

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
APRIL 18, 2024

ROLL CALL

The West Muskingum Board of Education held its regular meeting on April 18, 2024 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

44-178 Additions to the Agenda

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the Addendum to the Agenda. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

Presentations

WMES Wax Museum: Mrs. Pickrell and Payton McCoy; Mrs. Lestock and Jason Pickrell; Mrs. Eltringham and Ethan Havens; Mrs. Huff and Kamryn Deason; Mrs. McLain and Willow Paul

TREASURER'S REPORT

44-179 Minutes

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the minutes from the Regular Board Meeting on March 13, 2024. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-180 Financial Report

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the financial reports for March 2024 as presented. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-181 REA and Associates, Inc.

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the Memorandum of Agreement and Certification of Compliance, as supplied by the Ohio Auditor of State's Office, between the Ohio Auditor State, Rea & Associate, Inc. and the West Muskingum Local School District of the audits of West Muskingum LSD for the fiscal periods July 1, 2024 through June 30, 2028, as presented, and authorize the Treasurer to sign the MOA and Certification of Compliance as the designee of the District. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-182 Auditor of State LGS Contract

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the one-year contract with the Ohio Auditor of State for Local Government Services (LGS) to compile the annual financial statement for the year ending June 30, 2024. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-183 Then and Now

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the Then and Now Certificate for vendor Roger Touvell in the amount of \$3,897.00. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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44-184 Finance and Audit Committee

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the Audit Committee Minutes for the audit period ending June 30, 2023. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-185 Records Retention Committee Minutes

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to review and approve the revised Records Retention Schedule update and approve the annual records retention meeting minutes. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-186 Workers Compensation/Unemployment Compensation Third Party Administrator

Motion made by Mr. Ankrum, seconded by Mr. Farley to participation in the Ohio School Compensation OSBA/OASBO Workers' Compensation Retrospective Group Rating Program/Unemployment Services through Sedgwick/CompManagement as the District third party administrator (TPA) and Sedgwick/CompManagement Health Services as the District managed care organization (MCO) for the rating period of January 1, 2025 through December 31, 2025. Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

44-187 Executive Session

Motion made by Mr. Farley, seconded by Mrs. MacLaine to go into executive session at 5:30 p.m. for the purpose of personnel matters, including promotion or compensation.

Members returned from executive session at 5:44 p.m. with the following members answering roll call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

44-188 Certified New Contract

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following new FY25 certified contract, salary based on negotiated contract and salary pay scales, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>
Trysten Smith	WMMS mathematics teacher

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-189 Classified New Contract

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following classified new contract(s) effective May 6, 2024, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>
Kenneth Cooper	WMES afternoon custodian

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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44-190 Superintendent Contract Addendum

BE IT RESOLVED THAT THE Board hereby adopt and affirm the contract Addendum signed by the Superintendent and the Board President on April 18, 2024. Motion made by Mr. Vousden, seconded by Mrs. MacLaine. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-191 Superintendent Contract

Motion made by Mr. Farley, seconded by Mr. Ankrum to approve a five-year contract for the period of August 1, 2025 through July 31, 2030 for Superintendent Chad J. Shawger. Roll Call: Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-192 Retirement(s)/Resignation(s)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s)/resignation(s):

Retirement(s)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Holly Ross	WMMS teacher	June 1, 2024

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Melissa Burkhart	Bus Driver	end of FY24 school year
Kaycie Lawler	WMES Teacher	end of FY24 school year
Ann Howard	WMHS Administrative Assistant	June 30, 2024

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-193 Certified New Contract FY25

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following new FY25 certified contract, salary based on negotiated contract and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>
Ashley Smith	WMES Grade 4 Teacher
Joseph Pachuta	WMES Grade 3 Teacher

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-194 Classified Non-Bargaining Contract

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve Ann Howard, Administrative Assistant to the Superintendent, effective July 1, 2024. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-195 Classified New Contracts

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following classified contract(s), salary based on negotiated contract, pending proper certification of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kylee Martin	WMHS Admin. Asst. 220 day contract	April 22, 2024
Jessica Baker	WMHS Admin. Asst. 220 day contract	August 1, 2024

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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44-196 Gate Worker(s) – Spring Sports

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following gate worker for the spring sports season:

Tara Woods	Monica Davis
Tina Jones	Mark Johnson
Amy Johnson	

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-197 Unpaid Leave of Absence

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve unpaid leave for the following employee(s). Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mary Smith	WMES custodian	March 6-8, 2024 (3 days)
Randall Calendine	Bus driver	March 25-28, 2024 (4 days)
Kayla Loyd	WMES paraprofessional	March 25-28, 2024 (4 days)
Zackery Durfee	WMMS teacher	March 28, 2024 (.5 days)
Ryan Barks	WMMS teacher	May 24, 2024

Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

Certified Contract Changes FY25

- Lauren Vensil, WMHS intervention specialist, changing to WMES intervention specialist
- Kelly Wohlgamuth, WMES grade 3 teacher, changing to WMES grade 4 teacher
- Cole Smith, WMMS math teacher, changing to WMMS social studies teacher
- Teresa McClain, WMES grade 4 teacher, changing to WMES kindergarten teacher

Classified Contract Changes

- Jacob Hammonds, WMES afternoon custodian, changing to WMHS afternoon custodian, effective March 18, 2024

44-198 Non-Renewal of Limited 3313.53 Contracts

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following certified contract changes for FY25:

<u>Name</u>	<u>Position</u>
Kelsie Alexander	Cheerleading
Joshua Bobo	Head Softball Coach
David Bower, Jr.	Assistant Softball Coach
David Boyer	Assistant Girls Basketball Coach
Chester Coleman	Head Swim Coach
Ashley Dillon	Assistant Softball Coach
Caitlyn Drake	7th Grade Girls Basketball .5 FTE
Taylor Evans	Assistant Track Coach
Miranda Fraunfelter	Assistant Softball Coach
Jason Garrett Frederici	Assistant Baseball Coach (.5 FTE)
Hannah Fulkerson	7-9 (7th) Volleyball

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<u>Name</u>	<u>Position</u>
Mackenzie Hill	WMHS Cheerleading Advisor (Fall and Winter)
Isabella Hutchison	7-9 (8th) Volleyball
Jared Jesse	Assistant Football 9-12 Coach
Courtney Kuhn	Head Girls Soccer Coach
James (Trey) Lucas	Assistant Wrestling Coach
Ray Lynn	7-9 (8th) Grade Boys Basketball
Matthew Lynn	8th Grade Boys Basketball
Rob McBurney	Assistant Boys Soccer 9-12 Coach
Andrew McGee	Assistant Baseball Coach
Justin Middleton	(WMMS) 7-9 Grade Football Coach
Robert Moon	Assistant Track Coach
Jeremy Moore	Varsity Boys Soccer
Natalie Moore	WMMS Cheerleading - fall and winter
Ryan Moore	Assistant Girls Soccer Coach
Benton Mowery	7-8 Track Coach
William Murphy II	Assistant Boys Soccer 9-12 Coach
William Murphy II	Assistant Boys Basketball 9-12 Coach
Alyson Newsom	8th Grade Girls Basketball Coach
Gage Newsom	7th Grade Girls Basketball .5 FTE
Renee Newsom	7-9 Girls Basketball Coach
Samuel Osborn	Varsity Boys Soccer
Connor Paima	7th Grade Boys Basketball .5 FTE
Christopher Pettit	Assistant Baseball Coach
Troy Pierce	WMMS Wrestling Coach
Courtney Prang	Head Track (Boys/Girls) 9-12 Coach
Noah Ray	7th Grade Boys Basketball .5 FTE
Scott Renner	Assistant Girls Basketball Coach
Jeff Rinkes	Head Boys Basketball Coach
Konnor Samson	WMMS Wrestling Coach
Daryl Satterfield	Event Manager – Fall and Winter
Michele Shirer	Head Cross Country Coach
Chelsea Stanbery	Assistant Girls Basketball Coach
Amy Stewart	Assistant Girls Basketball Coach
Brenda Watson	7-9 (9th) Volleyball
Emily Weaver	Assistant Volleyball Coach
Talor Woodard	Head Wrestling Coach

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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44-199 Superintendent Items

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following:

- **WMLSD Classified Substitute List**

Approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kylee Martin	Administrative Assistant	April 9, 2024
Marcia Wamack	Cook; custodian; bus aide	April 19, 2024

- **MVESC Master Certificate Substitute List**

Approve the April 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

44-200 WMHS Student Course Fees – Second Reading

Motion made by Mr. Farley, seconded by Mrs. MacLaine to approve the WMHS Student Course Fees for the 2024-2025 School Year. Roll Call: Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-201 2024-2025 School Year Calendar – Second Reading

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve 2024-2025 School Year Calendar. Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-202 West Muskingum High School Gym Light Replacement

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve Hittle Electric, Inc. to replace existing light fixtures in the West Muskingum high School gymnasium. Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-203 West Muskingum Local School District Track Project

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the agreement for construction services between West Muskingum Local School District and The Motz Group, L.L.C. for the final stages of the West Muskingum High School Track Project. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-204 Ohio Student Accident Insurance Program

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve Student Protective Agency, Guarantee Trust Life Insurance Agency for district participation in the Ohio Student Accident Insurance Program for the 2024-2025 school year. Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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44-205 Maintenance Contract for HVAC Units

Motion made by Mr. Farley, seconded by Mr. Vousden to approve Roger Touvell Heating & A/C, Inc. HVAC contract for the period July 1, 2024 through June 30, 2025. Roll Call: Mr. Farley, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-206 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following donations:

- Muskingum Soil and Water Conservation District to West Muskingum FFA for shop project - \$200.00
- West Muskingum Athletic Boosters to WMHS Athletic Department for special awards - \$137.80
- West Muskingum Athletic Committee to WMHS Athletic Department for electrical work to move concession stands at baseball/softball fields – donated services equivalent to monetary amount of \$1,155.00

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

Discussion Items

Discussion items included the following:

1. Open Enrollment Elementary
2. Open Enrollment Bussing

44-207 Adjourn

Motion made by Mr. Ankrum, seconded by Mr. Farley to adjourn at 6:49 p.m.

Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President