

Clinton-Glen Gardner Board of Education
October 18, 2023
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs Moore called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Meghan Moore, Ashley Dunker, Theresa Tsakalacos, Laura Burr, Dan Brkich, Jaclyn Carruthers

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

Absent: NONE

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions:

2. Out-of-School Suspensions:

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachments #3 and 3A)

RESOLUTION 2023-2024: 35

ACCEPT SCHOOL DATA REPORTS

Mrs. Dunker moved, seconded by Dr. Tsakalacos, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-E.

1. Superintendent/Principal’s Report

A. Clinton Education Association Report -

- Dr. Ferro and Mrs. Duryea presented happenings around the school as well as the big win for the Lady Bulldog Volleyball team.

B. Assistant Principal- Curriculum Coordinator Report

NJSLA Presentation by Mr. Stanbro

C. Special Services Report

Preschool Update by Dr. Kastner- Grant awarded for full day preschool program which will be held at CPS and YMCA location. Staff and building challenges discussed.

RESOLUTION 2023-2024: 36 APPROVE 3 YR PRESCHOOL OPERATIONAL PLAN

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, upon the recommendation of the Superintendent, to approve and submit the Three-Year Preschool Program Operational Plan. Motion to approve and submit the Three-Year Preschool Program Operational Plan.

-Presentation by Insurance Broker regarding the climate for Healthcare Cost

6 Public Comment

- Tonya Lunger, CPS Union President, mentions past changes of healthcare did not go well and might be met with some resistance.
- Megan Johnson, Town Council liaison, regarding the need for full day preschool within the community and the great opportunity this will be for working families especially.

Mrs. Burr presents a desire to open conversation re: increasing substitute pay rate along with potentially adding a full time substitute.

7. Personnel

RESOLUTION 2023-2024: 37

APPROVE PERSONNEL ITEMS A-B

Mrs. Dunker moved, seconded by Dr. Tsakalagos, and passed unanimously by a roll call vote, 6-0-0, upon the recommendation of the Superintendent, to approve motions for **PERSONNEL ITEM A-B:**

A. Staff approvals

<i>Motion: To approve the following staff member and rates for the listed position for the 2023-2024 school year: RESOLUTION 2023-2024: 37</i>				
Position	Name	Rate	Effective Date	Att.
Before/Aftercare	Elizabeth Upwood	\$18.25/hr	9/28/23	na

PreK Curriculum Review	Kristin Pignio	nte 8 hours @ \$48/hr	23/24 SY	na
Dibels/Data Hours	Denise Grimm	nte 20 hours@\$48/hr	23/24 SY	na
MS ELA	Jessica Latanzio-Crespo	from .77 to 1.0 FTE	As of 11/1/2023	na
Pre School Expansion	Melissa Valente	1.0 FTE Step 5 BA	12/15/23 or as soon as released from contract	

B. Rescind Offer of Employment

RESOLUTION 2023-2024: 39

RESCIND OFFER OF EMPLOYMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to rescind offer of employment from the May 2023 agenda to employee #8177 but to keep employee #8177 as a substitute.

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

RESOLUTION 2023-2024: 39

APPROVE PROFESSIONAL DEVELOPMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
HCASA Leadership Meeting 2023	Retroactive for 10/5/23 - 10/6/23	Dr. Cohen	0	0	mileage + lodging
NJASBO seminar 23-24	10/31/23 move from original approve date of 10/17/23	Bernadette Wang	\$125	0	\$125
NJASBO seminar 23-24	02/15/24 move from original approve date of 11/14/23	Bernadette Wang	\$125	0	\$125
NJASBO seminar 23-24	11/14/23 SDA Grant	Bernadette Wang	\$125	0	\$125
Branching Minds Symposium (Virtual)	12/5/23, 12/6/23, and 12/7/23	Dr Kastner	\$195	0	\$195
Making Best Use of Google Classroom to Strengthen Your Social Studies Instruction (Virtual)	12/14/23	Robert Adase	\$279	\$115	\$394
Civically Engaged Districts Project	10/18/23	Angela McVerry	\$0	\$0	\$0 + mileage

B. Field Trips

RESOLUTION 2023-2024: 40

APPROVE FIELD TRIPS

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 6-0-0, to approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
October 2023	7th Grade	Clinton Township Middle School	TBD
November 2023	Enrichment	Hunterdon Art Museum	TBD
December 2023	5th/6th Grades	State Theatre of New Brunswick	TBD
May 2024	2nd Grade	Turtle Back Zoo	TBD
May 2024	7th/8th Band, Chorus, Orchestra	High Notes Music Festival, Dorney Park	TBD

9. Policy and Regulations

RESOLUTION 2023-2024: 41

APPROVE POLICIES AND BYLAWS

Mrs. Dunker moved, seconded by Dr. Tsakalakos and passed unanimously by a roll call vote, 6-0-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P 2270	Religion in the schools	1st reading	4A
P 3161	Examination for Cause	1st reading	4B
P&R 3212	Attendance	1st reading	4C
P 3324	Right of Privacy	1st reading	4D
P 4161	Examination for Cause	1st reading	4E
P&R 4212	Attendance	1st reading	4F
P 4324	Right of Privacy	1st reading	4G
P&R 5111	Eligibility of Resident/Nonresident Students	1st reading	4H
P&R 5116	Education of Homeless Children and Youths	1st reading	4I
P 8500	Food Services	1st reading	4J

10. General Information: Business Administrator’s Report

RESOLUTION 2023-2024: 42 APPROVE BUSINESS ADMINISTRATOR ITEMS A-E

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 6-0-0, to approve the following items A-E:

A. Comprehensive Maintenance Plan

Motion: To approve the submission of M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2023-2024 school year. **(Attachment #5) RESOLUTION 2023-2024: 42**

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2023-2024: 42**

1. Approval of Board of Education Minutes from the September 19, 2023 Business Session and Executive Sessions. **(Attachment #6)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports **(Attachment #7)**

August, 2023	\$3,542,698.35
--------------	----------------
3. Approval of the Bill List in the specified amounts **(Attachment #8)**
 - a. General Account: \$ 1,102,575.57(for 9/16/23-10/12/2023)
 - b. Cafeteria Account: \$ 946.33 (checks for September 2023)
- 3A. REVISED Approval of the Bill List in the specified amounts **(Attachment #9)**
 - a. General Account: \$ 904,804.91 (7/1/23-8/18/2023)
4. Checking Account Balances – August, 2023
 - a. Student Activities \$ 62,897.06
 - b. Cafeteria: \$ 160,501.86
 - c. Payroll Agency: \$ 18,960.36
 - d. Unemployment: \$ 102,121.61
5. Transfers in the amount of \$33,126.81 for September, 2023.
6. Total Budget Fund Transfer in the amount of \$119,260.00 for September, 2023.

C. USE OF ESSER & ARP GRANT FOR STAFF SALARY

Motion: Acknowledge the district has used ESSER & ARP grant funding for staff salary pertaining to accelerated learning and mental health. **RESOLUTION 2023-2024: 42**

D. 2023-2024 Tuition From Sending District

Motion: To approve 2023-2024 tuition from sending district for the following student. (Adding 1:1 aide cost) RESOLUTION 2023-2024: 42		
State Student ID	Sending School	Tuition Cost
2614307124	Delaware Township School	\$43775.00 +\$46425.90 for 1:1 aide

E. HCESC to provide LDTC services

Motion: To approve Hunterdon County ESC to provide Learning Disabilities Teacher Consultant (LDTC) services for 2023/2024 school year. **RESOLUTION 2023-2024: 42**

11. Correspondence

Mrs. Burr delivers communication from the town Mayor Kovach regarding the conflicting schedules of Town Council meetings and CPS meetings and events. The community would be divided if events and meetings were held at the same time. Mrs. Johnson adds the schedule will have the potential of change in January when the reorganization occurs.

Dr. Tsakalakos updates regarding PTO and Booster club sponsoring Screenagers events this year and the following upcoming events:

- Oct 26 5th- 6th Halloween Dance
- Oct 27 providing trunk or treat prizes
- Nov 3 Day of the Dead skull decorating contest townwide event w Art Museum.
- Nov 2-7 Fall Book Fair.
- Providing dinner and snacks for Parent/Teacher conferences.

12. New Business

- **24/25 Budget discussion**

Mrs. Wang opens conversation on the start of the 24/25 Budget process, schedule and challenges

13. Old Business

- **RFP for Legal Counsel** to be discussed in Executive session
 - November interview for potential Legal counsel candidates acceptable for Board

14. Public Comment

- **Megan Johnson regarding PIE restart and enrichment program in collaboration with Hunterdon Art museum to offer Art/Yoga. Other options and fundraising are anticipated in the future.**

15. Executive Session

RESOLUTION 2023-2024: 43

ADJOURN TO EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:47 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts/Personnel

Return from Executive Session

RESOLUTION 2023-2024: 44 RETURN TO PUBLIC SESSION FROM EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to return to Public Session at 9:45 pm.

Mrs. Moore updated the Board on the potential book list review by parents at Readington district. It seems the issue continues on with how parents view what should and should not be part of the book list for school districts remain active on the landscape.

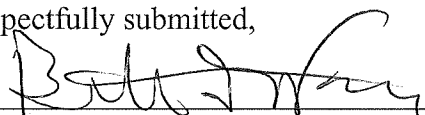
16. Adjournment

RESOLUTION 2023-2024: 45


ADJOURNMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 9:50 pm.

Respectfully submitted,



 Bernadette Wang, Business Administrator



 Meghan Moore, President