



Clinton-Glen Gardner Board of Education

September 19, 2023

Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

School Safety Discussion

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

C. School Nurse's Report (Not Available This Month)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #2)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. Clinton Education Association Report

B. Assistant Principal- Curriculum Coordinator Report

C. Special Services Report

6 Public Comment

7. Personnel

A. Staff approvals

Motion: To approve the following staff member and rates for the listed position for the 2023-2024 school year:		
Position	Name	Rate
Parental Training in Home	Carolyn Schorr	Instructors hourly rate/nite 6 hours
Homework Club/Detention	Sam Homan, Caitlin Reilly, Barbara Plundeke, Joe Harris, Bob Adase, Denise Grimm, Evelyn Ferro, Tonya Lunger, Lisa Rizzi	\$48 per hour

B. Summer Administrative Assignments

Motion: To approve the following staff members for the following summer 2023-2024 positions:		
Position	Name	Rate/Salary
Health Office Records and Information Preparation	Jennifer Sedlacek	\$48 per hour/total for 23/24 SY, nte 40 hours

C. LDTC Intern

Motion: To approve the placement of a LDTC intern, Kimberly Coke , under the direct supervision of Dr. Jenine Kastner. Internship will last for the duration of the SY 2023-2024 semester, upon completion of any required paperwork (credentials will be on file in the Superintendent's Office.)

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Working Families: The Burden We Carry	10/11/2023	Carolyn Schorr Dr. Jenine Kastner	\$0	\$0	\$0
32nd Annual School Health Conference	10/18/2023	Jen Sedlacek	\$200	\$50/Hour	\$200 + Substitute Pay
NJ Association of Learning Consultants Fall Symposium	10/4/23	Dr. Jenine Kastner	\$205	\$0	\$205

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
November 2023	7	New Jersey State House	\$12.00
October, December, January, February, March, April, May	7	Meals on Wheels Tewksbury	N/A
November 2023	8	Clinton Township Middle School	\$4.00
October 2023	2	Downtown Clinton	N/A
October 2023	K	Ort Farm	TBD

9. Policy and Regulations

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):			
Policy #	Title/Action	Action	Att. #
NONE			

10. General Information: Business Administrator’s Report

A. Monthly Minutes and Financial Approval

Motion: *To approve the Minutes and monthly financial transactions and reports items 1-5:*

1. Approval of Board of Education Minutes from the August 23, 2023 Business Session and Executive session **(Attachment #3)**
2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations **per final audited details for the 2022-2023 school year. (Attachment #4)**

June, 2023 \$2,366,989.49

3. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations **for the remainder of 2023-2024 school year. (Attachment #5)**

July, 2023 \$ 3,381,403.33

4. Approval of the Bill List in the specified amounts **(Attachment #6)**
 - a. General Account: \$721,664.69 (8/19/23-9/15/2023)
 - b. Cafeteria Account: \$ 0 (Checks written in August)
5. Checking Account Balances – July, 2023
 - a. Student Activities \$ 60,364.78
 - b. Cafeteria: \$ 155,983.07
 - c. Payroll Agency: \$ 12,039.73
 - d. Unemployment: \$ 102,269.60

Transfers: (Attachments #7 and #8)

June

Fund 11 \$499,263.21

Fund 20 \$ 89,020.15

Fund 30 \$ 0.40

July

Fund 11 \$ 3,733.98

6. Transfers in the amount of \$XXXXXX for August, 2023. **(Forthcoming)**

B. RFP for Service of Additional Board Attorney

***Motion:** To submit RFP of advertisement to secure service of additional Board Attorney starting in January 2024.*

C. Transport for Choice Students

***Motion:** to request authorization for arrangement with Lebanon Township to transport eligible choice students from our district attending Lebanon Township schools for 23-24 school year. The estimated cost is \$1,000 vs last year of \$865 per student (3 students total, destination Woodglen school)*

11. Correspondence

12. New Business

A. HCESC Medical assistant agreement

Motion:** To approve the HCESC Medical Assistant agreement for 23/24 SY at the annual cost of \$53,527.50 **(Attachment #9)

B. Nursing Services Plan

Motion:** To approve 23-24 Nursing Services Plan **(Attachment #10)

C. HIB

Motion:** To approve School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act **(Attachment #11)

D. School Calendar

13. Old Business

**A. 22-23 Audit
Transfer for Reserve
Recommendation
CAP**

B. Bulldog Bulletin

C. Board Liaison Reports

D. District Goals for 2023-2024

E. Clinton Public School Goals 2023-2024

- Incorporate general wellness opportunities
- Incorporate real world experiences through assemblies
- Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.

14. Public Comment

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

Negotiations

16. Adjournment