PTO Meeting Minutes
September 11, 2023

Call to Order: 6:06pm by Carla

BOE Update: Vice Principal, Water fountain and robotic kits on order.

CEA Update: No report

Executive Board Reports

Topic	Report by	Notes
President	Carla	Introduction
VP	Elvira	Introduction
Secretary	Kaitlyn	Introduction
Treasurer	Vacant	Vacant

Past PTO Business

Newcomer's Orientation	Carla	End of August - PTO provided refreshments for event
Teachers/Staff Welcome Back Breakfast and Stock the Lounge	Carla	PTO provided breakfast and stocked lounge with refreshments and snacks
Learning A-Z (RAZ) Invoice K-2	Carla	PTO covered cost for 8 licenses; invoice $1,814.48 (paid 9/11/23)
Brain Pop Invoice K-2	Carla	PTO covered cost of program; invoice $302.50 (paid 9/11/23)

New PTO Business

Brain Pop Invoice Middle School	Carla	Invoice and approval pending
Robotics Coding Kit Invoice Middle School Elective	Carla	Kits have been ordered; PTO will cover the cost of the program. Invoice and payment pending
Outside Water Fountain Invoice	Carla	Has been ordered, the cost will be covered from the games/ chance (Cohen) account. Invoice and payment pending.

Screenagers 10/17 at 6:30pm	Carla	PTO and Booster Club Partnership, splitting the cost.
Renew PTO Insurance	Carla	Received policy, invoice and payment pending.
File Financial Statement	Carla	Sending to the accountant for review and processing.
Treasurer Board Position	Carla	Currently vacant.
Homeroom Parents	Carla	Google form to be distributed for interest via social and smores email. Elvira to look further into this tonight.
Carnival 9/22	Elvira	Carnival was postponed due to inclement weather, new date is 9/22. (Original date was 9/8) Secondary food vendor is pending. Sign up genius is open for volunteer spots. Dunk tank sign ups to be reposted this week. PTO to connect with CEA contact.
Back to school Night 9/21 Pre-K; 9/28 5-8th	Carla	21st 6-7:40pm; 28th 6-7:40pm
Outdoor Movie Night	Elvira	Partnership with Town Rec, Date and Movie TBD
Fall Book Fair	Carla	Planning is underway, detailed information to follow
Fall event?	Carla	Harlem Wizards v CPS Staff Under Discussion

Open Discussion:

Stand up be a bulldog shirts - Carla will communicate this out via email soon.

Ornaments - Carla will communicate this out via email soon.

Meeting Adjourned: 6:51pm by Carla

Next PTO meeting: October 2, 2023 at 6:00 PM Media Center