

MARPLE NEWTOWN SCHOOL DISTRICT

Tuesday, May 14, 2024

Budget and Finance Committee Meeting – 6:30 p.m.

**Facilities and Transportation Committee Meeting – Immediately following Budget and Finance
Curriculum, Instruction and Technology Committee Meeting – Immediately following Facilities and
Transportation**

Administration Building – Board Room

MINUTES

Present

Board: Mrs. Pachel, Mr. Dezzi, Mr. Bilker, Mrs. Harvey, Mr. Maalouf, Mr. Siano, Mr. McKenzie

Administration: Dr. Tina Kane, Dr. Joel DiBartolomeo, Mr. Joe Driscoll, Mr. Jake Gallagher, Mr. Jim Orwig, Dr. Kerri McGinley

Press: 0

Audience: 1

1. CALL MEETING TO ORDER

Mr. Bilker called the meeting to order at 6:32 PM

2. PLEDGE OF ALLEGIANCE

Mr. Bilker led the Pledge of Allegiance

3. BUDGET AND FINANCE COMMITTEE

3.01 Committee Report – Barbara Harvey Chairperson

3.02 Additions to the Agenda

There was none

3.03 Approval of the Minutes

3.04 Approval of Section 3 of the Agenda relating to Budget and Finance

Mr. Driscoll explained the following motions. Any questions on motions in 3.05, 306, let him know.

3.05 Bills for Payment

MOTION: To approve and authorize payment of General Fund bills in the amount of \$1,450,045.25.

3.06 Financial Reports

MOTION: To approve the monthly financial reports for March 2024, informational for April 2024 and Budget Transfers.

3.07 2024-2025 Final Budget Adoption Presentation

Mr. Driscoll gave an update on the Budget, explained the timeline, revenue summary, expense summary, expenditure update, Mental Health Grant, Fund balance purchases

MOTION: To adopt the 2024-2025 General Fund Budget for the Marple Newtown School District in the amount of \$112,700,000.

MOTION: To adopt the 2024 Annual Tax Levy Resolution, as presented.

MOTION: To approve the 2024 Homestead and Farmstead Exclusion Resolution, as presented.

Mr. Driscoll gave an explanation of the following motions, any questions let him know.

3.08 School Board Treasurer

MOTION: To elect Dominick DuVernois as School Board Treasurer and Custodian of Student Funds. Section 404 of the school code stipulates" and shall annually, during the Month of May, elect a Treasurer to serve for one (1) year beginning the first day of July following the selection...."

3.09 Postage Machine

MOTION: To approve the purchase of the Mailcenter2000 postage machine in the amount of \$10,760.00 from Pitney Bowes. Pricing per Pennsylvania State Contract.

3.10 Network Switches

MOTION: To approve the purchase of Network Switches in the amount of \$787,832.40 from CDW-G as provided for in the 2024-2025 Budget.

3.11 Donation

MOTION: To approve the donation from Giant in the amount of \$3,294.85 for various needs for MNSD students and families.

3.12 Budgetary Reserve Transfer

MOTION: To approve a transfer from Budgetary Reserve in the amount of \$60,000.00 for special education legal services.

3.13 Food Service

MOTION: To approve the purchase of cafeteria equipment for the High School, Paxon Hollow, and Administration building in the amount of \$183,491.00 from 11400 Inc. Pricing is the lowest of three quoters per corresponding COSTARS contracts and will be funded through the Food Service Fund.

MOTION: To approve 2024-2025 School Lunch prices as follows: Elementary Schools: from \$2.90 to \$3.00 (increase of .10 cents) Paxon Hollow Middle School: from \$3.15 to \$3.25 (increase of .10 cents) Marple Newtown High School: from \$3.40 to \$3.50 (increase of .10 cents)

All the above motions will be taken to the full Board for approval.

3.14 Other Business

None

3.15 Public Comment

None

3.16 Adjournment

4. FACILITIES AND TRANSPORTATION COMMITTEE

4.01 Committee Report – Nicholas J. Reynolds, Sr., Chairperson

4.02 Additions to the Agenda

There is none

4.03 Approval of Section 4 of the Agenda relating to Facilities and Transportation

4.04 Approval of the Minutes

4.05 Change Order Credits No.MC-2, Loomis Elementary School Project

Mr. Gallagher explained the following motions.

MOTION: To approve the following change order credits from Five Star Inc. Change Order No. MC-02 Total: \$24,379.95 Credit

Electri-Tech, Inc., Change Order No. COR X1, was directed to provide temporary protection for new electrical junction boxes located at new fan coil units until HVAC fan coil units are installed. Cost for work shall be back charged to Five Star, Inc. in accordance with Electri-Tech, Inc. proposal COR 12 dated 9/20/2019 in the amount of \$2,921.38. COR X1 Total: \$2921.38 Credit.

Electri-Tech, Inc., Change Order No. COR X2, was directed to relocate new generator annunciator conduit to accommodate new HVAC work installed by Five Star, Inc. Cost for work shall be back charged to Five Star, Inc. in accordance with

Electric-Tech, Inc. proposal COR 22 dated 8/10/2020 in the amount of \$1429.63.
COR X2 Total: \$1429.63 Credit.

L.J. Paoella Construction, Inc., Change Order No. COR X3, was directed to replace ceiling tiles that were damaged during construction. Costs for work are in accordance with L.J. Paoella Construction, Inc. proposal COR 43 dated 2/24/2021 in the amount of \$5,213.57. Five Star, Inc.'s portion of this work is \$1,651.00 based upon walk through by Bonnett Associates, Inc., and Marple Newtown School District. COR X3 Total: \$1651.00 Credit.

DWD Mechanical Contractor, Inc., Change Order No. COR X4, was directed to locate and repair refrigerant leaks and resolve leak detection system troubles in new system provided by Five Star, Inc. Cost for work shall be back charged to Five Star, Inc. in accordance with DWD Mechanical Contractor, Inc. PO dated 3/22/2024 in the amount of \$625.00. COR X 4 Total: \$625.00 Credit.

Non-Conforming Credit Agreement for color of new fabric ducts located in the cafeteria as agreed upon by Marple Newtown School District and Five Star Inc. in the amount of \$4000.00. COR X5 Total: \$4000.00 Credit.

Quantity Allowance Credit. Deduct for HVAC Contractor's Quantity Allowance remaining balance of \$13,752.94.

4.06 Change Order No. GC-02, Culbertson Elementary Classroom Addition

MOTION: To approve the following change order:

Balton Construction Inc., Change Order No. COR 34, addition of access control gate to be located on west side of school as requested by owner. Scope includes gate, support posts, concrete footings, and accessories in accordance with Bonnett Associates, Inc. drawing SK-A100.1 dated 4/08/2024. Costs in accordance with Balton Construction, Inc., COR 34 dated 04/2/2024 in the amount of \$13,506.77. COR 34 Total: \$13,506.77.

4.07 Change Order No. GC-06, Marple Newtown High School Athletic Fields Renovations

MOTION: To approve the following change order:

Uhrig Construction, Inc., Change Order No. COR 32, owner requested removal of additional overgrown areas and associated landscaping cleanup work and seeding at perimeter of Lower Fields facility in accordance with Uhrig Construction, Inc. proposal dated 9/25/2023 in the amount of \$5,860.00. COR 32 Total: \$5860.00.

4.08 Audio Visual Equipment Upgrade at Marple Newtown High School Performing Arts Center.

MOTION: To approve Delco Solutions with the installation and replacement of the audio-visual upgrade equipment in the Performing Arts Center at Marple Newtown High School. In the amount of \$109,020.00 as provided for in the 2024-2025 Budget under Costars Contract #034-E22-159.

4.09 Donation

MOTION: To approve the donation from Fazzano Brothers for lacrosse wall material in the stadium at the high school.

4.10 PA State Grant

MOTION: To approve the application to apply for the Public School Facility Improvement Program Pa State Grant.

4.11 Information/Discussion Item(s):

Mr. Orwig gave an update on Bus Patrol

Representatives of Bus Patrol have reported that they will be ready to install all of the necessary components on our transportation vehicles during the months of June and July and the system should be ready for the start of the 2024-2025 school year.

All of the above motions will be taken to the full Board for approval.

4.12 Other Business

4.13 Public Comment

4.14 Adjournment

5. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

5.01 Committee Report – Nicholas V. Siano, Chairperson

5.02 Additions to the Agenda

There was none.

5.03 Approval of the Minutes

5.04 Approval of Section 5 of the agenda relating to Curriculum, Instruction and Technology

Mr. Siano asked for the following motions to be taken to the Board for full approval.

5.05 Student Trips

MOTION: To approve Tyler Mertens, Advisor, to accompany the Marple Newtown High School Future Business Leaders of America students to compete in the National Leadership Competition in Orlando, FL on June 29, 2024, through July 3, 2024. The cost of transportation is approximately \$450.00 per student, being paid by the student and reimbursed by the district. The cost of the activity is approximately \$1,810.00 and will be paid for by the district. The cost to the district is approximately \$3,160.00.

5.06 Textbook Adoptions

MOTION: To approve the purchase and new adoption of English Resources for the Paxon Hollow Middle School Library, as presented.

MOTION: To approve the purchase and new adoption of English Resources for the Marple Newtown High School, as presented.

5.07 Disposal of Books

MOTION: To approve the disposal of books from the Culbertson Elementary School Library, as presented.

5.08 Professional Development

MOTION: To approve an agreement with the organization, AI for Education, in the anticipated amount of \$13,500.00. Grant funds will be used to pay for this service.

5.09 Policies

MOTION: To approve the First Reading of Board Policy 808, Food Services, as recommended by the Pennsylvania School Boards Association, as presented.

All of the above motions will be taken to the full Board for approval.

5.10 Other Business

5.11 Public Comment

There was none.

5.12 Adjournment

With no further business for the Board, Mr. Bilker adjourned the meeting at 6:58 PM.