



Clinton-Glen Gardner Board of Education

July 18, 2023

CPS Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment N/A)

D. Violence and Vandalism (EVVRS Data), 0 HIB investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment N/A)

Motion: *To accept the aforementioned monthly school data report, items 4A-F.*

5. Superintendent/Principal’s Report

Harassment, Intimidation, or Bullying Report

June 2023 3 Action Items for Board to affirm, reject or modify the Superintendent's decision

| HIB# | Status (Confirmed as HIB or Not confirmed as HIB) | Grade level | Perceived or observable characteristics | Affirm, Reject, Modify |
|------------|---|-------------|---|------------------------|
| 15 | Not Confirmed as HIB | MS | Religion | |
| Motion by: | | Second by: | | Roll call: |
| 16 | Not Confirmed as HIB | MS | Race | |
| Motion by: | | Second by: | | Roll call: |
| 17 | Confirmed | MS/ELEM | Race | |
| Motion by: | | Second by: | | Roll call: |

A. Student Representative Report

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

1. Curriculum Updates

Motion: To approve the following curriculum updates: [Please click here for link](#)

K-8 ELA

Visual and Performing Arts: Dance, Theater, Music, Art

Social Studies

World Language

Physical Education

Science

Motion: To approve the Student Safety Data System report for the 2022-2023 school year. (Attachment #2)

D. Special Services Report

1. Preschool Grant Update

Motion: To approve Preschool Expansion Grant – [Please click here for application link](#)

[Please click here for the Preschool Expansion Grant budget link](#)

Motion to approve the Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year. [Please click here for link](#)

6 Public Comment

7. Personnel

A. Threat Assessment Team 2023-2024

| |
|---|
| <i>Motion: To approve the following staff member(s) to the Threat Assessment team for 2023-2024 school year:</i> |
| Staff Member |
| Jenine Kastner, School Safety Specialist, Director of Special Services |
| Angela McVerry, Guidance Counselor |
| Courtney Duryea, Guidance Counselor |
| Toni Cespedes, School Psychologist |
| Timothy Bidwell, Physical Education Teacher |
| Scott Reilly, Technology Director |
| Karen Brownell, Special Education Teacher |
| Seth Cohen, Superintendent/Principal |
| TBD , Assistant Principal |
| Lauren Peachey, Social Worker |
| |

B. Co-Curricular 2023-2024

| | | |
|--|-------------------------|--------------|
| <i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2023-2024 (additions/changes in BOLD)</i> | | |
| Activity | Staff Member | Rate |
| Soccer - Girls | Amy Brenner | \$2454 |
| Soccer - Boys | Tim Bidwell | \$2454 |
| Cross Country | Robert Adase/Sam Homan | \$2230 |
| Volleyball | Evelyn Ferro | \$2454 |
| Basketball - Boys | Tim Bidwell | \$4464 |
| Cheerleading | Evelyn Ferro | \$4464 |
| Basketball - Girls | Michelle Gallagher | \$4128 |
| Baseball | Tim Bidwell | \$2454 |
| Softball | | |
| Golf | Tom Larkin/Stacy Viotto | \$2454 Split |
| Athletic Director | Joe Harris | \$2938 |
| Peer to Peer Leader #1 | Courtney Durea | \$1484 |
| Peer to Peer Leader #2 | Angela McVerry | \$1484 |
| Team Leader Specials | Tim Bidwell | \$1132 |
| Team Leader K-2 | Cassie Rudd | \$1132 |
| Team Leader 3-4 | Kate Metelitsa | \$1132 |
| Team Leader 5-8 | Jamie Friedel | \$1132 |

| | | |
|--------------------------------|---|---------------|
| Team Leader 5-8 | Jennifer Merrigan | \$1132 |
| Team Leader Special Ed | Judith Liptak | \$1132 |
| I&RS #1 | Toni Cespedes | \$1132 |
| I&RS #2 | Carolyn Schorr | \$1132 |
| I&RS #3 | Courtney Duryea | \$1132 |
| I&RS #4 | Angela McVerry | \$1132 |
| I&RS #5 | Coreen Decker | \$1132 |
| I&RS #6 | Jessica Crespo | \$1132 |
| I&RS #7 | Lauren Peachey | \$1132 |
| I&RS #8 | Krisitn Pignio | \$1132 |
| I&RS #9 | Tracy Palomba | \$1132 |
| I&RS Nurse | Jennifer Sedlacek | \$1132 |
| Middle School Coordinator | Jessica Latanzio Crespo | \$6693.47 |
| Character Ed Coord. #1 | Toni Cespedes | \$1484 |
| Character Ed Coord. #2 | Lauren Peachey | \$1484 |
| Team Create #1 | | |
| Team Create #2 | | |
| Future Cities #1 | | |
| Future Cities #2 | | |
| Aim High Session 1 | Debra Nolan | \$1132 |
| Aim High Session 1 | Amy D'Esposito | \$1132 |
| Aim High Session 1 | Tom Larkin | \$1132 |
| Aim High Session 1 | | |
| Aim High Session 1 | | |
| Aim High Session 2 | | |
| Aim High Session 2 | | |
| Aim High Session 2 | | |
| Aim High Session 2 | | |
| Aim High Session 2 | | |
| Spring Musical Director | Laurie Ruch | \$4484 |
| Spring Musical Asst Dir #1 | Stephanie Evans | |
| Spring Musical Asst Dir #2 | Tonya Lunger | \$1479 |
| Spring Musical Asst Dir #3a | Suzanne Lauricella | \$1479 |
| Spring Musical Asst Dir #3b | Lisa Rizzi | |
| 3rd Grade Musical Director | Laurie Ruch | \$1132 |
| 3rd Grade Musical Asst Dir #1a | Lisa Rizzi | \$566 |
| 3rd Grade Musical Asst Dir #1b | Caitlyn Reilly | \$566 |
| 4th Grade Musical Director | Laurie Ruch | \$1132 |
| 4th Grade Musical Asst Dir #1a | Lisa Rizzi | \$566 |
| 4th Grade Musical Asst Dir #1b | Kelly DeJesus | \$566 |
| Student Council 5&6 Grade | Denise Grimm | \$1484 |
| Student Council 7&8 Grade | Jessica Latanzio Crespo | \$1484 |
| Yearbook (2) | Amy D'Esposito & Coreen Decker (Rescind Rispoli) | \$2097 each |
| Archery Club | Tim Bidwell | \$1132 |
| Archery Club | Michelle Gallagher | \$1132 |
| Chess Club | Tom Larkin | \$1132 |
| Art Club | Suzanne Lauricella & Cassie Rudd | Split/\$1132 |

| | | |
|-----------------------------|---|----------------|
| Technology Student Assoc. | Evelyn Ferro | \$1132 |
| Chill Zone/Game Board Club | Cassie Rudd | 1132 |
| Science Club | Stacy Viotto | \$1132 |
| Track & Field Club | Samantha Homan | \$ 1132 x 2 |
| Robotics & Engineering Club | Evelyn Ferro | \$1132 |
| Student Ambassador Advisor | | \$1484 |
| Home Basketball Supervision | Barb Plundeke, Lisa Rizzi, Kelly DeJesus, Joe Harris, Deb Nolan | \$80 per event |

C. Rescind offer of employment

Motion: As recommended by the Superintendent, to rescind previous offer of employment (approved under RESOLUTION 2022-2023: 101) at the May 24, 2023 BOE meeting to appoint Ashley Heath as part time Spanish teacher.

D. Staff Approval

| <i>Motion: To approve the following staff members for the listed positions for the 2023-2024 school year:</i> | | |
|--|---|---------------------------|
| Position | Name | Rate/Salary |
| summer reading/virtual meeting hour | Jessica Latanzio-Crespo Tonya Lunger Jamie Friedel Coreen Decker Lisa Rizzi Nicole Kish Debra Nolan | NTE 1 hour each @ \$54/hr |

E. Aftercare Hourly Rate 2022-2023

***Motion:** To approve the increase of hourly wage for 23-24 school year from \$18.00 to \$18.25*

| Position | Rate/Salary | Effective |
|-----------------|------------------|-------------------|
| Aftercare Staff | \$18.25 per hour | 22-23 school Year |

F. Lead Night Custodian

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|--|
| <i>Motion: To approve Nicholas Buniva as Lead Night Custodian with a stipend to be paid in the amount of \$2500. for the 2023-2024 school year.</i> |
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G. Summer Office & Clerical

Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2023 NTE 60 hours total for split between staff listed below.

| Name | Hours | Rate |
|-----------------|-------|------|
| Courtney Wellet | TBD | \$16 |

H – Placeholder for new administrator

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

| Program Name | Date | # Employees | Event Cost | Substitute Pay | Total Cost |
|--------------------|-----------------------------|----------------------------------|------------|----------------|------------|
| ECERS-3 | 8/24/2023 | Dr Jenine Kastner | \$199 | \$0 | \$199 |
| Autism NJ | 10/19/23 and 10/20/23 | Carolyn Schorr Krisitn Pignio | \$500 | \$115 | \$1,460 |
| LinkIt Data Summit | 7/24 & 7/25 | Seth Cohen | \$250 | 0 | \$250 |

B. ELA Curriculum Development

Motion: To approve Denise Grimm, NTE 20 hours to continue to work on the ELA curriculum for the 23-24 school year.

9. Policy and Regulations

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

| Policy # | Title | Action | Att. # |
|----------|-------|--------|--------|
| NONE | | | |

10. General Information: Business Administrator’s Report

A. ESEA Grant Applications for 2023-2024

Motion: To approve application and submission of ESEA Grant applications for the 2022-2023 school year:

| Grant | Amount | Allocation |
|-------------------------------------|----------|------------------------|
| ESEA | \$17,893 | Title I |
| ESEA | \$ 5,438 | Title II-A |
| ESEA | \$ 2,022 | Title III (Consortium) |
| ESEA | \$ 2,565 | Title III Immigrant |
| ESEA | \$10,000 | Title IV Part A |
| Title I Salary Funded – BSI teacher | | 20% |

B. IDEA Applications for 2023-2024

| <i>Motion:</i> To approve application and submission of IDEA for the 2023-2024 School Year | | |
|--|-----------|------------|
| Grant | Amount | Allocation |
| IDEA | \$ 6,043 | Preschool |
| IDEA | \$133,687 | Basic |

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the June 14, 2023 Business session and Executive Sessions. **(Attachment #3)**
2. Certification of the Secretary's Reports and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year. **(Attachment #4)**

May, 2023 \$ 3,065,418.51

3. Approval of the Bill List in the specified amounts **(Attachment #5)**
 - a. General Account: 6/13/23-6/30/23 \$498,839.34
 - b. General Account: 7/1/23-XXX Forthcoming after rollover of accounting program
 - c. Cafeteria Account: \$ 23829.49 (checks written in June)
4. Checking Account Balances – May, 2023
 - a. Student Activities \$ 43,413.43

- b. Cafeteria: \$ 159,488.33
- c. Payroll Agency: \$ 17,716.53
- d. Unemployment: \$ 98,408.88

5. Due to year end closing procedures, the June 2023 transfers, and bill list from 7/1/23 forward, will be reported for Board approval in August after Auditors' visit at the end of July.

D. 2023-2024 School 12 Month Employee Calendar (Attachment #6)

Motion: To re-approve 2023-2024 12 month employee (updating error on dates)

E. 2022-2023 Extraordinary Aid

Motion: To accept 2022-2023 Extraordinary Aid from the State of New Jersey in the amount of \$468,072 for special education student excess costs. An increase of \$32,197 from 2021-2022 of \$435,875 **(Attachment #7)**

F. 2022-2023 Non Public School Transportation Aid

Motion: To accept 2022-2023 Non Public School Transportation Aid from the State of New Jersey in the amount of 2,184 for transportation of the nonpublic school students. A reduction of \$136 from 2021-2022 of \$2,320**(Attachment #8)**

G. Tuition and related transportation cost for incoming and outgoing Special Ed Students for 2023-2024 ESY and Regular School year

| Motion: to approve 2023-24 ESY and Regular School Year Tuition Contract(s) for incoming and outgoing Special Ed students. | | | |
|--|--------------------------------|----------------|---|
| State Student ID# | School | Transportation | Est Tuition & Svc Cost |
| Local # 3410166 | INCOMING:Alpha School District | NA | Tuition: \$43,775.00 1:1 aide: \$46,425.00 |

H. Toilet Room Facilities for PreSchool Classroom

Motion: To utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. **(Attachment #9)**

I. NJSIG General Insurance, Workman's Compensation, Cyber Security, Environmental and District Liability Policy Renewal for 2023-24

Motion: To approve the renewal with New Jersey School Insurance Group (NJSIG) to provide general insurance, workman's compensation, Cyber Security, Environmental and

District Liability policy for the 2023-2024 school year at the rate of 9.1% increase over the current year. **(Forthcoming)**

J. Sale of Obsolete Technology Equipment

Motion: To approve public listing on behalf of the school district to sell obsolete technology equipment. It will be advertised, bids accepted and awarded to the highest bidder. The funds received will be used for future network/technology upgrades. **(Forthcoming)**

11. Correspondence

12. New Business

13. Old Business

A. Dear Parents

B. Board Liaison Reports

14. Public Comment

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist. --

HIB & Personnel

Call for a motion to exit Executive Session and enter public session

- A. Motion to affirm, reject, or modify the superintendent's decision by roll call voice vote incident #13 as HIB confirmed against 1 student.

16. Adjournment