

Clinton-Glen Gardner Board of Education
January 24, 2023
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Mrs Meghan Moore called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

Adopted 3/2016

ROLL CALL: Present: Meghan Moore, Ashley Dunker, Theresa Tsakalakos, Laura Burr
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Present for swearing in: Jacyln Carruthers

Mrs Wang led the swearing in, reading of the Oath of Office for Jacyln Carruthers
Turned meeting back to Mrs. Moore.

1. Roll Call

2. Clinton Education Association Report Mrs. Lunger accompanied students who shared poetry with the Board

3. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 1

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 3 investigation 1 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2022-2023: 59

ACCEPT SCHOOL DATA REPORTS

Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0, to accept the aforementioned monthly school data report, items 3A-E.

RESOLUTION 2022-2023: 60 APPROVE SUBMISSION OF STUDENT SAFETY DATA
Mrs. Dunker moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0 to approve submission of Reporting Period 1 Student Safety Data System (Attachment #4)

4. Superintendent/Principal's Report

Dr Cohen updated the Board on:

- Outside free library donated by Mr. and Dr. Ferro
- 5&6 grade invited to Lebanon Boro school dance
- 7&8 Graders are holding Student Council Dance
- ASE (After School Enrichment) pilot for grades 3-5 info to be sent by end of week. Once a week for 6 weeks. To include fitness, cooking, technology and more
- Coffee express by SPED students
- Winter sports in full swing
- Overall continued challenges with transportation issues including for sports
- Student teachers
- Getting back to normal

GEOY and ESP Celebration celebrating Mrs. DeJesus and Mrs. Cespedes

Cake break until 7:41

A. Student Representative Report NONE

B. Assistant Principal- Curriculum Coordinator Report

- NJSLA update

C. Special Services Report

- Dr Kastner updates the Board on the Bark Box unified elective; looking to expand to more inclusive activities

7. Public Comment NONE

Presentation of Audit for 2021-2022 School Year by Bedard, Kurowicki & Co. by Mr. Weiss and Mr. Colantano. Delivery of the completed printed report is delayed awaiting the State to issue required disclosures. To be expected very soon and a printed ACFR of audit will be added at the appropriate schedule to motion for Board approval.

8. Personnel

RESOLUTION 2022-2023: 61

APPROVE PERSONNEL ITEMS A-D

Mrs. Dunker moved, seconded by Dr. Tsakalakos and passed unanimously by a roll call vote, 5-0, to approve motions for **PERSONNEL ITEMS A-D:**

A. Staff approvals

| Position | Name | Rate | Effective Date | Att. |
|--------------------|------------------|-------------------|--|------|
| Substitute Teacher | Lori Kripetz | \$115.00 per diem | 1/24/2023 pending completion of paperwork | |
| Substitute Teacher | Elizabeth Upwood | \$115.00 per diem | 1/24/2023 pending completion of paperwork | |

B. Motion: To approve the placement of Centenary University Student Tanya Priego for classroom observation during the Spring 2023 semester.
RESOLUTION 2022-2023: 61

C. Motion: To approve the placement of a SLP intern, Ashton Ainsworth, in the Speech department under the direct supervision of Dr. Jenine Kastner. Internship will last for the duration of the SY 2022-2023 semester, upon completion of fingerprinting and any required paperwork (credentials will be on file in the Superintendent's Office.) **RESOLUTION 2022-2023: 61**

D. Motion: To apply a rate of \$50 when staff members are working under the RN or BSN, or CSN certificates. **RESOLUTION 2022-2023: 61**

9. Curriculum, Instruction, Assessment, & Technology

RESOLUTION 2022-2023: 62 APPROVE PROFESSIONAL DEVELOPMENT
Mrs. Dunker moved, seconded by Dr. Tsakalacos, passed unanimously by a roll call vote, 5-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

A. Professional Development

| Program Name | Date | # Employees | Event Cost | Substitute Pay | Total Cost |
|--|-------------------|-----------------|----------------------------|----------------|-----------------------------|
| New Jersey Music Educators Association 2023 State Conference | 2/23/23 - 2/25/23 | Stephanie Evans | \$180+ lodging and mileage | \$115 | \$295 + lodging and mileage |
| Hunterdon County Librarians Association 2023 Winter Workshop | 2/16/23 | Evelyn Ferro | \$75.00 +mileage | \$115 | \$190 + mileage |

| | | | | | |
|---|---------|-----------------|-------|----------------|-----------------|
| NJASBO Budget Software and Best Practices | 2/02/23 | Bernadette Wang | \$50 | \$0 | \$50 |
| New Jersey State School Nurses Association Spring 2023 Conference | 3/25/23 | Jen Sedlacek | \$199 | \$0 (Saturday) | \$199 + mileage |

B. Field Trips**RESOLUTION 2022-2023: 63****APPROVE FIELD TRIPS**

Mrs. Dunker moved, seconded by Dr. Tsakalagos, and passed unanimously by a roll call vote, 5-0, to approve the following requests for field trips as listed:

| Date | Grade | Destination | Cost per student |
|-------|--------------------|---------------------------------|------------------|
| Feb | 5th/6th E2 | Rutgers University - Piscataway | \$16.00 |
| Feb | 7th Grade Students | Meals on Wheels | N/A |
| March | 7th Grade Students | Meals on Wheels | N/A |
| May | 7th Grade Students | Meals on Wheels | N/A |

10. Policy and Regulations**RESOLUTION 2022-2023: 64****APPROVE POLICIES**

Mrs. Dunker moved, seconded by Dr. Tsakalagos and passed by roll call vote, 5-0, to approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

| Policy # | Title | Action | Att. # |
|--------------|---|--------------------------|--------|
| P0152 | Board Officers (M) | 1st Reading | 5a |
| P0161 | Call, Adjournment, and Cancellation (M) | 1st Reading | 5b |
| P0162 | Notice of Board Meetings (M) | 1st Reading | 5c |
| P1648.1 1 | The Road Forward COVID 19 Health and Safety (M) | 1st Reading ABOLISHED | 5d |

| | | | |
|--------------|--|---------------------------------|----|
| P1648.1 3 | School Employee Vaccination Requirements (M) | 1st Reading ABOLISHE D | 5e |
| P&R 2423 | Bilingual and ESL Education (M) | 1st Reading | 5f |
| P&R 2425 | Emergency Virtual or Remote Instruction Program (M) | 1st Reading | 5g |
| P&R 5200 | Attendance (M) | 1st Reading | 5h |
| P&R 8140 | Student Enrollments (M) | 1st Reading | 5i |
| P&R 8330 | Student Records (M) | 1st Reading | 5j |
| R 8420.2 | Bomb Threats (M) | 1st Reading | 5k |
| R 8420.7 | Lockdown Procedures (M) | 1st Reading | 5l |
| R 8420.10 | Active Shooter (M) | 1st Reading | 5m |

11. General Information: Business Administrator's Report

RESOLUTION 2022-2023: 65 APPROVE BUSINESS ADMINISTRATOR ITEMS B-D

Mrs. Dunker moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 5-0, to approve the following items **B-D**:

A. Audit of 2021-2022 School Year by Bedard, Kurowicki & Co.

Motion To accept the audit, CAFR for the 2021-2022 school year (**Attachment Forthcoming**)

TABLED awaiting complete printed report (**Delivery of the completed printed report is delayed; awaiting the State to issue required disclosures. To be expected very soon and a printed ACFR of audit will be added at the appropriate schedule to motion for Board approval.**

B. SEMI Waiver

Motion: To approve the SEMI (Special Education Medicaid Initiative) Waiver due to the number of qualifying students being less than 40. **(Attachment #6) RESOLUTION 2022-2023: 65**

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2022-2023: 65**

1. Approval of Board of Education Minutes from the December 21, 2022 and January 3, 2023 Business/Reorg Sessions. No executive sessions were held. **(Attachment #7)**
2. Certification of the Board of Secretary's and Treasurer's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year.
(Attachment #8)

| | |
|---------------|----------------|
| November 2022 | \$3,487,113.93 |
|---------------|----------------|
3. Approval of the Bill List in the specified amounts **(Attachment #9)**
 - a. General Account: \$ **1,046,449.84 (12/17/2022-1/24/2023)**
 - b. Cafeteria Account: \$ 26,407.79 December 2022
4. Checking Account Balances – November 2022
 - a. Student Activities \$ 39,469.70
 - b. Cafeteria: \$ 135,804.90
 - c. Payroll Agency: \$ 10,120.49
 - d. Unemployment: \$ 96,127.45
5. Transfers in the amount of \$9,493.95 for December, 2022.
(Attachment #10)

D. ACES Gas services

Motion: To approve Clinton BOE to purchase natural gas services through the Alliance For Competitive Energy Services ("ACES") Bid Cooperative Pricing System
ID#E8801-ACESCPS **RESOLUTION 2022-2023: 65**

E. Local Recreational Improvement 2023**RESOLUTION 2022-2023: 66 APPROVE SUBMISSION OF 2023 LOCAL RECREATIONAL IMPROVEMENT GRANT**

Mrs. Burr moved, seconded by Dr. Tsakalacos, and passed unanimously by a roll call vote, 5-0, to approve submission of the grant to apply for Local Recreational Improvement 2023 with the NJ Division of Community Affairs to supplement our plan for building an Outdoor Learning Center.

12. Correspondence NONE**13. New Business****A. 2023 Personal Financial Disclosure****14. Old Business****A. Budget for 23-24**

- Bernadette updated the Board on the increases of annual renewal rate(s) for the property insurance as well as the proposed health benefit increase suggested by the insurance broker. The district will be in the 4th year of a 7th year S2 reduction of State Aides so there will be the continued challenges for the district to meet the expectation of providing the highest level of education to our students and support to the district's staff.

B. Board Liaison Reports**Dr. Tsakalacos updates on:**

- PTO Talent show to be held Jan 27, 2023 proceeds to benefit CPS Music Department
- Feb 10 Pre K to 4th grade sweetheart dance
- March 1 Black History laser STEM assembly
- March 2 Read across America Spring Book fair

Mrs. Burr updates on:

- Mayor Kovich's intention to handwrite letters to all Honor Roll students

2022-2023 Goals

To empower students, staff, and families to nurture emotional well being

- Provide universal training for the CPS community--Create a common language that is simple and easy for all to use

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- Infuse multicultural literature through the school year (PreK-8)

Diversity & Global Citizenship

- Introduce and infuse the 17 UN sustainable goals

To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence

Rebuild the child's stamina for learning

Interview of candidate(s) for Board vacancy position

15. Public Comment NONE

16. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

RESOLUTION 2022-2023: 67

ADJOURN TO EXECUTIVE SESSION

Mrs. Dunker moved, seconded by Dr Tsakalakos, and passed by roll call vote, 5-0, to adjourn to Executive Session at 9:00pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss **CONTRACTS (Board President publicly stated that discussion regarding Board Member candidates would also occur. Returning to public session for a motion to select a candidate.)** The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

CONTRACTS (Board President publicly stated that discussion regarding Board Member candidates would also occur. Returning to public session for a motion to select a candidate.)

RESOLUTION 2022-2023: 67

BOARD POSITION APPOINTMENT

Mrs. Burr moved, seconded by Mrs. Dunker, and passed by roll call vote, 5-0, to appoint Dan Brkich to the Board of Education to fill the vacant seat.

- Mrs. Burr shared that leaders are needed to run the CPS PIE and suggested the interviewees consider filling that need as a way to serve the school. Fundraising from local businesses would benefit the program.

17. Adjournment

RESOLUTION 2022-2023: 68

ADJOURNMENT

Mrs. Dunker moved, seconded by Dr, Tsakalagos and passed unanimously by roll call vote, 5-0 to adjourn the Board Meeting at 9:17 pm.

Respectfully submitted,



Bernadette Wang, Business Administrator



Meghan Moore, President