

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

Open Session	BHS Lecture Hall	7:00 p.m.	May 21, 2024
Kind of Meeting	Location	Time	Date

Members

<u>Present</u> Mark Cicero Ryan Dodson Ryan Flynn Keith Rabenberg Katherine Spal Lindsay Spencer Kerry Trostel	<u>Absent</u>
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Call to Order	Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m.
Pledge of Allegiance	Ms. Spencer led the Pledge of Allegiance.
Communications	Ms. Spencer asked if there were any citizens' comments. There was no reply.
Roll Call	Brentwood School District Board members were present or absent as stated above.
Attendance	Also in attendance was Superintendent, Dr. Brian Lane.
ACTION 197 Approval of Consent Agenda	The motion was made by Mr. Ryan Flynn and seconded by Mr. Ryan Dodson to approve the consent agenda as outlined. The motion was approved by a 7-0 voice vote.
ACTION 198 Approval of MSBA Membership	The motion was made by Mr. Flynn and Mr. Dodson to approve the district's MSBA membership for FY2024-2025 as outlined. The motion was approved by a 7-0 voice vote.
<u>Presentation</u> Preliminary Budget for FY2024-2025	Mr. Matt Norrid, CFO, presented the preliminary budget for FY2024-2025. He worked with the administrative team to develop the budget. The FY25 budget was developed to address the following goals: <ul style="list-style-type: none"> • Meet the NTB agreements for salaries for certified and support staff

- Health insurance premiums increased by 9.0%
- Manage through a consumer price index for food sales of 3.1%
- Assure resources are available to achieve curriculum goals
- Continue building repairs and renovations throughout the district
- Continue the refresh cycle for technology
- Fund professional services to ensure completion of capital projects and adherence to timelines
- Assume the completion of the Mark Twain renovation
- Assuming completion phase 2 of the McGrath Site
- Maintain operating fund balances at a level that will avoid short-term borrowing

Ms. Kerry Trostel asked if Andrew Hartnett could provide periodic facility updates. The would help the Board to provide information to the community. Mr. Norrid has a detailed spreadsheet that can be adapted. Dr. Lane suggested holding work sessions as an option.

Mr. Flynn said that having a list of big ticket items would be helpful.

Ms. Trostel asked about BMS student trips. Mr. Norrid said there is a "BMS Transportation" line item. The per pupil budget has not increased. Ms. Spencer said they are looking at fundraising projects to help pay for student trips.

Ms. Trostel asked about sports gates revenues. Mr. Norrid said the projections are based in 2023-2024 rates. Co-ops have different rules about tournaments and gate tickets.

Mr. Dodson said the Meridian TIF comes off. Mr. Norrid said the Hanley Station TIF might come off early. City will notify BSD when the TIFs expire.

Ms. Katy Spal asked about funding the activity clubs which appear to be unfunded. Mr. Norrid said the accounts are set up to record related transactions. It is a wash between revenue and expenses. The activity clubs have reserves.

Mr. Norrid said the revenues are conservative. The budget will be presented for a vote at the June business meeting.

Presentation 10-Year Financial Projections

Mr. Norrid presented the 10-year financial projections. They were presented in April as part of the district's negotiation process.

Assumptions:

- Assessed valuation growth is assumed at 0.5% due to non- reassessment year
- TIF projects for Meridian and Hanley Station are included as they expire
- Collection rate is assumed at 95.5%
- Capital Projects levy will transition to operations as necessary

- Full voter approved debt service levy is applied.
- Increased salaries in accordance with the NTB agreement for 2024-2025.
- The District's benefit offering is 9.0% growth
- Capital Project costs are in accordance with facilities plans
- Debt service costs are in accordance with amortization schedules

Summary:

- Responsible use of stakeholders tax dollars with an anticipated ask from community to support public education during fiscal year 2029-2030.
- Board of Education action required to authorize spending below an operating fund balance reserve of 30%
- Engaging with key political organizations to maintain awareness of Missouri's political environment impacting public school funding.

Mr. Norrid said state legislation that came out after these calculations were made will impact the projections.

Mr. Flynn asked how the projections will be impacted. Mr. Norrid said there are changes in how the foundation formula is calculated. Research on the new legislation is underway and more information will be forthcoming.

ACTION 199
Approval of Meal Prices
for FY2024-2025

The motion was made by Mr. Flynn and seconded by Mr. Dodson to approve the meal price equity tool for FY2024-2025.

Mr. Norrid said that based on the paid lunch equity calculations required by the USDA, meal prices will increase by \$0.29 for FY2024-2025. BSD conducted a survey of surrounding districts regarding milk prices. The milk prices will increase by \$0.05. The early childhood program cannot be subsidized.

Elementary breakfast price will be \$3.00 and lunch will be \$3.70. Secondary breakfast price will be \$3.00 and lunch will be \$3.90. The ECC breakfast price will be \$3.33 and lunch will be \$4.05. Adult breakfast price will be \$3.40 and lunch will be \$4.55. The milk price will be \$0.65 at all levels.

The motion passed by a 7-0 voice vote.

ACTION 200
Approval of Purchasing
Cards

Mr. Norrid presented the p-card account information for FY2024-2025. Limits remain the same as last year. Mr. Norrid said the CFO uses the p-card to pay for district level items, including utilities, Amazon, and other large purchases.

The motion was made by Mr. Flynn and seconded by Mr. Dodson to approve the purchasing cards for FY2024-2025.

Ms. Spencer asked that the report be corrected regarding the cancellation of Dr. Lane's card and activation of Dr. Amy Zielinski's card.

Ms. Trostel asked if an adjustment vote would be needed in July. Mr. Norrid said the cards held by staff leaving the district would be handed in to him and the accounts would be deactivated.

Mr. Dodson said he met with Mr. Norrid to review the controls. He said BSD has a good system in place.

ACTION 201
Approval of Girls'
Softball Co-op

The motion passed by a 7-0 voice vote
The motion was made by Mr. Flynn and seconded by Mr. Dodson to approve a high school girls' softball co-operative between BSD and Rosati-Kain High School.

Dr. Lane said Dr. Stephen Ayotte, BHS Assistant Principal and Athletic Director, has been speaking with Rosati-Kain about the co-operative. The schools have 13 players combined. Practices and home games would be held at BSD. If approved, Dr. Ayotte will submit an application to MSHSAA.

Ms. Trostel asked if other sports co-operatives were under consideration. Dr. Lane said BSD may consider girls' soccer. Ms. Trostel asked if adding programs might pull BSD students from other existing athletic programs.

Ms. Trostel asked if the Clayton/BSD football program would continue. Dr. Lane said the program would continue until the Board takes action to make a change.

Dr. Lane said the discussions regarding athletic programs should be ongoing.

Ms. Trostel and Mr. Flynn asked about starting a middle school football program. It might be good to build interest in the high school program.

Board members would like to see the sports programs be promoted to encourage student interest and participation, as well as to build community support.

The motion passed by a 7-0 voice vote.

MSBA Delegate Report

Mr. Keith Rabenberg said he will be attending the summer summit and delegate assembly in June.

SSD Governing Council Report

Mr. Mark Cicero was unable to attend the June meeting but he did receive the report and speak with Dr. Maclin. There is a controversy over SSD being \$90 million over budget over three years. Three actions are to remedy the situation:

- A. Reduce the tax levy from \$0.07 to \$0.03 over the next 3 years.
- B. Reduce staff.
- C. Implement a new tax levy.

Mr. Cicero plans to attend the next SSD meeting on June 30.

Dr. Lane met with Dr. Maclin. He said the budgets presented to the SSD board following negotiations were off by a considerable amount. SSD has a reserve that can be accessed, but other actions will still be needed.

Board Committee
Updates

Ms. Spencer said the Finance, Curriculum, and Communications committees would develop plans for the coming year at the Board retreat.

Upcoming Events


- SSD Governing Council Meeting, Monday, June 3 at 7:00 p.m.
- Board Policy Meeting, Tuesday, June 4 at 7:00 p.m.
- Board Business Meeting, Tuesday, June 18 at 7:00 p.m.
- MSBA Summer Summit, June 24-26 in Branson
- Board Policy Meeting, Tuesday, July 2 at 7:00 p.m.
- Board Business Meeting, Tuesday, July 16 at 7:00 p.m.

ACTION 202
Adjournment 8:00 p.m.

The motion was made by Mr. Flynn and seconded by Mr. Dodson to adjourn and reconvene in closed session. The motion was approved by a 7-0 roll call vote.



President



Secretary

