



Clinton-Glen Gardner Board of Education

March 15, 2023

CPS Media Center 7:00pm

WORK AND BUSINESS SESSION AGENDA
Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions:

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 1 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. Student Representative Report

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report

6 Public Comment

7. Personnel

A. Staff Approval

<i>Motion: To approve the following staff member and rates for the listed position for the 2022-2023 school year</i>				
Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Kyra Hissner	\$115.00 per diem	03/15/2023 pending completion of paperwork	
Substitute Teacher	Jessica Reilly	\$115.00 per diem	03/15/2023 pending completion of paperwork	
Substitute Teacher	Emma D'Alesandro	\$115.00 per diem	03/15/2023 pending completion of paperwork	

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
New Jersey Association of School Administrators	5/17/23 - 5/19/23	Dr Cohen	\$0	\$0	\$0 + mileage

B. Field Trips

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
NONE			

9. Policy and Regulations

<i>Motion: To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #
NONE			

10. General Information: Business Administrator’s Report

A. Audit of 2021-2022 School Year by Bedard, Kurowicki & Co.

Motion: To accept the audit, ACFR for the 2021-2022 school year (**Attachment #4**)

B. 2023-2024 School Budget Tentative Approval

Motion: To approve submission of the 2023-24 tentative budget.

The Board of Education of Clinton-Glen Gardner hereby adopts the following Preliminary budget for the 2023-24 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes a \$30,000 reduction in Borough of Glen Gardner tax certification to be paid by the reserve set aside by the Borough for school tax relief in July 2009 when the district was merged.

The proposed budget includes the use of Capital Reserve transferred to the General Fund for the proposed renovation of two student bathrooms in the estimated amount of \$200,000 and replacement for classroom HVAC units of approximately \$100,000. .

The proposed budget includes the use of Capital Reserved transferred to the Debt Service Fund of \$100,000 for mitigating impact of new financing in effect for 23-24 from 22-23 approved referendum.

Anticipated Enrollment 440

Expenditures

General Current Expense \$9,443,633

Capital Outlay \$ 300,000

Capital Interest \$1,000

Total Operating Budget \$9,744,633

Special Revenue Fund 575,205

Repayment of Debt 564,237

Revenue

Local Tax Levy-General \$7,970,080

Withdraw from Emergency Reserve 0

Withdraw from Cap Res \$300,000

Misc Revenue \$12,708

Tuition \$480,117

State Aid \$ 981,728

Total Operating Budget \$9,744,633

Special Revenue Fund \$575,205

Debt Reserve \$0

Debt Service Aid \$249,773

		LocalTaxLevy-D	
		ebt	\$314,464
		Budgeted Fund	
		Balance	
		Total Debt Fund	\$564,237
Total			
Expenditures	\$10,884,075	Total Revenue	\$10,884,075

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2023-2024 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2023-24 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

C. NJDOE Rod Grant Submission

Motion: To approve the submission of the NJDOE Rod Grant.

The Board of Education approves the submission of the ROD Grant application and plans to the New Jersey department of Education for their approval. the following projects are being submitted:

Clinton Public School

- ***HVAC – Condenser Replacement***

The Board of Education also approves any changes (if necessary) to the Long Range Facility Plan as part of this project application

D. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the February 28, 2023 Work/Business Session and Executive Session(**Attachment #5**)

2. Certification of the Secretary's and Treasurer's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year.
(Attachment #6)

January 2023 \$3,412,084.91

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$ **forthcoming as addendum**
@ 3/15/23 meeting for period of 3/1/23-3/15/23)
 - b. Cafeteria Account: \$ 5492.97 (February 2023 checks)
4. Checking Account Balances – January 2023
 - a. Student Activities \$ 34,579.60
 - b. Cafeteria: \$139,141.93
 - c. Payroll Agency: \$ 14,477.83
 - d. Unemployment: \$ 93,628.88

5. Transfers in the amount of \$31 691.70 for February, 2023. **(Attachment #8)**

11. Correspondence

A. SEMI Waiver Approval Letter **(Attachment #9)**

12. New Business

13. Old Business

- A. Dear Parents
- B. Board Liaison Reports
- C. Motion to approve the 2023-2024 school year calendar **(Attachment #10)**
- D. Motion to approve the revised 2023 Board meeting calendar **(Attachment #11)**

2022-2023 Goals

To empower students, staff, and families to nurture emotional well being

- Provide universal training for the CPS community--Create a common language that is simple and easy for all to use
- Infuse multicultural literature through the school year (PreK-8)

Diversity & Global Citizenship

- Introduce and infuse the 17 UN sustainable goals

To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence

Rebuild the child's stamina for learning

14. Public Comment

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

Contracts

15. A: Motion: To approve the Interlocal Services Agreement (**Attachment #12**) between the Clinton-Glen Gardner School District and the Town of Clinton to have one (1) part-time special police officer employed by the Town/ assigned to the School.

16. Adjournment