



Andy Beshear
GOVERNOR

**FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE SECRETARY**

Holly M. Johnson
SECRETARY

200 Mero Street, 5th Floor
Frankfort, Kentucky 40622
Phone: (502) 564-4240
Fax: (502) 564-6785

SECRETARY'S ORDER NO. 24-101

MEAL REIMBURSEMENT RATES

WHEREAS, KRS 44.060 and 45.101 authorizes the Finance and Administration Cabinet to promulgate administrative regulations relating to reimbursement for travel expenses; and

WHEREAS, KRS 45.101(7) states that the Finance and Administration Cabinet may promulgate administrative regulations to provide for the payment of a fixed expense allowance per day to be established by the Secretary of the Finance and Administration Cabinet; and

WHEREAS, pursuant to the authority granted by KRS 44.060 and 45.101, the Finance and Administration Cabinet has promulgated 200 KAR 2:006, specifying the authorization required for approval and reimbursement of travel expenses; and

WHEREAS, 200 KAR 2:006, Section 7(3)(c) provides that state officers or employees shall be reimbursed as a rate set by 200 KAR 2:006, Section 7(3)(d); and

WHEREAS, 200 KAR 2:006, Section 7(3)(d) states that the Secretary of the Finance and Administration Cabinet shall specify meal reimbursement rates, as appropriate, via Secretary Order.

NOW THEREFORE, I, Holly M. Johnson, Secretary of the Finance and Administration Cabinet, pursuant to the authority vested in me by KRS 44.060 and 45.101 and 200 KAR 2:006, hereby order and direct:

1. Meal reimbursement rates for high rate areas shall be as follows:
 - a. Breakfast: fourteen (14) dollars
 - b. Lunch: eighteen (18) dollars
 - c. Dinner: twenty-eight (28) dollars

2. Meal reimbursement rates for non-high rate areas shall be as follows:
 - a. Breakfast: twelve (12) dollars

Secretary's Order No. 24-101

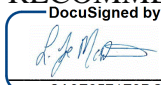
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- b. Lunch: fifteen (15) dollars
 - c. Dinner: twenty-three (23) dollars
3. A copy of the order shall be posted and maintained on the website of the Finance and Administration Cabinet, Office of the Controller.
4. This Order shall not be read to waive any provision or requirement contained in 200 KAR 2:006.

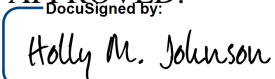
This Order is effective immediately and remain in effect until modified or rescinded by the Secretary of the Finance and Administration Cabinet. The provisions of any prior Order that conflict with the provisions of this Order, including but not limited to Secretary's Order 21-103, shall be null and void.

Approved and granted this 3rd day of July 2024.

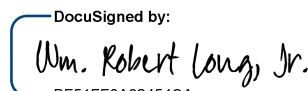
RECOMMENDED:

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Joe McDaniel, Controller
Finance and Administration Cabinet

APPROVED:

DocuSigned by:

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Holly M. Johnson, Secretary
Finance and Administration Cabinet

REVIEWED AS TO FORM AND LEGALITY:

DocuSigned by:

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Attorney, Office of General Counsel

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