

Clinton-Glen Gardner Board of Education
July 18, 2023
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Meghan Moore, Ashley Dunker, Theresa Tsakalakos, Laura Burr, Dan Brkich
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Mark A. Winczel Esq
Absent: Jacyn Carruthers

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment N/A)

D. Violence and Vandalism (EVVRS Data), 0 HIB investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment N/A)

RESOLUTION 2023-2024: 1

ACCEPT SCHOOL DATA REPORTS

Mrs Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 5-0-0, to accept the aforementioned monthly school data report, items 4A-E.

1. Superintendent/Principal's Report

Harassment, Intimidation, or Bullying Report

June 2023 3 Action Items for Board to affirm, reject or modify the Superintendent's decision

HIB#	Status (Confirmed as HIB or Not confirmed as HIB)	Grade level	Perceived or observable characteristics	Affirm, Reject, Modify
15	Not Confirmed as HIB	MS	Religion	AFFIRM
RESOLUTION 2023-2024: 2 Motion by: Mrs. Dunker Second by: Dr. Tsakalagos Roll call: 5-0-0				
16	Not Confirmed as HIB	MS	Race	AFFIRM
RESOLUTION 2023-2024: 3 Motion by: Mrs. Dunker Second by: Dr. Tsakalagos Roll call: 5-0-0				
17	Confirmed	MS/ELEM	Race	AFFIRM
RESOLUTION 2023-2024: 4 Motion by: Mrs. Dunker Second by: Dr. Tsakalagos Roll call: 5-0-0				

A. Student Representative Report NONE

B. Clinton Education Association Report NONE

C. Assistant Principal- Curriculum Coordinator Report

1. Curriculum Updates presented to Board by Mrs. Turner.

RESOLUTION 2023-2024: 5

APPROVE CURRICULUM UPDATES

Mrs Dunker moved, seconded by Dr. Tsakalagos, and passed unanimously by a roll call vote, 5-0-0, to approve the following curriculum updates:

Please click here for link

K-8 ELA

Visual and Performing Arts: Dance, Theater, Music, Art

Social Studies

World Language

Physical Education

Science

RESOLUTION 2023-2024: 6 APPROVE STUDENT SAFETY DATA SYSTEM REPORT

Mrs Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve the Student Safety Data System report for the 2022-2023 school year. (Attachment #2)

D. Special Services Report

1. Preschool Grant Update - Process, progress, opportunities and challenges presented by Dr. Kastner

RESOLUTION 2023-2024: 7 APPROVE PRESCHOOL EXPANSION GRANT

Mrs Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve Preschool Expansion Grant – Please click here for application link
Please click here for the Preschool Expansion Grant budget link

RESOLUTION 2023-2024: 8 APPROVE EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS 2023/2024

Dr. Tsakalakos moved, seconded by Mrs. Burr. and passed unanimously by a roll call vote, 5-0-0, to approve the Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year. Please click here for link

6 Public Comment NONE

7. Personnel

RESOLUTION 2023-2024: 9 APPROVE PERSONNEL ITEMS A-H

Mrs. Burr moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 5-0-0, upon the recommendation of the Superintendent, to approve motions for **PERSONNEL ITEM A-H:**

A. Threat Assessment Team 2023-2024

<i>Motion: To approve the following staff member(s) to the Threat Assessment team for 2023-2024 school year:</i>
RESOLUTION 2023-2024: 9
Staff Member
Jenine Kastner, School Safety Specialist, Director of Special Services
Angela McVerry, Guidance Counselor
Courtney Duryea, Guidance Counselor
Toni Cespedes, School Psychologist
Timothy Bidwell, Physical Education Teacher
Scott Reilly, Technology Director
Karen Brownell, Special Education Teacher
Seth Cohen, Superintendent/Principal
TBD , Assistant Principal * Approved Mr. Matthew Stanbro RESOLUTION 2023-2024: 9
Lauren Peachey, Social Worker

B. Co-Curricular 2023-2024

<i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2023-2024 (additions/changes in BOLD)RESOLUTION 2023-2024: 9</i>		
Activity	Staff Member	Rate
Soccer - Girls	Amy Brenner	\$2454
Soccer - Boys	Tim Bidwell	\$2454
Cross Country	Robert Adase/Sam Homan	\$2230
Volleyball	Evelyn Ferro	\$2454
Basketball - Boys	Tim Bidwell	\$4464
Cheerleading	Evelyn Ferro	\$4464
Basketball - Girls	Michelle Gallagher	\$4128
Baseball	Tim Bidwell	\$2454
Softball		
Golf	Tom Larkin/Stacy Viotto	\$2454 Split
Athletic Director	Joe Harris	\$2938
Peer to Peer Leader #1	Courtney Durea	\$1484
Peer to Peer Leader #2	Angela McVerry	\$1484
Team Leader Specials	Tim Bidwell	\$1132
Team Leader K-2	Cassie Rudd	\$1132
Team Leader 3-4	Kate Metelitsa	\$1132
Team Leader 5-8	Jamie Friedel	\$1132
Team Leader 5-8	Jennifer Merrigan	\$1132
Team Leader Special Ed	Judith Liptak	\$1132
I&RS #1	Toni Cespedes	\$1132
I&RS #2	Carolyn Schorr	\$1132
I&RS #3	Courtney Duryea	\$1132
I&RS #4	Angela McVerry	\$1132
I&RS #5	Coreen Decker	\$1132
I&RS #6	Jessica Crespo	\$1132
I&RS #7	Lauren Peachey	\$1132
I&RS #8	Krisitn Pignio	\$1132
I&RS #9	Tracy Palomba	\$1132
I&RS Nurse	Jennifer Sedlacek	\$1132
Middle School Coordinator	Jessica Latanzio Crespo	\$6693.47
Character Ed Coord. #1	Toni Cespedes	\$1484
Character Ed Coord. #2	Lauren Peachey	\$1484

Team Create #1		
Team Create #2		
Future Cities #1		
Future Cities #2		
Aim High Session 1	Debra Nolan	\$1132
Aim High Session 1	Amy D'Esposito	\$1132
Aim High Session 1	Tom Larkin	\$1132
Aim High Session 1		
Aim High Session 1		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Spring Musical Director	Laurie Ruch	\$4484
Spring Musical Asst Dir #1	Stephanie Evans	
Spring Musical Asst Dir #2	Tonya Lunger	\$1479
Spring Musical Asst Dir #3a	Suzanne Lauricella	\$1479
Spring Musical Asst Dir #3b	Lisa Rizzi	
3rd Grade Musical Director	Laurie Ruch	\$1132
3rd Grade Musical Asst Dir #1a	Lisa Rizzi	\$566
3rd Grade Musical Asst Dir #1b	Caitlyn Reilly	\$566
4th Grade Musical Director	Laurie Ruch	\$1132
4th Grade Musical Asst Dir #1a	Lisa Rizzi	\$566
4th Grade Musical Asst Dir #1b	Kelly DeJesus	\$566
Student Council 5&6 Grade	Denise Grimm	\$1484
Student Council 7&8 Grade	Jessica Latanzio Crespo	\$1484
Yearbook (2)	Amy D'Esposito & Coreen Decker (Rescind Rispoli)	\$2097 each
Archery Club	Tim Bidwell	\$1132
Archery Club	Michelle Gallagher	\$1132
Chess Club	Tom Larkin	\$1132
Art Club	Suzanne Lauricella & Cassie Rudd	Split/\$1132
Technology Student Assoc.	Evelyn Ferro	\$1132
Chill Zone/Game Board Club	Cassie Rudd	1132
Science Club	Stacy Viotto	\$1132
Track & Field Club	Samantha Homan	\$ 1132 x 2
Robotics & Engineering Club	Evelyn Ferro	\$1132

Student Ambassador Advisor		\$1484
Home Basketball Supervision	Barb Plundeke, Lisa Rizzi, Kelly DeJesus, Joe Harris, Deb Nolan	\$80 per event

C. Rescind offer of employment

Motion: As recommended by the Superintendent, to rescind previous offer of employment (approved under RESOLUTION 2022-2023: 101) at the May 24, 2023 BOE meeting to appoint Ashley Heath as part time Spanish teacher. **RESOLUTION 2023-2024: 9**

D. Staff Approval

<i>Motion: To approve the following staff members for the listed positions for the 2023-2024 school year: RESOLUTION 2023-2024: 9</i>		
Position	Name	Rate/Salary
summer reading/virtual meeting hour	Jessica Latanzio-Crespo Tonya Lunger Jamie Friedel Coreen Decker Lisa Rizzi Nicole Kish Debra Nolan	NTE 1 hour each @ \$54/hr

E. Aftercare Hourly Rate 2022-2023

***Motion:** To approve the increase of hourly wage for 23-24 school year from \$18.00 to \$18.25*
RESOLUTION 2023-2024: 9

Position	Rate/Salary	Effective
Aftercare Staff	\$18.25 per hour	23/24 school Year

F. Lead Night Custodian

<i>Motion: To approve Nicholas Buniva as Lead Night Custodian with a stipend to be paid in the amount of \$2500. for the 2023-2024 school year. RESOLUTION 2023-2024: 9</i>
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G. Summer Office & Clerical

Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2023 NTE 60 hours total for split between staff listed below. **RESOLUTION 2023-2024: 9**

Name	Hours	Rate
Courtney Wellet	TBD	\$16
Elizabeth Upwood	TBD	\$16
Catherine Kapigian	TBD	\$16

H – Assistant Principal Curriculum Coordinator

Motion: To approve Matthew Stanbro as the Assistant Principal/Curriculum Coordinator for the 2023-2024 school with an annual salary of \$105,000. Start date as soon as possible pending background checks and release from current contract. **RESOLUTION 2023-2024: 9**

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

RESOLUTION 2023-2024: 10

APPROVE PROFESSIONAL DEVELOPMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 5-0-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
ECERS-3	8/24/2023	Dr Jenine Kastner	\$199	\$0	\$199
Autism NJ	10/19/23 and 10/20/23	Carolyn Schorr Kristin Pignio	\$500	\$115	\$1,460
LinkIt Data Summit	7/24 & 7/25	Seth Cohen	\$250	0	\$250

B. ELA Curriculum Development

RESOLUTION 2023-2024: 11

APPROVE ELA CURRICULUM DEVELOPMENT

STAFF

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 5-0-0, to approve Denise Grimm, NTE 20 hours to continue to work on the ELA curriculum for the 23-24 school year.

9. Policy and Regulations

***Motion:** To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):*

Policy #	Title	Action	Att. #
NONE			

10. General Information: Business Administrator’s Report

A. Monthly Minute Approval

RESOLUTION 2023-2024: 12 APPROVE PROFESSIONAL DEVELOPMENT

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve the following items **A-J**:

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the June 14, 2023 Business session and Executive Sessions. **(Attachment #3)**

2. Certification of the Secretary’s Reports and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year.
(Attachment #4)

May, 2023 \$ 3,065,418.51

3. Approval of the Bill List in the specified amounts **(Attachment #5)**
 - a. General Account: 6/13/23-6/30/23 \$498,839.34
 - b. General Account: 7/1/23-XXX Forthcoming after rollover of accounting program
 - c. Cafeteria Account: \$ 23829.49 (checks written in June)

4. Checking Account Balances – May, 2023
 - a. Student Activities \$ 45,370.56
 - b. Cafeteria: \$ 159,488.33
 - c. Payroll Agency: \$ 17,716.53
 - d. Unemployment: \$ 98,408.88

- 5. Due to year end closing procedures, the June 2023 transfers, and bill list from 7/1/23 forward, will be reported for Board approval in August after Auditors' visit at the end of July.

D. 2023-2024 School 12 Month Employee Calendar (Attachment #6)

Motion: To re-approve 2023-2024 12 month employee (updating error on dates)**RESOLUTION 2023-2024: 12**

E. 2022-2023 Extraordinary Aid

Motion: To accept 2022-2023 Extraordinary Aid from the State of New Jersey in the amount of \$468,072 for special education student excess costs. An increase of \$32,197 from 2021-2022 of \$435,875 (**Attachment #7**)**RESOLUTION 2023-2024: 12**

F. 2022-2023 Non Public School Transportation Aid

Motion: To accept 2022-2023 Non Public School Transportation Aid from the State of New Jersey in the amount of 2,184 for transportation of the nonpublic school students. A reduction of \$136 from 2021-2022 of \$2,320(**Attachment #8**)**RESOLUTION 2023-2024: 12**

G. Tuition and related transportation cost for incoming and outgoing Special Ed Students for 2023-2024 ESY and Regular School year

<i>Motion:</i> to approve 2023-24 ESY and Regular School Year Tuition Contract(s) for incoming and outgoing Special Ed students. RESOLUTION 2023-2024: 12			
State Student ID#	School	Transportation	Est Tuition & Svc Cost
Local # 3410166	INCOMING:Alpha School District	NA	Tuition: \$43,775.00 1:1 aide: \$46,425.00

H. Toilet Room Facilities for PreSchool Classroom

Motion: To utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. (**Attachment #9**) **RESOLUTION 2023-2024: 12**

I. NJSIG General Insurance, Workman's Compensation, Cyber Security, Environmental and District Liability Policy Renewal for 2023-24

Motion: To approve the renewal with New Jersey School Insurance Group (NJSIG) to provide general insurance, workman's compensation, Cyber Security, Environmental and District

Liability policy for the 2023-2024 school year at the rate of 12.12% increase over the current year. **RESOLUTION 2023-2024: 12**

J. Sale of Obsolete Technology Equipment

Motion: To approve public listing on behalf of the school district to sell obsolete technology equipment. It will be advertised, bids accepted and awarded to the highest bidder. The funds received will be used for future network/technology upgrades. **(PROVIDED AT MEETING)RESOLUTION 2023-2024: 12**

11. Correspondence

- Thank you from Skylar Burr for gift card and check for recognition of academic achievements

12. New Business

13. Old Business

A. Dear Parents

B. Board Liaison Reports

- Dr. Tsakalagos reported that the PTO is covering the cost for RAZ kids grades K-2 and Brain pop for elementary and middle school for 23/24 school year.

14. Public Comment NONE

15. Executive Session

RESOLUTION 2023-2024: 13

ADJOURN TO EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Dr. Tsakalagos, and passed unanimously by a roll call vote, 5-0-0, to adjourn to Executive Session at 8:06 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB

RESOLUTION 2023-2024: 14

RESUME BUSINESS SESSION MEETING

Mrs. Dunker moved, seconded by Dr. Tsakalagos, at 9:02 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular business session meeting.

RESOLUTION 2023-2024: 15 RESOLVED, that the Clinton Glen Gardner Board of Education (hereinafter referred to as the “Board”) hereby moved as noted regarding the Superintendent’s decision(s) in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

HIB#	Status (Confirmed as HIB or Not confirmed as HIB)	Board Affirmed, rejected, or modified or moved to Executive Session
13	Confirmed as HIB against 1 student; not confirmed against 2	All affirmed
<p>Motion by: Mrs.Burr Second by: Mrs. Dunker Roll call: 5-0-0</p>		

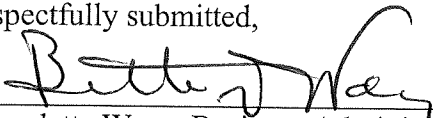
16. Adjournment

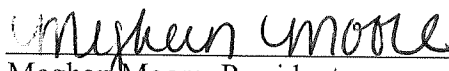
RESOLUTION 2023-2024: 16

ADJOURNMENT

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0 to adjourn the Board Meeting at 9:05 pm.

Respectfully submitted,


 Bernadette Wang, Business Administrator


 Meghan Moore, President