate complete set of contract drawings which will be used solely for the purpose of recording changes made in any portion of the work during the course of construction, regardless of the reason for the change. As changes occur, there will be included or marked on this record set on a daily basis if necessary to keep them up to date at all times. Progress payments may be delayed or withheld until such time as the record set is brought up to date to the satisfaction of the Architect. The Contractor shall verify that all changes in the work are included in the "AS-BUILT" drawings and deliver the complete set thereof to the Architect for review and approval within thirty (30) calendar days after District's notice of completion. District's acceptance and approval of the "AS-BUILT" drawings are a necessary condition precedent to the release of the final retention.

35. SUBSTITUTION OF SECURITIES

a. Pursuant to Public Contract Code §22300, Contractor may request in writing that it be allowed at its own expense to substitute securities for moneys withheld by District to ensure performance under this Contract. Only securities listed in Government Code §16430 and bank or savings and loan certificates of deposit, interest-bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by Contractor and District shall qualify under this Article. Securities equivalent to the amount withheld shall be deposited with the District or with a state or federally chartered bank in California as the escrow agent. Upon satisfactory completion of the Contract and on written authorization by

the District, the securities shall be returned to Contractor. Contractor shall be the beneficial owner of the securities and shall receive any interest thereon. The Contractor may alternatively request District to make payment of retentions earned directly to the escrow agent at the expense of the Contractor.

b. At the expense of the Contractor, the Contractor may direct the investment of the payments into securities and the Contractor shall receive the interest earned on the investments upon the same terms provided for above for securities deposited by Contractor. Upon satisfactory completion of the Contract, Contractor shall receive from the escrow agent all securities, interest, and payments received by the escrow agent from the District. The Contractor shall pay to each Subcontractor, not later than 20 days of receipt of payment, the respective amount of interest earned, net of costs attributed to retention withheld from each Subcontractor, on the amount of retention.

c. Any escrow agreement entered into pursuant to this Article shall comply with Public Contract Code §22300 and shall be subject to approval by District's counsel.

36. LABOR STANDARDS

The Contractor shall comply with the Labor Code as it pertains to this project. In accordance with Labor Code §1810, eight (8) hours of labor shall constitute a legal day's work under this Contract. Contractor and any Subcontractor shall pay workers overtime pay as required by Labor Code §1815. The Contractor shall pay each worker, laborer, mechanic or persons performing work under this Contract at a rate not less than the prevailing wage for each craft or classification covering the work actually performed.

Contractor shall comply with Labor Code §§1773.3, 1777.5 and 1777.6, and 3077 *et. seq*. with regard to apprentices, each of which is incorporated by reference into this Contract. .

As required by Labor Code §1773.2, the District has available copies of the general prevailing rate of per diem wages for workers employed on public work as determined by the Director of the Department of Industrial Relations, which shall be available to any interested party on request. Contractor shall post a copy of the document at each job site.

The Contractor and each Subcontractor shall pay each worker performing work under this Contract at a rate not less than the prevailing wage as defined in Labor Code §1771 and 1774 and §16000(a) of Title 8, California Code of Regulations.

The Contractor agrees to comply with the provisions of §§1776 and 1812 of the Labor Code. The Contractor and each Subcontractor shall keep or cause to be kept an accurate record showing the names, addresses, social security numbers, work classifications, straight time and overtime hours worked each day and week of all workers employed by Contractor in connection with the execution of this Contract or any subcontract thereunder and showing the actual per diem wages paid to each of such workers.

37. PROJECT COMPLETION

a. When all of the work to be performed under this Contract has been fully completed, the Contractor shall notify the Architect and District, in writing, setting a date for inspection. The Contractor and Subcontractor representatives shall attend the inspection. As a result of this inspection, the Architect will prepare a list of items ("punch list") that are incomplete or not installed according to the Contract Documents. Failure to include items on this list does not relieve the Contractor from fulfilling all requirements of the Contract Documents.

b. The Architect will promptly deliver the punch list to the Contractor and it will include a period of time by which the Contractor shall complete all items listed thereon. On completion of all items on the punch list, verified by a final inspection, and all other Contract requirements, so that Final Completion has been achieved to the District's satisfaction, the District will file a Notice of Completion with the County Recorder. Payment of retention from the Contract, less any sums withheld pursuant to the terms of this Contract or applicable law, shall not be made sooner than thirty-five (35) calendar days after the date of filing of Notice of Completion.

c. District reserves the right to occupy buildings and/or portions of the site at any time before Completion, and occupancy shall not constitute final acceptance of any part of the Work covered by the Contract Documents, nor shall such occupancy extend the date specified for completion of the Work. Beneficial occupancy of building(s) does not commence any warranty period or entitle Contractor to any additional compensation due to such occupancy, or affect in any way or amount Contractor's obligation to pay liquidated damages for failure to complete the Project on time.

38. TRENCHING OR OTHER EXCAVATIONS

a. Excavations or Trenches Deeper than Four Feet:

If the Project involves digging trenches or other excavations that extend deeper than four feet, the following provisions shall be a part of this Contract:

1) The Contractor shall promptly, and before the following conditions are disturbed, provide written notice to the District if the Contractor finds any of the following conditions:

(a) Material that the Contractor believes may be a hazardous waste, as defined in §25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with the provisions of existing law.

(b) Subsurface or latent physical conditions at the site which are different from those indicated or expected.

(c) Unknown physical conditions at the site of any unusual nature or which are materially different from those ordinarily encountered and generally recognized as inherent in work which the Contractor generally performs.

2) In the event that the Contractor notifies the District that Contractor has found any of the conditions specified in subparagraphs (a), (b) or (c), above, the District shall promptly investigate the condition(s). If the District finds that the conditions are materially different or that a hazardous waste is present at the site which will affect the Contractor's cost of, or the time required for, performance of the Contract, the District shall issue a change order in accordance with the procedures set forth in this Contract.

3) In the event that a dispute arises between the District and the Contractor regarding any of the matters specified in Paragraph (2), above, the Contractor shall proceed with all work to be performed under the Contract and the Contractor shall not be excused from completing the Project as provided in the Contract. In performing the work pursuant to this Paragraph, the Contractor retains all rights provided by Article 39 which pertains to the resolution of disputes between the contracting parties.

b. Regional Notification Center: The Contractor, except in an emergency, shall contact the appropriate regional notification center at least two (2) days prior to commencing any excavation if the excavation will be conducted in an area that is known, or reasonably should be known, to contain subsurface installations other than the underground facilities owned or operated by the District, and obtain an inquiry identification number from that notification center.

c. Existing Utility Lines:

1) Pursuant to Government Code §4215, the District assumes the responsibility for removal, relocation, and protection of main or trunk utility lines and facilities located on the construction site at the time of commencement of construction under this Contract with respect to any such utility facilities that are not identified in the plans and Specifications.

2) Locations of existing utilities provided by the District shall not be considered exact, but approximate within reasonable margin and shall not relieve Contractor of responsibilities to exercise reasonable care or costs of repair due to Contractor’s failure to do so.

3) No provision herein shall be construed to preclude assessment against Contractor for any other delays in completion of the Project. Nothing in this section shall be deemed to require the District to indicate the presence of existing service laterals, appurtenances, or other utility lines, with the exception of main or trunklines, whenever the presence of such utilities on the site of the construction Project can be inferred from the presence of other visible facilities, such as buildings, meter and junction boxes, on or adjacent to the site of the construction.

4) If Contractor, while performing work under this Contract, discovers utility facilities not identified by the District in the Project plans and Specifications, Contractor shall

immediately notify the District and the utility in writing. The cost of repair for damage to above-mentioned visible facilities without prior written notification to the District shall be borne by the Contractor.

d. Trenches Five Feet and Deeper:

Pursuant to Labor Code §6705, if the Contract price exceeds $25,000 and involves the excavation of any trench or trenches five (5) feet or more in depth, the Contractor shall, in advance of excavation, promptly submit to the District and/or a registered civil or structural engineer employed by the District or Architect, a detailed plan showing the design of shoring for protection from the hazard of caving ground during the excavation of such trench or trenches.

39. RESOLUTION OF CONSTRUCTION CLAIMS

a. Public work claims of $375,000 or less between the Contractor and the District are subject to the provisions of Article 1.5 (commencing with §20104) of Chapter 1 of Part 2 of the Public Contract Code ("Article 1.5 claim"). For purposes of Article 1.5, "public work" has the same meaning as set forth in §§3100 and 3106 of the Civil Code; "claims" means a separate demand by Contractor for a time extension or payment of money or damages arising from work done by or on behalf of Contractor pursuant to the Contract and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to or the amount of the payment which is disputed by the District.

b. All Article 1.5 claims shall be submitted on or before the date of the Final Payment and shall include all documents necessary to substantiate the claim. District shall respond in writing within 45 days of receipt of claim if the claim is less than or equal to $50,000 ("$50,000 claim") or within 60 days if the claim is over $50,000 but less than or equal to $375,000 ("50,000 - $375,000 claim"). In either case, District may request in writing within 30 days of receipt of claim any additional documentation supporting the claim or relating to any defenses to the claim which the District may have against the Contractor. Any additional information shall be requested and provided upon mutual agreement of the District and the Contractor. District's written response to the claim shall be submitted to Contractor within 15 days after receipt of the further documentation for $50,000 claims or within 30 days after receipt of the further documentation for $50,000 - $375,000 claims or within a period of time no greater than that taken by the Contractor in producing the additional information, whichever is greater.

c. Within 15 days of receipt of the District's response, if Contractor disputes the District's written response, or within 15 days of the District's failure to respond within the time prescribed, the Contractor shall provide written notification to District demanding an informal conference to meet and confer ("conference") to be scheduled by District within 30 days. Following the conference, if any claim or portion remains in dispute, the Contractor may file a claim as provided in Chapter 1 (commencing with §900) and Chapter 2 (commencing with §910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the period of time within which a claim must be filed is tolled

from the time the claimant submits a written claim pursuant to this section until the time that claim is denied as a result of the conference process, including any period of time utilized by the meet and confer process.

d. Pursuant to Public Contract Code §20104.2(f), this section does not apply to tort claims and does not change the period for filing claims or actions specified by Chapter 1 (commencing with §900) and Chapter 2 (commencing with §910) of Part 3 of Division 3.6 of Title 1 of the Government Code.

e. If a civil action is filed, within 60 days, but no earlier than 30 days, following the filing of responsive pleadings, the court shall submit the matter to nonbinding mediation unless waived by mutual stipulation of both parties. The mediation process shall provide that both parties select a disinterested third person mediator within 15 days, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days of the commencement of the mediation unless time is extended upon a good cause showing to the court or by stipulation of the parties. If the parties fail to select a mediator within the 15-day period, any party may petition the court to appoint the mediator.

f. If the matter remains in dispute, the case shall be submitted to judicial arbitration as set forth in Public Contract Code §§20104.4 (b)(1) through (b)(3).

g. For any claim in excess of $375,000, the Contractor and the District shall follow the same process as for an Article 1.5 claim. The District will forward a response within 60 days of submittal of any such claim. Judicial arbitration is not required for claims in excess of $375,000.

h. In addition, for all unresolved claims that the Contractor wishes to pursue, the Contractor shall file a timely claim pursuant to the Government Claims Act and shall otherwise comply with the procedures set forth in that Act prior to commencing any litigation against the District. The accrual date for any such claim is the date the dispute or controversy first arose regarding the issues raised in the claim.

i. "The date of Final Payment," as used in this Article 39, means the date the public entity is required to release retention proceeds in accordance with Public Contract Code §7107 regardless of whether any payment is made to the Contractor at that time.

j. The claims required by this Article are jurisdictional and conditions precedent to the commencement of any further legal proceedings. Strict compliance with all filing deadlines is mandatory.

40. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted, and this Contract shall be read and enforced as though it were included, and if through mistake or otherwise any provision is not inserted or is not correctly inserted, upon application of either party the Contract shall be amended to make the insertion or correction.

41. PREVAILING WAGE MONITORING.

This project is subject to prevailing wage requirements and Contractor and its subcontractors are required to pay all workers employed for the performance of this project no less than the applicable prevailing wage rate for each such worker. If this project is for a public works project over $25,000 or for a maintenance project over $15,000, bidder acknowledges that the project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations in accordance with California Labor Code sections 1725.5 and 1770 *et seq*.

42. GENERAL PROVISIONS

a. Assignment and Successors:

Neither party may transfer or assign its rights or obligations under the Contract Documents, in part or in whole, without the other party's prior written consent. The Contract Documents are binding on the successors, and permitted assigns of the parties hereto.

b. Third Party Beneficiaries:

There are no intended third party beneficiaries to the Contract.

c. Choice of Law and Venue

The Contract Documents shall be governed by California law, and venue shall be in the Superior Court of the county in which the project is located, and no other place.

d. Severability

If any provision of the Contract Documents is determined to be illegal, invalid, or unenforceable, in part of in whole, the remaining provisions, or portions of the Contract Documents shall remain in full force and effect.

e. Entire Agreement

The Contract Documents constitute the final, complete, and exclusive statement of the terms of the agreement between the parties regarding the subject matter of the Contract Documents and supersedes all prior written or oral understandings or agreements of the parties.

f. Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of the Contract Documents shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy.

--END--

PERFORMANCE BOND

WHEREAS, the Governing Board of the District ("District"), at its meeting on , 20 , has awarded to ("Principal"), the Contract for performance of the following project ("Project"):

WHEREAS, the Principal is required under the terms of the Contract to furnish a bond to the District as obligee ensuring its full and faithful performance of the Contract Documents, which are fully incorporated herein by this reference,

NOW, THEREFORE, we, the Principal and _____, as Surety, hereby guarantee the Principal's full, faithful and complete performance of the Contract Document requirements in the penal sum of dollars ($) for the payment of which sum will and truly be made, we bind ourselves, our heirs, executors, administrators and successors, jointly, severally, and firmly by this agreement to perform or have performed all of the work and activities required to complete the Project pursuant to the Contract Documents and to pay to the District all damages the District incurs as a result of the Principal's failure to fully perform in accordance with the Contract Documents.

The condition of the obligation is such that if the Principal, its heirs, executors, administrators, successors or assigns shall in all things abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any amendment thereof made as therein provided, on its or their parts to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall insure and indemnify and save harmless the District, its officers and agents, as therein stipulated, then this obligation shall become null and void. Otherwise, it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the Contract Documents shall in any way affect its obligations on this bond and it does hereby waive notice of any such change, extension of time, alteration or addition.

Principal and Surety further agree to pay all costs incurred by the District in connection with enforcement of this bond, including, but not limited to the District's reasonable attorney's fees and costs incurred, with or without suit, in addition to any other sum required by this bond. Surety further agrees that death, dissolution, or bankruptcy of the Principal shall not relieve the Surety of its obligations hereunder.

In witness whereof, this instrument, has been duly executed by the Principal and Surety on the _____ day of _____, 20___.

To be signed by Principal and Surety and acknowledgment and notarial seal to be attached.

_____
PRINCIPAL

By: _____

TITLE _____

_____
SURETY

By: _____

TITLE _____

The above bond is accepted and approved this _____ day of _____, 20___.

By: _____
Authorized District Signature

PAYMENT BOND

WHEREAS, the _____ District ("District") and the Contractor, _____ ("Principal") have entered into a contract ("Contract") for the furnishing of all materials, labor, services, equipment, tools, supervision and transportation necessary, convenient and proper for the _____ project ("Project") which Contract dated _____, 2___, and all of the Contract Documents made part thereof are fully incorporated herein by this reference; and

WHEREAS, Contractor/Principal is required by Division 4, Part 6, Title 3, Chapter 5 (commencing at Section 9550) of the California Civil Code to furnish a bond in connection with the contract;

NOW, THEREFORE, we, the Contractor/Principal and _____ as Surety, are held firmly bound unto Owner in the penal sum of $_____ Dollars ($_____), lawful money of the United States of America for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the Contractor/Principal, his/her or its heirs, executors, administrators, successors, or assigns, or a subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100 or fail to pay for any materials or other supplies used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to work or labor thereon of any kind, or shall fail to deduct, withhold, and pay over to the Employment Development Department any amounts required to be deducted, withheld, and paid over by Section 13020 of the Unemployment Insurance Code with respect to work and labor thereon of any kind, then said Surety will pay for the same, in or to an amount not exceeding the amount set forth above, and in case suit is brought upon this bond Surety will also pay such reasonable attorney's fees as shall be fixed by the court, awarded and taxed as provided in Division 4, Part 6, Title 3, Chapter 5 (commencing at Section 9550) of the California Civil Code.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the California Civil Code so as to give a right of action to such person or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration, or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement described above or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement described above, nor by any rescission or attempted rescission of the contract, agreement, or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor

by any fraud practiced by any person other than the claimant seeking to recover on the bond, and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 8400 and 8402 of the California Civil Code and has not been paid the full amount of his/her or its claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration, or modification.

In witness whereof, this instrument has been duly executed by the Principal and Surety this _____ day of _____, 20__.

To be signed by Principal and Surety and acknowledgment and notarial seal to be attached.

_____
PRINCIPAL

By:
_____

_____
Title

_____
SURETY

By:
_____

_____
Title

The above bond is accepted and approved this _____ day of _____, 20__.

By:_____
Authorized District Signature

Schaefer Engineering Inc.

P.O. Box 8699
Santa Rosa, CA. 95407
Lic# 969434

Estimate

Date
6/11/24

Name / Address
Bellevue Union School District 3150 Education Dr. Santa Rosa, CA. 95407

Description	Qty	Rate	Total
Layout, Over-excavate and compact foundation. (Over- excavation to be spread on site) Provide any conduit, SS Drains, Condensate drain to Sump, within the freezer slab. Provide Form-work, drain rock, re-bar, Place and Finish of concrete slab. Provide Toilets and Dumpsters. (Performance and Payment Bond is included) Work excludes Furnish and Install of Freezer, Any Electrical and Plumbing work, Fencing and landscape.			$56,500.00
		Total	$56,500.00

SHEET INDEX

SHEET COUNT 9

G-C	GENERAL INFO/COVER SHEET
G-C1	ACCESSIBLE DETAILS
G-C2	ACCESSIBLE SITE DETAILS
A-0	SITE PLAN
A-1	FLOOR PLAN, FDN PLAN , ELEVATION & DETAILS
P-1	PLUMBING PLAN & DETAILS
E-1	ELECTRICAL PLAN

FREEZER UNIT DRAWINGS

F1	PLAN VIEW SHEET
F2	DETAIL SHEET

PROJECT DATA

SCOPE OF WORK: INSTALLATION OF (1) MANUFACTURED MODULAR FREEZER UNIT OUTSIDE BLDG.

	FREEZER UNIT	(E) MFR. (BLDG E)
OCCUPANCY CLASSIFICATION	U (THIS PROJECT)	A-3
TYPE OF CONSTRUCTION	V-B	V-B
FIRE SPRINKLERS	NO	YES
STORIES	1	1
WILDLAND URBAN INTERFACE (WUI)	NO	NO
FLOOD ZONE	X	X
MAX ALLOWABLE AREA	5,500SF	24,000sf
BASIC (CBC TABLE 506.2)		
ACTUAL BUILDING AREA		
NEW FREEZER UNIT	+ 164	6,352sf
	164 < 5,500SF.....ok	6,352sf < 24,000sf.....ok

EXITING: 164 sf / 300 = 1 OCCUPANT
(1) EXIT REQUIRED...(1) PROVIDED...OK

STATEMENT OF GENERAL CONFORMANCE

☒ THESE DRAWINGS OR SHEETS LISTED ON THE COVER OR INDEX SHEET
☐ THIS DRAWING, PAGE OF SPECIFICATIONS/CALCULATIONS

HAVE BEEN PREPARED BY OTHER DESIGN PROFESSIONALS OR CONSULTANTS WHO ARE LICENSED AND/OR AUTHORIZED TO PREPARE SUCH DRAWINGS IN THIS STATE. IT HAS BEEN EXAMINED BY ME FOR:

1 DESIGN INTENT AND APPEARS TO MEET THE APPROPRIATE REQUIREMENTS OF TITLE 24, CALIFORNIA CODE OF REGULATIONS AND THE PROJECT SPECIFICATIONS PREPARED BY ME, AND

2 COORDINATION WITH MY PLANS AND SPECIFICATIONS AND IS ACCEPTABLE FOR INCORPORATION INTO THE CONSTRUCTION OF THIS PROJECT.

THE STATEMENT OF GENERAL CONFORMANCE "SHALL NOT BE CONSTRUED AS RELIEVING ME OF MY RIGHTS, DUTIES, AND RESPONSIBILITIES UNDER SECTIONS 17302 AND 81138 OF THE EDUCATION CODE AND SECTIONS 4-336, 4-341 AND 4-344" OF TITLE 24, PART 1 (TITLE 24, PART 1, SECTION 4-317 (b)).

10-27-2023

NORMAN E. WILSON, ARCHITECT C10851 DATE

DESIGN PARAMETERS

WIND SPEED	92mph, EXPOSURE C, RISK CATEGORY II
SOILS CLASS	D - DEFAULT
SEISMIC DESIGN CATEGORY	D
MAPPED SPECIAL RESPONSE ACCELERATIONS	
SHORT PERIOD, Ss	2.077
1-SECOND PERIOD, S1	0.799
DESIGN SPECTRAL RESPONSE ACCELERATION	
SHORT PERIOD, Sds	1.661

DEFERRED APPROVAL ITEMS

NONE

PROJECT DIRECTORY

SCHOOL DISTRICT: BELLEVUE UNION SCHOOL DISTRICT
3150 EDUCATION DRIVE
SANTA ROSA, CA.
BILL JEREB
(707) 542-5197

ARCHITECT: WILSON ARCHITECTURE, INC.
609 15TH ST
MODESTO, CA 95354
NORMAN WILSON
(209) 577-0114

NOTES:

1 EXISTING ELECTRICAL, WATER AND SEWER ARE ADEQUATE FOR THE ADDITION OF THIS FREEZER UNIT.
2 INTERCONNECT WITH EXISTING FIRE ALARM SYSTEM.
3 THE FIRE ALARM SYSTEM SHALL CONFORM TO THE ARTICLE 760 OF CALIFORNIA ELECTRICAL CODE. UPON COMPLETION OF THE INSTALLATION OF THE FIRE ALARM SYSTEM, A SATISFACTORY TEST OF THE ENTIRE SYSTEM SHALL BE MADE IN THE PRESENCE OF THE PROJECT INSPECTOR / I.O.R. NEW AUDIBLE DEVICES SHALL HAVE THE SAME BASIC SOUND AS EXISTING DEVICES.
4 SEE ADJACENT NOTES FOR APPLICABLE CODES.
5 CONCRETE WALKS / RAMPS SHALL BE 2500 PSI MIN.
6 STRIP EXISTING SOD FROM SITE OF FREEZER UNIT AND VERIFY MINIMUM SOIL COMPACTION OF 90%, 1000 PSF MIN.
7 DISTRICT WILL RETAIN ON-SITE INSPECTOR FOR THE PROJECT WHO SHALL BE APPROVED BY DSA AND THE PROJECT ARCHITECT. A "DSA CERTIFIED" PROJECT INSPECTOR EMPLOYED BY THE DISTRICT (OWNER) AND APPROVED BY THE DSA SHALL PROVIDE CONTINUOUS INSPECTION OF THE WORK. THE DUTIES OF THE INSPECTOR ARE DEFINED IN SECTION 4-342, PART 1, TITLE 24, CCR. A MINIMUM CLASS 4 INSPECTOR IS REQUIRED.
8 MAXIMUM THRESHOLD HEIGHT NOT TO EXCEED 1/2" W/ BEVELED EDGE AT 1:2 SLOPE MAX.
9 SEE THIS SHEET FOR GROUNDING DETAIL.
10 ALL SLOPES IN PATH OF TRAVEL EXCEEDING 1:20 VERTICAL DIFFERENCE BETWEEN SURFACE OF PATH OF TRAVEL AND ADJACENT FINISH GRADES EXCEEDING 4", PROVIDE A WARNING CURB, GUARDRAIL OR HANDRAIL.
11 GRATINGS LOCATED IN THE SURFACE OF ANY PEDESTRIAN WAY IN THE PATH OF TRAVEL, GRID / OPENINGS IN GRATINGS SHALL BE LIMITED TO 1/2" MAX. IN THE DIRECTION OF TRAFFIC FLOW.
12 "DETERIORATION OR EXISTING NON-COMPLIANT CONSTRUCTION: IF ANY CONDITION IS DISCOVERED WHICH, IF LEFT UNCORRECTED, WOULD MAKE THE BUILDING NON-COMPLIANT WITH THE REQUIREMENTS OF THE EDITION OF THE CBC IN FORCE AT THE TIME OF ORIGINAL CONSTRUCTION, THE CONDITION MUST BE CORRECTED IN ACCORDANCE WITH CURRENT CODE REQUIREMENTS. A CONSTRUCTION CHANGE DOCUMENT (CCD TYPE A), OR A SEPARATE SET OF PLANS AND SPECIFICATIONS DETAILING AND SPECIFYING THE REQUIRED REPAIR WORK SHALL BE SUBMITTED TO AND APPROVED BY DSA BEFORE PROCEEDING WITH THE REPAIR WORK.
13 ALL WORK SHALL CONFORM TO 2022 TITLE 24, CALIFORNIA CODE OF REGULATIONS (CCR).
14 FABRICATION AND INSTALLATION OF DEFERRED SUBMITTAL ITEMS SHALL NOT BE STARTED UNTIL CONTRACTOR'S DRAWINGS, SPECIFICATIONS, AND ENGINEERING CALCULATIONS FOR THE ACTUAL SYSTEMS TO BE INSTALLED HAVE BEEN ACCEPTED AND SIGNED BY THE ARCHITECT OR STRUCTURAL ENGINEER AND APPROVED BY THE DSA.
15 CHANGES TO THE APPROVED DRAWINGS AND SPECIFICATIONS SHALL BE MADE BY AN ADDENDUM OR A CONSTRUCTION CHANGE DOCUMENT (CCD) APPROVED BY THE DIVISION OF THE STATE ARCHITECT, AS REQUIRED BY SECTION 4-338, PART 1, TITLE 24, CCR.
16 A DSA ACCEPTED TESTING LABORATORY DIRECTLY EMPLOYED BY THE DISTRICT (OWNER) SHALL CONDUCT ALL THE REQUIRED TESTS AND INSPECTIONS FOR THE PROJECT.

APPLICABLE CODES:

TITLE 24 CCR, PART 1
2022 CALIFORNIA BUILDING STANDARDS ADMINISTRATIVE CODE
TITLE 24 CCR, PART 2
2022 CALIFORNIA BUILDING CODE, VOL 1 & 2 (CBC)
2021 INTERNATIONAL BUILDING CODE (IBC) AS AMENDED BY CALIFORNIA
TITLE 24 CCR, PART 3
2022 CALIFORNIA ELECTRICAL CODE (CEC)
2020 NATIONAL ELECTRICAL CODE (NEC) AS AMENDED BY CALIFORNIA
TITLE 24 CCR, PART 4
2022 CALIFORNIA MECHANICAL CODE (CMC)
2021 UNIFORM MECHANICAL CODE
TITLE 24 CCR, PART 5
2022 CALIFORNIA PLUMBING CODE (CPC)
2021 UNIFORM PLUMBING CODE
TITLE 24 CCR, PART 6
2022 CALIFORNIA ENERGY CODE
TITLE 24 CCR, PART 7
2022 CALIFORNIA ELEVATOR SAFETY CONSTRUCTION CODE
TITLE 24 CCR, PART 8
2022 CALIFORNIA HISTORICAL BUILDING CODE
TITLE 24 CCR, PART 9
2022 CALIFORNIA FIRE CODE (CFC)
2021 INTERNATIONAL FIRE CODE (IFC) AS AMENDED BY CALIFORNIA
TITLE 24 CCR, PART 10
2022 EXISTING BUILDING CODE
2021 INTERNATIONAL EXISTING BUILDING CODE AS AMENDED BY CALIFORNIA
TITLE 24 CCR, PART 11
2022 CALIFORNIA GREEN BUILDING STANDARDS CODE CALGREEN
TITLE 24 CCR, PART 12
2022 CALIFORNIA REFERENCED STANDARDS
(PARTIAL LIST – SEE CBC CH. 35 & CFC CH. 80)
TITLE 19, CCR, PUBLIC SAFETY, SFM REGS
2016 ASME A17.1/CSA B44-16 SAFETY CODE FOR ELEVATORS AND ESCALATORS (PER 2019 CBC PART 2 CH. 35) NOTE: CAL/OSHA ELEVATOR UNIT ENFORCES CCR TITLE 8 AND USES THE 2004 ASME A17.1 BY ADOPTION
(AISC) STEEL CONSTRUCTION MANUAL, AISC-360-16
2018 NATIONAL DESIGN SPEC FOR WOOD CONSTRUCTION
ACI-318-19 CODE AND COMMENTARY
FED STANDARD - ADA TITLE III (FEDERAL ADAA6 STANDARD)
2010 ADA STANDARDS FOR ACCESSIBLE DESIGN
2022 NFPA 13, INSTALLATION OF SPRINKLER SYSTEMS (CA AMENDED)
2019 NFPA 14, INSTALLATION OF STANDPIPE AND HOSE SYSTEMS
2021 NFPA 17, DRY CHEMICAL EXTINGUISHING SYSTEMS
2021 NFPA 17A, WET CHEMICAL EXTINGUISHING SYSTEMS
2019 NFPA 20, INSTALLATION OF STATIONARY PUMPS FOR FIRE PROTECTION
2013 NFPA 22, WATER TANKS FOR PRIVATE FIRE PROTECTION
2019 NFPA 24, INSTALLATION OF PRIVATE FIRE SERVICE MAINS (CA AMENDED)
2013 NFPA 25, INSPECTION, TESTING, MAINTENANCE OF WATER-BASED FIRE PROTECTION SYSTEM (CA AMENDED)
2022 NFPA 72, NATIONAL FIRE ALARM CODE (CA AMENDED); SEE UL STD 1971 FOR "VISUAL DEVICES"
2019 NFPA 80, FIRE DOOR AND OTHER OPENING PROTECTIVES
2018 NFPA 2001, CLEAN AGENT FIRE EXTINGUISHING SYSTEMS (CA AMENDED)
REFERENCE CODE SECTION FOR NFPA STANDARDS - 2013 CBC (SFM) CHAPTER 35
SEE CHAPTER 35 FOR STATE OF CALIFORNIA AMENDMENTS TO NFPA STANDARDS
2005 (R2010) UL 300, CLASS I HOOD FIRE SUPPRESSION SYSTEMS
2003 UL 464, AUDIBLE SIGNAL APPLIANCES
1999 UL 521, HEAT DETECTORS FOR FIRE PROTECTIVE SIGNALING SYSTEMS
2002 (R2012) UL 1971 STANDARD FOR SIGNALING DEVICES FOR THE HEARING IMPAIRED
2017 ICC 300, BLEACHERS, FOLDING AND TELESCOPIC SEATING, AND GRANDSTANDS

A COPY OF PARTS 1, 2, 3, 4 AND 5, TITLE 24 SHALL BE KEPT ON THE JOB SITE AT ALL TIMES.

ALL CCD'S AND ADDENDA TO BE SIGNED BY THE ARCHITECT AND THE OWNER AND APPROVED BY DSA (4-338). CCD'S NOT VALID UNTIL APPROVED BY DSA (4-338).

ALL TESTS TO CONFORM TO THE REQUIREMENTS OF SECTION 4-335, PART 1, TITLE 24, AND APPROVED T & I SHEET.

TESTS OF MATERIALS AND TESTING LAB SHALL BE IN ACCORDANCE WITH SECTION 4-335, PART 1 OF TITLE 24 AND THE DISTRICT SHALL EMPLOY AND PAY THE LAB. COSTS OF RE-TEST MAY BE BACK CHARGED TO CONTRACTOR. LAB MUST BE DSA APPROVED.

DSA SHALL BE NOTIFIED AT THE START OF CONSTRUCTION AND PRIOR TO THE PLACEMENT OF CONCRETE, PER SECTION 4-331.

INSPECTOR TO BE APPROVED BY DSA & EMPLOYED DIRECTLY BY THE DISTRICT. INSPECTION TO BE IN ACCORDANCE WITH SECTION 4-333(b). THE DUTY OF THE INSPECTOR SHALL BE IN ACCORDANCE WITH SECTION 4-342.

SUPERVISION OF CONSTRUCTION BY DSA IN ACCORDANCE WITH SECTION 4-334.

CONTRACTOR, INSPECTOR, ARCHITECT, AND ENGINEERS SHALL SUBMIT VERIFIED REPORTS (DSA-6C, DSA-6P1, & DSA-6A/E) IN ACCORDANCE WITH SECTION 4-336 AND 4-343, PART 1 OF TITLE 24.

THE ARCHITECT AND STRUCTURAL ENGINEER SHALL PERFORM THEIR DUTIES IN ACCORDANCE WITH SECTIONS 4-333(a) AND 4-341.

THE CONTRACTOR SHALL PERFORM HIS DUTIES IN ACCORDANCE WITH SECTION 4-343 & 4-220.

THE CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF CFC CHAPT. 33, FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION.

TEST VALUES FOR "HILTI KH EZ" ICC-ESR-3027

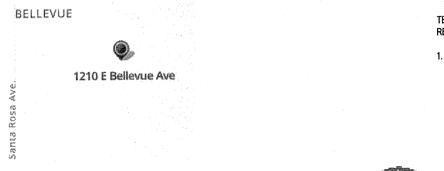
(PER CBC 1913A)

ANCHOR DIAMETER	MINIMUM EMBEDMENT DEPTH	INTO NORMAL WEIGHT CONC. 3,000psi
1/4"	2 1/4"	665#

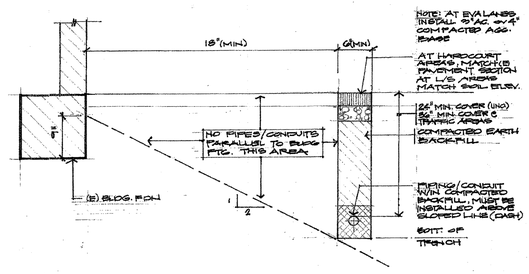
NOTES:

TENSION TESTING OF THE POST INSTALLED ANCHORS SHALL BE COMPLETED PER THE REQUIREMENTS OF CBC 1913A:

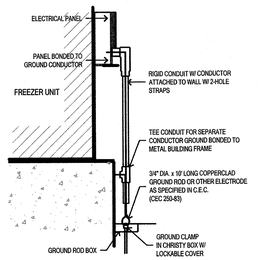
1. 10% OF THE ANCHORS ARE TO BE TENSION TESTED FOR ALL SILL PL BOLTING APPLICATIONS. A MIN. OF (2) PER STOREFRONT .



VICINITY MAP
NO SCALE



D TRENCH DETAIL
SCALE 3/4" = 1'-0"



SIZE OF CONDUCTORS SHALL COMPLY W/CEC TABLE 250-95.

BOND SEPARATE CONDUCTORS FROM GROUND ROD TO ELECTRICAL PANEL & METAL BUILDING FRAME AND RAMPS. IN ADDITION TO THE DETAIL SHOWN ABOVE, BOND THE ELECTRICAL GROUND TO METAL WATER PIPE EMBEDDED @ LEAST 10' INTO THE SOIL IF AVAILABLE.

ELECTRICAL BOND MODULES TOGETHER W/ #8 CU. @ MODLINE. BY MANUFACTURER. CHECK RESISTANCE TO GROUND. IF RESISTANCE EXCEEDS 25 OHMS, INSTALL ADDITIONAL GROUND RODS (CEC) AS REQUIRED. GROUNDING DETAIL PER I-R 8-1.

INSPECTOR TO WITNESS GROUNDING TEST

A BUILDING GROUND DETAIL
NO SCALE

WILSON
ARCHITECTURE, INC.
609 15TH STREET
MODESTO, CALIFORNIA 95354-2510
TEL: (209) 577-0114
FAX: (209) 577-0116
EMAIL: aroncm@pacbell.net
NORMAN E. WILSON

LICENSED ARCHITECT NORMAN E. WILSON EXPIRES SEP. 30 2025 NO. C10851 STATE OF CALIFORNIA

BIDDING ONLY

PROJECT TITLE:
NEW EXTERIOR FREEZER
TAYLOR MOUNTAIN ELEMENTARY SCHOOL
1210 E. BELLEVUE AVE.
SANTA ROSA, CA.

SHEET TITLE:
SHEET INDEX / COVER SHEET

OPSC PTN 70615-24

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DO NOT SCALE

REVISIONS:

#	DATE	DESCRIPTION
	5/31/24	Date received DSA comment resubmition

JOB NO: 232142 B2

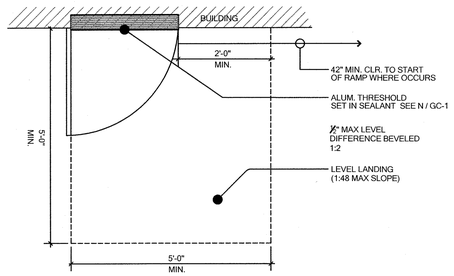
DATE: AUG. 2023

CHKD: NEW

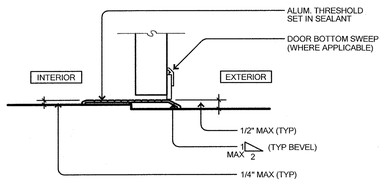
DRAWN: PWW

SHEET NO.

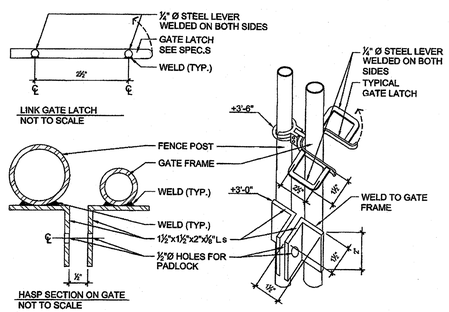
G-C



M LEVEL LANDING
NO SCALE



N TYPICAL EXTERIOR THRESHOLD
NO SCALE



O ACCESSIBLE GATE HARDWARE
NO SCALE

P NOT USED
NO SCALE

I NOT USED
NO SCALE

J NOT USED
NO SCALE

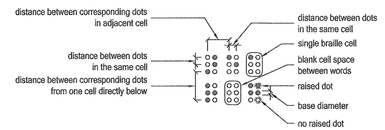
K NOT USED
NO SCALE

L NOT USED
NO SCALE

TABLE 11B-703.3.1
BRAILLE DIMENSIONS

MEASUREMENT RANGE	MINIMUM IN INCHES MAXIMUM IN INCHES
Dot base diameter	0.059 to 0.063
Distance between two dots in the same cell [1]	0.100
Distance between corresponding dots in adjacent cells [1]	0.300
Dot height	0.025 to 0.037
Distance between corresponding dots from one cell directly below [1]	0.395 to 0.400

[1] Measured center to center.



E BRAILLE DIMENSIONS (2022 CBC TABLE 11B-703.3.1)
NO SCALE

IIB-703.2.6 STROKE THICKNESS. STROKE THICKNESS OF THE UPPERCASE LETTER "I" SHALL BE 15% OF THE HEIGHT OF THE CHARACTER.
IIB-703.5.1 FINISH AND CONTRAST. CHARACTERS, SYMBOLS AND THEIR BACKGROUND SHALL HAVE A NON-GLARE FINISH. CHARACTERS AND SYMBOLS SHALL CONTRAST 70% WITH THEIR BACKGROUND, EITHER LIGHT CHARACTERS ON A DARK BACKGROUND OR DARK CHARACTERS ON A LIGHT BACKGROUND.
IIB-703.2.4 PROPORTIONS. CHARACTERS ON SIGNS SHALL IN A FONT WHERE THE UPPER CASE "O" IS 60% MIN & 110% MAX OF THE HEIGHT OF THE UPPER CASE "I". STROKE THICKNESS 15% MAX.
IIB-703.2.5 CHARACTER HEIGHT. CHARACTER HEIGHT SHALL BE MEASURED VERTICALLY FROM THE BASELINE OF THE CHARACTER AND SHALL BE 5/8" MIN & 2" MAX BASED ON THE HEIGHT OF THE UPPER CASE "I".
11B-703.2 & 11B-703.6 RAISED CHARACTERS AND PICTORIAL SYMBOL SIGNS. WHEN RAISED CHARACTERS ARE REQUIRED OR WHEN PICTORIAL SYMBOLS (PICTOGRAMS) ARE USED ON SUCH SIGNS, THEY SHALL CONFORM TO THE FOLLOWING REQUIREMENTS:

1 CHARACTER TYPE. CHARACTERS ON SIGNS SHALL BE RAISED 1/32" (0.794MM) MINIMUM AND SHALL BE SAN SERIF UPPERCASE CHARACTERS ACCOMPANIED BY CONTRACTED GRADE 2 BRAILLE COMPLYING WITH IIB-703.3.1.
2 CHARACTER SIZE. RAISED CHARACTERS SHALL BE A MINIMUM OF 5/8" (15.9MM) AND A MAXIMUM OF 2 INCHES (51MM) HIGH.
3 PICTORIAL SYMBOL SIGNS (PICTOGRAMS). PICTORIAL SYMBOL SIGNS (PICTOGRAMS) SHALL BE ACCOMPANIED BY THE VERBAL DESCRIPTION PLACED DIRECTLY BELOW THE PICTOGRAM. THE OUTSIDE DIMENSION OF THE PICTOGRAM FIELD SHALL BE A MINIMUM OF 6 INCHES (152MM) IN HEIGHT.

F SIGNAGE NOTES
NO SCALE

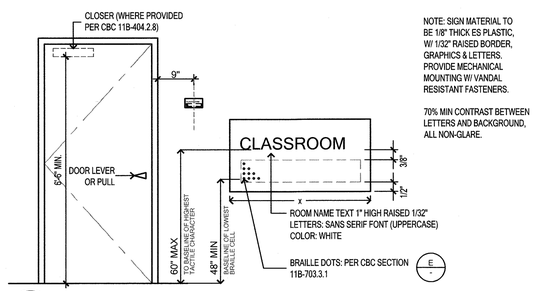
G NOT USED
NO SCALE

H NOT USED
NO SCALE

A NOT USED
NO SCALE

B NOT USED
NO SCALE

C NOT USED
NO SCALE



D ACCESSIBLE CR. DOOR SIGNAGE (EXTERIOR SIGN)
NO SCALE

WILSON
ARCHITECTURE, INC.
609 15TH STREET
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EMAIL: arcnorm@pacbell.net
NORMAN E. WILSON

LICENSED ARCHITECT
NORMAN E. WILSON
EXPIRES
SEP 30 2023
NO.
C10851
STATE OF CALIFORNIA

PROJECT TITLE:
NEW EXTERIOR FREEZER
TAYLOR MOUNTAIN ELEMENTARY SCHOOL
1210 E. BELLEVUE AVE.
SANTA ROSA, CA.

SHEET TITLE:
ACCESSIBLE DETAILS

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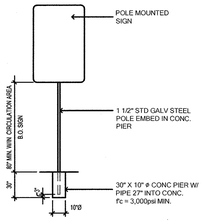
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REVISIONS:

#	DATE	DESCRIPTION

JOB NO: 232142 B2
DATE: AUG. 2023
CHKD: NEW
DRAWN: PWW

SHEET NO.
G-C1

C:\2023 JOBS\232142 ECHO Acres Improvements (2 Accessible)\A Architectural\232142 Accessible Details.dwg



M POLE SIGN
NO SCALE

I NOT USED
NO SCALE

E NOT USED
NO SCALE

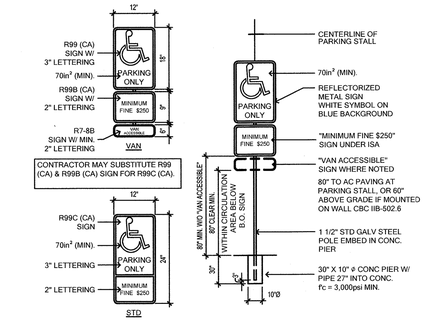
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N NOT USED
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B NOT USED
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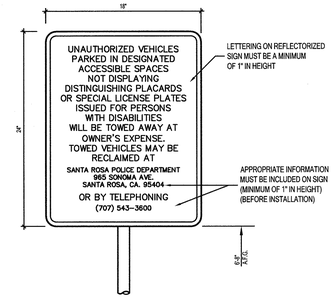


C POLE SIGN @ ACCESSIBLE PARKING
NO SCALE

O NOT USED
NO SCALE

K NOT USED
NO SCALE

G NOT USED
NO SCALE



D SITE ACCESS SIGN
NO SCALE

FOR ADD'L INFO ON POLE SIGN, SEE M G-C2

P NOT USED
NO SCALE

L NOT USED
NO SCALE

H NOT USED
NO SCALE

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SEP 30 2025
NO. C10851
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TAYLOR MOUNTAIN ELEMENTARY SCHOOL
1210 E. BELLEVUE AVE.
SANTA ROSA, CA.

SHEET TITLE:
ACCESSIBLE SITE DETAILS

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JOB NO: 232742 B2

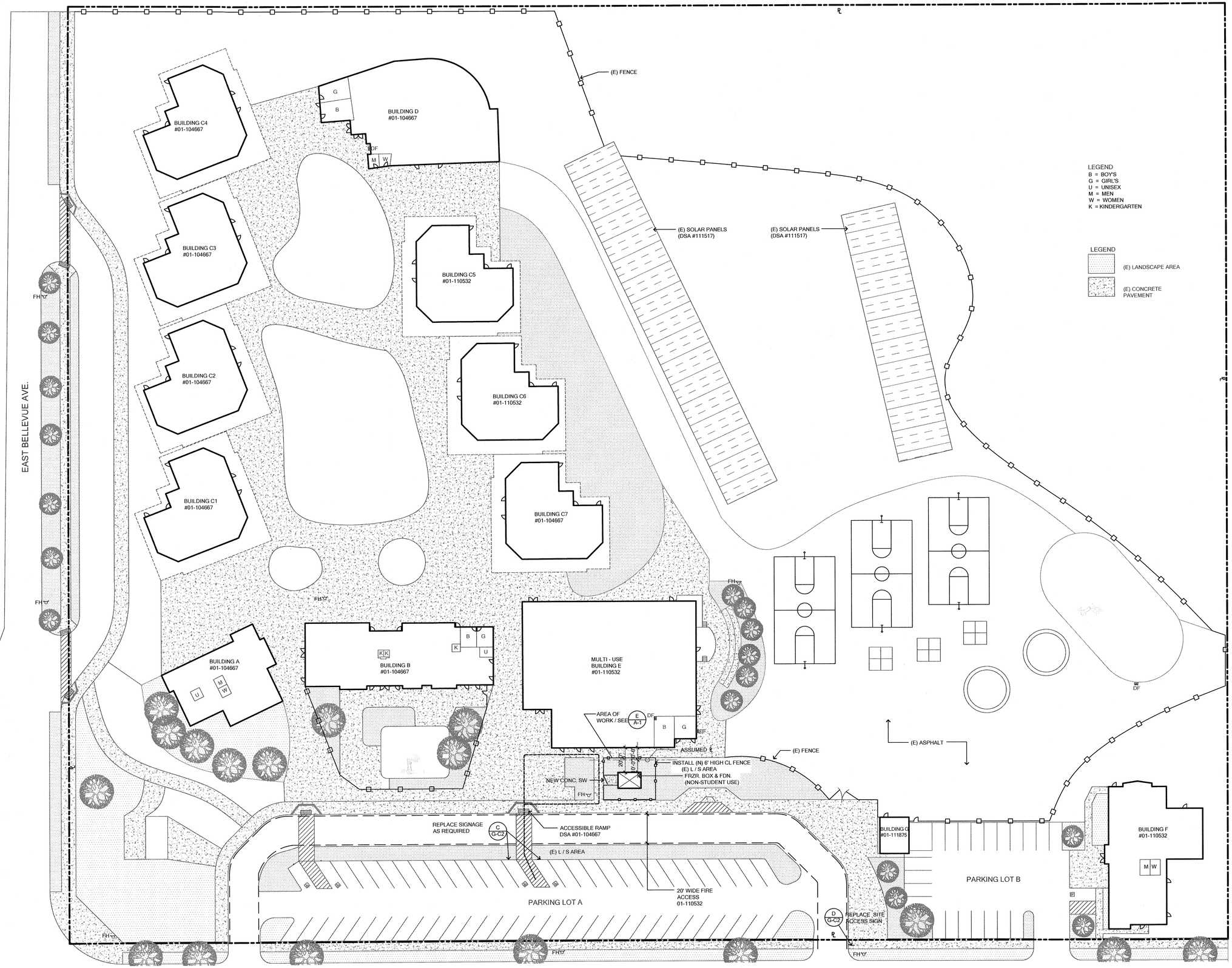
DATE: AUG. 2023

CHKD: NEW

DRAWN: PWW

SHEET NO.
G-C2

C:\Jobs Jobs\232742 ELSD Petrie Upstairs\CAD\ACHSHEET SET UP All Sheets 7/25/2023 2:52:21 PM



A SITE PLAN
SCALE: 1" = 10'-0"

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SITE PLAN

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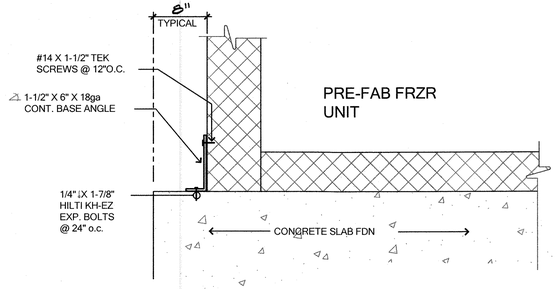
DATE: AUG. 2023

CHKD: NEW

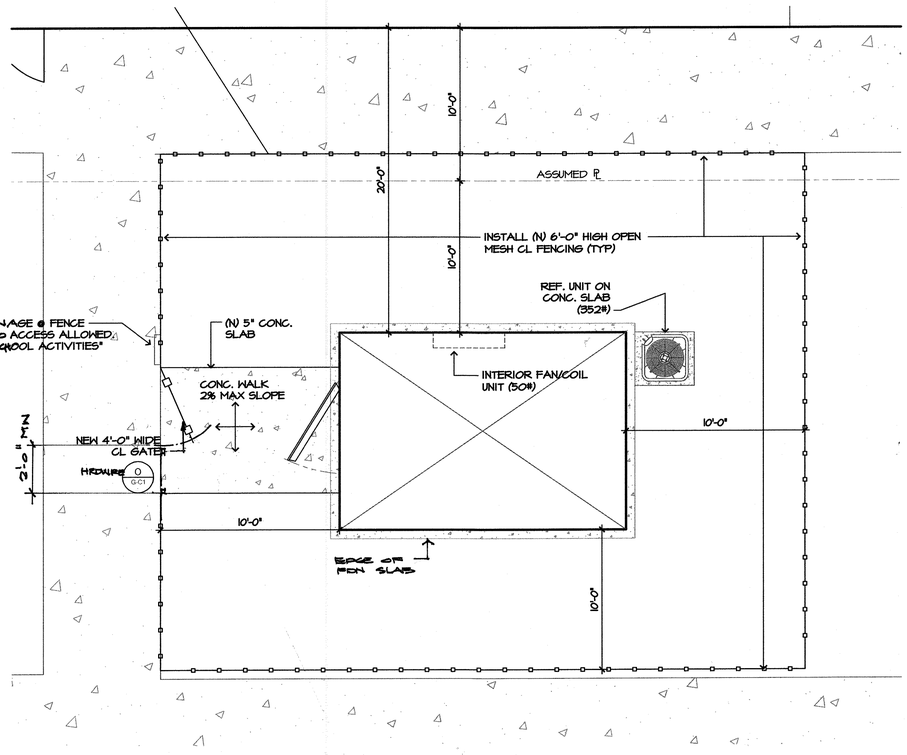
DRAWN: PWW

SHEET NO.
A-0

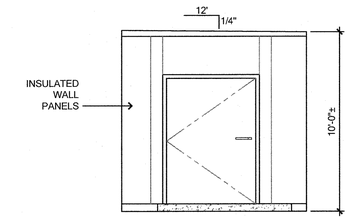
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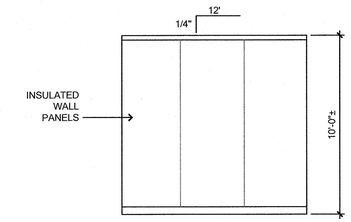
1 FREEZER UNIT ANCHORAGE
SCALE 1-1/2" =1'-0" SEE ALSO 2 / F-2



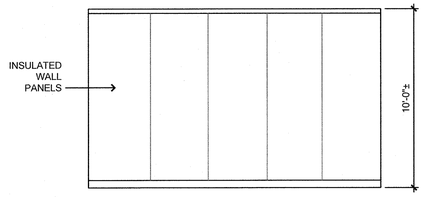
E PLAN VIEW
SCALE: 1/4" = 1'-0"



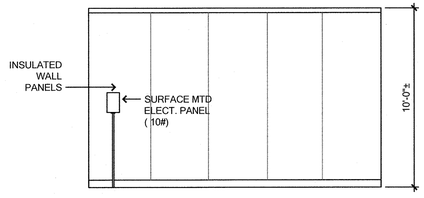
A ELEVATION
SCALE: 1/4" = 1'-0"



B ELEVATION
SCALE: 1/4" = 1'-0"

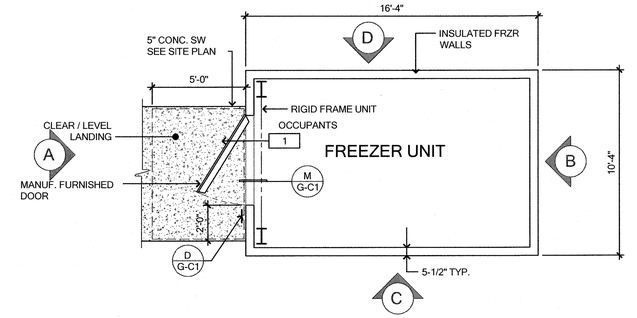


C ELEVATION
SCALE: 1/4" = 1'-0"

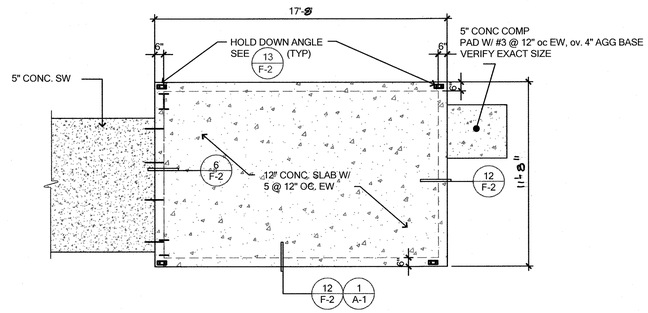


D ELEVATION
SCALE: 1/4" = 1'-0"

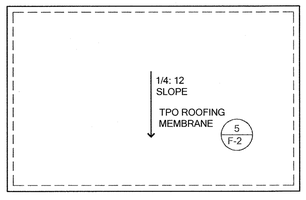
F EXTERIOR ELEVATIONS
SCALE: 1/4" = 1'-0"



FLOOR PLAN (SEE ALSO FREEZER PLAN SHEET F-1)
SCALE: 1/4" = 1'-0"



FOUNDATION PLAN
SCALE: 1/4" = 1'-0"



ROOF PLAN
SCALE: 1/4" = 1'-0"

G PLANS
SCALE: 1/4" = 1'-0"

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NORMAN E. WILSON

LICENSED ARCHITECT
NORMAN E. WILSON
EXPIRES
SEP 30 2025
NO. C10851
STATE OF CALIFORNIA

PROJECT TITLE:
NEW EXTERIOR FREEZER
TAYLOR MOUNTAIN ELEMENTARY SCHOOL
1210 E. BELLEVUE AVE.
SANTA ROSA, CA.

SHEET TITLE:
FREEZER DETAILS

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JOB NO: 232742 B2

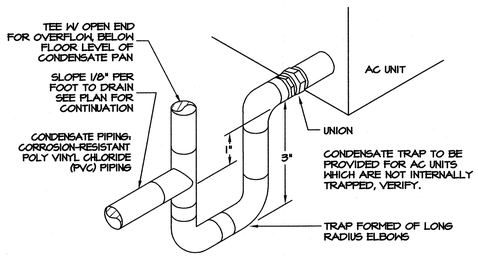
DATE: AUG. 2023

CHKD: NEW

DRAWN: PWW

SHEET NO.
A-1

C:\Users\PWW\Desktop\232742 B2 Taylor Mtn Elementary School_R22_PWW.rvt 1/25/2024 4:27:21 PM



3 DETAIL: CONDENSATE DRAIN
SCALE: NTS

PLUMBING MATERIAL SPECIFICATIONS

A. DWV - SEWER (WITHIN BUILDING TO 5'-0" FROM BUILDING)
PIPE: ABS

B. DWV - VENTS (WITHIN BUILDING)
PIPE: ABS

FIXTURE CONNECTION SIZE

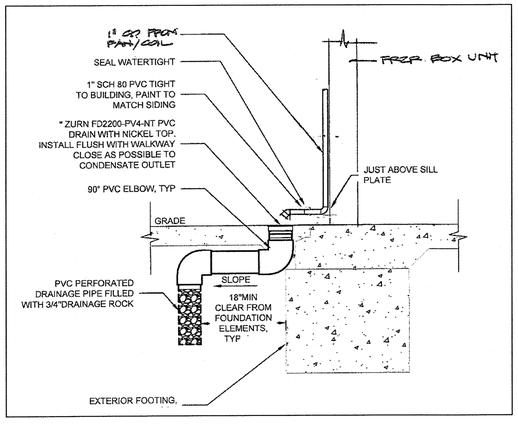
FIXTURE	SYM	WASTE		TRAP	VENT	COLD WATER		HOT WATER	
		BRANCH	OUTLET			BRANCH	OUTLET	BRANCH	OUTLET
WATER CLOSET (F.V.)	WC	4"	4"	-	2", 4"	1-1/2"	1"	-	-
URINAL	UR	2"	2"	2"	2"	1-1/2"	3/4"	-	-
LAVATORY	LAV	2"	1-1/2"	1-1/2"	1-1/2"	1/2"	1/2"	1/2"	1/2"
SINK (KITCHEN)	S	2"	1-1/2"	1-1/2"	1-1/2"	1/2"	1/2"	1/2"	1/2"
SERVICE SINK	SS	3"	3"	3"	2"	1/2"	1/2"	1/2"	1/2"
DRINKING FOUNTAIN	DF	1-1/2"	1-1/2"	1-1/2"	1-1/2"	1/2"	1/2"	-	-
FLOOR DRAIN 2" & 3"	FD	2", 4"	2", 3"	2", 3"	2"	-	-	-	-
HOSE BIBB	HB	-	-	-	-	3/4"	3/4"	-	-

PLUMBING SCHEDULE

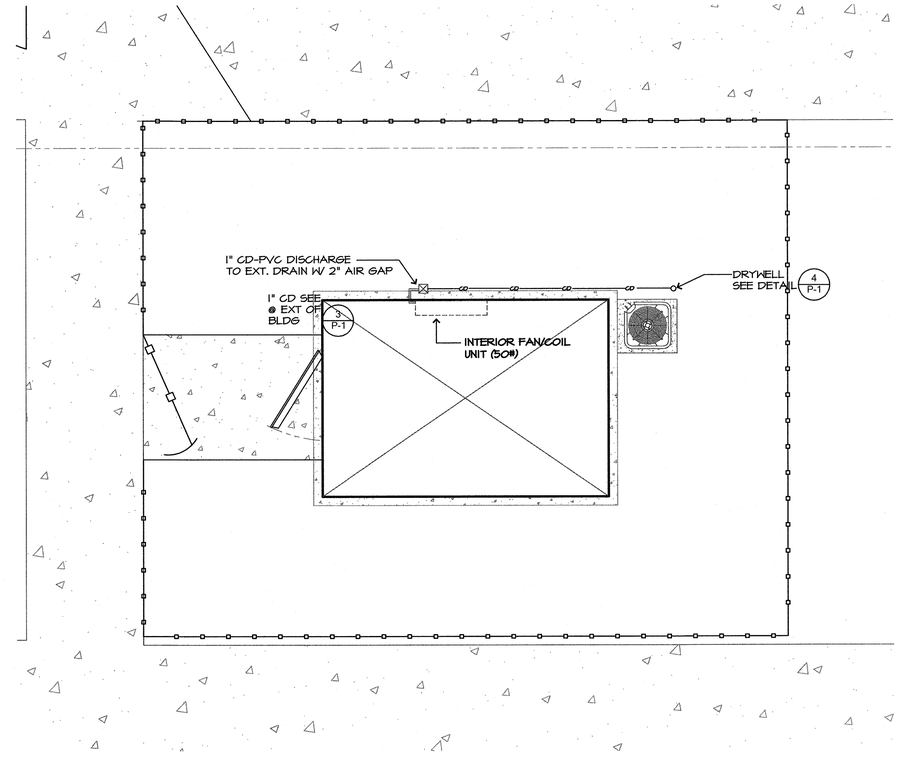
FD	FLOOR DRAIN: ZURN Z415B W/TYPE "B" STRAINER.

PLUMBING CONTRACTOR TO VERIFY ALL SIZES, RUNS & LAYOUT OF PLUMBING PIPING TO CONFORM TO 2022 CPC & ADJUST AS REQUIRED.

1. THIS PLAN IS DIAGRAMMATIC AND FOR REFERENCE ONLY. THE DESIGN/BUILD PLUMBING CONTRACTOR SHALL VERIFY SIZING, RUNS, & LAYOUT OF ALL PLUMBING LOCATIONS (EXISTING AND NEW).



4 DETAIL: DRYWELL AT EXTERIOR
SCALE: NTS



E FREEZER UNIT-PLUMBING
SCALE: 1/4" = 1'-0"

WILSON
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NORMAN E. WILSON

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NORMAN E. WILSON
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SEP 30,2025
NO. C10851
STATE OF CALIFORNIA

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SANTA ROSA, CA.

SHEET TITLE:
PLUMBING PLAN & DETAILS

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JOB NO: 232742 B2

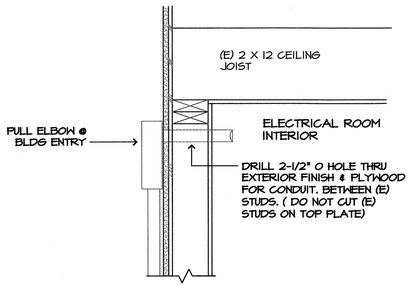
DATE: AUG. 2023

CHKD: NEW

DRAWN: PWW

SHEET NO.
P-1

C:\2023 Jobs\232742 ECSD Taylor Mountain ES\Plumbing\P-1 PLUMBING PLAN & DETAILS.dwg, 8/21/2024 2:06:11 PM



C / E-1 CONDUIT PENETRATION

PANEL ' F-1 '

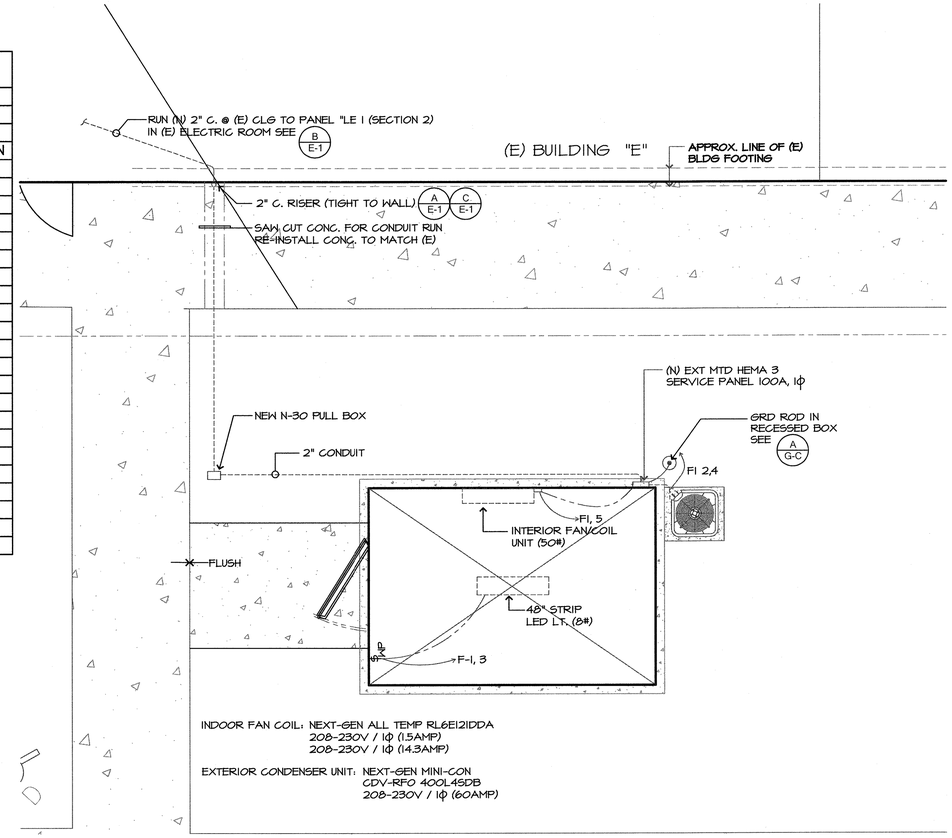
MOUNTING: SURFACE (NEMA3) — VOLTAGE:
BUSSING: 100A/1Ø — FEEDER:

DESCRIPTION	LOAD	BRKR			BRKR	LOAD	DESCRIPTION
DOOR HEAT	1060	1 / 20	1	2	2 /	7200	OUTDOOR COND
LGHTS	180	1 / 20	3	4	/ 60		↓
INDOOR FAN COIL	1800	1 / 20	5	6			
			7	8			
			9	10			
			11	12			
			13	14			
			15	16			
			17	18			
			19	20			
			21	22			
			23	24			
			25	26			
			27	28			
			29	30			
			31	32			
			33	34			
			35	36			
			37	38			
			39	40			
			41	42			
	3040	TOTAL				7200	

*GFI PROTECTED CB

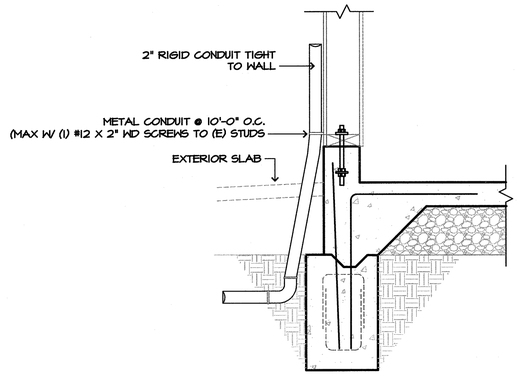
100% CONNECTED LOAD = 10240W
CONTINUOUS LOAD = 180W
TOTAL: 10,420W

W/180 (208,1Ø) = 58 AMPS...ok



INDOOR FAN COIL: NEXT-GEN ALL TEMP RL6EI21DDA
208-230V / 1Ø (1.5AMP)
208-230V / 1Ø (14.3AMP)

EXTERIOR CONDENSER UNIT: NEXT-GEN MINI-CON
CDV-RFO 400L45DB
208-230V / 1Ø (60AMP)



B / E-1 CONDUIT SUPPORT @ CEILING

A / E-1 CONDUIT INSTALLATION @ EXTERIOR WALL

(E) PANEL LE1 (SECTION 2)

VOLTS: 120 / 208 V
PHASE: 3
WIRE: 4 W
BUSSING: 225A
POLES: 42P
** PROVIDE SHUNT TRIP BREAKER
MAIN BRKR: MLO
FEEDER: SEE ES-1
CONDUIT: SEE ES.1
MOUNTED: SURFACE
ASC RATING: 22,000

LOAD DESCRIPTION	TYPE	A	B	C	BRKR.	CKT.	CKT.	BRKR.	A	B	C	TYPE	LOAD DESCRIPTION
FREEZER	M	1.10			20/1	43	44	20/1	1.00			M	WHEEL CHAIR LIFT
REFER	M		1.10		20/1	45	46	100/2		5.0		M	FREEZER DRIP PAN HEATER
WALK-IN COOLER	M			0.55	20/2	47	48	/2			5.0	M	FREEZER DRIP PAN HEATER
	M	0.55				49	50	20/1					SPARE
CONVECTION OVEN **	M		0.90		20/1	51	52	20/1					SPARE
CONVECTION OVEN **	M			0.90	20/1	53	54	20/1					SPARE
RANGE IGNITOR **	M	0.50			20/1	55	56	20/1					SPARE
RECPT - KITCHEN	R		5.40		20/1	57	58	20/1					SPARE
RECPT - KITCHEN	R			7.20	20/1	59	60	20/1					SPARE
HOOD FAN	M	0.30			20/1	61	62	20/1					SPARE
GARBAGE DISPOSAL	M		1.00		20/1	63	64	20/1					SPARE
SPARE					20/1	65	66	20/1					SPARE
SPARE					20/1	67	68	20/1					SPARE
SPARE					20/1	69	70	20/1					SPARE
SPARE					20/1	71	72	20/1					SPARE
SPARE					20/1	73	74	20/1					SPARE
SPARE					20/1	75	76	20/1					SPARE
SPARE					20/1	77	78	20/1					SPARE
SPARE					20/1	79	80	20/1					SPARE
SPARE					20/1	81	82	20/1					SPARE
SPARE					20/1	83	84	20/1					SPARE
		2.45	8.40	8.65					1.00	5.0	5.0		

DEMAND LOAD SUMMARY	CONN. KVA	DEMAND FACTOR	DEMAND KVA
TYPE "M": NON-CONTINUOUS / MISC. LOADS	7.60	100%	7.60
TYPE "L": LIGHTING / CONTINUOUS LOADS	0.00	125%	0.00
TYPE "R": RECEPTACLES (FIRST 10KVA)	10.00	100%	10.00
TYPE "R": RECEPTACLES (OVER 10KVA)	2.60	50%	1.30
TYPE "H": HVAC / MECHANICAL LOADS	0.30	100%	0.30
TOTALS:	20.50		19.20

PHASE A: 3.45 KVA
PHASE B: 8.40 KVA
PHASE C: 8.65 KVA

72.08 MAX AMPS / PHASE

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NORMAN E. WILSON

LICENSED ARCHITECT NORMAN E. WILSON EXPIRES SEP 30,2025 NO. C10851 STATE OF CALIFORNIA

PROJECT TITLE:
NEW EXTERIOR FREEZER
TAYLOR MOUNTAIN ELEMENTARY SCHOOL
1210 E. BELLEVUE AVE.
SANTA ROSA, CA.

SHEET TITLE:
ELECTRICAL PLAN

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CHKD: NEW

DRAWN: PWW

SHEET NO.
E-1

PLOT DATE: 8/29/2023 8:51:16 AM File Name: J:\2023 Projects\232742 - TMS New Freezer\Drawings\Electrical\232742 ES1.dwg

DESCRIPTION
OUTDOOR UNIT(S)

NSF APPROVED (FOR PACKAGED PRODUCTS ONLY)
INSUL-FRAME (HIGH-DENSITY-RAIL) PANEL DESIGN

INSULATION
5", 4", POURED IN PLACE URETHANE FOAM

GENERAL NOTES
SCREED: 2" X 2" 18 GA. CONTINUOUS ANGLE (INT ONLY)
NAMEPLATE: KPS GLOBAL
COVED BASE: WHERE REQUIRED AND NOT SHOWN IS BY OTHERS
TAPERED FOAM MEMBRANE ROOF - (WHITE)
INSTALL: BY OTHERS

FINISH
INTETRIOR WALL: 26GA NATURAL EMB ALZN
INTERIOR TOP: 26GA NATURAL EMB ALZN
INTERIOR FLOOR: .050 NATURAL SMOOTH ALUM

EXTERIOR WALL: 26GA MESA WHITE EMB ALZN
EXTERIOR TOP: 26GA MESA WHITE EMB ALZN
EXTERIOR FLOOR: 26GA NATURAL EMBOSSED ALZN
NOTE: ALL FINISHES (UNLESS NOTED OTHERWISE ON PLANS)

DOORS/OPENING
(1) F5070C (60" x 84") INSET FREEZER DOOR

DOORS/OPENING HARDWARE
(4) KASON 1278 HINGE
(1) KASON 78V LATCH W/486 ISR
(1) KASON 1094 CLOSER

JAMB GUARDS
18 GA GALVANIZED KPSG JAMB GUARDS (FACTORY INSTALLED)

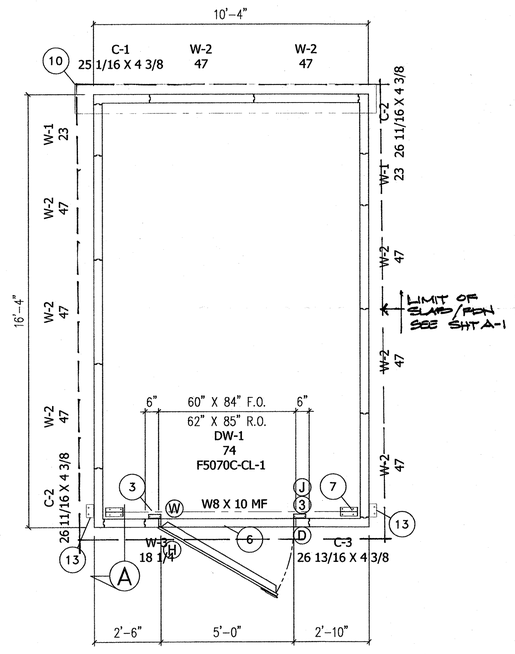
ELECTRICAL
(1) SWITCH W/ PILOT LIGHT
THERMOMETER: N/A
(1) KASON 1827 HEATED VENT

(1) LIGHT MAXLIT 48 LED VT S-MNT 35W 4K 120V - (SHIPPED LOOSE)

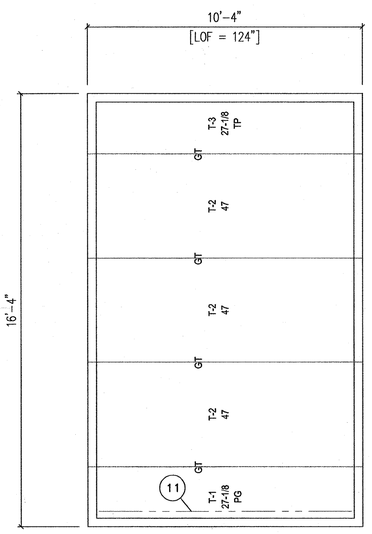
⚠ ATTENTION MANUFACTURING
WHEN FINGER JOINTED LUMBER IS BEING USED, ADD 1/16" TO PROVIDED STUD LENGTH FOR EACH TOP/BOTTOM PLATE.

1.1
OUTDOOR FREEZER W/FLOOR & NO RAMP WITH FLOOR

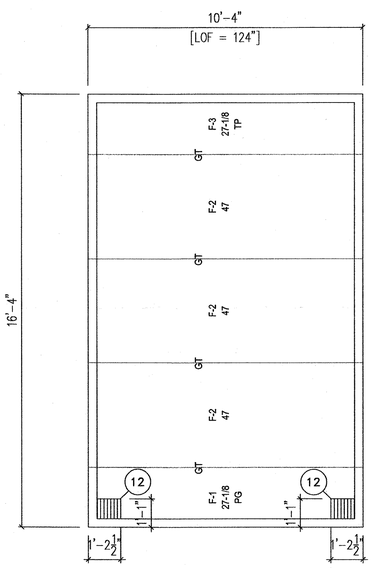
9'-4" O.A.
LOF = 102-1/2"



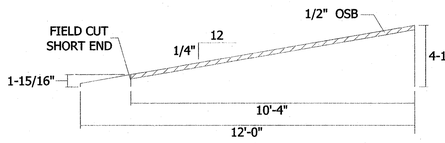
WALLS LAYOUT



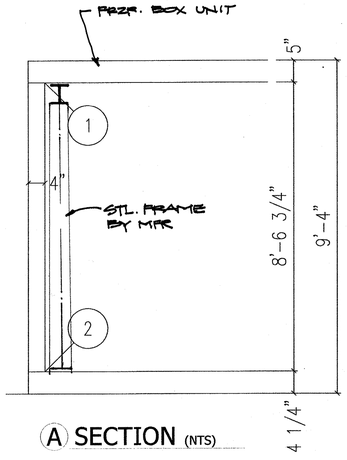
TOPS LAYOUT



FLOORS LAYOUT



TAPERED FOAM



Ⓐ SECTION (NTS)

⚠ ATTENTION
1. ALL WALK-INS ARE DESIGNED FOR INDOOR APPLICATION UNLESS NOTED OTHERWISE.
2. PENETRATIONS AND SEALING OF PENETRATIONS - ARE THE RESPONSIBILITY OF OTHERS.
3. PROVIDE 1" MINIMUM CLEARANCE AROUND WALK-IN WITH A MINIMUM AIR CIRCULATION OF 5 CFM FOR EVERY 100 S/F OF PANEL SURFACE.
4. PANEL LAYOUT MAY CHANGE BASED ON OPTIMAL MANUFACTURING STANDARDS.
5. WALK-IN TOP IS NOT DESIGNED FOR STORAGE UNLESS NOTED OTHERWISE - TOPS ARE DESIGNED FOR 20 PSF UNIFORMLY DISTRIBUTED.
6. QUARRY TILE OR CONCRETE FLOOR APPLICATIONS: METAL PANEL FACING MAY BE SUSCEPTIBLE TO STAINING DUE TO EXCESSIVE MOISTURE CREATED BY THE HYDRATION OF CONCRETE TYPE MATERIALS. IT IS ABSOLUTELY NECESSARY THAT EACH ROOM BE PROPERLY VENTILATED. SPECIAL PRECAUTIONS MUST ALSO BE TAKEN WHEN USING MURIATIC ACID DUE TO EFFECTS HYDROCHLORIC FUMES HAVE ON METAL MATERIALS.
7. IF CONDENSING UNIT IS LOCATED IN THE INTERIOR OF BUILDING A MINIMUM OF 24" OF CLEARANCE IS REQUIRED AROUND TOP AND SIDES.
8. FLOOR, CURB, AND PIT DETAILS ARE FOR GENERAL REFERENCE ONLY. THESE DRAWINGS SHOULD NOT BE USED OR INCORPORATED IN THE DESIGN OR PREPARATION OF THE INSULATED FLOOR, SUB-SLAB OR CURBS, WITHOUT HAVING THE DESIGN REVIEWED BY A QUALIFIED ENGINEER. ALL FOOTINGS, FOUNDATION WALLS AND CONCRETE WEAR SLABS ARE THE RESPONSIBILITY OF THE BUILDING ENGINEER OR ARCHITECT.
9. THE FOAM PLASTIC USED IN THIS PRODUCT COMPLIES TO THE IBC SECTION 2603 AS FOLLOWS: FLAME SPREAD RATING: 20; SMOKE DEVELOPED RATING: 450
10. REFER TO INSTALLATION INSTRUCTIONS FOR ASSURING UNIT IS INSTALLED LEVEL AND PLUMB; DOOR OPENINGS ARE SQUARED; AND FOR LOCK-DOWN TOPS/FLOORS PANEL ASSEMBLY DIRECTIONS. SEE KPSG WEBSITE (https://kpsglobal.com/resources/installation-and-maintenance/) FOR INSTALLATION MANUAL, MAINTENANCE INSTRUCTIONS AND SAFETY DATA SHEETS (SDS)
11. ANY UNITS RUNNING AT 32° AND BELOW REQUIRE BUTYL AT ALL JOINTS - TOPS TO TOPS; WALLS TO WALLS; FLOORS TO FLOORS; WALLS TO TOPS; WALLS TO FLOORS - AS PANELS ARE ASSEMBLED. BUTYL MUST NOT BE EXPOSED. **ALL MINIMUM REQUIREMENTS INCLUDING INSULATED SLAB OR PANEL FLOOR ARE REQUIRED TO MEET FEDERAL ENERGY CODE REQUIREMENTS.**
12. EXPOSED SILICONE EXCEPT FOR MINOR REPAIRS OR COSMETIC APPLICATIONS IS NOT NSF APPROVED - CAN NOT BE IN PLACE OF GASKETS.

MINIMUM DESIGN LOAD UNIFORMLY DISTRIBUTED

TOPS (PSF): 10 WALLS (PSF): 5

WALK-IN DESIGN CRITERIA: OUTDOOR
BUILDING CODE = 2022 CBC (REF ASCE 7-16)
RISK CATEGORY, RC = II

BASIC LOADS INFORMATION
LIVE LOAD, L_R = 20 psf
MINIMUM LATERAL LOAD, L_R = 5.0 psf
PANEL DEAD LOAD, D_P = 8.00 psf
TOTAL BLDG. WEIGHT, W = 3.4 kips

SNOW DESIGN INFORMATION
GROUND SNOW LOAD, P_g = 0 psf

SEISMIC DESIGN INFORMATION
IMPORTANCE FACTOR, I_e = 1.0
SOIL SITE CLASS = D
SEISMIC DESIGN CAT = E - S1 ≥ 0.75
REDUNDANCY FACTOR, ρ = 1.0 (N-S) 1.3 (E-W)
S_S = 2.077 F_a = 1.20
S_{DS} = 1.662
S_1 = 0.799 F_v = 1.70
S_{D1} = 0.906
ANALYSIS PROCEDURE = ELF
1) SFRS = LIGHT FRAME WALLS W/ SHEAR PANELS OF ALL OTHER MATERIALS
RESPONSE MOD FACTOR, R = 2 Ω_0 = 2.0
$C_{S,MAX}$ = 0.831
BASE SHEAR, V (R=2) = 2.82 kip
2) SFRS = ORDINARY MOMENT FRAME
RESPONSE MOD FACTOR, R_{MF} = 3.5 Ω_0 = 2.5
$C_{S,MF}$ = 0.475

WIND DESIGN INFORMATION
BASIC WIND SPEED, V = 92
EXPOSURE CATEGORY, C = C

~~ASSUMED~~ CONCRETE AND SOIL DESIGN INFORMATION
SLAB THICKNESS, t = 12" in
COMPRESSIVE STRENGTH, F'_c = ~~3000~~ psi
SOIL BEARING CAPACITY, P = 1500 psf

REQUIRED SPECIAL INSPECTIONS
1) POST-INSTALLED ANCHORS INSTALLED IN HARDENED CONCRETE MEMBERS PERIODIC PER ACI 318:17.8.2 AND MFG'S PRINTED INSTALLATION INSTRUCTIONS
ALL TO BE TESTED PER CSA 105

GENERAL CONSTRUCTION NOTES
1) FOUNDATION DESIGN SEE 12/F2
2) NO ADDITIONAL EQUIPMENT OR STORAGE PERMITTED ON CEILING PANELS WITHOUT EOR APPROVAL.
3) BOLTS AND LAGS IN WOOD SHALL CONFORM TO ASTM A307 STEEL U.N.O. AND SHALL HAVE STEEL WASHERS BENEATH ALL NUTS AND BOLT HEADS. IF A CERTAIN SITUATION IS NOT DETAILED USE A SIMILAR DETAIL. ANCHOR BOLTS SHALL CONFORM TO ASTM F1554, GRADE 36 U.N.O. CONNECTIONS SHALL GENERALLY FOLLOW THE TYPES SHOWN IN AISC MANUAL OF STEEL CONSTRUCTION. JOINTS ARE 'SNUG TIGHTENED' UNLESS OTHERWISE DETAILED PER AISC.
4) ALL STEEL CONSTRUCTION SHALL CONFORM TO REQUIREMENTS SET FORTH IN THE LATEST EDITIONS OF AISC, "AMERICAN INSTITUTE OF STEEL CONSTRUCTION", AISC 360, "SPECIFICATION FOR STRUCTURAL STEEL BUILDINGS".
STEEL DESIGNATIONS:
1- WIDE FLANGE SHAPES (BEAMS AND COLUMNS) ASTM A992 Gr. - 50 ksi
2- OTHER ROLLED SHAPES & PLATE ASTM A36 (U.N.O.)
3- PIPE ASTM A53, Gr. B
4- STRUCTURAL HSS TUBING ASTM A500, Gr. C - 50 ksi

Digitally signed by David Fulton
Location: Boise, ID
Contact Info: david@plan-north.com
Date: 2023.08.09 16:59:10-06'00'

REGISTERED PROFESSIONAL ENGINEER
DAVID M FULTON
C 88429
CIVIL ENGINEER
STATE OF CALIFORNIA
08/09/2023

PLANNORTH ENGINEERS
www.plan-north.com
208-874-3996
info@plan-north.com

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825 ARNOLD DR STE 110
MARTINEZ, CA 94553

NO.	DATE	BY	REVISION

ELECTRICAL SYMBOLS
(3) = 3-WAY SWITCH
(1) = 1" x 3" ELEC. BOX W/ 1/2" CONDUIT
(2) = 2" x 3" ELEC. BOX W/ 3/4" CONDUIT
(S) = SWITCH
(T) = THERMOMETER
(TS) = TS-2 THERMOMETER
(H) = HEATED VENT (#1827)
(V) = HEATED VENT (#1832)
(H) = HEATED VENT (#1845)
(W) = HEATER WIRE JUNCTION
(L) = LIGHT
(N) = NON-HEATED VENT (#1827)
(N) = NON-HEATED VENT (#1836)
(A) = ALARM
(D) = DIGITAL THERMOMETER
(F) = FAN CUT-OFF SWITCH
(S) = SPECIAL ELEC. BOX
(1) = 2" x 4" ELECT BOX W/ 3/4" CONDUIT

NOTE
REFERENCE LAYOUT(S) FOR LOCATIONS AND FOR SPECIFICATIONS REFER TO GENERAL NOTES.

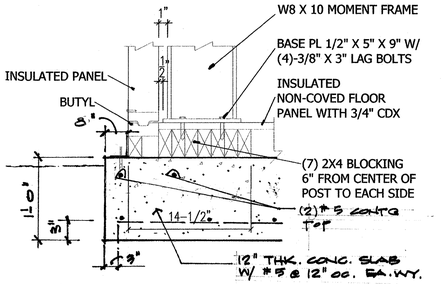
COLOR CODE
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BELLEVUE ELEMENTARY
1210 EAST BELLEVUE AVE
SANTA ROSA, CA 95407

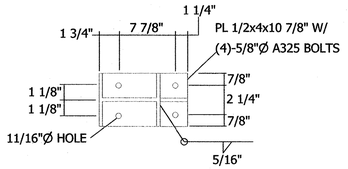
P.O. #	
DRAWING #	AD01 of 01
CPQ-52330	
C41717	
SCALE	3/8" = 1'-0"
PLANT LOC.	CA

DRAWN BY	DATE:	CHECK BY	DATE:
P. LAM	4/27/2023		
P. LAM	4/27/2023		

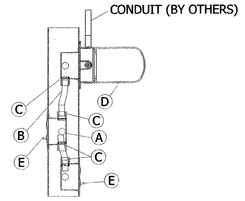
PLAN VIEW SHEET
UNIT# 1



12 DETAIL - BLOCKING
SCALE: NTS



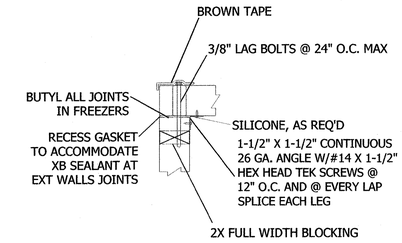
8 DETAIL - COLUMN TOP
SCALE: NTS



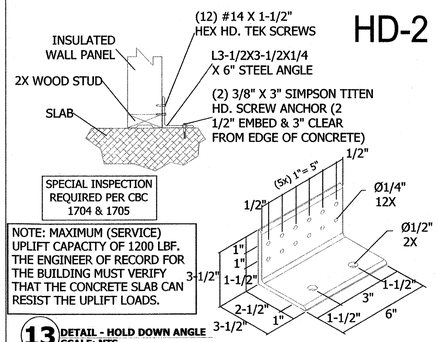
A	ELECTRICAL BOX	- UL LISTED
B	1/2" CONDUIT	- UL LISTED
C	CONDUIT CONNECTOR	- UL LISTED
D	OPTIONAL LIGHT	- UL LISTED
E	OPTIONAL SWITCH AND COVER PLATE	- UL LISTED

4 DETAIL - ELECTRICAL
SCALE: NTS

NOTE:
SILICONE IS BY OTHERS, UNLESS INSTALLED BY KPSG

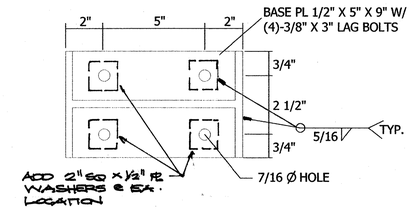


1 DETAIL - WALL TO TOP
SCALE: NTS

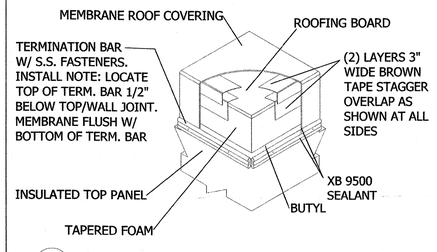


13 DETAIL - HOLD DOWN ANGLE
SCALE: NTS

NOTE: MAXIMUM (SERVICE) UPLIFT LOAD OF 630 LBS. THE ENGINEER OF RECORD FOR THE BUILDING MUST VERIFY THAT THE CONCRETE SLAB CAN RESIST THE UPLIFT LOADS.

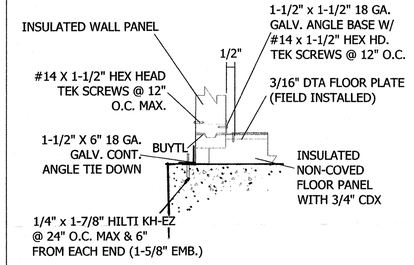


9 DETAIL - COLUMN BASE
SCALE: NTS



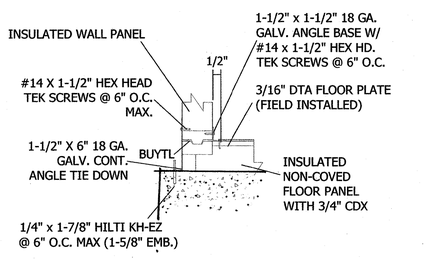
5 DETAIL - MEMBRANE ROOF (FREESTANDING)
SCALE: NTS

INT & EXT SEISMIC

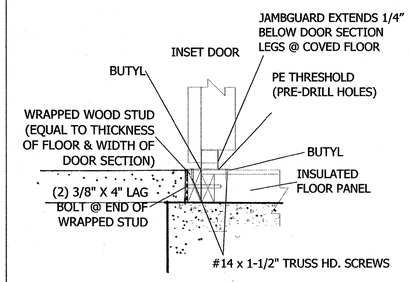


2 DETAIL - WALLS TO FLOOR (NON-COVED - SEISMIC W/DTA OVERLAY)
SCALE: NTS
SEE DET. 12 FOR ADDL. INFO.

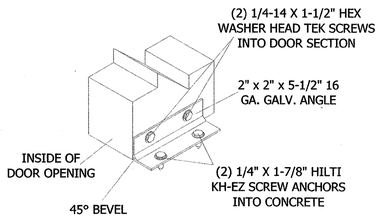
INT & EXT SEISMIC



10 DETAIL - WALLS TO FLOOR (NON-COVED - SEISMIC W/DTA OVERLAY)
SCALE: NTS
SEE DET. 12 FOR ADDL. INFO.

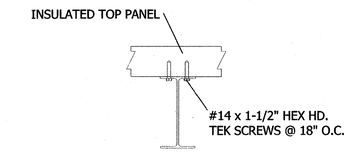


6 DETAIL - THRESHOLD
SCALE: NTS
SEE DET. 12 FOR ADDL. INFO

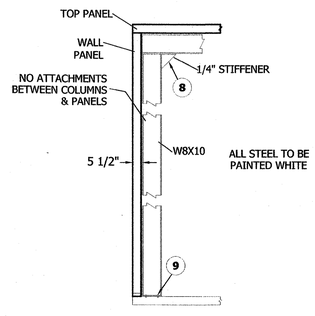


INSTALL (1) STABILIZER ON EACH SIDE OF OPENING AT INTERIOR OF BOX

3 DETAIL - DOOR STABILIZER
SCALE: NTS



11 DETAIL - STRUCTURAL STEEL
SCALE: NTS



7 DETAIL - MOMENT FRAME
SCALE: NTS

REGISTERED PROFESSIONAL ENGINEER
DAVID M FULTON
C 80429
CIVIL ENGINEER
STATE OF CALIFORNIA
08/09/2023

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NO.	DATE	BY	REVISION DESCRIPTION

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(3) = 3-WAY SWITCH
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(JA) = 2" x 3" ELEC. BOX W/ 3/4" CONDUIT
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(TS) = TS-2 THERMOMETER
(H) = HEATED VENT (#1827)
(V) = HEATED VENT (#1832)
(HA) = HEATED VENT (#1840)
(W) = HEATER WIRE JUNCTION
(L) = LIGHT
(N) = NON-HEATED VENT (#1827)
(NA) = NON-HEATED VENT (#1836)
(A) = ALARM
(D) = DIGITAL THERMOMETER
(F) = FAN CUT-OFF SWITCH
(JB) = SPECIAL ELEC. BOX
(Q) = 2" x 4" ELECT BOX W/ 3/4" CONDUIT

NOTE
REFERENCE LAYOUT(S) FOR LOCATIONS AND FOR SPECIFICATIONS REFER TO GENERAL NOTES.

COLOR CODE
BLACK

BELLEVUE ELEMENTARY
1210 EAST VELLVUE AVE
SANTA ROSA, CA 95407
P.O. #

DRAWING #	AD01 of 01
	CPQ-52330
	C41717
SCALE	3/8" = 1'-0"
PLANT LOC.	CA

DRAWN BY	DATE:	CHECK BY	DATE:
P. LAM	4/27/2023		
P. LAM	4/27/2023		

DETAILS SHEET
UNIT# 1

Bellevue Union School District

Agenda Item for Board Meeting of June 18, 2024

Agenda Category: Action Item

Agenda Item Title: Consider Approval of Resolution No 30 Of The Board Of Trustees Of The Bellevue Union School District Ordering An Election To Authorize The Issuance Of General Obligation Bonds, Establishing Specifications Of The Election Order, And Requesting Consolidation With Other Elections Occurring On November 5, 2024

Prepared By: Michael Kellison, Superintendent

Background:

The District continues to have important school facility needs and the District needs to identify a local funding source such as voter-approved general obligation bonds. November 5, 2024 is the date of the statewide general election, and also is an election date at which local bond measures that provide facilities funding can be placed on the ballot. In order to appear on the November 2024 ballot, a Resolution calling a bond election must be filed with the County election official at least 88 days prior to the election date or earlier if required by County officials.

The Resolution for Board consideration has been prepared in accordance with all legal requirements and presents a $38,500,000 bond measure to District voters under Prop. 39 (55% vote) for the purpose of financing projects summarized on the specific Project List attached as Appendix A to the Resolution (Full Text of Measure) which will be printed in the Sample Ballot provided to District voters. Appendix B is the abbreviated statement of the measure and is limited to 75 words or less that will be printed on the ballot label and read by voters at the time of casting their vote. Appendix C presents the Tax Rate Statement which will also be printed in the Sample Ballot which discloses to District voters current expectations regarding the property tax rates and other matters that will apply if bonds are approved and issued.

Fiscal Impact:

None to the general fund. If the bond measure receives at least 55% affirmative vote, the District will be able to issue bonds and apply the proceeds to finance important facility construction and improvement projects benefiting students, staff and the community. Costs of issuance are payable from bond proceeds.

Recommended Action:

Adopt Resolution Calling General Obligation Bond Election in the District on November 5, 2024.

Supporting Documents:

Resolution No 30 Of The Board Of Trustees Of The Bellevue Union School District Ordering An Election To Authorize The Issuance Of General Obligation Bonds, Establishing Specifications Of The Election Order, And Requesting Consolidation With Other Elections Occurring On November 5, 2024

RESOLUTION NO. 30

RESOLUTION OF THE BOARD OF TRUSTEES OF THE BELLEVUE UNION SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024

WHEREAS, the Bellevue Union School District (the "District") in Sonoma County (the "County"), State of California (the "State"), is committed to providing quality education to its students in a safe, modern learning environment for all local students; and

WHEREAS, the District's facilities are in need of construction and modernization including for repairs, upgrades, construction and safety improvements in order to provide the education District students deserve in a safe and modern environment; and

WHEREAS, education funding derived from the State is inadequate to address the District's facilities needs and as such a local source of funding must be identified; and

WHEREAS, a local funding source such as proceeds of general obligation bonds is needed to enable the District to provide said facilities for its present and future students; and

WHEREAS, the Board of Trustees of the District (the "Board") has determined that it is necessary to address the foregoing concerns, among others, to ensure that its schools are constructed, upgraded, repaired, improved and equipped; and

WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 ("Proposition 39"), which amended Articles XIIIA of the California Constitution ("Article XIIIA") to allow for the levy of *ad valorem* property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, codified at California Education Code Section 15264 and following (the "Act"), became operative; and

WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIIIA (together with the Act, the "Law") for the purposes authorized by the Law and as described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and

WHEREAS, the Board desires to call an election in the District pursuant to the Law on November 5, 2024, which is the date of the statewide general election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the County election official (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County assessor, if any; and

WHEREAS, in connection with the calling of a bond election, the Board has been presented with information about related estimated property tax rates and such information will be presented to District voters in accordance with Elections Code Section 9401 and in the form of the Tax Rate Statement set forth as Appendix C hereto; and

WHEREAS, pursuant to United States Income Tax Regulations Section 1.150-2, the Board desires to declare its official intention at this time that if the measure submitted to voters hereunder is successful and bonds are issued pursuant to such measure, that it intends to reimburse from said bond proceeds any expenditures made by the District prior to the date of issuance of said bonds for the purposes described in the measure; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE BELLEVUE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of $38,500,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This resolution (the "Resolution") constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), authorizing the District to issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIIIA and the requirements of Section 15272 of the Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, is requested to be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the measure to appear on the ballot label is attached hereto as Appendix B and is marked as "Appendix B – Abbreviated Form of Bond Measure."

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the Law or the County Registrar, to changes in applicable legal provisions, to address word count limitations, and upon the advice of its legal counsel. Any such changes shall be directed in writing by the Superintendent to the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIIIA. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIIIA, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIIIA, Section 15278 of the Act, and Government Code Section 53410, in the event at least 55 percent of the voters voting in the District approve of the bonds, the Board shall:

(a) conduct an annual, independent performance audit to ensure that bond proceeds have been expended only on the projects listed in Appendix A;

(b) conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;

(c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act;

(d) apply the bond proceeds only to the specific purposes stated in the ballot proposition;

(e) cause the creation of accounts into which bond proceeds shall be deposited; and

(f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of Measure may require additional funding such as State matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been

included in the Full Text of Measure attached hereto which shall be reproduced in the sample ballot.

Section 9. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar, and (2) the Clerk of the County Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto.

Section 10. Consolidation of Election; Request to Provide Services. The County Registrar and the County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the County Board of Supervisors is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse County in full upon presentation of a bill from the County, such services to include the publication of a formal notice of election and the mailing of the sample ballot and tax rate statement approved in Section 11 hereof.

Section 11. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9401, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said statement together with this Resolution with the County Registrar in accordance with Section 9 hereof.

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized (but not required) to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

Section 13. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 14. Reimbursement. Pursuant to United States Income Tax Regulations Section 1.150-2, the District hereby declares that if the measure called hereby is approved by District voters, it may (i) pay certain costs of the projects listed in Appendix A prior to the date of issuance of bonds and, in such case, (ii) intends to use a portion of the proceeds of bonds for reimbursement of said expenditures for the projects that are paid before the date of issuance of bonds.

Section 15. Estimates Included in Ballot Materials. The measure authorized by this Resolution includes information presented to voters with respect to the amount of money required to repay issued bonds, the estimated rate of the approved tax per $100,000 of assessed valuation

(*ad valorem* tax), and the estimated duration through which the proposed tax supporting bond repayment will be levied and collected, among others. Any such estimates have been provided by the District in good faith based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan. Such estimates and approximations are not intended by the Board, and shall not be interpreted or construed as additional restrictions on the District's bond program, bond issuances and related tax rate, and, other than the total principal amount of bonds authorized to be issued by the bond measure, do not represent legal maximums or additional limitations beyond applicable legal requirements. Furthermore, the abbreviated and condensed statement of the bond measure set forth in Appendix B, limited by State law to 75 words or less, does not limit the scope and complete meaning provided in the Full Text of Bond Measure, set forth in Appendix A.

Section 16. Professional Services. Jones Hall, A Professional Law Corporation is hereby engaged by the District to serve as its bond counsel and disclosure counsel pursuant to the terms of a service agreement on file with the Superintendent, which the Superintendent is authorized to execute on behalf of the District..

Section 17. Official Actions. The President of the Board and the Superintendent are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes or additions to the text of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 18. Effective Date. This resolution shall take effect on and after its adoption.

* * * * * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Bellevue Union School District of Sonoma County, being the Board authorized by law to make the designations therein contained by the following vote, on June 18, 2024.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
President of the Board

Attest:

_____
Clerk/Secretary of the Board

APPENDIX A

FULL TEXT OF BOND MEASURE

The full text to be printed in the election material begins below the following line. County Registrar is requested to input the assigned letter of this measure in the blank fields below.

_____

BELLEVUE UNION SCHOOL DISTRICT MEASURE ____
FULL TEXT OF MEASURE

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the Bellevue Union School District (the "District") will be authorized to issue and sell bonds of up to $38,500,000 in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed under the heading "Bond Project List" below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIIIA, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The District Board of Trustees (the "School Board") has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens' Oversight Committee. Following approval of this measure, the School Board will establish an Independent Citizens' Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Sonoma County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the School Board not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), being the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in the bond measure or ballot materials, including relating to estimated rates of *ad valorem* property taxes, the duration of issued bonds and related levies and collections of *ad valorem* property taxes are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the rate or the duration of the tax supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District. In addition, the abbreviated and condensed statement of the bond measure presented to voters which is subject to a word count limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

BOND PROJECT LIST

Scope of Projects. Bond proceeds will be expended on the construction, reconstruction, rehabilitation, or replacement of school facilities of the Bellevue Union School District, including furnish and equipping, and the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XIIIA, Section 1(b)(3).

This measure authorizes bond projects to be undertaken at all current and future District properties, sites and campuses.

Specific School Facility Project List. The items presented on the following list provide the types of school facilities projects authorized to be financed with voter-approved bond proceeds. Specific examples included on this list are not intended to limit the types of projects described and authorized by this measure. The following types of projects are authorized:

- Repair or replace leaky or deteriorating roofs
- Replace, install and/or repair outdated heating, ventilation and air-conditioning (HVAC) systems
- Replace inadequate wiring and electrical systems to meet current electrical and accessibility codes, increase capacity, and relieve currently overloaded electrical systems
- Modernize outdated classrooms, restrooms and school facilities to meet 21st century standards, including providing updated furnishings and other equipment to facilitate a modern learning and working environment
- Replace or repair deteriorating plumbing and sewer systems
- Improve student access to computers and modern technology, including providing all necessary infrastructure, hardware, software, computers, devices and other modern instructional equipment
- Make health and safety improvements to facilities, such as replacing aging building materials, including removal of hazardous materials identified either prior to or during construction including asbestos, and seismic reinforcements
- Make improvements to school safety and security, including fire alarms, sprinkler systems, school communication systems, security cameras, surveillance systems, lighting and fencing
- Upgrade, expand, construct, repair and/or equip school facilities, including library/media centers, labs, multipurpose rooms, and other school facilities.
- Renovate, repair, expand and/or upgrade the interior and/or exterior of existing outdated classrooms, restrooms and other school facilities
- Modernize outdated interiors including new paint, carpet/vinyl, white marker boards, lighting, tackable surface and increased secure storage capacity for instructional materials and equipment

- Federal and State-mandated Occupational Safety & Health Administration (OSHA) safety upgrades, including playground equipment replacement
- Ensure and upgrade handicapped accessibility to District facilities, including to meet all federal and state-mandated Americans with Disabilities Act (ADA) accessibility to schools requirements, and as mandated by the Division of the State Architect (DSA), including upgrades to site access, parking, staff and student restrooms, relocation of certain existing electrical devices, drinking fountains, playground equipment, and other necessary improvements.
- Upgrade, repair and/or expand school site parking, roadways, grounds and provide all necessary infrastructure serving sites such as utility systems, including installing exterior lighting, repairing pathways, walkways, ADA access ramps, signage, landscaping and irrigation.

Furnishing and Equipping; Incidental Expenses. Each of the bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above. Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments and updates to master plan documents, inspections, site preparation, utilities, landscaping, construction management and other planning and permitting, legal including litigation, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular and parking facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; costs of the election; bond issuance costs; and project administration during the duration of such projects, as permitted by law.

Alternations to Scope; New Construction. The scope and nature of any of the specific projects described above may be altered by the School Board as required by unforeseen conditions that may arise during the course of design and construction, or due to other compelling factors which become apparent in the course of project planning and execution, such as cost considerations, safety considerations, or programmatic considerations. In the event that a modernization or renovation project is more economical for or otherwise determined by the Board to be in the best interests of the District to be undertaken as new construction, this bond measure authorizes land acquisition, relocation and construction at a new or alternative site, and/or demolition and reconstruction and/or repurposing on the original site, including an expanded site, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. This measure also authorizes the consolidation of schools into a single campus or related campuses.

Interim Financing Included; Joint Use Projects Authorized. In addition, authorized projects include reimbursements for paid project costs and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes or lease financings relating to projects and/or equipment previously financed. Finally, projects on this list may be undertaken and used as joint use projects with other public agencies.

Other Funding Sources. Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. The District plans to pursue matching funds from the State of California, if available, to provide additional funding to complete certain of the identified facilities projects.

Unforeseen Circumstances. Many factors which the District cannot predict or control may impact its ability to address each of the projects, including but not limited to construction cost issues, supply chain issues which can cause project delays, labor shortages, and unknown environmental factors or site conditions, among others. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed.

Project List Not in Order of Priority; Board Determines Prioritization. The order in which projects are listed in the foregoing Bond Project List does not suggest an order of priority. Project prioritization is vested in and will be determined by the District Board.

Interpretation. The terms of this Bond Measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIIIA, Section 1(b)(3) of the California Constitution, Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by State law. The Bond Project List does not authorize bond proceeds to be spent on current maintenance, operation or repairs.

Severability. The District Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the District Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

The Full Text of Measure ends above the line.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

To improve the quality of education; repair/ replace leaky roofs; upgrade inadequate electrical and deteriorating plumbing systems; replace inefficient HVAC systems; and modernize outdated classrooms, restrooms and school facilities; shall Bellevue Union School District's measure authorizing $38,500,000 of bonds at legal rates be adopted, raising approximately $2,200,000 annually with projected average rates of approximately $29 per $100,000 assessed value while bonds are outstanding, with annual audits, citizens' oversight, no money for salaries and all money staying local?

Bonds—Yes Bonds—No

APPENDIX C

TAX RATE STATEMENT
REGARDING PROPOSED
BELLEVUE UNION SCHOOL DISTRICT
GENERAL OBLIGATION BONDS

An election will be held in the Bellevue Union School District (the "District") on November 5, 2024, to authorize the sale of up to $38,500,000 in bonds of the District to finance school facility improvements as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* property tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is $28.75 per $100,000 of assessed value. The final fiscal year in which the tax is anticipated to be collected is 2058-59.

2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is $30 per $100,000 of assessed value. It is estimated that such rate would be levied in fiscal years 2025-26 through 2055-56.

3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately $78.6 million.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the Sonoma County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given

time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By: _____
Superintendent
Bellevue Union School District

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:
Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:
It is recommended the Board ratify these warrants.

Supporting Documents:
Payroll Totals
Board Report of Checks

Bellevue Union School District
2023-2024
May Payroll Totals

Manual Payroll	**5/17/2024**	
Certificated		(1,250.00)
Classified		-
Total		(1,250.00)
Regular Payroll	**5/31/2024**	
Certificated		998,373.32
Classified		495,359.70
Total		1,493,733.02
Supplemental Payroll	**6/10/2024**	
Certificated		53,882.00
Classified		29,917.85
Total		83,799.85
Total:		1,576,282.87

Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2030472	05/17/2024	RosevilleTermite & Pest Contro l	01-5800	OPEN PO :Pest Management Services		390.00
2030473	05/17/2024	Aramark Uniform Services	13-5800	OPEN PO: Linen Services CAFE		206.14
2030474	05/17/2024	AT & T	01-5911	Open PO CALNET3		1.71
2030475	05/17/2024	Castino Restaurant Equipment & Supply, Inc.	01-5800	New Kitchen Smallwares	3,090.96	
			13-4390	KS: Open PO Food Service Smallware	664.79	3,755.75
2030476	05/17/2024	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	874.40	
				KW- Student Milk	466.50	
				MV- Student Milk	732.00	
				TM- Student Milk	916.50	2,989.40
2030477	05/17/2024	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable		395.00
2030478	05/17/2024	Cypress School	01-5100	NPS: T. B		11,120.87
2030479	05/17/2024	Discovery Office Systems	01-4344	Open PO: Service & Supplies	236.38	
			01-5911	Migration to Online Fax	32.49	
				Unpaid Tax	.31-	268.56
2030480	05/17/2024	Environmental Pump Services, Inc.	01-5800	Open PO-Grease Trap Service		150.00
2030481	05/17/2024	Friedman's Home Improvement	01-4380	MV: OPEN PO for Supplies		35.26
2030482	05/17/2024	Greenacre Homes	01-5100	NPS : J.B	5,649.54	
				NPS: M.J	6,282.38	11,931.92
2030483	05/17/2024	Laminator.com	01-4350	Laminator		463.22
2030484	05/17/2024	Office Depot Inc	01-4310	Classroom Supplies	246.91	
			01-4350	OPEN PO- District Office Supplies	196.56	443.47
2030485	05/17/2024	Pylon Communications LLC	01-5911	OPEN PO: IT: Telephone Service 2023/2024		3,002.80
2030486	05/17/2024	Pyramid Educational Consultant s	01-4310	SDC PK		844.24
2030487	05/17/2024	RGM Kramer Inc	21-6200	Ball Wall Project	157.50	
				Exterior Freezer Project	185.00	342.50
2030488	05/17/2024	Riverside Assessments LLC	01-4310	Psychoeducational Assessment		972.80
2030489	05/17/2024	School Specialty LLC	01-4390	Recess Equipment		20.54
2030490	05/17/2024	SHI International Corp	01-4344	License Verkada Camera	1,494.33	
			01-4440	OPEN PO: Varies Supplies/ Equipment	4,293.71	5,788.04
2030491	05/17/2024	TLCD Architecture	21-6200	Prior P22-00075 Kawana Spring Project		482.50
2030492	05/17/2024	West County Transportation	01-5800	Spring Break Route-5 days	467.25	
			01-5833	Field Trip # 31285	227.36	
				Field Trip # 31533	354.99	
				Field Trip # 31670	201.12	
				Field Trip # 32118	272.75	
				Field Trip # 32209	322.93	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2030492	05/17/2024	West County Transportation		Field Trip # 32316	317.54	
				Field Trip # 32600	645.84	
				Field Trip # 32620	615.60	
				Field Trip # 32673	251.21	
				Field Trip # 32865 & 32866	179.86	
				Field Trip # 32866	390.76	
				Field Trip # 33016	163.90	
				Field Trip # 33041	314.95	
				Field Trip #32305,32304,32522,32306,	566.39	5,292.45
2031112	05/22/2024	Mulligan-Hirsch, Susan E	01-4397	Staff Appreciation		130.86
2031113	05/22/2024	Lewis, Gina S	01-4310	School Supplies		300.00
2031114	05/22/2024	Craig, Nina S	01-5800	Staff, Students Events		1,133.32
2031115	05/22/2024	Wilson, Christopher R	01-4310	School SUpplies		300.00
2031116	05/22/2024	Hernandez, Paula A	01-4397	Coffee w/principal & Student of the Month		61.36
2031117	05/22/2024	Maram-Mccullough, Denise	01-4310	Pathway Trophies 6th		240.14
2031118	05/22/2024	Miller, Brittany M	01-4310	Student & Staff Supplies		106.33
2031119	05/22/2024	Tolks, Theodore	01-5800	Banner & Pennant		182.66
2031120	05/22/2024	Rodriguez, Anastasia	01-4310	Student Supplies		249.20
2031121	05/22/2024	ALan S Cox Ameriprints	01-5862	OPEN PO: FingerPrint Service		425.00
2031122	05/22/2024	Aramark Uniform Services	01-4380	OPEN PO: Custodial Linen Services		321.57
2031123	05/22/2024	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		255.33
2031124	05/22/2024	Brady Industries NorCAL, LLC	01-4370	M&0: BV Custodial Supplies	4,328.72	
				M&O: KW Custodial Supplies	1,336.88	
				M&O: MV Custodial Supplies	2,939.14	
				M&O: TM Custodial Supplies	3,113.18	11,717.92
2031125	05/22/2024	AT & T	01-5911	Open PO CALNET3		58.22
2031126	05/22/2024	Christy White Associates	01-5821	2022/2023 District Audit		10,125.00
2031127	05/22/2024	Clover Stornetta Farms Inc	13-4715	MV- Student Milk	383.50	
				TM- Student Milk	115.50	499.00
2031128	05/22/2024	Coastline Distributors, Inc	13-4710	OPEN PO- TM - Fruit & Vegetable		330.65
2031129	05/22/2024	Culligan of Sonoma County	01-4390	OPEN PO :Drinking Water 5 Gallon		58.95
2031130	05/22/2024	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		8,775.30
2031131	05/22/2024	TIAA Bank	01-4344	DO:Agreement For SF-5130 Account # 20415329-1		279.68
2031132	05/22/2024	FedEx	01-5950	DO: Fedex Shipments		57.16
2031133	05/22/2024	Friedman's Home Improvement	01-4380	Open PO General Dist Maint		628.64
2031134	05/22/2024	GIRLS ON THE RUN NORTH BAY	01-5800	ELO: Social Emotional & Health Programming		3,800.00

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Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2031135	05/22/2024	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	3,670.06	
				OPEN PO MV Food Supply	2,005.06	
				OPEN PO TM Food Supply	2,222.28	7,897.40
2031136	05/22/2024	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		136.56
2031137	05/22/2024	Greenacre Homes	01-5100	NPS : A.A		2,194.99
2031138	05/22/2024	GSM Landscape Architects Inc	21-6200	District TK-K Play Eq & Surfacing Design	1,154.26	
				Playground Installations	80,500.00	
				Playground Landscaping Design & Construction Mgmt	13,110.00	94,764.26
2031139	05/22/2024	I.T.S.	01-5100	Counseling & Guidance: J.B	76.20	
				Counseling Services: J.B	49.20	
				Counseling Services: L.B	627.00	
				Counseling Services: S.M.R	1,404.48	2,156.88
2031140	05/22/2024	John Deere Financial	01-5800	Open PO- Maint and Grounds		11.87
2031141	05/22/2024	Lozano Smith, LLP	01-5823	Open PO-Legal Fees 2023/2024		1,183.00
2031142	05/22/2024	Mentors Moving & Storage	01-5800	OPEN PO: Moving, Storage & Labor		1,571.87
2031143	05/22/2024	Napa County Office Of Ed	01-4390	ESSER CA Adventure Camp		90,000.00
2031144	05/22/2024	Office Depot Inc	01-4350	Office Supplies	62.43	
			01-5800	Summer Supplies	995.53	1,057.96
2031145	05/22/2024	Park Planet	21-6200	Ball Wall		50,762.97
2031146	05/22/2024	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up		1,309.96
2031147	05/22/2024	Recology Sonoma Marin	01-5560	MV: Garage & Recycling Pick up		672.61
2031148	05/22/2024	Recology Sonoma Marin	01-5560	TM- Garage & Recycling		995.87
2031149	05/22/2024	Recology Sonoma Marin	01-5560	KW/ELC- Garage & Recycling		995.87
2031150	05/22/2024	Recology Sonoma Marin	01-5560	BUS BARN: -Garage		853.70
2031151	05/22/2024	RGM Kramer Inc	21-6200	Change Order: Additional Service KS & MPR, Office	1,076.50	
				Kawana Spring MPR- Additonal Services	4,617.50	5,694.00
2031152	05/22/2024	Ricker Thermline Inc	21-6200	Outdoor Walk in Freezer		3,000.00
2031153	05/22/2024	Ridgeview Builders Inc	21-6200	MPR & Office Improvements		47,013.74
2031154	05/22/2024	School Services Of California	01-5200	Budget Development		315.00
2031155	05/22/2024	West County Transportation	01-5833	Field Trip # 32011		158.46
2031156	05/22/2024	Wilson Architecture Inc	21-6200	Exterior Freezer Project		9,179.30
2032519	05/29/2024	Jacobson, Margaret	01-4310	Reclassification EL supplies	92.08	
			01-4390	Field Day & Volunteer, Teacher Appreciation	259.08	
			01-4397	Teacher's Appreciation	95.76	446.92
2032520	05/29/2024	Anova Education & Behavior	01-5100	NPS: W.D		5,762.32

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Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2032521	05/29/2024	Aramark Uniform Services	01-4380	OPEN PO: Custodial Linen Services	65.32	
			13-5800	OPEN PO: Linen Services CAFE	206.14	271.46
2032522	05/29/2024	Brady Industries NorCAL, LLC	01-4370	M&O: KW Custodial Supplies		4.00
2032523	05/29/2024	Buchanan Food Service	13-4710	OPEN PO :-BV Food SVC		603.72
2032524	05/29/2024	California's Valued Trust	01-9578	Coverage June 204		186,905.31
2032525	05/29/2024	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	249.50	
				KW- Student Milk	367.00	
				MV- Student Milk	301.00	
				TM- Student Milk	383.50	1,301.00
2032526	05/29/2024	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable		687.00
2032527	05/29/2024	Maria R Turner	01-5100	Psychological Services & Assessment		18,890.00
2032528	05/29/2024	Emerald Behavior & Education S pecialist LLC	01-5100	Behavior Assistant	2,761.05	
				Behavior Assistant F.G	4,485.25	
				Behavior Assistant. D.W	1,910.60	
				Behavior Asst: A.M	4,485.25	
				Behavior Asst: O.S	3,902.75	
				Behavior Support C.R	4,485.25	
				NPS : M.V.B	305.44	22,335.59
2032529	05/29/2024	Friedman's Home Improvement	01-4380	Open PO General Dist Maint		79.77
2032530	05/29/2024	Heinemann	01-4310	Summer Academy Curriculum	119,904.64	
				Summer Academy Math	5,865.72	125,770.36
2032531	05/29/2024	Home Depot USA INC	01-4380	OPEN PO: Maintenance & Supplies		716.13
2032532	05/29/2024	Inspire	01-5100	Behavioral Assistant: L.G.G		8,727.50
2032533	05/29/2024	Urban Futures Inc	01-5800	Disclosure Filing 22/23		3,400.00
2032534	05/29/2024	Lattice Educational Services	01-5100	NPS : B.S.R	4,119.19	
				NPS : L.H	5,368.62	
				NPS: J.C	6,961.92	16,449.73
2032535	05/29/2024	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		65.88
2032536	05/29/2024	Okapi Educational Publishing	01-4310	Summer Academy LA Curriculum		3,009.77
2032537	05/29/2024	Recology Sonoma Marin	01-5560	BUS BARN: -Garage		881.62
2032538	05/29/2024	Thomsen Inspection Services	01-9515	Stale Check Replacement of # 1977616		11,640.00
2032539	05/29/2024	Santa Rosa, City Of	01-5530	Open PO for Water bill BV	923.72	
				Open PO for Water bill MV & LC	1,499.80	2,423.52
2032540	05/29/2024	School Specialty LLC	01-4344	Special Ed Headphones		290.87
2032541	05/29/2024	TTF Solutions, LLC	01-5100	Behavior Services 2023/2024	3,712.00	
				Speech & School Psych Services	8,029.00	11,741.00
2032542	05/29/2024	Spurr	01-5800	Open PO Spurr		5,646.39

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Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2032543	05/29/2024	West County Transportation	01-5100	Open PO-Special Ed. Transportation	158,774.94	
			01-5833	Field Trip # 33185	292.60	159,067.54
2032544	05/29/2024	WEX BANK	01-4362	OPEN PO : Fuel Card		144.94
2032973	06/05/2024	Walker, Jean K	01-4397	Prizes & Coffee w.principal		346.60
2032974	06/05/2024	Solbakken, Amber F	01-5833	Field Trip to Academy of Sciences		897.00
2032975	06/05/2024	Saechao, Ata	01-4310	Portable Speaker, Stickers & Medals		299.90
2032976	06/05/2024	Flores Casares, Amy	01-4310	6th /Kinder Promotion		91.38
2032977	06/05/2024	Whitaker, Tracy J	01-4310	School Supplies		383.51
2032978	06/05/2024	Campbell, Colleen L	01-4310	Supplies		295.41
2032979	06/05/2024	Tolks, Theodore	01-4390	Trophies		47.04
2032980	06/05/2024	Partida, Yvanna A	01-4310	Book pouches		62.26
2032981	06/05/2024	Aramark Uniform Services	01-4380	OPEN PO: Custodial Linen Services	257.41	
			13-5800	OPEN PO: Linen Services CAFE	206.14	463.55
2032982	06/05/2024	Brady Industries NorCAL, LLC	01-4370	M&0: BV Custodial Supplies	560.62	
				M&O: ELC Custodial Supplies	573.07	
				M&O: MV Custodial Supplies	282.69	1,416.38
2032983	06/05/2024	Clover Stornetta Farms Inc	13-4715	KW- Student Milk	499.00	
				MV- Student Milk	250.00	
				TM- Student Milk	400.00	1,149.00
2032984	06/05/2024	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	661.30	
				OPEN PO- TM - Fruit & Vegetable	364.35	1,025.65
2032985	06/05/2024	Decker Inc Decker Equipment/School Fix	01-5800	Display Cabinet		753.92
2032986	06/05/2024	Emerald Behavior & Education S pecialist LLC	01-5100	Behavior Assessment: N.A.J	101.81	
				Behavior Assistant	3,355.20	
				Behavior Assistant. D.W	2,213.50	
				Behavior Assistant: Z Q	5,300.75	
				Behavior Asst: A.M	4,776.50	
				Behavior Asst: O.S	4,718.25	
				Behavior Support C.R	4,485.25	
				Behavior Support M.P	50.91	
				Behavioral Consultation: R.A	50.91	25,053.08
2032987	06/05/2024	Essential Skills Software Inc	01-4310	ELD		1,378.00
2032988	06/05/2024	Friedman's Home Improvement	01-4380	Open PO General Dist Maint		1,479.39
2032989	06/05/2024	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	2,760.74	
				OPEN PO MV Food Supply	2,504.78	
				OPEN PO TM Food Supply	1,878.61	
			13-5800	CAFE: Food Storage	18.90	7,163.03

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Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2032990	06/05/2024	Literacy Resource LLC	01-4390	Reading Materials		74,743.36
2032991	06/05/2024	Herman Law Firm PA	01-5823	[redacted]		50,000.00
2032992	06/05/2024	Herman Law Firm PA	01-5823	[redacted]		50,000.00
2032993	06/05/2024	Home Depot USA INC	01-4380	OPEN PO: Maintenance & Supplies		19.46
2032994	06/05/2024	Sally J Yates dba Kids Hear	01-5800	School Nursing 2023/2024		10,700.00
2032995	06/05/2024	Luther Burbank Center	01-5833	Field Trip # 2151316		3,125.00
2032996	06/05/2024	North Bay Children's Center	12-5100	CSPP CDE Pre School		140,110.72
2032997	06/05/2024	Office Depot Inc	01-4310	Refrigerate	187.37	
				Summer School Program	259.09	446.46
2032998	06/05/2024	School Health Corporation	01-5800	Open PO Medical Supplies		21.45
2032999	06/05/2024	TTF Solutions, LLC	01-5100	Behavior Services 2023/2024	2,784.00	
				Speech & School Psych Services	6,072.00	8,856.00
2033000	06/05/2024	Sonoma County Catering	01-4397	EOY Staff Event		5,266.32
2033001	06/05/2024	West County Transportation	01-5833	Field Trip # 31658	259.38	
				Field Trip # 31835	153.33	
				Field Trip # 32617	158.41	
				Field Trip # 32718	167.84	
				Field Trip # 32862	161.12	
				Field Trip # 33022	243.42	
				Field Trip # 33290	198.22	
				Field Trip # 33291	131.98	
				Field Trip # 33312	163.85	1,637.55
2033002	06/05/2024	Walker, Jean K	01-4350	Perfect Attendance & Prizes for Student		296.33
2033003	06/05/2024	Duval, Jacinda	01-4310	Students Supplies		23.92
2033004	06/05/2024	Solbakken, Amber F	01-4310	Students Supplies		300.00
2033005	06/05/2024	Brown, Hugh C	01-4310	Students Supplies		300.00
2033006	06/05/2024	Flores Casares, Amy	01-4350	Student incentive Prizes		194.98
2033007	06/05/2024	Trombetta, Joseph R	01-4310	Student Supplies		278.66
2033008	06/05/2024	Bunnell, Mark W	01-4310	Student Supplies		300.00
2033009	06/05/2024	Barajas Contreras, Magali	01-4310	Students Supplies		109.52
2033010	06/05/2024	Zoia Buescher, Mia	01-4310	Students Supplies		289.23
2033011	06/05/2024	RosevilleTermite & Pest Contro l	01-5800	OPEN PO :Pest Management Services		195.00
2033012	06/05/2024	Andrew DeVeny	01-5800	Music Program		31,400.00
2033013	06/05/2024	Arcworks LLC	21-6200	MPR Work		2,401.18
2033014	06/05/2024	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc		1,361.37
2033015	06/05/2024	AT & T	01-5911	Open PO CALNET3		141.97
2033016	06/05/2024	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		950.00

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2033017	06/05/2024	Clover Stornetta Farms Inc	13-4715	BV- Student Milk		250.00
2033018	06/05/2024	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	628.15	
				OPEN PO- TM - Fruit & Vegetable	308.50	936.65
2033019	06/05/2024	Fagen Friedman & Fulfrost LLP	01-5200	Special Ed:Fall 2023 F3 Law Special		33.00
2033020	06/05/2024	Kenneth Charles Schwinn	01-5800	Home Study Teaching		2,500.00
2033021	06/05/2024	King Consulting	25-5800	Demographic Analysis		1,760.63
2033022	06/05/2024	Pearson Education, Inc	01-4310	Assessment		141.04
2033023	06/05/2024	Kimochis	01-4310	School Counseling Lessons		724.86
2033024	06/05/2024	Lockbox Bartley Pump PMLLC	01-5800	Open PO -Bartley Pump		1,378.53
2033025	06/05/2024	Ritamary Kesler	01-5800	Consulting Agreement		1,824.17
2033026	06/05/2024	Roberta Jue	01-5100	Speech and Language 2023/2024		12,875.00
2033027	06/05/2024	Santa Rosa, City Of	01-5530	Open PO for Water bill KW	1,441.98	
				Open PO for Water bill MV & LC	120.00	
				Open PO for Water bill TM	1,192.55	2,754.53
2033028	06/05/2024	School Health Corporation	01-5800	Open PO Medical Supplies		344.81
2033029	06/05/2024	School Outfitters	25-5800	Office Furniture		161,895.43
2033030	06/05/2024	Stephen Nielsen	01-5800	Consulting		1,012.50
2033031	06/05/2024	TK Elevator Corporation	01-5800	Safety Test		858.57
2034413	06/07/2024	Ameriflex	01-5860	DO: FSA Admin Fee 6 Employees		60.00
2034414	06/07/2024	Aramark Uniform Services	01-4380	OPEN PO: Custodial Linen Services	257.41	
			13-5800	OPEN PO: Linen Services CAFE	206.14	463.55
2034415	06/07/2024	Brady Industries NorCAL, LLC	01-4370	M&O: ELC Custodial Supplies		883.13
2034416	06/07/2024	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	286.50	
				KW- Student Milk	354.50	
				MV- Student Milk	504.50	
				TM- Student Milk	335.25	1,480.75
2034417	06/07/2024	Emerald Behavior & Education S pecialist LLC	01-5100	Behavior Assessment: M.V.B	407.24	
				NP: J.H	1,945.55	2,352.79
2034418	06/07/2024	ESGI, LLC	01-5800	Assessment		3,728.00
2034419	06/07/2024	Friedman's Home Improvement	01-4380	Open PO General Dist Maint		60.09
2034420	06/07/2024	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	4,456.72	
				OPEN PO MV Food Supply	4,099.26	
				OPEN PO TM Food Supply	2,927.05	11,483.03
2034421	06/07/2024	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		505.00
2034422	06/07/2024	Maria Gabriela Porter	01-5100	Speech Services: Preschool		21,298.83
2034423	06/07/2024	Math For Love LLC	01-4310	K-2 Summer Curriculum Kit	850.00	
				Math Training for Summer Academy	4,000.00	

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2034423	06/07/2024	Math For Love LLC		Summer Academy	2,550.00	7,400.00
2034424	06/07/2024	Pylon Communications LLC	01-5911	OPEN PO: IT: Telephone Service 2023/2024		3,009.26
2034425	06/07/2024	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up		1,309.96
2034426	06/07/2024	Recology Sonoma Marin	01-5560	MV: Garage & Recycling Pick up		834.24
2034427	06/07/2024	Recology Sonoma Marin	01-5560	TM- Garage & Recycling		995.87
2034428	06/07/2024	Recology Sonoma Marin	01-5560	KW/ELC- Garage & Recycling		1,157.50
2034429	06/07/2024	Marylou Herrera DBA Red Light Learning	01-5803	Translation Services		32.05
2034430	06/07/2024	Renaissance Learning	01-4340	Adaptive Programs		19,525.34
2034431	06/07/2024	School Health Corporation	01-5800	Open PO Medical Supplies		323.36
2034432	06/07/2024	SHI International Corp	01-5800	GoGuardian Annual Renewal		18,560.00
2034433	06/07/2024	The Booksource	01-4310	ELA Curriculum Materials		2,308.87
2034434	06/07/2024	TK Elevator Corporation	01-5800	Open PO-State Mandated Semi-Annual Inspection		300.00
2034435	06/07/2024	Writing by Design	01-4310	Summer Academy Writing	504.81	
			01-4390	Summer School Writing Program	900.00	
			01-5800	Writing Curriculum	6,500.00	7,904.81
2035104	06/12/2024	Sosa, Vicente	01-4310	Student Supplies		300.00
2035105	06/12/2024	Barajas Contreras, Magali	01-4350	Classroom Supplies		170.62
2035106	06/12/2024	Aramark Uniform Services	01-4380	OPEN PO: Custodial Linen Services		192.09
2035107	06/12/2024	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		61.26
2035108	06/12/2024	Becoming Independent	01-5800	BUSD Shredding Services		80.00
2035109	06/12/2024	BFEOW	01-5823	OPEN PO: Legal Fees		1,296.00
2035110	06/12/2024	Brady Industries NorCAL, LLC	01-4370	M&0: BV Custodial Supplies	649.36	
				M&O: KW Custodial Supplies	2,164.22	
				M&O: MV Custodial Supplies	2,378.17	
				M&O: TM Custodial Supplies	735.35	5,927.10
2035111	06/12/2024	Clover Stornetta Farms Inc	13-4715	TM- Student Milk		68.00
2035112	06/12/2024	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	484.40	
				OPEN PO- MV - Fruit & Vegetable	600.30	1,084.70
2035113	06/12/2024	Cypress School	01-5100	NPS: T. B		14,136.27
2035114	06/12/2024	Department Of Justice Accounting Office Cashier Unit	01-5862	Open PO for DO- Fingerprinting		331.00
2035115	06/12/2024	Discovery Office Systems	01-4344	DO: Service Contract all sites 2023/2024	6,318.37	
			01-5911	Migration to Online Fax	32.49	6,350.86
2035116	06/12/2024	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		2,275.00
2035117	06/12/2024	Emerald Behavior & Education S pecialist LLC	01-5100	Behavior Assessment: N.A.J	254.53	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
2035117	06/12/2024	Emerald Behavior & Education S pecialist LLC		Behavior Assistant	6,873.50	
				Behavior Assistant. D.W	2,772.70	
				Behavior Assistant: Z Q	6,873.50	
				Behavior Asst: A.M	5,825.00	
				Behavior Asst: O.S	4,089.15	
				Behavior Support C.R	6,815.25	
				Behavior Support M.P	50.91	
				NPS : M.V.B	101.81	33,656.35
2035118	06/12/2024	Friedman's Home Improvement	01-4380	MV: OPEN PO for Supplies	384.38	
				Open PO General Dist Maint	190.19	574.57
2035119	06/12/2024	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply		1,145.09
2035120	06/12/2024	Greenacre Homes	01-5100	NPS : A.A	9,063.88	
				NPS : J.B	5,610.33	14,674.21
2035121	06/12/2024	GSM Landscape Architects Inc	21-6200	Playground Installations	29,033.44	
				Playground Landscaping Design & Construction Mgmt	534.00	29,567.44
2035122	06/12/2024	Home Depot USA INC	01-4380	OPEN PO: Maintenance & Supplies		127.40
2035123	06/12/2024	Kenneth Charles Schwinn	01-5800	Home Study Teaching		2,500.00
2035124	06/12/2024	MHS Inc.	01-4310	SPED Assessment		237.50
2035125	06/12/2024	Paradigm Healthcare Services	01-5800	Medi-Cal Billing		1,264.76
2035126	06/12/2024	Pearson Education, Inc	01-4310	Assessments	205.78	
				SPED Assessment	228.55	434.33
2035127	06/12/2024	PG&E	01-5520	Open PO -PG & E 2023/2024		42,722.08
2035128	06/12/2024	Presence Learning Inc	01-5100	Psychological & Speech		11,369.66
2035129	06/12/2024	Redwood Pediatric Therapy Asso	01-5100	Occupational & Physical 2023/2024		20,041.24
2035130	06/12/2024	Revolution Foods PBC	13-5100	Meals 2023/2024		34,926.75
2035131	06/12/2024	Ritamary Kesler	01-5800	Consulting Agreement		222.80
2035132	06/12/2024	Riverside Assessments LLC	01-4310	SPed Assessment Supply		683.44
2035133	06/12/2024	SHI International Corp	01-4390	TV Replacement	7,944.13	
			01-4440	Headphones Newcomer Program	6,281.88	14,226.01
2035134	06/12/2024	TTF Solutions, LLC	01-5100	Speech & School Psych Services		14,484.00
2035135	06/12/2024	Stephen Nielsen	01-5800	Consulting		360.00
2035136	06/12/2024	Total School Solutions	01-5800	Accounting Support		3,250.00
2035137	06/12/2024	US Bank	01-5800	District Credit Card		5,389.32
2035138	06/12/2024	West County Transportation	01-5100	Open PO-Special Ed. Transportation	2,700.00	
			01-5833	Field Trip # 31899	179.77	2,879.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 05/16/2024 through 06/12/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks	**209**	**1,986,171.42**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	175	1,360,930.52
12	Child Development Fund	1	140,110.72
13	Cafeteria Fund	25	78,266.54
21	Building Fund	10	243,207.89
25	Capital Facilities Fund	2	163,656.06
	Total Number of Checks	**209**	1,986,171.73
	Less Unpaid Tax Liability		.31
	Net (Check Amount)		**1,986,171.42**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Bellevue Union School District
June 18, 2024

7. Consent Calendar

7.1. Contracts:
  7.1.1. ESGI Annual Subscription Renewal for 2024-25
7.2. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations: 2nd Reading (1st reading: May 21, 2024)
7.3. Board Meeting Minutes
  7.3.1. Regular Board Meeting Minutes May 21, 2024
  7.3.2. Special Board Meeting Minutes May 21, 2024
7.4. Interdistrict Requests 2024-25
7.5. Interdistrict Requests 2023-24
7.6. Board Personnel Transaction Form

Recommended Action:
It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:
Backup documentation for each item on the Consent Calendar.

support@esgisoftware.com
Phone (443) 333-9898
Fax (866) 925-3450

Quote #	961097
Quote Prepared:	05/13/2024
Quote Expires:	08/13/2024
Prepared For:	Ryan Green
State:	California
District:	BELLEVUE UNION ELEMENTARY
School:	Multiple Schools

QUOTE

Qty	Description	Notes	List Price	Disc Price	Amount
16	ESGI 12-Month License (max. 35 students)		$259.00	$233.00	$3728.00
				Total	**$3728.00**

ORDER FORM

Complete all required information below and send this form with your PO or check.

Purchase Order
support@esgisoftware.com
Fax: 866-925-3450

Personal or School Check
ESGI, LLC
PO Box 7410689, Chicago, IL 60674-0689

After processing, an Activation Code will be sent to the contact for distribution to teachers.

ACTIVATION CODE CONTACT (*Required)

Name: _____

Email: _____

ACCOUNTS PAYABLE CONTACT (*Required)

Phone: _____

Email: _____

If your teacher(s) need more than 35 students, please provide the teacher name(s) and total number of students needed. We'll update the accounts.

Teacher Name _____ # of Students _____

Teacher Name _____ # of Students _____

Other Information:

Marking Period for the current school year (circle one): Semester Trimester Quarters Other

Marking Period	End Date [MM/DD/YY]	Marking Period	End Date [MM/DD/YY]
First	_ _ / _ _ / _ _	Sixth (if applicable)	_ _ / _ _ / _ _
Second	_ _ / _ _ / _ _	Seventh (if applicable)	_ _ / _ _ / _ _
Third (if applicable)	_ _ / _ _ / _ _	Eighth (if applicable)	_ _ / _ _ / _ _
Fourth (if applicable)	_ _ / _ _ / _ _	Ninth (if applicable)	_ _ / _ _ / _ _
Fifth (if applicable)	_ _ / _ _ / _ _		

BUSD May 21, 2024 Board Meeting Minutes

1. Open Session 5:30 P.M.

   The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:31 pm by Adele Walker, Trustee, in person at the Bellevue Union School District Office.

   1.1. Call To Order — 5:31 P.M.
   1.1.1. Roll Call

Members Present:	Adele Walker, Jamie Padilla, Irene Rosario, Nikigiovonie Rogers, Lisa Reyes, and Michael Kellison
Members Absent:	None
Late Arrivals:	None
Early Departures:	None

   1.2. Public Comment on Closed Session Agenda — N/A

2. Adjourn to Closed session — 5:32 P.M.

   2.1. Closed Session Agenda
   2.1.1. Public Employee Discipline/Dismissal/Release § 54957
   2.1.2. Public Employment Performance Evaluation §54957
   Title: Superintendent

3. Reconvene to Open Session — 6:33 P.M.

   3.1. Flag Salute: — Chris Kim led the flag salute.

District Office Staff Present:	Michael Kellison, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Stacy Spector, Ryan Green, Bill Jereb
Others Present:	See Sign in

   3.2. Report on Closed Session — The Board Requested a Special Board Meeting be scheduled for June 11, 2024

   3.3. Consider Agenda Adjustment/Adopt Agenda — Adopted as is

4. Public Comment: — N/A

5. Informational Items

5.1. Food Service Program Presentation, Sarah Jones, Food Service Program Manager
5.2. Kawana Springs Dual Immersion Task Force, Denise McCullough, Principal of Kawana Springs Elementary School
5.3. FY 2023-24 3rd Interim Financial Report and Budget Transfers, Chris J. Kim, Ed.D., Chief Business Official
5.4. Demographic Analysis & Enrollment Projections Report by King Consulting
5.5. General Obligation Bond 2024 Update, Greg Isom, Isom Advisors
5.6. Local Control Accountability Plan (LCAP) 2024-2027 Update, Aracely Romo-Flores, Director of Education Services
5.7. BUSD Attendance Update, Tracy Whitaker, Director of Student Services
5.8. BUSD Unified Bell Schedule Proposal, Michael Kellison, Superintendent
5.9. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations 1st Reading, Michael Kellison, Superintendent

6. Discussion/Action

6.1. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved Changes to Dress and Grooming (Dress Code) Policy 5132 and AR 5132

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6.2. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved Changes to Homework/Makeup Work Policy 6154 and AR 6154

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7. Action

7.1. On a motion by Jamie Padilla, second by Irene Lisa Reyes, the Board approved the FY 2023-24 3rd Interim Financial Report and Budget Transfers

Action: Approved

Vote	5	Ayes

	0	Noes
	0	Absent

7.2. On a motion by Irene Rosario, second by Jamie Padilla, the Board approved the Memorandum of Understanding between North Coast School of Education Teacher Program and Bellevue Union School District Regarding Teacher Credentialing for 2024-2025 School Year

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.3. On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved th Memorandum of Understanding (MOU) Between Sonoma County Superintendent of Schools as the Local Education Agency for the North Coast School of Education (NCSOE) Teacher Induction Program (TIP) and Bellevue Union School District (BUSD) to Provide Training and Support to New Teachers

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.4. On a motion by Irene Rosario, second by Lisa Reyes, the Board approved the Change Order to the Contract with Specified Play Equipment Co. (SPEC) for the Playground Project at Taylor Mountain Elementary School for Additional Scope of Work

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.5. On a motion by Lisa Reyes, second by Nikigiovonie Rogers, the Board approved the Agreement with Andrew DeVeny to Provide Music Program (Joy of Singing) for 2024-25

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.6. On a motion by Lisa Reyes, second by Nikigiovonie Rogers, the Board approved the Agreement with Play Marimba Programs LLC to Provide Music Program for 2024-25 (ELOP)

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.7. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved Resolution No 28: Specification of Election

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7.8. Ratification of Bills and Warrants

Payroll Totals

Manual Payroll

Certificated	0
Classified	0
	0

Regular Payroll 04/30/2024

Certificated	1,006,799.69
Classified	498,105.12
Total	1,504,904.81

Supplemental Payroll 5/10/2024

Certificated	708,069.79

Classified	337,866.02
	1,045,935.91
Total:	2,550,840.62

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	1,983,464.73
12 Child Development Fund	556,869.47
13 Cafeteria Fund	151,950.92
21 Building Fund	338,077.72
25 Capital Facilities Fund	9,840.00
Total Payables	$3,090,202.84

On a motion by Lisa Reyes, second by Nikigiovonie Rogers, the Board ratified the Bills and Warrants.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8. Consent Calendar

8.1. Contracts:
- 8.1.1. KidsHear Agreement (School Nurse)
- 8.1.2. Agreement for Consulting Services, Ritamary Kesler
- 8.1.3. Service Agreement with Red Light Learning for Translation Services for 2024-25
- 8.1.4. Renewal - Aeries Student Information System & Aeries Communications/ParentSquare
- 8.1.5. SHI/GoGuardian 1 year subscription

8.2. Board Meeting Minutes
- 8.2.1. Special Board Meeting Minutes May 7, 2024
- 8.2.2. Regular Board Meeting Minutes April 16, 2024

8.3. Acknowledge Donations/Grants
- 8.3.1. New Era Plumbing Company, Inc to support end-of-year activities, teacher appreciation gifts for Teacher Appreciation Week, and 6th gr. Promotion treats, Taylor Mountain, $500

8.4. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations: 2nd Reading (1st reading: April 16, 2024)

8.5. Board Personnel Transaction Form

On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

9. Reports

9.1. California School Employees Association, Chapter 501
N/A

9.2. Bellevue Education Association

N/A

9.3. Principal Reports

Jean Walker, Meadow View Principal, shared:

Good evening Superintendent Kellison and members of the board. We're in the thick of the 90 days of May, with only 3 weeks left of the 2023-2024 school year! And what a year.

It's hard to believe we are wrapping up our academic school year. All students are currently doing end of the year assessments and state testing for 3rd-6th graders is coming to a close this week.

Thank you to our FEFs, TOSAs and guest teachers for helping the district complete ELPAC testing. With the increasing number of incoming newcomers this year, we really had a need for additional support.

Principals are finalizing our SPSAs with our Site Councils which will make their way to you for approval. We are proud of our progress towards last year's SPSA goals.

By tomorrow evening, all 4 schools will have had our Open House. It's a special night for us, as we are showing off and celebrating our students' work and accomplishments. We acknowledge the dedication and hard work of our teachers and staff this school year. In addition, we honor the students at each site who have been Reclassified as Fluent English proficient. This year, 103 English learner students in our district have accomplished this significant milestone in their education.

In the upcoming weeks, our calendars are full as we look forward to our final community events, our 6th grade promotions, field days, field trips, and more.

We look forward to celebrating our End of the year as a district at KS next Wednesday with all staff.

Most of all, during these crazy, beautiful days of May we remind ourselves to be as present as possible and soak up all of the joy and happiness that our children/students bring with them every day. We hope you are able to join us as much as you can because the laughter and joy in the our students

9.4. Board Reports/Board Items

9.4.1. Correspondence

Jamie Padilla gave Tracy Whitaker and Margaret Jacobson a shout out for stepping into the SDC class to provide consistency at the end of the school year. "We see you and appreciate you."

Nikigiovonie Rogers thanked Jean Walker for walking her student through the 6th grade. "Her marimba experience was included in her 7th grade charter school application."

Lisa Reyes encouraged everyone to keep doing what they do in support of students. "We're almost done with the year."

Adele Walker said "Thank you for keeping it all together."

9.5. Superintendent Report

9.5.1. Enrollment Update

9.5.2. Cool School Updates

Superintendent Kellison introduced new Chief Business Official Logan Martin, and shared:

As the year comes to a close, I would like to take this opportunity to express my appreciation to the Bellevue Union School District community for their ongoing support of our schools. It is because of the trust that you put in us to educate your children that we are able to accomplish all that we do. Great schools focus on developing healthy, trusting relationships between students and staff while also prioritizing the strong bonds between school and home. As parents, you are your child's first teacher and we value everything that you do that allows your children to experience success within our schools. We will continue to prioritize these connections with families and look forward to celebrating the end of the school year with you.

State of the District:

- The 2024-2027 LCAP is nearing completion. At the May Board Meeting, we presented the outline of the goals and subgoals related to this next iteration of our district strategic plan. We have expanded from two to three goals in the new LCAP. They are:
  - **Goal 1: Increase Student Success and Support Student Learning**
    - Ensure quality learning for each and every student to reach their potential
  - **Goal 2: Increase Connectedness, Involvement and Positive School Environments**
    - Ensure a positive and respectful school climate for students, staff and families which includes positive school cultures
  - **Goal 3: Optimize Facilities and Learning Environments for All Students**
    - Ensure safe, secure, accessible and efficient classrooms, facilities and grounds

The final version of the LCAP along with the District Budget will be voted on at the June Board meeting and will then be posted on our district website.

- The District will be quite busy this summer as we engage in the replacement of all four

kindergarten play structures along with interior and exterior projects designed to improve the overall functionality and aesthetic of our school campuses. Additionally, we will be holding another robust summer learning academy at Meadow View school where we will serve nearly four hundred students over a five week period. Similar to last year, we will provide focused educational activities in the areas of reading, writing and mathematics every morning followed by experiential learning activities in the afternoon. Demand for the summer program has been high and we look forward to supporting BUSD students in high quality learning activities this summer.

In closing, I would like to congratulate our departing sixth grade students as they transition from elementary to middle school. The completion of the first phase of their educational journey has seen them grow from eager four and five year olds excited about their first school experience to mature pre-teens who are confident and ready to embrace all of the opportunities that secondary school will provide. We look forward to welcoming former BUSD students back so that they can share with all that they have learned over the next couple of years and wish them great joy and success in middle school.

With great pride.
Submitted by: Michael Kellison, Superintendent

10. Planning

June 17, 2024	Special Board Meeting: LCAP/Budget Hearing	1:45pm	**Meadow View ES** 2665 Dutton Meadow
June 18, 2024	Regular Board Meeting	5:30pm	**BUSD District Office** 3150 Education Drive

~~11. Reconvene to Closed session as needed~~

12. Board Meeting Adjournment Time: 8:32 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature:_____ Date: _____

Bellevue Union School District
Board Meeting
Tuesday May 21, 2024
Sign-in Sheet

	Name	School Site/Community Member
1	Aracely Romo-Flores	LE
2	Stacy Spector	SES
3	Alanna Navarro	KS
4	Nina Craig	BV
5	Margaret Pacoban	TMS
6	Jean Walker	MV
7	Denise McCullough	KS
8		
9		
10		
11		
12		
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15		
16		
17		
18		
19		
20		
21		
22		

BUSD May 21, 2024 Special Board Meeting Minutes

1. Open Session 1:45 P.M.

   The Special Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 1:51 pm by Adele Walker, Trustee, in person at the Meadow View Elementary School Media Center 2665 Dutton Meadow

   1.1. Call To Order — 1:51 P.M.

   Members Present: Adele Walker, Jamie Padilla, Irene Rosario, Nikigiovonie Rogers, Lisa Reyes, and Michael Kellison

   Members Absent: None

   Late Arrivals: Lisa Reyes

   Early Departures: None

   District Office Staff Present: Michael Kellison, Bill Jereb

   Others Present: Jean Walker

2. Information

   2.1. School Facility Tour (Meadow View ES)
   2.1.1. Adjourned at 3:03pm

3. Adjourned To Closed Session at BUSD District Office 3150 Education Dr 3:24pm

   3.1.1. Public Comment on Closed Session Agenda None

   3.1.2. Closed Session Agenda

   3.1.2.1. Public Employee Discipline/Dismissal/Release § 54957
   3.1.2.2. Public Employee Performance Evaluation §54957
   3.1.2.2.1. Superintendent

4. Planning

March 12, 2024	Regular Board Meeting	5:30 pm	**BUSD District Office** 3150 Education Drive

5. Meeting Adjourned Time: 5:28 pm

_____

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature:_____ Date: _____

School Year	GR	District of	District	School Requested	Reason	Incoming	Recommendat	Date of	Expires	Notes
School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing ?	Recommendation based upon BP5117	Date of Board Meeting	Expires	Notes
2023-24	3	Bellevue	Roseland	Roseland Creek	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	5	Bellevue	Roseland	Roseland Creek	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	K	Bellevue	Bennett Valley	Yulupa	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	1	Bellevue	Bennett Valley	Yulupa	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	1	Wright	Bellevue	Bellevue	Continuing Student CALPADs verified	Incoming	Denied	06/18/2024	06/30/2029	Poor Attendance/SDC/Moved back
2023-24	6	CRPUSD	Bellevue	Bellevue	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	Transferred to CRPUSD
2023-24	6	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	2	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	5	CRPUSD	Bellevue	Bellevue	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	5	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	3	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	4	Bellevue	Roseland	Sheppard	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24		SRCS	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	4	Bellevue	Roseland	Sheppard	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	6	Roseland	Bellevue	Kawana Springs	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	4	Roseland	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	K	Bellevue	Roseland	Roseland Creek	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	Roseland	Roseland Creek	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	SRCS	Helen Lehman	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	TK	Wright	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	1	Wright	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	1	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	1	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	Wright	RL Stevens	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	Wright	RL Stevens	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	5	Bellevue	West Side	West Side	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	K	Bellevue	Roseland	Sheppard	Childcare by family	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	5	Bellevue	Sebastopol	Brookhaven	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	K	SRCS	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	2	SRCS	Bellevue	Bellevue	Continuing Student CALPADs verified (had break in enrollment)	Incoming	Denied	06/18/2024	06/30/2029	Impacted Programs
2023-24	1	SRCS	Bellevue	Bellevue	Continuing Student CALPADs verified (had break in enrollment)	Incoming	Denied	06/18/2024	06/30/2029	Impacted grade level
2023-24	3	Bellevue	Wright	RL Stevens	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	SRCS	Lincoln	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	6	SRCS	Bellevue	Bellevue	Prior enrollment in district	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	2	Bellevue	Bennett Valley	Yulupa	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	4	Hidden Valley	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	4	SRCS	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	K	Rincon Valley	Bellevue	Kawana Springs	Dual Immersion/Siblings with IDTs	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	Roseland	Roseland	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	

School Year	GR	District of	District	School Requested	Reason	Incoming	Recommendat	Date of	Expires	Notes
2023-24	TK	Bellevue	Roseland	Roseland	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	3	Bellevue	SRCS	Luther Burbank	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	4	Bellevue	Bennett Valley	Starwberry	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	5	Bellevue	Bennett Valley	Starwberry	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	6	SRCS	Bellevue	Taylor Mountain	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	K	SRCS	Bellevue	Taylor Mountain	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	K	SRCS	Bellevue	Bellevue	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	5	SRCS	Bellevue	Bellevue	Continuing	Incoming	Denied	06/18/2024	06/30/2029	Space Impacted
2023-24	3	Bellevue	Roseland	Sheppard	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	2	Roseland	Bellevue	Kawana Springs	Dual Immersion/Continuing Student	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	3	Roseland	Bellevue	Kawana Springs	Dual Immersion/Continuing Student	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	TK	Roseland	Bellevue	Kawana Springs	Dual Immersion/Sibling w/ IDT	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	K	Bellevue	Roseland	Sheppard	Continuing Student CALPADs verified	Outgoing	Approved	06/18/2024	06/30/2029	
2023-24	2	Roseland	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	6	Roseland	Bellevue	Meadow View	Continuing Student CALPADs verified	Incoming	Approved	06/18/2024	06/30/2029	
2023-24	5	Roseland	Bellevue	Kawana Springs	Dual Immersion/Continuing Student	Outgoing	Approved	06/18/2024	06/30/2029	

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires	Notes
2024-25		Bellevue	Roseland	Roseland Creek		Outgoing		06/18/2024	06/30/2029	
2024-25	6	Bellevue	Roseland	Roseland Creek		Outgoing		06/18/2024	06/30/2029	
2024-25	TK	Piner Olivet	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Sheppard	Closer to Home	Outgoing	Denied	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Wright	RL Stevens	High educational standards and	Outgoing	Denied	06/18/2024	06/30/2029	
2024-25	K	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Denied	06/18/2024	06/30/2029	Kinder Imapcted
2024-25	4	Bellevue	Windsor	Brooks	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Roseland	Roseland Creek	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Bennett Valley	Yulupa	Sibling w/ approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	5	Bellevue	Petaluma	Grant	Employment	Outgoing	Approved	06/18/2024	06/30/2029	Allen Bill
2024-25	K	Bellevue	Roseland	Roseland Creek	Sibling w/ approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	Fairfield	Virtual Academy	Employment	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Fairfield	Suisun Eementai	Employment	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	5	Bellevue	Fairfield	Suisun Eementai	Employment	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Roseland Creek	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	Roseland	Roseland Creek	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Roseland	Roseland	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	CRPUSD	Evergreen	Sibling w/ approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Sebastopol	Parkside	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	CRPUSD	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2028	
2024-25	TK	Bellevue	Roseland	Sheppard	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Bennett Valley	Yulupa	Sibling w/ approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Bennett Valley	Yulupa	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Sheppard	Sibling w/ approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Mark West	Mark West	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Mark West	Mark West	Employment - verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	West Side	West Side	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Rincon Valley	Bellevue	Kawana Springs	Dual Immersion/Sibling	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	CRPUSD	Marguerite Hahn	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	SRCS	Bellevue	Taylor Mountain	Continuing Student CALPADs v	Incoming	Denied	06/18/2024	06/30/2029	Impacted Prograı
2024-25	TK	Rincon Valley	Bellevue	Meadow View	Sibling with Approved IDT	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Sebastopol	Parkside	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Sheppard	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	

2024-25	TK	Bellevue	Bennett Valley	Yulupa	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Roseland Creek	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	2	Bellevue	Roseland	Roseland Creek	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Sebastopol	Parkside	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Old Adobe	Old Adobe Chart	Charter School IDT Not Requir	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Wright	RL Stevens	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Rincon Valley	Binkley	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Windsor	Mattie Washburn	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Sheppard	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	SRCS	Bellevue	Kawana Springs	Dual Immersion/Childcare	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	4	Bellevue	Roseland	Sheppard	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Sonoma Valley	El Verano	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Windsor	Mattie Washburn	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Petaluma	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	SRCS	Luther Burbank	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Mark West	Mark West	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	Windsor	Brooks	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Wright	JX Wilson	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	5	Bellevue	Nicasio	Nicasio	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	1	Bellevue	Nicasio	Nicasio	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Roseland	Sheppard	Sibling with Approved IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	TK	Roseland	Bellevue	Meadow View	Sibling with Approved IDT	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	2	Bellevue	Waugh	Corona Creek	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	2	Bellevue	Wilmar	Wilson	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	2	Bellevue	Waugh	Corona Creek	Employment - verified	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Roseland	Bellevue	Kawana Springs	Dual Immersion/Sibling	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	TK	Roseland	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	Wright	RL Stevens	Continuing Student CALPADs \	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Wright	RL Stevens	Sibling w/IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	6	Bellevue	Windsor	Windsor Middle S	Employment/see letter	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Liberty	Liberty	Employment	Outgoing	Approved	06/18/2024	06/30/2029	Allen Bill
2024-25	TK	Bellevue	Wright	RL Stevens	Walking Distance	Outgoing	Denied	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Roseland	Sheppard	Sibling w/IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	TK	Bellevue	Wright	RL Stevens	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029	
2024-25	K	Bellevue	Roseland	Roseland Creek	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029	

2024-25	K	Bellevue	Wright	RL Stevens	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	TK	Bellevue	Roseland	Sheppard	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	5	Bellevue	Waugh	Corona Creek	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	TK	Windsor	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/18/2024	06/30/2029
2024-25	1	Bellevue	CRPUSD	Marguerite Hahn	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	5	Bellevue	Mark West	Mark West	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	2	Bellevue	Mark West	Mark West	Continuing student CALPADs v	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	KN	Bellevue	Roseland	Roseland	Childcare by Family Verified	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	TK	Bellevue	Roseland	Sheppard	Sibling w/ IDT	Outgoing	Approved	06/18/2024	06/30/2029
2024-25	6	Bellevue	Rincon Valley	Village	Board Policy #5117 #2	Outgoing	Approved	06/18/2024	06/30/2029

Bellevue Union Elementary School District
BOARD PERSONNEL TRANSACTIONS
Julyu 1, 2023 - June, 30, 2024

Personal Information					Current Status						New Status							
Action	**Effective Date**	**Last Name**	**First Name**	**Emp ID**	**Location**	**POS #:**	**Assignment**	**FTE**	**Hrs**	**Position Status**	**Location**	**POS#:**	**Assignment (if applicable)**	**FTE**	**Hrs**	**Position Status**	**Total FTE**	**Years of Service (Res/Ret/Ter**
CLASSIFIED																		
Resignation	5/17/2025	Lampear	Michael	2586	MEAD	377	Literacy Paraprofessional	0.5	4									
Resignation	5/29/2024	Salinas	Janell	2915	TMNT	263	Student Supervisor											
Retirement	6/30/2024	Burt	Kathy	2625	KAWA	330	Literacy Paraprofessional	0.5	4									5
Reduction in Force	6/30/2024	Krebs	Laura	2833	MEAD	504	Literacy Paraprofessional	0.5	4									
Reduction in Force	6/30/2024	O'Rear	Suzi	2771	TMNT	471	Literacy Paraprofessional	0.5	4									
Reduction in Force	6/30/2024	Sotelo	Angelica	2265	TMNT	337	Literacy Paraprofessional	0.5	4									
Termination	6/7/2024	Rabadan Munoz	Isabel	2911	ELC	576	SDC IA	0.625	5									
Transfer																		
CERTIFICATED																		
New Hire	6/12/2024	Thiele	Steve		BELL		6th Grade Job Share	0.4										
Resignation	6/7/2024	Pelot	Nora	2658	BELL	108	RSP Teacher	1	7	Perm								
Resignation	6/7/2024	Gonzalez	Carolyn	2759	ELC	406	SDC PreSchool	1	7	Prob 2								

BELLEVUE COOL SCHOOL NEWSLETTER

May 2024









Recap of the month:

We started off May with a successful Spring Formal dance! Our whole program went to Rebounderz on a field trip, and our third graders shared the books they wrote at the published author's event.

Upcoming Dates:

Wednesday, June 5th - End of year class celebrations

Thursday June 6th - Last Day of School, EARLY RELEASE (2:40 pm pick up)

Friday, June 7th - Sixth grade field trip to Alcatraz

Thank you for an amazing school year!

MAY newsletter

KAWANA COOL SCHOOL



As the school year comes to a close, we would like to extend our heartfelt thanks for your support. Throughout the year, we have engaged in numerous activities designed to enrich the minds of our students. From academic projects to creative endeavors, our goal has been to foster a love of learning and curiosity in every child.

We are proud of the progress and achievements our students have made and are excited about the potential that lies ahead. As we reflect on this year's successes, we are already planning and preparing to return next school year even stronger, with new ideas and enhanced programs to continue supporting our students' growth and development.

Thank you once again for entrusting us with your child's education. We look forward to another wonderful year together. Have a safe and enjoyable summer break!





EVENTS/UPCOMING DATES

What is coming up in COOL School?

- June 4th COOL School Carnival
- June 7th Alcatraz Field Trip for 6th grade.
- LAST DAY OF SCHOOL JUNE 6TH

MAY '24

COOL SCHOOL NEWSLETTER

COOL School
Creating Outstanding Opportunities for Learning



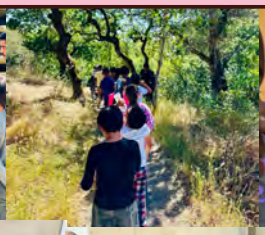




YOUNG AUTHOR'S EVENT

2nd and 3rd grade field trip to Spring Lake









Safari Encounters













IMPORTANT DATES

- 6/6 Last day of school/COOL School Early Release
- 6/17 Summer School starts

(707)327-7301

2665 Dutton Meadow
Portable 4

CalServes COOL School Meadow View

TAYLOR MOUNTAIN

COOL School Newsletter

May Recap

IN THE MONTH OF MAY, FOURTH THROUGH SIXTH GRADE STUDENTS PARTICIPATED IN COOL SPORTS ULTIMATE BALL. SIXTH GRADE STUDENTS TOOK A TRIP TO BELLEVUE TO CHECK OUT CAREERS AT THE COOL SCHOOL CAREER FAIR! THIS INCLUDED FIREFIGHTERS, SHERIFFS, AND SO MUCH MORE! THANK YOU TO ALL OF OUR PRESENTERS! FOURTH AND FIFTH GRADE STUDENTS WENT BOWLING AT DOUBLE DECKER LANES! WE CELEBRATED THE END OF THE YEAR WITH A COOL SCHOOL FIELD DAY! STUDENTS PARTICIPATED IN VARIOUS ACTIVITIES INCLUDING, SLIP N SLIDES AND BALLOON ART. TO WRAP UP WITH MONTH OF MAY, SECOND GRADE STUDENTS PRESENTED THEIR WRITEBRAIN BOOKS AT OUR AUTHOR'S EVENT!







Upcoming Events

- JUNE 5TH: 6TH GRADE PROMOTION @ 10:30 AM
- JUNE 6TH: LAST DAY OF SCHOOL! EARLY RELEASE @ 3PM
- JUNE 7TH: 6TH GRADE ALCATRAZ FIELD TRIP
- JUNE 17TH: SUMMER SCHOOL BEGINS @ MEADOW VIEW ELEMENTARY

COOL School Staffing – May 2024 Update

BUSD / NCOE 2023 - 2024 MOU provides for 7 Classrooms per school site (28 Classroom Leaders total in BUSD); with the ability to open additional classrooms as needed (and as staff are hired). Below is the updated NCOE COOL School staffing and student enrollment through the month of May 2024.

** Ratios: TK and K classes require one staff member for every 10 students and 1st through 6th grade classes require one staff member for every 20 students.*

School Site: Bellevue	***Current Student Enrollment: 126***
• 8 Classes Total (2 TK/K classes, 1st grade, 2nd grade, 3rd grade, 4th grade, 5th grade, and 6th grade) o *No additional staff members hired / classes opened this month*	

School Site: Kawana Springs	***Current Student Enrollment: 125***
• 9 Classes Total (4 TK/K classes, 1st grade, 2nd grade, 3rd grade, 4th grade, & 5th/6th grade) o *No additional staff members hired / classes opened this month*	

School Site: Meadow View	***Current Student Enrollment: 144***
• 9 Classes Total (3 TK/K classes, 1st grade, 2nd grade, 3rd grade, 4th grade, 5th grade, and 6th grade) o *No additional staff members hired / classes opened this month*	

School Site: Taylor Mountain	***Current Student Enrollment: 124***
• 8 Classes Total (2 TK/K classes, 1st grade, 2nd grade, 3rd grade, 4thgrade, 5th grade & 6th grade) o *No additional staff members hired / classes opened this month*	

Total COOL School Classroom Leaders: 34	*Total Students Enrolled in COOL School: 519*

Prepared by: Melissa Moore, NCOE / COOL School Program Manager, 707-260-4286