

Clinton-Glen Gardner Board of Education  
February 21, 2024  
WORK & BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

Mrs. Burr called the meeting together at 7:01 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

Present: Meghan Moore, Laura Burr, Dan Brkich, and Ben Valliere as Lebanon district representative

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

Absent: Ashley Dunker, Theresa Tsakalagos, Jaclyn Carruthers

**1. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions:

2. Out-of-School Suspensions: 1

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data)**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**RESOLUTION 2023-2024: 78**

**ACCEPT SCHOOL DATA REPORTS**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned monthly school data report, items 5A-E.

**1. Superintendent/Principal's Report**

- **Dr. Cohen congratulated the Boys Basketball team on their first championship win in over 20 years.**

- Staffing and room change needed for next year. Three sessions of each grade are desired.
- Professional learning communities - Mrs. Crespo and Decker working on “Loving Literacy” to broaden resources for multiple themes appropriate to grade levels.
- Preschool program is going well.
- Budget is in the works.

**A. Student Representative Report NONE**

**B. Clinton Education Association Report**

- Mrs. Duryea and Mrs. Ruch reported on the happenings around the school

**C. Assistant Principal- Curriculum Coordinator Report**

- Mr. Stanbro reported on the curriculum to replace or update GoMath if the correct fit is found. The change can wait one more year. Geodes order is in.

**D. Special Services Report NONE**

**8. Public Comment NONE**

**9. Personnel**

**RESOLUTION 2023-2024: 79**

**APPROVE PERSONNEL ITEMS A-C**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, upon the recommendation of the Superintendent, to approve motions for

**PERSONNEL ITEM A-C:**

**A. Staff Approvals**

Position	Name	Rate	Effective Date
Substitute Teacher	Elvira Bruno	\$115.00	02/21/24 pending completion of paperwork

**B. Maternity Leave**

**Motion:** To approve the maternity leave request for employee #8101 with an anticipated start of April 15, 2024 and return date of September 23, 2024. **(Attachment #4) RESOLUTION 2023-2024: 79**

**C. Child Care Leave**

**Motion:** To approve the extension of unpaid child care leave request for employee #8019 beginning February 1, 2024 with an anticipated return of June 1, 2024 **(Attachment #5) RESOLUTION 2023-2024: 79**

**10. Curriculum, Instruction, Assessment, & Technology**

**RESOLUTION 2023-2024: 80 APPROVE PROFESSIONAL DEVELOPMENT**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

**A. Professional Development**

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NJDOE Community of Practice - Preschool Special Ed Virtual	3/19/2024 4/16/24 5/7/24 6/4/2024	Melissa Valente	\$0	\$115	\$460
Strengthening the Executive Function Skills of Your Students with Special Needs: Strategies to Increase Organization, Maintain Focus, Develop Working Memory, and Self-Regulate Behavior	3/20/24 (virtual)	Amanda Thoma Toni Cespedes Kristin Pignio	\$777	\$115	\$892
Stop the Bleed for the NJ Educator	3/12/24	Jen Sedlacek	\$0	\$50/HR	\$350
NJAHPERD	2/27/24	Michelle Gallagher	\$249	\$115	\$364 + mileage
Getting Started with Geodes	2/16/2024	Denise Grimm	\$55	\$115	\$170
2024 NJSBGA Conference & Expo	3/17/2024 - 3/20/2024	Rick Trimmer	\$325	\$0	\$325 + mileage and lodging
2024 FLENJ Annual Conference	3/13/2024	Evelyn Ferro	\$180	\$115	\$295 + mileage

**RESOLUTION 2023-2024: 81 APPROVE FIELD TRIPS**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to approve the following requests for field trips as listed:

**B. Field Trips**

**Motion:** To approve the following requests for field trips as listed

Date	Grade	Destination	Cost per student
March 2024	8th grade STEM	Princeton University	TBD
May 2024	5th and 6th grade	Somerset Patriots	TBD
April 2024	4th grade	Ellis Island	TBD

**11. Policy and Regulations**

**RESOLUTION 2023-2024: 82**

**APPROVE POLICIES AND BYLAWS**

Mrs. Moore moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 4-0-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

<b>Motion:</b> To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached)			
<b>Policy #</b>	<b>Title</b>	<b>Action</b>	<b>Att. #</b>
R5530	Substance Abuse	1st reading	6

**12. General Information: Business Administrator’s Report**

**RESOLUTION 2023-2024: 83 APPROVE BUSINESS ADMINISTRATOR ITEMS A-D**

Mrs. Moore moved, seconded by Mr. Brkich and passed unanimously by a roll call vote, 4-0-0, to approve the following items **A-C**:

**A. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-2:

1. Approval of Board of Education Minutes from the January 2nd Business session and January 23rd, 2024 Business and executive sessions. No December meeting was held **(Attachment #7)**
2. Certification of the Board of Secretary’s and Cash reconciler’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports. **(Attachment #8)**

December 2023      \$3,805,541.39

3. Approval of the Bill List in the specified amounts **(Attachment #)**
  - a. General Account: \$ 1,336,250.51 (1/24/24-2/21/24)

b. Cafeteria Account: \$0 Jan 2024

4. Checking Account Balances – December 2023

- a. Student Activities \$ 49,221.46
- b. Cafeteria: \$ 165,508.82
- c. Payroll Agency: \$ 49,989.13
- d. Unemployment: \$ 104,077.80

Transfers in the amount of \$156,475.90 for January, 2024.  
**(Attachment #9)**

**B. Inspection and Diagnosis of the Gymnasium Partition**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$1,450.00 for inspection and diagnosis of the gymnasium partition and \$1,950.00 for the repair. Work is to be performed by Tri-State Folding Partitions, Inc. **(Attachment #10)**

**C. F24 Emergent Capital Maintenance Needs Grant Program**

**Motion:** To approve submission of the F24 Emergent Capital Maintenance Needs Grant to SDA and NJDOE for approval. For 2024, the district is allocated \$10,032.00 to address emergent project as well as capital maintenance projects. **(Attachment #11)**

**RESOLUTION 2023-2024: 83**

**11. Correspondence**

Thank you card to the Board for holiday office lunch

**12. New Business**

**23-24 Budget sweep and year end updates**

**13. Old Business**

**A. Update of 24-25 budget exercise**

**B. Annual Personal Financial Disclosure**

**C. Board Liaison Reports**

**RESOLUTION 2023-2024: 84**

**APPROVE 2024-2025 CALENDAR**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to approve the 2024-2025 Calendar.

**D. 2024-2025 Calendar Approval (Attachment #12)**

**Clinton Public School Goals 2023-2024**

- **Incorporate general wellness opportunities**
- **Incorporate real world experiences through assemblies**
- **Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.**

**14. Public Comment**

Kadienne Stoute re: broadening the teachings on Black History and diversity.  
Lisa Intrabartola re: broadening the teachings on Black History and diversity.

**RESOLUTION 2023-2024: 85**

**ADJOURN TO EXECUTIVE SESSION**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 8:11 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**Negotiations  
HIB**

**RESOLUTION 2023-2024: 86**

**RESUME BUSINESS SESSION MEETING**

Mrs. Burr moved, seconded by Mrs. Moore, at 8:40 pm and passed unanimously by roll call vote, 4-0-0, to resume the regular business session meeting.

**RESOLUTION 2023-2024: 87** Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 3-0-1, with Mr. Valliere abstaining, RESOLVED, that the Clinton Glen Gardner Board of Education (hereinafter referred to as the "Board") hereby moved as noted regarding the Superintendent's decision(s) in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

<b>HIB#</b>		<b>Status (Confirmed as HIB or Not confirmed as HIB)</b>	<b>Board Affirmed, rejected, or modified or moved to Executive Session</b>
<b>HIB Report</b>	<b>2nd reading</b>	<b>was not found to be HIB</b>	<b>AFFIRMED</b>

# 2			
HIB Report # 3	2nd reading	was found to be HIB	AFFIRMED
HIB Report Receipt #4		February 2024 CONFIRMED HIB	


**8. Adjournment**

**RESOLUTION 2023-2024: 88**

**ADJOURNMENT**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to adjourn the Board Meeting at 8:42 pm.

Respectfully submitted,

  
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Bernadette Wang, Business Administrator

  
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Laura Burr, Vice President