

Clinton-Glen Gardner Board of Education  
August 17, 2022  
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**1. Call to Order**

**Adopted 3/2016**

**Opening Statement:**

Mrs Meghan Moore called the meeting together at 7:02 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**2. ROLL CALL:**

Present: Mrs. Meghan Moore, Dr. Theresa Tsakalakos, Mrs. Ashley Dunker  
Also Present: Dr. Seth Cohen, Superintendent/Principal  
Mrs. Bernadette Wang, Business Administrator/Board Secretary  
Absent: Mr. Craig Sowell, Mrs. Lorraine Linfante

**1. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**RESOLUTION 2022-2023: 10**

**ACCEPT SCHOOL DATA REPORTS**

Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to accept the aforementioned monthly school data report, items 4A-E.

## 1. Superintendent/Principal's Report

Return to School Update—Allow public comment (*No public comments presented*) LEA Plan for Safe Return to In-Person Instruction and Continuity of Service

Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

Mentor Plan Fiscal Update required for payment of mentor stipends

Strategic Planning Update

- Dr. Cohen thank the custodial crew for the hard work this summer to prep the school for the 22/23 school year.
- Smore community newsletter update delivery with 600 views
- 274 responses on security survey, or 77%, see a need to increase security in the form of law enforcement personnel. Next step to organize a meeting with town and Police Chief to discuss expense and other decisions.
- Strategic planning action plans, somewhat fluid. Highlighted those that are desirable for this year.

### A. Student Representative Report NONE

### B. Clinton Education Association Report NONE

### C. Assistant Principal- Curriculum Coordinator Report

Mrs. Turner updated the Board on rostering, incoming supplies, and student enrollment happenings, new teacher orientation scheduled, as well as new Social Studies curriculum and standards. Newcomers day on 23rd to acclimate new students.

### D. Special Services Report

- Dr Cohen reported on behalf of the Special Services team regarding one new incoming Special Ed student and the Safety data report to be approved.

### 1. 2021-2022 Student Safety Data Report Period 2 (Attachment #4)

## RESOLUTION 2022-2023: 11 APPROVE SUBMISSION OF 2021-2022 STUDENT SAFETY DATA REPORT PERIOD 2

Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve submission of Reporting Period 2 Student Safety Data System (**Attachment #4**)

## 6 Public Comment NONE

## 7. Personnel

## RESOLUTION 2022-2023: 12 APPROVE PERSONNEL ITEMS A-G

Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve motions for **PERSONNEL ITEMS A-G:**

### A. Curriculum Writing

**Motion:** To approve the following staff members for the following 2022-2023 Curriculum writing:  
**SEE RESOLUTION 2022-2023: 12**

Position	Name	Rate/Salary
Curriculum Writing	Tim Bidwell- 12.5 Hours Health  Michelle Gallagher- 12.5 Hours Health  Tom Larkin- 25 Hours Social Studies  Jennifer Watkins- 25 Hours World Language  Denise Grimm- 10 Hours K-4 ELA  Jess Crespo- 7 Hours 5-8 ELA  Coreen Decker- 3 Hours 5-8 ELA Kristin Pignio- 5 Hours Unified  Carolyn Schorr- 5 Hours Unified  Toni Cespedes- 5 Hours Unified Curriculum	\$47 per hour

**B. ESY**

**Motion:** To approve the following staff member to serve 2022-2023 extended school year roles as listed below per negotiated agreement: **SEE RESOLUTION 2022-2023: 12**

Position	Name	Rate
ESY Substitute Teacher	Debra Wellet	\$52/hr

**C. Co-Curricular**

<b>Motion:</b> To approve the following staff members for 2022-2023 Co-Curricular positions SEE RESOLUTION 2022-2023: 12		
Position	Name	Rate/Salary
Cheerleading	Krisitn Pignio/Toni Cespedes	\$4,008 (\$2,004 each)
Cross Country #2	Samantha Homan	\$2,102

**D. Aftercare**

<b>Motion:</b> To approve the following staff members for 2022-2023 Before & Aftercare program SEE RESOLUTION 2022-2023: 12		
Position	Name	Rate/Salary
Staff	Laurie Riebe Catherine Kapigian Carolyn Schorr Amanda Petty Heidi Singer Barbara Plundeke	\$18.00
Junior Assistant	Jara Colombani Alli Kripetz Miranda Abarca Megan McIsaac Mia Lione Bridget Nugent	\$13.00
Staff	Jacob Lunger (pending completion of paperwork)	\$18.00

**E. Resignation**

**Motion:** To approve the resignation of Brandon Rauchbach effective September 20, 2022 or earlier if replacement is hired. (Attachment #5) SEE RESOLUTION 2022-2023: 12

**F. Maternity Leave**

**Motion:** To approve the maternity leave request for employee #7927 for the 2022-2023 school year. (Attachment #6) SEE RESOLUTION 2022-2023: 12

**G. Substitute**

**Motion:** To approve the following substitute teachers for the 2022-2023 school year: **SEE RESOLUTION 2022-2023: 12**

Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Jacob Lunger	\$115.00 per diem	08/17/2022 pending completion of paperwork	
Substitute Teacher	Jennifer Ulloa	\$115.00 per diem	08/17/2022 pending completion of paperwork	
Substitute Teacher	Leslie Hyman	\$115.00 per diem	08/17/2022 pending completion of paperwork	
Substitute Teacher	Alyssa Garretson	\$115.00 per diem	08/17/2022 pending completion of paperwork	

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**RESOLUTION 2022-2023: 13**

**APPROVE PROFESSIONAL DEVELOPMENT**

Dr. Tsakalagos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Autism NJ 2022 Annual Conference	10/20-10/21 2022	Carolyn Schorr	\$500	\$115	\$730 + mileage and lodging
Autism NJ 2022 Annual Conference	10/20-10/21 2022	Dave Kelleher	\$500	\$115	\$730 + mileage and lodging

31st Annual School Health Conference	10/19/2022	Jen Sedlacek	\$99	\$200	\$299 + mileage
Just Words Virtual Launch Workshop	9/15/2022	Denise Rella	\$299	\$115	\$314
AIM Training	9/19/2022	Carolyn Schorr Dave Kelleher	\$400	\$115 each	\$630
HCASA Fall Conference	10/6-10/7 2022	Seth Cohen	\$0	\$0	mileage and lodging

**B. Field Trips**

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
NONE			

**C. Curriculum Revision Approval**

**RESOLUTION 2022-2023: 14                      APPROVE K-8 SOCIAL STUDIES CURRICULUM**  
 Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve the updated K-8 Social Studies Curriculum ([Google link here](#))

**9. Policy and Regulations**

**RESOLUTION 2022-2023: 15                      APPROVE POLICIES AND BYLAWS**  
 Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P2415.04	Title I - District-Wide Parent and Family Engagement (M)	2nd Reading	7A
P2415.50	Clinton Public School Title I School Parent and Family Engagement (M)	2nd Reading	7B
P 0163	Quorum	2nd Reading	7C
P 1511	Board of Education Website Accessibility (M)	2nd Reading	7D
P 2415	Every Student Succeeds Act (M)	2nd Reading	7E
P 3270	Professional Responsibilities	2nd Reading	7F

<b>R 3270</b>	<b>Lesson Plans and Plan Books</b>	<b>2nd Reading</b>	<b>7G</b>
<b>P&amp;R 5513</b>	<b>Care of School Property (M)</b>	<b>2nd Reading</b>	<b>7H</b>
<b>P 5517</b>	<b>School District Issued Student Identification Cards (M)</b>	<b>2nd Reading</b>	<b>7I</b>
<b>P 5722</b>	<b>Student Journalism</b>	<b>2nd Reading</b>	<b>7J</b>
<b>P 5511</b>	<b>Dress Code</b>	<b>1st Reading</b>	

**10. General Information: Business Administrator’s Report**

**RESOLUTION 2022-2023: 16**

**APPROVE ITEMS A-F**

Dr. Tsakalagos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve items A-F in the Business Administrators Report.

**A. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and accept monthly financial transactions and reports  
**SEE RESOLUTION 2022-2023: 16**  
 items 1-5:

1. Approval of Board of Education Minutes from the July 20,2022 Business and Executive Sessions. **(Attachment #8)**
  
2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2021-2022 school year.  
**(Attachment #9)**

June, 2022	\$ 3,677,138.25
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3. Approval of the Bill List in the specified amounts **(Attachment #10)**
  - a. General Account: \$ 785,476.32
  - b. Cafeteria Account: \$ 580.65
  
4. Checking Account Balances – June, 2022
  - a. Student Activities \$ 54,716.72
  - b. Cafeteria: \$ 53,276.82

- c. Payroll Agency: \$ 63,136.23
- d. Unemployment: \$ 95,440.86

5. Transfers (**Attachment #11**)

**June**

**Fund 11 \$331,119.38**  
**Fund 20 \$ 43,607.40**

**July**

**Fund 11 \$ 14,261.39**

**B. 2022-2023 Tuition From Sending District**

<b>Motion:</b> To approve 2022-2023 tuition from sending district for the following student. <b>SEE RESOLUTION 2022-2023: 16</b>		
State Student ID	Sending School	Tuition Cost
2614307124	Delaware Township School	\$ 38,015.00

**C. Cost For Out of District Student For 2022-2023 School Year**

<b>Motion:</b> To approve tuition cost for out of district student for 2022-2023 School Year: <b>SEE RESOLUTION 2022-2023: 16</b>		
School Student ID#	Receiving School	Cost
#11522	Autistic program at Mercer Elementary School/Mercer County Special Services School District	<b>Tuition - \$63,825</b> <b>To be deducted from District's monthly State Aid</b>
#11522	Autistic program at Mercer Elementary School/Mercer County Special Services School District	<b>Out Of County Fee - \$4,440</b>
#11522	Autistic program at Mercer Elementary School/Mercer County Special Services School District	<b>Personal Assistant - \$37,000</b>



**D. Sale of Obsolete Technology Equipment**

**Motion:** To approve the awarding the sale of obsolete technology equipment to Cornerstone Technologies. At the opening of all the bids submitted on August 11, 2022 at 1:00PM, they were the highest bidder with the amount of \$5,950. **SEE RESOLUTION 2022-2023: 16**

**E. Fiscal Year-end Debt Service Adjustment**

**Motion:** To approve an addendum to the adjustment noted in June 2022 minutes an additional \$65 from Capital Reserve to Debt Service to close out the 21-22 school year as a result of the recent year end audit. **SEE RESOLUTION 2022-2023: 16**

**F. Donations**

**Motion:** *To accept the following donation(s):* **SEE RESOLUTION 2022-2023: 16**

Donor	Amount
Zachary Nekola (via Costco employee match program managed by Frontstream)	\$112.00

**13. New Business**

**County of Union Cooperative**

**RESOLUTION 2022-2023: 17 APPROVE COUNTY OF UNION COOP MEMBERSHIP**  
 Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to approve joining the County of Union Cooperative.

This will allow the district to benefit from the Cooperative Pricing that is offered to members. **(Attachment #12)**

**14. Old Business**

- A. Dear Parents**
- B. Board Liaison Reports**
- C. Board Goal 2022-23**
- D. District Goals for 2022-23**

**15. Public Comment - Megan Johnson, liaison, provided information on no cost membership to Morris County ESC coop.**

**16. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

**NO EXECUTIVE SESSION HELD**

**17. Adjournment**


**RESOLUTION 2022-2023: 18**

**ADJOURNMENT**

Dr. Tsakalakos moved, seconded by Mrs. Dunker, and passed unanimously by a roll call vote, 3-0, to adjourn the Board Meeting at 7:22 pm.

Respectfully submitted,

  
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Bernadette Wang  
Business Administrator

  
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Meghan Moore  
President