

Clinton-Glen Gardner Board of Education
January 23, 2024
WORK & BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs Moore called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Meghan Moore, Laura Burr, Dan Brkich,
Theresa Tsakalakos, Jacyln Carruthers
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: NONE

Mrs. Dunker confirms the following committees and delegates and appointment as follows with the other board members in agreement.

1. Reorganization Meeting committee appointments

Policy Committee: Dr. Tsakalakos and Mrs. Moore
Negotiations Committee: Mr. Brkich and Mrs. Moore
Education Foundation –CPSPIE Rep: Mrs. Burr
PTA & Booster Club Rep: Dr. Tsakalakos
NJSBA & HCSBA Delegate: Mrs. Moore
HCESC School Board Rep: Mrs. Dunker
NHVRSD Cluster BOE and Board Roundtable: Mrs. Moore
Town Counsel Liaison: Mrs. Burr

5. Clinton Education Association Report NONE

1. Monthly School Data:**A. Enrollment Data Report (Attachment #1)****B. Student Suspensions:**

1. In-School Suspensions: 2
2. Out-of-School Suspensions: 1

C. School Nurse's Report (Attachment #2 and #2A)**D. Violence and Vandalism (EVVRS Data), HIB investigation confirmed****E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)****RESOLUTION 2023-2024: 66****ACCEPT SCHOOL DATA REPORTS**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 5A-E.

RESOLUTION 2023-2024: 67 APPROVE SUBMISSION OF STUDENT SAFETY DATA

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve submission of Reporting Period 1 Student Safety Data System (Attachment #4)

2. Superintendent/Principal's Report**RESOLUTION 2023-2024: 68 APPROVE THE UNIFORM STATE MEMORANDUM AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0,

to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2023-2024 School Year

GEOY and ESP Celebration recognizing Ms Rudd as Educator of the Year and Mrs. Mc Verry as Educational Support Professional of the year

A. Assistant Principal- Curriculum Coordinator Report NONE

B. Special Services Report Dr. Kaster updates the Board on the progress of the start and the growth of the Preschool program, Special Education program expansion needs. Drs. Cohen and Kastner reviewed challenges for future Special education needs, class sizes, staffing and building needs.

8. Public Comment NONE**9. Personnel****RESOLUTION 2023-2024: 69****APPROVE PERSONNEL ITEMS A-D**

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, upon the recommendation of the Superintendent, to approve motions for **PERSONNEL ITEM A-D:**

A. Increase Custodial Substitute rate

Motion: To approve the following hourly rate increase for the substitute custodial position: RESOLUTION 2023-2024: 69			
Position	Old Rate	New Rate	Effective Date
Substitute Custodians	\$17	\$18	2/1/2024

B. Leave Replacement

Motion: To approve the following staff member and rates for the listed position for the 2023-2024 school year: RESOLUTION 2023-2024: 69				
Position	Name	Rate	Effective Date	Att.
Leave Replacement	Katherine Kelsey	Step 10 MA FTE= .79 9:00-2:30	1/25/24	

C. Substitutes 2023-2024 School Year

Motion: To approve the following staff member and rates for the listed position for the 2023-2024 school year: RESOLUTION 2023-2024: 69				
Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Laura Creteau	\$115.00 per diem	1/25/24	

D. Child Care Leave

Motion: To approve the unpaid child care leave request for employee #8019 beginning February 1, 2024 with an anticipated return of March 1, 2024 (**Attachment #5**)
RESOLUTION 2023-2024: 69

10. Curriculum, Instruction, Assessment, & Technology

RESOLUTION 2023-2024: 70 APPROVE PROFESSIONAL DEVELOPMENT

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:RESOLUTION 2023-2024: 70					
Program Name	Date	# Employee s	Event Cost	Substitut e Pay	Total Cost
National Association of Social Workers Annual Conference	4/14/24 - 4/16/24	Lauren Peachey	\$490	\$0	\$490 + mileage
NJASBO 24-25 Budget software update	01/30/24	Bernadette Wang	\$50	\$0	\$50
Women Behaving Boldly Winter Wonderland Virtual Conference	1/19/24 (retroactive)	Carolyn Schorr	\$99	\$115	\$214
Hunterdon county Librarians Association Winter Workshop	2/15/24	Evelyn Ferro	\$75	\$115	\$190 + mileage

RESOLUTION 2023-2024: 71

APPROVE FIELD TRIPS

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve the following requests for field trips as listed:

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
May	6	Grounds for Sculpture	TBD
February	3-8 instrumental	Voorhees High School	TBD
May	7	Hellerick's Family Farm	TBD
February	6	Clinton Township Middle School	TBD
April	8	New York City	TBD
May	1	Echo Hill Park	TBD
May	7th/8th Band, Chorus, Orchestra	High Notes Music Festival, Dorney Park	TBD

11. Policy and Regulations

RESOLUTION 2023-2024: 72

APPROVE POLICIES AND BYLAWS

Mrs. Burr moved, seconded by Mrs. Moore and passed unanimously by a roll call vote, 6-0-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached): RESOLUTION 2023-2024: 72			
Policy #	Title	Action	Att. #
5512	Entrance Age	2nd reading	6

12. General Information: Business Administrator's Report

RESOLUTION 2023-2024: 73 APPROVE BUSINESS ADMINISTRATOR ITEMS A-D

Mrs. Moore moved, seconded by Mrs. Burr and passed unanimously by a roll call vote, 6-0-0, to approve the following items **A-D**:

A. SEMI Waiver

Motion: To approve the SEMI (Special Education Medicaid Initiative) Waiver due to the number of qualifying students being less than 40. (**Attachment #7**)**RESOLUTION 2023-2024: 73**

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:**RESOLUTION 2023-2024: 73**

1. Approval of Board of Education Minutes from the November 29, 2023 Business Sessions and two Executive Sessions on November 29, 2023. (**Attachment #8**)
2. Certification of the Secretary's and Cash Reconciler's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed

the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports
(Attachment #9)

October 2023	\$3,522,832.88
November 2023	\$3,379,270.01

3. Approval of the Bill List in the specified amounts **(Attachment #)**
 - a. General Account: \$ 1,672,378.60
 - b. Cafeteria Account: \$ 0 December 2023

4. Checking Account Balances – October 2023
 - a. Student Activities \$ 63,002.98
 - b. Cafeteria: \$ 180,429.20
 - c. Payroll Agency: \$ 9,411.98
 - d. Unemployment: \$ 102,956.61

5. Checking Account Balances – November 2023
 - a. Student Activities \$ 65,901.99
 - b. Cafeteria: \$ 180,429.20
 - c. Payroll Agency: \$ 4,151.21
 - d. Unemployment: \$103,104.70

6. Re-approve transfers in the amount of **\$235,651.72** for November, 2023.
(Attachment #9b) RESOLUTION 2023-2024: 73

Fund 10	\$189,080.80
Fund 20	\$ 46,570.92

7. Transfer in the amount of **\$22,421.18** for December, 2023
(Attachment #9c) RESOLUTION 2023-2024: 73

C. Additional expense associated with Installation of New Door for PreK Room 8

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$3750.00 for additional demolishing requirements for the installation of new door for PreK Room 8. Work performed by D&E Window & Door, LLC, original installer for the new door. **(Attachment #10) RESOLUTION 2023-2024: 73**

D. Repair/Replacement of exterior doors adjacent to the gym

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$655 for work on exterior doors adjacent to the gym. **RESOLUTION 2023-2024: 73**

Motion: To authorize the Business Administrator to secure Maffey's Security Group to replace or repair exterior doors adjacent to the gym. **(Attachment #11)RESOLUTION 2023-2024: 73**

13. Correspondence NONE

14. New Business

A. 2024-2025 Calendar Draft

15. Old Business

A. Budget for 24-25

B. QSAC Update

C. 2024 Personal Relative Disclosure Statement

D. Board Liaison Reports

Clinton Public School Goals 2023-2024

- Incorporate general wellness opportunities
- Incorporate real world experiences through assemblies
- Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.

16. Public Comment

17. Executive Session

RESOLUTION 2023-2024: 74

ADJOURN TO EXECUTIVE SESSION

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:25 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts, HIB

RESOLUTION 2023-2024: 75

RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mrs. Moore, at 8:45 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

RESOLUTION 2023-2024: 76 RESOLVED, that the Clinton Glen Gardner Board of Education (hereinafter referred to as the "Board") hereby moved as noted regarding the Superintendent's decision(s) in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

HIB#	Status (Confirmed as HIB or Not confirmed as HIB)	Board Affirmed, rejected, or modified or moved to Executive Session
Report 1	Not found as HIB	All affirmed
Receipt 2	January 2024 NOT HIB	
Receipt 3	January 2024 CONFIRMED HIB	
Motion by: Mrs.Burr Second by: Mrs. Carruthers Roll call: 6-0-0		

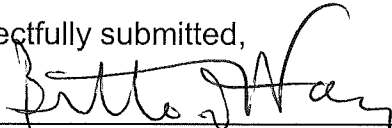
8. Adjournment

RESOLUTION 2023-2024: 77

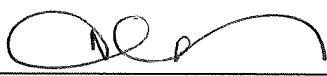
ADJOURNMENT

Mrs. Moore moved, seconded by Mrs. Carruthers, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 8:51 pm.

Respectfully submitted,



 Bernadette Wang, Business Administrator



 Ashley Dunker, President