



Clinton-Glen Gardner Board of Education

April 30, 2024

Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Superintendent/Principal's Report

A. Student Representative Report

B. Clinton Education Association Report -

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report -

5. Public Comment

6. Personnel

A. 2024-2025 Staff Approvals

Motion: To approve the following staff member and rates for the listed position for the **2024-2025** and remainder of the 23-24 school year:

| Position | Name | Rate | Effective Date | |
|-----------------------|--|------------|----------------|--|
| Substitute Custodians | David Stoker Liam Love Jonathan Valko Kaitlyn Fonseca | \$18 | 7/1/2024 | |
| Sub Nurse | Christine Gadd | \$50 | 5/1/2024 | |
| Sub Nurse | Patricia Butler | \$50 | 5/1/2024 | |
| Aftercare | Julia Cabete | \$15.13/hr | 5/1/2024 | |

B. After School Enrichment:

Motion: To approve the following staff members to teach the ASE Spring 2024 courses at ½ club stipend per negotiated agreement.

| Class | Teacher |
|-----------------|---|
| Bulldog Baking | Kish, Viotto, T. Reese, Duryea; each ½ club stipend |
| DIY Board Games | Homan |
| Indoor Games | Gallagher, Malmros; each ½ club stipend |
| Lego Club | J. Harris |
| Paper Crafts | DeJesus |
| Ukelele | Larkin |

C. ESY

Motion: To approve the following staff members to serve 2024-2025 extended school year roles as listed below per negotiated agreement:

| Position | Name | Rate |
|--|---|------|
| Teachers (5 weeks, 4 days/wk, 3hr instruction & 30 min prep/day) | Carolyn Schorr Lindsay Zengel Nicole Kish | |
| Paraprofessionals (5 week, 4 days/wk, 3hr/day) | Julianne Bavaro Kaitlyn Schoendorf Elizabeth Upwood Clare Bubb Samantha Zangari | |
| PreSchool Teacher (4 weeks, 4 days/wk, 3hr instruction & 30 min prep/day) | Melissa Valente | |

| | | |
|---|--------------------------------------|--|
| PreSchool Paraprofessionals (4 week,4 days/wk, 3hr/day) | Catherine Kapigian Madison Viotto | |
| Nurse | Maryellen Bowlby | |
| Speech Therapy (3hr/wk) | Amanda Thomas Nicole Vazquez | |
| Substitute Para/Teachers | Robert Adase | |

D. Co-Curricular 2023-2024

| | | |
|---|-----------------------|-------------|
| <i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2023-2024</i> | | |
| Activity | Staff Member | Rate |
| Spring Musical Asst Dir #1 | Lisa Rizzi | \$1479 |
| Spring Musical Asst Dir #3a | Kelly DeJesus (split) | \$739.50 |
| Softball Club | Joe Harris | \$1132 |

E. Resignation

Motion: To approve the resignation of Jennifer Sedlacek effective June 30, 2024.
(Attachment #1)

F. School Business Administrator's Contract for 2024-2025

Motion: To approve the recommended contract for the 2024-2025 school year for Bernadette Wang, Business Administrator, at the annual salary of \$121,693, based upon approval by the Hunterdon County Executive Superintendent. **(Attachment #2)**

7. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

| | | | | | |
|---|------------------|--------------------|-------------------|-----------------------|-------------------|
| <i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i> | | | | | |
| Program Name | Date | # Employees | Event Cost | Substitute Pay | Total Cost |
| NJPSA/FEA Annual Special Education Summit | 4/26/24 | Carolyn Schorr | \$150 | \$115 | \$265 + mileage |
| CEEL Series 2 Learn C: Leveraging Diversity for Improvement | 5/6/24 - 5/24/24 | Dr Jenine Kastner | \$245 | \$0 | \$245 |
| CEEL Series 2 Learn D: | 6/3/24- | Dr Jenine Kastner | \$245 | \$0 | \$245 |

| | | | | | |
|---|---------------------------------|--|---------------|-------|--------------------------------|
| Effective Teams 6/3/24-6/21/24 | 6/21/24 | | | | |
| NJPSA Illuminate Assistant Principal Conference | 10/16/24 | Matt Stanbro | \$200 | \$0 | \$200 + mileage and lodging |
| 2024 NJSHA Convention | 5/9/24 | Nicole Vazquez | \$255 | \$0 | \$255 + mileage and lodging |
| Wilson Reading System Introductory Course | 5/21/24, 5/22/24, 5/23/24 | MaryAnn Gallaway Nicole Kish Alex Jordan | \$650 each | \$115 | \$2,985 |

B. Field Trips

| Motion: To approve the following requests for field trips as listed: | | | |
|---|--------------------|---------------------------|------------------|
| Date | Grade | Destination | Cost per student |
| April 2024 | Select 7th Graders | Lebanon Borough School | N/A |
| April 2024 | 8th Grade | New York City | \$94.50 |
| May 2024 | 6th Grade | Grounds for Sculpture | TBD |
| April 2024 | 7th Grade | Red Mill | \$11.00 |
| April 2024 | 3rd Grade | Hunts Mill Park | N/A |
| May 2024 | 8th Grade | Pocono Springs | \$139.00 |
| May 2024 | 7th Grade | Hellerick's Family Farm | \$33.75 |
| May 2024 | 1st Grade | Echo Hill Park | \$13.00 |
| May 2024 | 5th/6th Grade | Somerset Patriots Stadium | TBD |
| June 2024 | 3rd Grade | Red Mill | \$12.50 |
| June 2024 | 5th Grade | RVCC Pool | TBD |

8. Policy and Regulations

| Motion: To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached): | | | |
|---|--|---------|--------|
| Policy # | Title | Action | Att. # |
| P 1140 | Educational Equity Policies (M) | 2nd rdg | 3A |
| P 1523 | Comprehensive Equity Plan (M) | 2nd rdg | 3B |
| P&R 1530 | Equal Employment Opportunities (M) | 2nd rdg | 3C |
| P 1550 | Equal Employment/Anti-Discrimination Practices (M) | 2nd rdg | 3D |
| R 2200 | Curriculum Content (M) | 2nd rdg | 3E |
| P&R 2260 | Equity in School and Classroom Practices (M) | 2nd rdg | 3F |

| | | | |
|------------|--|---------|----|
| P 2411 | Guidance Counseling (M) | 2nd rdg | 3G |
| P&R 2423 | Bilingual Education (M) | 2nd rdg | 3H |
| P&R 2431.4 | Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) | 2nd rdg | 3I |
| P3211 | Code of Ethics | 2nd rdg | 3J |
| R 5540 | Honoring Student Achievement | 2nd rdg | 3K |
| P 5570 | Sportsmanship | 2nd rdg | 3L |
| P 5750 | Equitable Educational Opportunity (M) | 2nd rdg | 3M |
| P 5841 | Secret Societies | 2nd rdg | 3N |
| P 5842 | Equal Access of Student Organizations | 2nd rdg | 3O |
| P&R 7610 | Vandalism | 2nd rdg | 3P |
| P 9323 | Notification of Juvenile Offender Case Disposition | 2nd rdg | 3Q |

9. General Information: Business Administrator's Report

A. 2024-2025 School Budget Presentation

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from March 12, 2024 and April 16, 2023 Work/Business and Executive Sessions. **(Attachment #4)**
2. Certification of the Secretary's and Treasurer's report that the cash receipts, Certification of the Board of Secretary's and Cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports. **(Attachment #5)**

February, 2024 \$3,675,396.26

3. Approval of the Bill List in the specified amounts
 - a. General Account: **Forthcoming at 4/30/24 meeting**
 - b. Cafeteria Account: **\$26,583.29** Checks written in March
4. Checking Account Balances – February, 2024
 - a. Student Activities: \$ **58,537.74**
 - b. Cafeteria: \$ **211,497.75**
 - c. Unemployment: \$ **104,376.60**
 - d. Payroll Agency: \$ **12,762.50**
5. Transfers in the amount of \$X for March, 2024 **Forthcoming at 4/30/24 meeting**

C. Staff Appointments 2024-2025

Motion: To approve the attached staff members for the 2024-2025 school year through June 30, 2025. **(Attachment #6)**

D. 2024-2025 School 12 Month Employee Calendar (Attachment #7)

E. 2024-2025 School 12 Month Custodial Calendar (Attachment #8)

Motion: To approve 2024-2025 12 month employee and custodial school calendars

F. Payroll Schedule Approval

Motion: To approve the payroll processing schedule for the 2024-2025 school year **(Attachment #9)**

G. Food Service Contract RFP for 2024-2025

Motion: To approve the advertisement of RFP for 2024-2025 Food service contract with the bid opening on May 1, 2024. **(Attachment #10)**

H. Hunterdon County ESC Coordinated transportation agreements

Motion: To approve Hunterdon County ESC to provide Coordinated transportation services for the 2024-2025 School Year **(Attachment #11)**

10. Correspondences

11. New Business

24-25 Budget received final approval from Executive County Superintendent on April 17, 2024.

12. Old Business

- A. Dear Parents
- B. Board Liaison Reports
- C. 2024-2025 School Year Calendar
- D. End of year Dates for June 2024

Last day of school for students June 14, 2024 12:45 Dismissal
Graduation June 14, 2024 at 6:00 pm CPS Gym
Last day for staff June 17, 2024

Motion: To approve the 2024-2025 school year calendar (**Attachment #12**)

Clinton Public School Goals 2023-2024

- Incorporate general wellness opportunities
- Incorporate real world experiences through assemblies
- Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.

LDTTC service provider

Motion: To approve Lisa Fallon for providing LDTTC services, as needed, upon completion of paperwork and criminal history check @ the rate of **TBD.**

13. Public Comment

14. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the
- B. Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts, HIB

C. Motion to exit executive session.

15. Motion to affirm, reject or modify the recommendation of the superintendent that HIB #5 was not found to be HIB for offender 1 and was found to be HIB for offenders 2, 3 and 4.

16. Adjournment