



Clinton-Glen Gardner Board of Education

May 24, 2023

Media Center 7:00pm

WORK AND BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 2

C. School Nurse's Report (Attachment #2)

D. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. HIB Reports

HIB Report Receipt: May 2023 3 Investigations.

#12 Not HIB

#13 HIB confirmed against 1 student and unconfirmed against 2

#14 Not HIB

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report

6 Public Comment

7. Personnel

A. Staff Approval

<i>Motion: To approve/adjust the following staff members for the listed positions for the 2023-2024 school year:</i>				
Position	Name	Rate/Salary	Effective	Att.
Elementary/Special Education	TBD		2023-2024 School Year	
Elementary/Special Education	TBD		2023-2024 School Year	

B. Staff Approval

<i>Motion: To approve the following staff member for the listed position for the 2022-2023 school year:</i>				
Position	Name	Rate/Salary	Effective	Att.
Substitute Teacher	Bonnie Kminekt	\$115.00 per diem	5/24/23 Pending completion of paperwork	
Substitute Teacher	Sofia Cuello	\$115.00 per diem	5/24/23 Pending completion of paperwork	

C. Resignation

<i>Motion: To approve the resignation of David Kelleher at the end of the 22-23 school year. (Attachment #4)</i>

D. Maternity Leave

Motion: To approve the maternity leave request for employee #8019 with an anticipated return of January/February 2024 (**Attachment #5**)

E. Aftercare Directors

<i>Motion: To approve the following staff members to serve as Aftercare Directors for the 2023-2024 school year.</i>		
Name	Title	Stipend

F. Summer Office & Clerical

<i>Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2023 NTE 60 hours total for split between staff listed below.</i>		
Name	Hours	Rate

G. Co-Curricular 2022-2023

<i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2022-2023</i>		
Activity	Staff Member	Rate
Book Club	Tonya Lungert	\$1099

H. Co-Curricular 2023-2024

<i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2023-2024</i>		
Activity	Staff Member	Rate
Soccer - Girls		
Soccer - Boys	Tim Bidwell	\$2454
Cross Country	Robert Adase/Sam Homan	\$2230
Volleyball	Evelyn Ferro	\$2454
Basketball - Boys	Tim Bidwell	\$4464
Cheerleading		
Basketball - Girls	Michelle Gallagher	\$4128
Baseball	Tim Bidwell	
Softball		
Golf	Tom Larkin/Stacy Viotto	
Athletic Director	Joe Harris	
Peer to Peer Leader #1	Courtney Durea	
Peer to Peer Leader #2	Angela McVerry	

Team Leader Specials	Tim Bidwell	
Team Leader K-2	Cassie Rudd	
Team Leader 3-4	Kate Metelitsa	
Team Leader 5-8	Jamie Friedel	
Team Leader 5-8	Jennifer Merrigan	
Team Leader Special Ed	Judith Liptak	
I&RS #1	Toni Cespedes	
I&RS #2	Carolyn Schorr	
I&RS #3	Courtney Duryea	
I&RS #4	Angela McVerry	
I&RS #5	Coreen Decker	
I&RS #6	Jessica Crespo	
I&RS #7	Laurem Peachey	
I&RS Nurse	Jennifer Sedlacek	
Middle School Coordinator	Jessica Latanzio Crespo	
Character Ed Coord. #1		
Character Ed Coord. #2		
Team Create #1		
Team Create #2		
Future Cities #1		
Future Cities #2		
Aim High Session 1	Debra Nolan	
Aim High Session 1	Amy D'Esposito	
Aim High Session 1	Tom Larkin	
Aim High Session 1		
Aim High Session 1		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Spring Musical Director	Laurie Ruch	
Spring Musical Asst Dir #1		
Spring Musical Asst Dir #2	Tonya Lunger	
Spring Musical Asst Dir #3a	Suzanne Lauricella	
Spring Musical Asst Dir #3b		
3rd Grade Musical Director	Laurie Ruch	
3rd Grade Musical Asst Dir #1a	Lisa Rizzi	
3rd Grade Musical Asst Dir #1b	Caitlyn Reilly	
4th Grade Musical Director	Laurie Ruch	
4th Grade Musical Asst Dir #1a	Lisa Rizzi	
4th Grade Musical Asst Dir #1b	Stephanie Evans	
Student Council 5&6 Grade	Denise Grimm	
Student Council 7&8 Grade	Jessica Latanzio Crespo	
Yearbook (2)	Amy D'Esposito & Jennifer Rispoli	
Archery Club	Tim Bidwell	
Archery Club	Michelle Gallagher	
Chess Club	Tom Larkin	

Art Club		
Technology Student Assoc.	Evelyn Ferro	
Chill Zone/Game Board Club		
Science Club	Stacy Viotto	
Robotics & Engineering Club	Evelyn Ferro	
Home Basketball Supervision	Barb Plundeke, Lisa Rizzi, Kelly DeJesus, Joe Harris, Deb Nolan	
Color Guard Club	Stephanie Evans	
Summer Book Club	Tonya Lunger	

I. Curriculum/Committee Staffing

<i>Motion: To approve the following staff members for the following 2023-2024 curriculum/committee/ESY positions:</i>		
Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders		NA
Crisis Management Committee/Safety Team Members		NTE 8 Hours each per negotiated agreement
HIB Coordinator		NA
HIB Specialist		NTE 10 Hours per negotiated agreement
Character Education Program		NTE 8 Hours each per negotiated agreement
Real Time Summer Schedule		NTE 45 Hours each per negotiated agreement

J. School Business Administrator’s Contract for 2023-2024

Motion: To approve the recommended contract for the 2023-2024 school year for Bernadette Wang, Business Administrator, at the annual salary of \$114,805.29, based upon approval by the Hunterdon County Executive Superintendent. **(Attachment #6)**

K. School Treasurer

Motion: To approve the resignation of the school treasurer at the end of 2022-2023 school year effective June 30, 2023. **(Attachment #7)**

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NONE					

B. Field Trips

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
NONE			

9. Policy and Regulations

<i>Motion: To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #
P 0144	Board Member Orientation and Training	2nd Reading	8A
P&R 2520	Instructional Supplies (M)	2nd Reading	8B
P 3217	Use of Corporal Punishment	2nd Reading	8C
P 4217	Use of Corporal Punishment	2nd Reading	8D
P 5305	Health Services Personnel (M)	2nd Reading	8E
P&R 5308	Student Health Records (M)	2nd Reading	8F
P&R 5310	Health Services (M)	2nd Reading	8G
P 6112	Reimbursement of Federal and Other Grant Expenditures (M)	2nd Reading	8H
P 6115.04	Federal Funds - Duplication of Benefits (M)	2nd Reading	8I
R 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M)	2nd Reading	8J
P 6311	Contracts for Goods or Services Funded by Federal Grants (M)	2nd Reading	8K
P 7440	School District Security (M)	2nd Reading	8L
P 9140	Citizens Advisory Committees	2nd Reading	8M

10. General Information: Business Administrator's Report

A. Maschio's Food Service Contract Renewal for 2023-2024

Motion: To approve the renewal of Maschio's Food service Inc. contract for the 2023-2024 school year for the fee of \$9,480. **(Attachment #9)**

B. Cafeteria Pricing for 2023-2024

Motion: To approve the cost of cafeteria pricing with breakfast at \$2.00 and lunch at \$3.50. Increase of \$0.20 for each category from previous pricing that was in effect for 22-23 school year. **(Attachment #10)**

C. SFA to School agreement with Lebanon Borough School District.

Motion: To approve SFA agreement with Lebanon Borough School District
This agreement will allow a SFA (School Food Authority, Clinton Public School) and a school (Lebanon Borough School), in which SFA agrees to operate the school meal programs for the school not under its jurisdiction. This is to assist Lebanon Borough School to provide Free and Reduced meals to its students.

D. Sealing of School Parking Lot

Motion: To authorize the Business Administrator the use of Maintenance Reserve for sealing the school parking at the cost of \$15,500. Work to be completed by J. Pip's Paving Company.. **(Attachment #11)**

E. Sealing of Walkway

Motion: To authorize the Business Administrator the use of Maintenance Reserve for sealing the school walkway at the cost of \$4,900. Work to be completed by J. Pip's Paving Company. **(Attachment #12)**

F. Replacement of Pre-K Classroom's Flooring

Motion: To authorize the Business Administrator the use of Maintenance Reserve for replacing the Pre-K classroom's flooring at the cost of \$14,734.74. Work to be completed by Direct Flooring. **(Attachment #13)**

G. Replacement of ARP Fire Doors

Motion: To authorize the Business Administrator the use of Maintenance Reserve for replacing the APR Fire Doors at the cost of \$20,600.00. Work to be completed by C&M Door Controls, INC. **(Attachment #14)**

H. Expenditures of School operation for remainder of 22-23 School Year

Motion: To authorize the Business Administrator the use of Maintenance Reserve for relevant expenditures of school operation for the remainder of 22-23 School Year. The total amount requested may not be fully utilized and will be returned to the Maintenance Reserve once the 22-23 school year closes out after the final audit in July. The amount requested \$44,265.26.

I. Monthly Minute Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the April 19, 2023 Work and April 25, 2023 Business Session Budget Hearing. No executive sessions were held. **(Attachments #15)**

2. Certification of the Board of Secretary's and Treasurer's Report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2022-2023 school year. **(Attachment #16)**

March 2023	\$2,715,741.16
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3. Approval of the Bill Lists in the specified amounts General Account:
 - a. General Account: \$1,077,786.50 (4/21/23-5/22/23)
 - b. Cafeteria Account: \$0 (No checks written in April) **(Attachment #17)**

4. Checking Account Balances – March, 2023
 - a. Student Activities \$38,780.32
 - b. Cafeteria: \$156,537.32
 - c. Payroll Agency: \$125,281.46
 - d. Unemployment: \$98,524.97

5. Transfers in the amount of \$279,649.66, April 2023. **(Attachment #18)**

J. Payroll Calendar Re-Approval

Motion: To reapprove the payroll processing calendar for school year 2023-2024 for custodial staff correcting January payroll date only **(Attachment #19)**

11. Correspondence

12. New Business

A. Replacement for current Treasurer's position

- B. Additional Projects using:
Cafeteria Fund
Remainder disbursement from 2016 Referendum
Remainder disbursement from Playground Referendum**

13. Old Business

- A. NJ State Administrative Review from May 1st and 2nd 2023**
 - Result
 - CAP
 - Suggestion(s)
- B. Board Liaison Reports**
- C. Board Liaison Reports**

14. Public Comment

15. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.**

**Superintendent Annual Review
Business Administrator 23-24 Contract submission
HIB
Contracts**

16. Adjournment