

Clinton-Glen Gardner Board of Education
November 29, 2023
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs Moore called the meeting together at 6:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Meghan Moore, Ashley Dunker, Laura Burr, Dan Brkich,
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Theresa Tsakalakos, Jacyn Carruthers

Move to Executive Session

- **Interview of Candidates for Legal counsel**

Executive Session

RESOLUTION 2023-2024: 46

ADJOURN TO EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 6:02 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts / Interview of Candidates for Legal counsel

Return from Executive Session

RESOLUTION 2023-2024: 47 RETURN TO PUBLIC SESSION FROM EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to return to Public Session at 7:22 pm.

Clinton Education Association Report -

Mrs. Lunger attended with 2 students to share poetry

**Assistant Principal- Curriculum Coordinator Report -
—Motion to approve Student Code of Conduct****RESOLUTION 2023-2024: 46 ACCEPT STUDENT CODE OF CONDUCT**

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned Student Code of Conduct.

Special Services Report -

Dr. Kastner Preschool Update

Presentation by BKC result of audit for 2022-2023 School Year**4. Monthly School Data:****A. Enrollment Data Report (Attachment #1)****B. Student Suspensions:**

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)****RESOLUTION 2023-2024: 47 ACCEPT SCHOOL DATA REPORTS**

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned monthly school data report, items 4A-E.

5. Superintendent/Principal's Report

Present and allow for comment on NJQSAC DPR and SOA

RESOLUTION 2023-2024: 46 APPROVE SUBMISSION OF NJQSAC DPR & SOA

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to approve submission of NJQSAC DPR and SOA.

6. Public Comment None

7. Personnel

RESOLUTION 2023-2024: 37

APPROVE PERSONNEL ITEMS A-E

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, upon the recommendation of the Superintendent, to approve motions for **PERSONNEL ITEM A-E:**

A. Staff approvals

Motion: To approve the following staff member and rates for the listed position for the 2023-2024 school year:

Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Julie Jones	\$115.00 per diem	11/29/23	
Substitute Teacher	Cori Garofalo	\$115.00 per diem	pending completion of paperwork	
Substitute Teacher	Kasia McManamon	\$115.00 per diem	pending completion of paperwork	
Before/Aftercare	Madison Viotto	\$18.25/hr	11/22/23	
Before/Aftercare Jr. Asst	Eva Liu, Natalie Ochs, Madeline Sowell	\$14.13/hr	ASAP pending completion of paperwork	

B. Co-Curricular 2023-2024

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2023-2024

Activity	Staff Member	Rate
Aim High Session 2 Gr 2	Maryann Gallaway	\$1132

Aim High Session 2 Gr 3	Amy D’Esposito	\$1132
Aim High Session 2 Gr 4	Tom Larkin	\$1132
Aim High Session 2 Gr 5 / 6 Math	Debra Nolan/Amy Brenner (split, \$566ea)	\$1132
Aim High Session 2 Gr 5 / 6 ELA	Tonya Lunger/Sarah Molle (split, \$566ea)	\$1132
Aim High Session 2 Gr 7 / 8 Math	Debra Wellet	\$1132
Aim High Session 2 Gr 7 / 8 ELA	Nicole Kish	\$1132
Cheerleading	Evelyn Ferro/Cynthia Malmros	Split \$4464

C. Staff Change:

Motion: To change Sarah Molle from leave replacement teacher to preschool teacher step 7 BA effective 12/1/2023.

D. After School Enrichment:

Motion: To approve the following staff members to teach the ASE Winter 2023 courses at ½ club stipend per negotiated agreement.

Class	Teacher
Woodworking	Adase
Lego Club	Harris
DIY Fidgets	Duryea
Crafts	Grimm
Model Magic	Jordan
Sculpture	Lauricella
Bulldog Baking	Kish & Viotto
Ukulele	Larkin
Cooking Club	Reese & Homan

E. After School Enrichment Coordinator

Motion: To approve Evelyn Ferro as the After School Enrichment Coordinator for the Winter 2023 session at the club stipend per negotiated agreement.

8. Curriculum, Instruction, Assessment, & Technology

RESOLUTION 2023-2024: 50

APPROVE PROFESSIONAL DEVELOPMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: RESOLUTION 2023-2024: 50</i>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Virtual Science Professional Development	11/30/23	Samantha Homan	\$0	\$57.50	\$57.50
Making Best Use of Google Classroom to Strengthen Your Social Studies Instruction (Virtual)	12/14/23	Tom Larkin	\$279	\$115	\$394
NJ Department of Education RAPID Initiative for Hunterdon County (Virtual)	12/7/23	Karen Brownell	\$0	\$115	\$115
NJ Department of Education RAPID Initiative for Hunterdon County (Virtual)	12/14/23	Dr. Jenine Kastner	\$0	\$0	\$0
Autism NJ Annual Conference	retroactive for 10/19/23-10/20/23	Carolyn Schorr	\$0	\$0	\$242.47 mileage + lodging
NJAAP Annual School Health Conference	retroactive for 10/18/23	Jen Sedlacek	\$0	\$0	\$25.10 mileage
Autism NJ Annual Conference	retroactive for 10/19/23-10/20/23	Kristin Pignio	\$0	\$0	\$84.41 mileage

Strengthen Your RTI Program	11/28/23 and 11/29/23	Jessica Latanzio Crespo	\$595	\$230	\$825
FLENJ 2024 Conference	3/13/24	Jennifer Watkins	\$180	\$115	\$295 + mileage
NJTESOL/NJBE 2024 Spring Conference	5/30/24	Jennifer Watkins	\$325	\$115	\$440 + mileage
NJASP Winter Conference	12/8/23	Toni Cespedes	\$225	\$0	\$225 + mileage
New Jersey Music Educators Association	2/22/24 - 2/24/22	Stephanie Evans	\$195	\$115	\$310 + lodging and mileage

B. Field Trips

RESOLUTION 2023-2024: 50

APPROVE FIELD TRIPS

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 4-0-0, to approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
January 2024	8th Grade	Voorhees High School	N/A
January 2024	8th Grade	North Hunterdon High School	N/A
February 2024	6th Grade	Clinton Township Middle School	TBD

9. Policy and Regulations

RESOLUTION 2023-2024: 51

APPROVE POLICIES AND BYLAWS

Mrs. Burr moved, seconded by Mrs. Dunker and passed unanimously by a roll call vote, 4-0-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

<i>Motion: To approve the listed First Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i> RESOLUTION 2023-2024: 51			
Policy #	Title	Action	Att. #
P 2270	Religion in the schools	2nd reading	4A
P 3161	Examination for Cause	2nd reading	4B
P&R 3212	Attendance	2nd reading	4C

P 3324	Right of Privacy	2nd reading	4D
P 4161	Examination for Cause	2nd reading	4E
P&R 4212	Attendance	2nd reading	4F
P 4324	Right of Privacy	2nd reading	4G
P&R 5111	Eligibility of Resident/Nonresident Students	2nd reading	4H
P&R 5116	Education of Homeless Children and Youths	2nd reading	4I
P 8500	Food Services	2nd reading	4J
P 5512	Entrance Age	1st reading	4K

10. General Information: Business Administrator's Report

RESOLUTION 2023-2024: 52 APPROVE BUSINESS ADMINISTRATOR ITEMS A-G

Mrs. Burr moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 4-0-0, to approve the following items A-G:

A. Audit of 2022-2023 School Year by Bedard, Kurowicki & Co.

Motion To accept the audit, ACFR, CAP for the 2022-2023 school year and approve the CAP for the 22-23 audit finding. (**Attachment #5**) **RESOLUTION 2023-2024: 52**

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:
RESOLUTION 2023-2024: 52

1. Approval of Board of Education Minutes from the October 18, 2023 Business Session and Executive session. (**Attachment #6**)

Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports
(**Attachment #7**)

2023	Sept 2023	\$3,747,312.60	Approved	52
2023	Examination for October		Approved	52
2023-2024	2. Approval of the Bill List in the specified amounts (Attachment #8)			
	a. General Account: \$ 1,407,453.75 (10/13/23-11/28/23)			
	b. Cafeteria Account: \$ 18,040.44 (October checks)			
	3. Checking Account Balances – September, 2023			
	a. Student Activities \$ 62,191.14			
	b. Cafeteria: \$ 177,530.52			
	c. Payroll Agency: \$ 55,180.96			
	d. Unemployment: \$ 102,803.81			
	5. Transfers in the amount of:			
	Administrative \$ 142,993.26 for October, 2023. (Attachment #9)			
	Budget Fund \$ 32,718.67 (Attachment #10)			

C. Installation of Additional Door Swipe

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$5,097 for installation of additional door swipe. **RESOLUTION 2023-2024: 52**

Motion: To authorize the Business Administrator to secure a vendor to provide the installation of additional door swipe with Maffey's Security Group. (**Attachment #11**) **RESOLUTION 2023-2024: 52**

D. Installation of New Door for PreK Room 8

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$12,675 for installation of new door for PreK Room 8. **RESOLUTION 2023-2024: 52**

Motion: To authorize the Business Administrator to secure a vendor to provide the installation of the new door for PreK room with D&E Window & Doors. (**Attachment #12**) **RESOLUTION 2023-2024: 52**

E. Ed Data Time & Material Cooperative

Motion: To approve the participation in Ed Data Time & Material Cooperative **RESOLUTION 2023-2024: 52**

F. Installation of Concrete Sidewalk

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$16,400 for installation of concrete sidewalk at the back of the school building **RESOLUTION 2023-2024: 52**

Motion: To authorize the Business Administrator to secure a vendor to provide the installation of the concrete sidewalk with Diamond Construction Ed Data contract #10981. (**Attachment #13**) **RESOLUTION 2023-2024: 52**

G. Standard Operating Procedures

Motion: To approve the revision to the CPS Standard Operating Procedures where applicable for 23-24 School Year. **RESOLUTION 2023-2024: 52**

12. New Business

A. Board Meetings for 2024 (Attachment #14)

RESOLUTION 2023-2024: 53 **APPROVE 2024 BOARD MEETING SCHEDULE**
Mrs. Burr moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 4-0-0, to approve the 2024 Board meeting schedule.

B. Calendar for 2024-2025 Budget Year (Attachment #15)

C. Budget Goals for 2024

13. Old Business

Clinton Public School Goals 2023-2024

- **Incorporate general wellness opportunities**
- **Incorporate real world experiences through assemblies**
- **Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.**

14. Public Comment

15. Executive Session

RESOLUTION 2023-2024: 54 **ADJOURN TO EXECUTIVE SESSION**
Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 8:34 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts

Return from Executive Session

RESOLUTION 2023-2024: 55 RETURN TO PUBLIC SESSION FROM EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to return to Public Session at 8:44 pm.

RESOLUTION 2023-2024: 56 APPROVE BUSCH LAW GROUP BOARD ATTORNEY

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to approve Busch Law Group as School Board Attorney for the period of December 1, 2023 through June 30, 2024 with a renewal option for 2024/2025 school year.

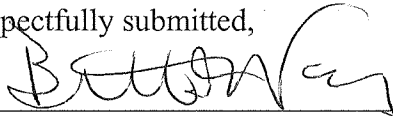
16. Adjournment

RESOLUTION 2023-2024: 57


ADJOURNMENT

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to adjourn the Board Meeting at 8:47 pm.

Respectfully submitted,



Bernadette Wang, Business Administrator



Meghan Moore, President