



**Clinton-Glen Gardner Board of Education**

August 23, 2023

CPS Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

***Motion:** To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal’s Report**

Mentor Plan Fiscal Update  
 High Impact Tutoring Program Grant Approval–**Motion** to approve submission of  
 NJDOE High Impact Tutoring Program Grant  
 Strategic Planning Update

**A. Clinton Education Association Report**

**B. Assistant Principal- Curriculum Coordinator Report**

**C. Special Services Report**

**6 Public Comment**

**7. Personnel**

**A. Staff approvals**

<i><b>Motion:</b> To approve the following staff member and rates for the listed position for the 2023-2024 school year:</i>		
<b>Position</b>	<b>Name</b>	<b>Rate</b>
Before/Aftercare	Barbara Plundeke Carolyn Schorr Christina Muench Julianne Bavaro Catherine Kapigan Heidi Singer	\$18.25/hr
Before/Aftercare Junior assistants	Tatum Pfuelb (pending working paper completion); Miranda Abarca, Bridget Nugent , Mia Lione, Mia Cancelliere, Alli Kripetz	Currently \$14.13/hr; to be increased accordingly with the NJ State minimum wage schedule.

**B. Salary Increases**

<i><b>Motion:</b> To advance the following teachers on the salary guide in accordance with CEA negotiated agreement:</i>				
<b>Position</b>	<b>Name</b>	<b>Current Step &amp; Salary</b>	<b>New Step &amp; Salary</b>	<b>Effective</b>
Teacher	Robert Adase	MA/16; \$82,840	MA+15/16; \$83,740	9/1/2023

**C. Preschool Program Director**

**Motion:** To approve Jenine Kastner as Preschool Program Director for the 23/24 school year.

#### D. Substitute

<b>Motion:</b> To approve the following substitute teachers for the 2023-2024 school year:				<b>Att. #</b>
Position	Name	Rate	Effective Date	
Substitute Teacher	Madison Viotto	\$115.00 per diem	8/23/2023	
Substitute Teacher	Marisa Estrada	\$115.00 per diem	8/23/2023 pending completion of paperwork	
Substitute Teacher	Jessica Reilly	\$115.00 per diem	8/23/2023 pending completion of paperwork	
Substitute Teacher	Samantha Reilly	\$115.00 per diem	8/23/2023 pending completion of paperwork	
Substitute Teacher Roster			8/23/2023	<b>4</b>

#### E. Resignation

**Motion:** To approve with best wishes the resignation of Kyle Rehrig effective August 21, 2023.

#### F. Summer RealTime Scheduling

**Motion:** To approve the Timothy Bidwell additional summer scheduling hours NTE 10 hours.

#### G. Summer Sports Camp Staff

<b>Motion:</b> To approve the following staff members to serve as summer sports camp teachers per negotiated agreement:	
Name	Title
Joe Harris	Summer Sports Camp Teacher
Timothy Bidwell	Summer Sports Camp Teacher
Michelle Gallagher	Summer Sports Camp Teacher

#### H. Summer Sports Camp Coordinator

<b>Motion:</b> To approve the following staff member to serve as summer sports camp coordinator per negotiated agreement:	
Name	Title
Joe Harris	Coordinator

**I. Staff Adjustments**

**Motion:** To compensate Cora Hill at the daily substitute rate until NJDOE certification is complete  
**Motion:** To adjust Lindsay Zengel from leave replacement to tenure track special education teacher at Step 1 BA.  
**Motion:** To approve Sarah Molle as special education leave replacement teacher until on or about February 1, 2024 at Step 1 BA.

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NJASBO seminars 23-24	10/17/23, 11/14/23,12/12/23 01/16/24	Bernadette Wang	\$125 per session	\$0	\$500

**B. Field Trips**

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per Student
NONE			

**9. Policy and Regulations**

Move the Board of Education suspend Bylaw 0131 and adopt new Policy 1642.01 and new Regulation 1642.01 and revised Policy 2419 and new Regulation 2419 with one reading based on recently approved sick leave legislation that is effective immediately and recent New Jersey Department of Education guidance provided to school districts that is effective September 1, 2023.”

**Motion:** To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P&R 1642.01	<b>Sick Leave</b>	1st/2nd reading	<b>5</b>
P & R 2419	<b>School Threat Assessment Teams</b>	1st/2nd reading	<b>6</b>

## 10. General Information: Business Administrator's Report

### A. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and accept monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the July 18, 2023 Business and Executive Sessions. **(Attachment #7)**
2. Certification of the preliminary Secretary's and Cash Reconciler's Report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year.  
**(Attachment #8 and Attachment #9)**

June, 2023	\$ 2,366,989.49
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3. Approval of the Bill List in the specified amounts **(Attachment #10)**
  - a. General Account: \$ 899,204.28 (7/1/23-8/18/2023)
  - b. General Account: \$498,867.79 (6/13/23-6/30/23 REVISED)
  - c. Cafeteria Account: \$0 (Checks written in July)
4. Checking Account Balances – June, 2023
  - a. Student Activities \$ 59,084.47
  - b. Cafeteria: \$152,138.30
  - c. Payroll Agency: \$ 63,626.44
  - d. Unemployment: \$102,117.82
5. Transfers - will be provided once the final June numbers have been signed off by the auditor based on the 22-23 audit.

### B. NJ School Insurance Group- ERIC West Membership Renewal (Attachment #11)

**Motion:** To approve the attached resolution to renew membership in NJ Schools Insurance Group for 3 years effective July 1, 2023 through July 1, 2026.

### C. Annual School Year Approval for Warren County Special Services (addition of the administration fee as required by vendor)

**Motion:** To approve Warren County Special Services transportation programs with a 4.5% administration fee for the 2023-2024 School Year

**D. Hunterdon County ESC Joint and Coordinated transportation agreements**

**Motion:** To approve Hunterdon County ESC to provide Joint and Coordinated transportation services for the 2023-2024 School Year

**E. North Hunterdon Shared Services - Spanish**

**Motion:** To approve certificated staff member from the North Hunterdon Regional High School to provide Spanish instruction to students at Clinton Public School for one period daily at the NHVRSD sixth period rate of \$6,800 for the 2023-2024 school year.

**F. 2023-2024 Tuition From Sending District**

<b>Motion:</b> To approve 2023-2024 tuition from sending district for the following student.		
State Student ID	Sending School	Tuition Cost
2614307124	Delaware Township School	\$ 43,775.00

**B. Tuition and related transportation cost for outgoing Special Ed Students for 2023-2024**

<b>Motion:</b> to approve 2023-24 Regular School Year Tuition Contract(s) for outgoing Special Ed students.			
State Student ID#	School	Transportation	Est Tuition & Svc Cost
2169505854	<b>OUTGOING:</b> Rutgers Day School	ESC cost to follow	RSY \$79,900

**H. Sale of Obsolete Technology Equipment**

**Motion:** To approve the awarding sale of obsolete technology equipment to XXXX. At the opening of all the bids submitted on August 21, 2023 at 1:00PM, they were the highest bidder with the amount of \$XXXX.

**13. New Business**

**22-23 Annual Audit Update**

**Plan for Health Benefit broker’s visit at September’s Board meeting**

**14. Old Business**

**A. Dear Parents**

**B. Board Liaison Reports**

**C. Board Goal 2023-24**

**D. District Goals for 2023-24**

**15. Public Comment**

**16. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

**Personnel  
Contract**

**17. Adjournment**