

Clinton-Glen Gardner Board of Education  
July 20, 2022  
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**Opening Statement:**

Mrs Meghan Moore called the meeting together at 7:02pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. ROLL CALL:**

Present: Mrs. Meghan Moore, Mr. Craig Sowell, Mrs. Lorraine Linfante, Mrs. Ashley Dunker

Also Present: Dr. Seth Cohen, Superintendent/Principal

Mrs. Bernadette Wang, Business Administrator/Board Secretary

Absent: Dr. Theresa Tsakalakos

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 6 investigation 6 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**RESOLUTION 2022-2023: 1****ACCEPT SCHOOL DATA REPORTS**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to accept the aforementioned monthly school data report, items 4A-E.

**1. Superintendent/Principal's Report**

**A. Student Representative Report NONE**

**B. Clinton Education Association Report NONE**

**C. Assistant Principal- Curriculum Coordinator Report  
Health & PE Curriculum Updates presented by Mrs. Turner  
[Link to updates](#)**

**D. Special Services Report**

- Dr Kastner reported on the ESY split sessions working well. HIB report card work is in process.
- Dr. Cohen reported on status of playground work, custodial projects for summer and County office visit expected on 7/25/2022

**6 Public Comment**

- **Angela McDowell, Glen Gardner parent, re: notification to parents of sensitive matter lessons.**
  - **Dr. Cohen referred to website and Mrs. Turner recommended emailing and developing a relationship with Ms. Gallagher.**
- **Marisa Mangiaracino re: school safety suggestions including an outside third party assessment.**
  - **Dr. Kastner and Dr. Cohen responded that this is in the works.**

**7. Personnel****RESOLUTION 2022-2023: 2****APPROVE PERSONNEL ITEMS A-H**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve motions for **PERSONNEL ITEMS A-H:**

**A. Co-Curricular**

***Motion:** To approve the following staff member(s) for the following co-curricular appointments for 2021-2022: **SEE RESOLUTION 2022-2023: 2***

<b>Activity</b>	<b>Staff Member</b>	<b>Rate</b>
<b>Book club</b>	<b>Tonya Lunger</b>	<b>\$1067</b>

**B. Co-Curricular 2022-2023**

**Motion:** To approve the following staff member(s) for the following co-curricular appointments for 2022-2023 **SEE RESOLUTION 2022-2023: 2**

Activity	Staff Member	Rate
Soccer - Girls		
Cheerleading		
Softball		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Spring Musical Asst Dir #1	Suzanne Lauricella (revised)	\$1436
Spring Musical Asst Dir #3a	Lisa Rizzi (revised)	\$718 (split)
3rd Grade Musical Asst Dir #1b (2of2)		\$549.50 (split)
Art Club		

**C. Staff Approval NONE**

**Motion:** To approve the following staff members for the listed positions for the 2022-2023 school year: **SEE RESOLUTION 2022-2023: 2**

Position	Name	Rate/Salary	Effective	Att.
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**D. North Hunterdon Spanish**

**Motion:** To approve certificated staff member from the North Hunterdon Regional High School to provide Spanish instruction to students at Clinton Public School for one period daily at the NHVRSD sixth period rate of \$6,800 for the 2022-2023 school year. **SEE RESOLUTION 2022-2023: 2**

**E. Aftercare Hourly Rate 2022-2023**

**Motion:** To approve the increase of hourly wage for 22-23 school year from \$17.25 to \$18.00 **SEE RESOLUTION 2022-2023: 2**

Position	Rate/Salary	Effective
Aftercare Staff	\$18 per hour	22-23 school Year

**F. Lead Night Custodian**

***Motion:** To approve Nicholas Buniva as Lead Night Custodian with a stipend to be paid in the amount of \$2500. for the 2022-2023 school year. SEE RESOLUTION 2022-2023: 2*

**G. Strategic Planning Honorarium**

***Motion:** To approve a \$315 strategic planning honorarium to the following staff members for their efforts in developing Action Plans: Cynthia Malmros, Tonya Lunger, Kate Metelitsa, Jessica Latanzio Crespo, Coreen Decker, Carolyn Schorr, Cassie Rudd, Courtney Duryea, Amy D’Esposito SEE RESOLUTION 2022-2023: 2*

**G. Student Teaching Placement**

***Motion:** To approve art student teaching placements from The College of New Jersey for Marie Verga (August 30-October 18) and Shannon Richardson (August 30-December 9) under the supervision of Suzanne Lauricella. SEE RESOLUTION 2022-2023: 2*

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development NONE**

**B. Curriculum Approval**  
**RESOLUTION 2022-2023: 3** **APPROVE K-8 HEALTH/PE CURRICULUM**  
 Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve the K-8 Health and Physical Education Curriculum ([Click on to review](#))

**9. Policy and Regulations**

**RESOLUTION 2022-2023: 4** **APPROVE POLICIES AND BYLAWS**  
 Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #

<b>P 1648.14</b>	<b>Safety Plan for Healthcare Settings in School Buildings COVID-19 (M) (Abolished)</b>	<b>2nd Reading (Abolished)</b>	
<b>P 1648.15</b>	<b>Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)</b>	<b>2nd Reading</b>	<b>4a</b>
<b>P 2416.01</b>	<b>Postnatal Accommodations for Students (New)</b>	<b>2nd Reading</b>	<b>4b</b>
<b>P 2417</b>	<b>Student Intervention and Referral Services (M) (Revised)</b>	<b>2nd Reading</b>	<b>4c</b>
<b>P 3161</b>	<b>Examination for Cause (Revised)</b>	<b>2nd Reading</b>	<b>4d</b>
<b>P 4161</b>	<b>Examination for Cause (Revised)</b>	<b>2nd Reading</b>	<b>4e</b>
<b>P 5512</b>	<b>Harassment, Intimidation, and Bullying (M) (Revised)</b>	<b>2nd Reading</b>	<b>4f</b>
<b>P&amp;R 7410</b>	<b>Maintenance and Repair (M) (Revised)</b>	<b>2nd Reading</b>	<b>4g</b>
<b>R 7410.01</b>	<b>Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)</b>	<b>2nd Reading</b>	<b>4h</b>
<b>P 8420</b>	<b>Emergency and Crisis Situations (M) (Revised)</b>	<b>2nd Reading</b>	<b>4i</b>
<b>P&amp;R 9320</b>	<b>Cooperation with Law Enforcement Agencies (M) (Revised)</b>	<b>2nd Reading</b>	<b>4j</b>
<b>P2415.04</b>	<b>Title I - District-Wide Parent and Family Engagement (M)</b>	<b>1st Reading</b>	<b>4k</b>
<b>P2415.50</b>	<b>Clinton Public School Title I School Parent and Family Engagement (M)</b>	<b>1st Reading</b>	<b>4l</b>
<b>P 0163</b>	<b>Quorum</b>	<b>1st Reading</b>	<b>4m</b>
<b>P 1511</b>	<b>Board of Education Website Accessibility (M)</b>	<b>1st Reading</b>	<b>4n</b>
<b>P 2415</b>	<b>Every Student Succeeds Act (M)</b>	<b>1st Reading</b>	<b>4o</b>
<b>P 3270</b>	<b>Professional Responsibilities</b>	<b>1st Reading</b>	<b>4p</b>

<b>R 3270</b>	<b>Lesson Plans and Plan Books</b>	<b>1st Reading</b>	<b>4q</b>
<b>P&amp;R 5513</b>	<b>Care of School Property (M)</b>	<b>1st Reading</b>	<b>4r</b>
<b>P 5517</b>	<b>School District Issued Student Identification Cards</b>	<b>1st Reading</b>	<b>4s</b>
<b>P 5722</b>	<b>Student Journalism</b>	<b>1st Reading</b>	<b>4t</b>

**10. General Information: Business Administrator’s Report**

**RESOLUTION 2022-2023: 5**

**APPROVE ITEMS A-K**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0 , to approve items A-K in the Business Administrators Report.

**A. ESEA Grant Applications for 2022-2023**

**Motion: To approve application and submission of ESEA Grant applications for the 2022-2023 school year: SEE RESOLUTION 2022-2023: 5**

<b>Grant</b>	<b>Amount</b>	<b>Allocation</b>
<b>ESEA</b>	<b>\$21,051</b>	<b>Title I</b>
<b>ESEA</b>	<b>\$ 5,530</b>	<b>Title II-A</b>
<b>ESEA</b>	<b>\$ 1,568</b>	<b>Title III (Consortium)</b>
<b>ESEA</b>	<b>\$10,000</b>	<b>Title IV Part A</b>
<b>Title I Salary Funded – BSI teacher</b>		<b>20%</b>

**B. IDEA Applications for 2022-2023**

**Motion: To approve application and submission of IDEA for the 2022-2023 School Year. SEE RESOLUTION 2022-2023: 5**

<b>Grant</b>	<b>Amount</b>	<b>Allocation</b>
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IDEA	\$ 5,973	Preschool
IDEA	\$122,946	Basic

**C. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5: **SEE RESOLUTION 2022-2023: 5**

1. Approval of Board of Education Minutes from the June 8, 2022 Business session and Executive Sessions. **(Attachment #5)**
2. Certification of the Secretary’s Reports and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year. **(Attachment #6)**

May, 2022                      \$ 3,990,668.80

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
  - a. General Account: 6/3/22-6/30/22 \$946,679.51
  - b. Cafeteria Account:    \$ 31,886.99
4. Checking Account Balances – May, 2022
  - a. Student Activities    \$ 49,086.46
  - b. Cafeteria:                \$ 84,660.23
  - c. Payroll Agency:        \$ 56,760.98
  - d. Unemployment:        \$ 92,106.14
5. Due to year end closing procedures, the June 2022 transfers, and bill list from 7/1/22 on, will be reported for Board approval in August after Auditors’ visit at the end of July.

**D. 2021-2022 Extraordinary Aid**

**Motion:** To accept 2021-2022 Extraordinary Aid from the State of New Jersey in the amount of \$435,875 vs \$388,093 for special education student excess costs. **(Attachment #8) SEE RESOLUTION 2022-2023: 5**

**E. 2021-2022 Non Public School Transportation Aid**

**Motion:** To accept 2021-2022 Non Public School Transportation Aid from the State of New Jersey in the amount of \$2,320 for transportation of the nonpublic school students. **(Attachment #9)SEE RESOLUTION 2022-2023: 5**

**F. Replace Damaged Flooring for Classroom**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve to replace damaged flooring for classroom at approximate cost of \$2940.00 **SEE RESOLUTION 2022-2023: 5**

**Motion:** To authorize the Business Administrator to secure vendor to replace the damaged flooring for classroom with Direct Flooring participates in CO-OP #65MCESCCPS. **(Attachment #10) SEE RESOLUTION 2022-2023: 5**

**G. Toilet Room Facilities for Kindergarten Classroom**

**Motion:** To utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. **(Attachment #11) SEE RESOLUTION 2022-2023: 5**

**H. NJSIG General Insurance, Workman's Compensation, Cyber Security, Environmental and District Liability Policy Renewal for 2022-23**

**Motion:** To approve the renewal with New Jersey School Insurance Group (NJSIG) to provide general insurance, workman's compensation, Cyber Security, Environmental and District Liability policy for the 2022-2023 school year at the rate of 16.40% increase over the current year. **(Attachment #12) SEE RESOLUTION 2022-2023: 5**

**I. Special instructional services Contracts 2022-2023**

**Motion:** *To approve the following Special instructional services contract for 2022-2023* **SEE RESOLUTION 2022-2023: 5**

School	# of Students	Tuition Amount	Effective Date
Mountain Lakes BOE	1 student	\$6460.00 1 50 min session/week	2022/2023 School Year



**J. Tuition and related transportation cost for incoming Special Ed Students for 2022-2023 ESY and School year**

<b>Motion:</b> to approve 2022-23 Send/Receive Tuition Contracts with the following districts to receive the following students, for the 2022-23 ESY and School Year <b>SEE RESOLUTION 2022-2023: 5</b>			
State Student ID	School	Transportation	Est Tuition Cost
11763	from Lebanon Boro School District	NA	\$32,640.00/yr
11763	from Lebanon Boro School District	NA	\$3627 for ESY

**K. Tuition related cost for Special Ed Students**

<b>Motion:</b> to approve Special Education Tuition ESY transportation/rates for the 2022-2023 School Year : <b>SEE RESOLUTION 2022-2023: 5</b>		
School Student ID#	Receiving District	Est Tuition Cost
#11522	Autistic program at Mercer Elementary School/Mercer County Special Services School District ESY	<b>8625.00 (\$345.00 per diem)</b>
#11522	transportation to ESY	<b>\$8937.50 (25 days @357.50 per day) +Bus Aide@\$100 per day *Total per diem of \$715 is shared with another district)</b>

11. **Correspondence NONE**

12. **New Business**

**A. Reporting of Reasonable Assurance Employees** Mrs. Wang updated Board on the completion of the report now that the State has provided a secure portal for submission.

**B. Donation of Equipment to Princeton Blairstown Center**

**RESOLUTION 2022-2023: 6**

**APPROVE DONATION**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve donation of two smartboard to the Princeton-Blairstown Center.

SMART Board SB660.....SB660-M2-A34504.....ID# 1633  
SMART Board SB660.....SB660-M2-A13035.....ID# 1332

The organization is a non-profit that runs programs for disadvantaged youth from inner cities. They would benefit greatly from having the SMART Board we are replacing to incorporate with their initiatives.

<https://princetonblairstown.org>

**C. Sale of Obsolete Technology Equipment**

**RESOLUTION 2022-2023: 7 APPROVE SALE OF OBSOLETE TECHNOLOGY EQUIPMENT**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve public listing on behalf of the school district to sell obsolete technology equipment. It will be advertised, bids accepted and awarded to the highest bidder. The funds received will be used for future network/technology upgrades. (Attachment #13)

**D. School Security**

- Dr. Cohen discussed and updated the Board on the desire to begin the process for hiring a Class III officer or SRO onsite. Conversation will be initiated with Clinton Police Chief and the Mayor to understand options and will be reported to the Board for discussion/motion.

**13. Old Business**

- A. Dear Parents posted**
- B. Board Liaison Reports NONE**
- C. Board Goal/Strategic Planning 2022-2023**
- D. District Goals/Strategic Planning for 2022-2023**

**14. Public Comment NONE**

**15. Executive Session**

**RESOLUTION 2022-2023: 8**

**ADJOURN TO EXECUTIVE SESSION**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to adjourn to Executive Session at 8:04 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss personnel matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**HIB–Superintendent Evaluation–Personnel**

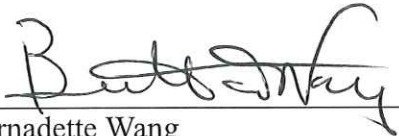
**16. Adjournment**

**RESOLUTION 2022-2023: 9**

**ADJOURNMENT**

Mrs. Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0 to adjourn the Board Meeting at 8:45 pm.

Respectfully submitted,



Bernadette Wang  
Business Administrator



Meghan Moore  
President