

Clinton-Glen Gardner Board of Education
September 20, 2022
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

1. Call to Order

Adopted 3/2016

Opening Statement:

Mrs Meghan Moore called the meeting together at 7:02 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

2. ROLL CALL:

Present: Mrs. Meghan Moore, Dr. Theresa Tsakalakos, Mrs. Ashley Dunker,
Mr. Craig Sowell, and Mrs. Lorraine Linfante
Also Present: Dr. Seth Cohen, Superintendent/Principal
Mrs. Bernadette Wang, Business Administrator/Board Secretary

School Safety Discussion with Town of Clinton Council, in attendance: Nick Bruno, Sherry Dineen, Megan Johnson, Ross Traphagen, Mayor Janice Kovach, Mike Humphrey and Chief J.Cory Kubinak.

Chief Kubinak and the members of the Town council educated the Board and the public on the pros and cons of a Class 3 officer versus a SRO (School Resource Officer) as they relate to the school, the police department and the community. Chief Kubinak covered the differences of cost, management responsibilities and the relationships to consider within the school and the community as a whole. The choice preferred by the Chief is the SRO as they could then be useful in the community when off duty at the school. A Class 3 has no authority outside the school walls and cannot provide coverage in the community during school breaks.

Mayor Kovach covered what is required to move on with the process. (Motions at Board and Town level, negotiations) Mr. Humphrey offered to provide redacted agreement examples for both scenarios to be used as a tool while making a final decision.

The session with the Town Council concluded at 8:02.

1. Monthly School Data:**A. Enrollment Data Report (Attachment #1)****B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Not Available This Month)**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report (Attachment #2)****RESOLUTION 2022-2023: 19****ACCEPT SCHOOL DATA REPORTS**

Mrs. Linfante moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0, to accept the aforementioned monthly school data report, items 4A-E.

1. Superintendent/Principal's Report

Dr. Cohen (and a student in attendance) is pleased with the new playground project which is almost complete. Dr. Cohen reports to the Board on the following:

- Lebanon student count is currently at 25.
- Continued substitute teacher and nurse substitute shortage. A leave replacement teacher also needed. Requests any leads for those positions to be forwarded to the school.
- COVID still present however no contact tracing is being done.
- Back to school night is on 9/21/22.
- Halloween, 10/31/22, is a full school day

A. Clinton Education Association Report - NONE**B. Assistant Principal- Curriculum Coordinator Report - NONE****C. Special Services Report -**

Dr. Kastner reports regarding reporting for School Self assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. Dr. Kastner introduced Lauren Peachey to the Board. Mrs. Peacher will be coming onboard as the new Social worker. (both motions are to be approved later in agenda)

6 Public Comment

- **Laura Burr, Union Rd., Clinton parent re: Class 3 and SRO choice process and commitment terms. Consideration of alternate lockdown training for teachers ie Alice drills (route out)**
- **Elvira Bruno, Goosetown Dr, Clinton re: Schedule of officers, considering pool of candidates and the effects the SRO/Class 3 position may have on them (financially especially) resulting in a shorter desired term at the school.**

- **Molly Padmos, Water Street, Clinton, re: interviewing for both SRO and Class 3 to open options. Comments we have the best school and will trust the decision made by Dr. Cohen and the Board.**

7. Personnel

RESOLUTION 2022-2023: 20

APPROVE PERSONNEL ITEMS A-F

Mrs. Linfante moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0, to approve motions for **PERSONNEL ITEMS A-F**:

A. Salary Increases

<i>Motion: To advance the following teacher on the salary guide in accordance with CEA negotiated agreement: SEE RESOLUTION 2022-2023: 20</i>				
Position	Name	Current Step & Salary	New Step & Salary	Effective
Teacher	Kristin Pignio	BA+30/9 \$67,942.00	MA/9 \$69,682.00	10/1/2022

B. Staff approvals

<i>Motion: To approve the following staff member and rates for the listed position for the 2022-2023 school year: SEE RESOLUTION 2022-2023: 20</i>			
Position	Name	Rate	Effective Date
Before/Aftercare	Jennifer Zuluaga	\$18.00/hr	9/21/22 pending completion of paperwork
Before/Aftercare	Mia Cancelliere	\$13.00	9/21/22
Social Worker	Lauren Peachey	Step 7 MA \$65,582	As soon as released from current contract
Homework Club/Detention	Evelyn Ferro Joe Harris Denise Grimm Lisa Rizzi Bob Adase Barbara Plundeke Carolyn Schorr Samantha Homan	\$47.00 per hour	9/21/22

C. Substitutes 2022-2023 School Year (Attachment #3)

<i>Motion: To approve the substitutes for the 2022-2023 school year. SEE RESOLUTION 2022-2023: 20</i>		
Position	Name	Rate/Salary

Substitute Teachers/Nurse/Secretary	see attachment	Teacher \$115.00 per diem Nurse \$200.00 per diem Secretary \$13.00 per hour
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D. Summer Administrative Assignments

Motion: To approve the following staff members for the following summer 2022-2023 positions: SEE RESOLUTION 2022-2023: 20		
Position	Name	Rate/Salary
Health Office Records and Information Preparation	Jennifer Sedlacek	\$47 per hour/total 32 for 22/23 SY, 12 additional hours over the usual 20 allotted per each year.

E. Speech and Language Practicum

Motion: To approve the placement of a student intern, Erin Scanlon (from Monmouth University), in the Speech department under the direct supervision of Dr. Jenine Kastner assisted by Nicole Vazquez and Amanda Thomas. Internship will last for the duration of the SY 2022-2023 semester, upon completion of fingerprinting and any required paperwork (credentials will be on file in the Superintendent's Office.) **SEE RESOLUTION 2022-2023: 20**

Motion: To approve the placement of a student intern, Emma Lieberman (from Monmouth University), in the Speech department under the direct supervision of Dr. Jenine Kastner assisted by Nicole Vazquez and Amanda Thomas. Internship will last for the duration of the SY 2022-2023 semester, upon completion of fingerprinting and any required paperwork (credentials will be on file in the Superintendent's Office.) **SEE RESOLUTION 2022-2023: 20**

F. Co-Curricular 2022-2023

Motion: To approve the following staff member(s) for the following co-curricular appointments/cancellations for 2022-2023 effective 8/31/22: SEE RESOLUTION 2022-2023: 20		
Activity	Staff Member	Rate
Aim High	Denise Grimm	per negotiated agreement
RTI-I&RS	Angela McVerry & Toni Cespedes	per negotiated agreement
Soccer Assistant Coach	Gallagher	½ Stipend step 1

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

RESOLUTION 2022-2023: 21**APPROVE PROFESSIONAL DEVELOPMENT**

Mrs. Linfante moved, seconded by Dr. Tsakalacos, and passed unanimously by a roll call vote, 5-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Art Educators of NJ Annual Conference	October 12, 13, and 14, 2022	Suzanne Lauricella	\$275 + mileage, tolls, and lodging	\$115	\$505 + mileage, tolls, and lodging
Promoting Rapid Change in Students with Severe Psychological Disorders	November 9, 2022	Nicole Vazquez Amanda Thomas	\$279 each	\$0	\$558
NJIDA Fall Conference (Virtual)	October 15, 2022	Jenine Kastner	\$125	\$0	\$125
NJ Science Convention	October 18 and 19, 2022	Stacy Viotto	\$300	\$230	

B. Field Trips**RESOLUTION 2022-2023: 22****APPROVE FIELD TRIPS**

Mrs Linfante moved, seconded by Dr. Tsakalacos and passed unanimously by a roll call vote, 5-0, to approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
Monthly	7	Meals on Wheels	NA
November 2022	8	Clinton Township Middle School	\$4.25
Monthly	soar leaps	Health and Wellness Center	NA
September 2022	8	Pocono Springs Camp	\$100
October 2022	enrichment	Point Mountain	TBD
December 2022	enrichment	Clinton Township Middle School - Debate Club	TBD
December 2022 March 2023	enrichment	Artline 1 and Artline 2	TBD
January 2023	enrichment	Bethlehem Township - math enrichment	TBD
March 2023	enrichment	Echo Hill	TBD
April 2023	enrichment	High Bridge Forensic Science	TBD

9. Policy and Regulations

RESOLUTION 2022-2023: 23

APPROVE POLICIES AND BYLAWS

Mrs Linfante moved, seconded by Dr. Tsakalakos and passed unanimously by a roll call vote, 5-0, to approve the listed first readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title/Action	Action	Att. #
5511	<u>DRESS AND GROOMING</u>	2nd rdg.	4

10. General Information: Business Administrator's Report

RESOLUTION 2022-2023: 24

APPROVE ITEMS A-H

Mrs Linfante moved, seconded by Dr. Tsakalakos and passed unanimously by a roll call vote, 5-0, to approve items A-H in the Business Administrators Report.

A. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **SEE RESOLUTION 2022-2023: 24**

1. Approval of Board of Education Minutes from the August 17, 2022 Business Sessions. No Executive session was held (**Attachment #5**)
 - a. approve the renumbering of resolutions and page numbers for the July 20, 2022 minutes. Clerical oversight (**Attachment #6**)
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year. (**Attachment #7**)

July, 2022 \$ 4,087,015.09
3. Approval of the Bill List in the specified amounts (**Attachment #8**)
 - a. General Account: \$1,386,542.37
 - b. Cafeteria Account: \$ 0
4. Checking Account Balances – July, 2022
 - a. Student Activities \$ 54,755.62

- b. Cafeteria: \$ 67,326.16
- c. Payroll Agency: \$ 9,687.31
- d. Unemployment: \$ 95,467.31 –

5. Transfers in the amount of \$107,343.40 for August, 2022. (**Attachment #9**)

B. Maintenance of Plumbing

Motion: To authorize the Business Administrator the use of Maintenance Reserve for necessary plumbing work at approximate cost of \$11,172.00 **SEE RESOLUTION 2022-2023: 24**

Motion: To authorize the Business Administrator to secure vendor to provide plumbing services with JMTK LLC/Rang Plumbing Direct in CO-OP #HCESC-Ser-20C. (**Attachment #10**) **SEE RESOLUTION 2022-2023: 24**

C. Replacement for Temperature Control Unit

Motion: To authorize the Business Administrator the use of Maintenance Reserve for necessary temperature control system in conjunction with the split system unit for Room #21 at approximate cost of \$10,331.00 **SEE RESOLUTION 2022-2023: 24**

Motion: To authorize the Business Administrator to secure vendor to provide the parts and services with Automatic Temperature Control Services, Inc (proprietary services). (**Attachment #11**) **SEE RESOLUTION 2022-2023: 24**

D. Rescind Previously Awarding Sale to Cornerstone Technologies

Motion: To rescind the awarding of sale of obsolete technology equipment to Cornerstone Technologies. The vendor was not able to make the payment of \$5,950 as originally agreed. **SEE RESOLUTION 2022-2023: 24**

E. Sale of Obsolete Technology Equipment

Motion: To approve awarding of the sale of obsolete technology equipment to Universal Waste Solutions / Techrecyclers, LLC. Due to the non payment of the original bidder, Universal Wasted Solutions / Techrecyclers, LLC were the 2nd highest bidder with the amount of \$2,000 of all the bids submitted on August 11, 2022 at 1:00PM **SEE RESOLUTION 2022-2023: 24**

F. Approve contract for shared speech services with Lebanon Borough

Motion: To approve sending CPS speech staff to Lebanon Borough for the 2022-2023 School Year and billing Lebanon Borough for said services at the applicable hourly rate and reimburse each employee for mileage. (Attachment #12) SEE RESOLUTION 2022-2023: 24

G. Toilet Room Facilities for Pre-K Classroom

Motion: To utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. (Attachment #13) SEE RESOLUTION 2022-2023: 24

H. Transport for Choice Students

Motion: to request authorization for arrangement with Lebanon Township to transport eligible choice students from our district attending Lebanon Township schools for 22-23 school year. The estimated cost is \$865 per student (4 students total, destination Woodglen school) (Attachment #10H) SEE RESOLUTION 2022-2023: 24

11. Correspondence**12. New Business****A. DELTA T for Nursing Services**

RESOLUTION 2022-2023: 25

APPROVE ITEMS A-C

Mrs Linfante moved, seconded by Dr. Tsakalagos and passed unanimously by a roll call vote, 5-0, to approve items A-C in the New Business section of the agenda.

Motion: To approve Delta T for alternate mandated nursing services, as needed SEE RESOLUTION 2022-2023: 25

B. Virtual Plan

Motion: To approve 22-23 Emergency Virtual or Remote Instruction Programs (Attachment #14) SEE RESOLUTION 2022-2023: 25

C. HIB

Motion: To approve School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (Attachment #15) SEE RESOLUTION 2022-2023: 25

13. Old Business**A. Dear Parents - may become Bulldog Bulletin via Smore**

- B. Board Liaison Reports**
- C. Board Goal 2022-2023**
- D. District Goals for 2022-2023**

Clinton Public School Goals 2022-2023

To empower students, staff, and families to nurture emotional well being

- **Provide universal training for the CPS community--Create a common language that is simple and easy for all to use**
- **Infuse multicultural literature through the school year (PreK-8)**

Diversity & Global Citizenship

- **Introduce and infuse the 17 UN sustainable goals**

To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence

- **Rebuild the child's stamina for learning**

15. Public Comment - NONE

16. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

NO EXECUTIVE SESSION HELD

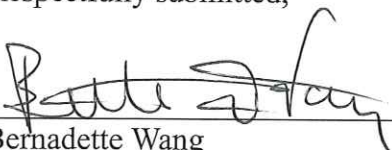
17. Adjournment

RESOLUTION 2022-2023: 26

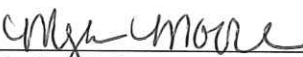
ADJOURNMENT

Mrs Linfante moved, seconded by Dr. Tsakalakos and passed unanimously by a roll call vote, 5-0, to adjourn the Board Meeting at 8:39 pm.

Respectfully submitted,



Bernadette Wang
Business Administrator



Meghan Moore
President