

Early Adventures Program 2024-2025 School Year Billing and Payment Policy

REGISTRATION FEE

- Registration Fees are charged for each new season. The fee must be paid before your child may start the season contract.
- Fee is \$40 for 1 child, \$50 for 2 children and \$65 family maximum.
- Registration Fees aren't refundable.

BILLING INFORMATION

Payments are due bi-weekly on Mondays. Invoices are emailed on Monday one week prior to the due date. Payments not received within **3 days** of the due date will incur a \$5 Late Payment Fee automatically. Parents/guardians are financially responsible for **all** days contracted regardless of attendance. Adventure Club reserves the right to terminate accounts that fall behind on payments.

TUITION AND FEES

- Tuition is \$49 per day. Full-time schedules are required for this program.
- Parents/Guardians are financially responsible for all days registered.
- Registrations for the school year and summer are separate. Each season's registration fee must be paid at the time of registration for that contract to be accepted.
- The first school year payment is due approximately one week prior to the first day of school. All payments are due bi-weekly on Mondays.
- Payments may be made online at <https://rdale.ce.eleyo.com> via checking account, credit or debit card. Cash payments may be made only at the Adventure Club Business Office at 3725 Pilgrim Lane - Door 11, Plymouth, MN. Staffing hours may vary so it's necessary to call ahead: 763-504-5320.
- A receipt for payment will be automatically emailed to the account holder when payment is received. Additional receipts may be printed from your account at <https://rdale.ce.eleyo.com>
- Accounts are automatically assessed a \$5 Late Payment Fee if payment is not received within 3 days of the due date. Accounts that aren't current or at \$0 balance on the last day of the bi-weekly cycle will be subject to termination.
- Non-School Days aren't included in the regular tuition and are to be registered separately online at <https://rdale.ce.eleyo.com>.
- Withdrawal from the Early Adventures program requires 10-day notice that must be completed online at <https://rdale.ce.eleyo.com>.

VACATION CREDIT

- Vacation Credit is given for planned absences of five (5) consecutive days only. Each child enrolled may receive one Vacation Credit per school year.
- Credit is 50% of the weekly tuition.
- To receive the credit, parents/guardians must contact the site supervisor in advance of a planned vacation and complete a Vacation Credit Form.
- An unplanned extended absence, such as a medical absence, should be reported to the site supervisor immediately on the first day absent.

SCHOOL YEAR 2024-2025 BILLING and PAYMENT DATES

Invoice Date	Due Date	Dates of Service
August 26, 2024	September 2, 2024	9/2/24 – 9/13/24
September 9	September 16	9/16 – 9/27
September 23	September 30	9/30 – 10/11
October 7	October 14	10/14 – 10/25
October 21	October 28	10/28 – 11/8
November 4	November 11	11/11 – 11/22
November 18	November 25	11/25 – 12/6
December 2	December 9	12/9 – 12/20
December 16	December 23	12/23 – 1/3/25
December 30	January 6, 2025	1/6 -1/17
January 13, 2025	January 20	1/20 – 1/31
January 27	February 3	2/3 -2/14
February 10	February 17	2/17 – 2/28
February 24	March 3	3/3 – 3/14
March 10	March 17	3/17 – 3/28
March 24	March 31	3/31 – 4/11
April 7	April 14	4/14 – 4/25
April 21	April 28	4/28 – 5/9
May 5	May 12	5/12 – 5/23
May 19, 2025	May 26, 2025	5/26 – 6/6/25