

**Clinton-Glen Gardner Board of Education
BUSINESS SESSION MINUTES**

September 21, 2021
CPS All purpose room 7:00pm

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:02 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Mr. Brendan McIsaac, Mrs. Lorraine Linfante, Mrs. Meghan Moore
Also Present: Dr. Seth Cohen, Superintendent/Principal
Mrs. Bernadette Wang, Business Administrator/Board Secretary
Absent: Mr. Craig Sowell and Mr. Carl Sabatino

Monthly School Data:

Monthly School Data:

Enrollment Data Report (Attachment #1)

Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

School Nurse's Report (Not available this month)

Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

Fire Drill and Bus Evacuation Drill Report (Attachment #2)

RESOLUTION 2021-2022: 15

ACCEPT SCHOOL DATA REPORTS

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0 to accept the aforementioned monthly school data report, items 1A-E

Superintendent/Principal's Report

- Dr. Cohen thanked everyone for their help with opening of school
- Appreciated the flexibility to service all needs of the students
- New staff are all fitting in well

- Continued issue with Bus Drivers for all districts. Hard to plan ahead when there's only one day notice for Athletic trips
- New vaccination testing mandated by the State of NJ. District chose option 1 that will be coordinated by the State for staff needing testing. Money is funded by the State until it is depleted for all districts under this option.
- New Custodian started at school. District is up to full staff for custodians.
- District is still looking to fill lunch aide to help with clean up in between grades' lunch period under the new schedule.
- District is still shorthanded for paraprofessionals.
- The playground equipment from prior year PTO fundraiser has been installed.

Student Representative Report NONE

Clinton Education Association Report NONE

Assistant Principal- Curriculum Coordinator Report - Mrs. Turner

- Assessment for 4-8 grades will be moving forward. The State will be looking for maintaining baseline data at the student level.
- The information will be compared against inhouse data point utilizing Linkit!

Special Services Report -

- Safety Drills are going well with the start of school opening. Making practical adjustments based on suggestions that will work out better under the COVID19 distancing requirement.
- The State has new requirement for testing Pre-K students that will involve additional staff training

Public Comment

- **Melissa Stowers(parent) 26 Rachel Court, Clinton NJ re: grateful for return to school and inquiry re: teacher instruction vs Rosetta Stone**
- **Carroll Bissiotis, Clinton parent via email re:Back to School Night virtual**

7. Personnel

RESOLUTION 2021-2022: 16

APPROVE PERSONNEL ITEMS A-G

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve motions for **PERSONNEL ITEMS A, B and F:**

A. Co-Curricular 2021-2022

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2021-2022 RESOLUTION 2021-2022: 16		
Activity	Staff Member	Rate
Yearbook	Toni Cespedes/Mary Ann Gallaway	\$1976.00 (split)

B. Substitute Rate Increase

Motion: To approve the increase rate from \$95 to \$115 for 2021-2022 for substitute effective October 1, 2021. RESOLUTION 2021-2022: 16		
Position	Name	Rate/Salary
Substitute		\$115.00 per diem

F. Co-Curricular 2021-2022

Motion: To approve the following staff member(s) for the following co-curricular appointments/cancellations for 2021-2022 effective 8/31/21: RESOLUTION 2021-2022: 16		
Activity	Staff Member	Rate
Team Leader 5-8 (add)	Jamie Friedel	\$1067.00
Team Leader 5-8 (remove)	Jessica Latanzio-Crespo	0

8. Curriculum, Instruction, Assessment, & Technology**RESOLUTION 2021-2022: 17****APPROVE PROFESSIONAL DEVELOPMENT**

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Normality or Pathology: An Exploration of Child Development	10/20/21	Brandon Rauchbach	\$60.00	0	\$60.00
Hunterdon County Association of School Administrators	10/6/2021 & 10/7/2021	Seth Cohen	\$195.00	0	\$195.00
NJASBO seminar for Facility and Capital Project & financing options	9/21/2021	Bernadette	\$100.00 plus mileage	0	\$130.00

B. Field Trips

RESOLUTION 2021-2022: 18

APPROVE FIELD TRIPS

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
Monthly	7	Meals on Wheels	NA

9. Policy and Regulations

RESOLUTION 2021-2022: 19

APPROVE POLICIES

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve the listed First Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title/Action	Att. #
P 2422	Comprehensive Health and Physical Education (M) (Revised)	3A
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)	3B
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)	3C
P 5114	Children Displaced by Domestic Violence (Abolished)	
P 5116	Education of Homeless Children (Revised)	3D
P & R 7432	Eye Protection (M) (Revised)	3E
P 8420	Emergency and Crisis Situations (M) (Revised)	3F
R 8420.1	Fire and Fire Drills (M) (Revised)	3G
P 8540	School Nutrition Programs (M) (Revised)	3H
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)	3I
P 8600	Student Transportation (M) (Revised)	3J
P 8810	Religious Holidays (Abolished)	
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)	3K
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)	3L
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)	3M
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)	3N
P 1648	Restart and Recovery Plan (M) (Abolished)	
P 1648.02	Remote Learning Options for Families (M) (Abolished)	

P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)	
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)	30

10. Facility and Building Use

RESOLUTION 2021-2022: 20 APPROVE BUILDING USE REQUESTS

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve, upon the recommendation of the Superintendent, the following Building Use Requests:

<i>Motion: Be it RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests</i>			
Organization	Dates & Times	Purpose	Room Requested
PTO	1x per month	General Meeting	Media
CCYA	Varies	Basketball	GYM
Centenary University	3 x per Semester	Graduate Class per our Professional Development School Contract	Media Center

11. General Information: Business Administrator’s Report

RESOLUTION 2021-2022: 21 APPROVE BUSINESS ADMINISTRATOR ITEMS A-E

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to approve the following items A-E:

A. 20-21 Monthly Financial Re-Approval

Motion: To re-approve the Minutes and monthly financial transactions and reports items 1-3:

1. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2020-2021 school year.

(Attachment #4)

June, 2021 **\$2,566,298.27**

previous approved amount 2,565,453.68

2. Transfers in the amount of **\$18,571.32** for June, 2020. **(Attachment #5)**
previous approved amount \$189,997.29.

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the August 18, 2021 Business Sessions. No Executive session was held **(Attachment #9)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2021-2022 school year.

(Attachment #7)

July, 2021 \$ 3,045,530.85

3. Approval of the Bill List in the specified amounts **(Attachment #8)**
 - a. General Account: \$739,901.80
 - b. Cafeteria Account: \$ 0
4. Checking Account Balances – July, 2021
 - a. Student Activities \$ 65,486.07
 - b. Cafeteria: \$ 44,41.75
 - c. Payroll Agency: \$ 17,994.16
 - d. Unemployment: \$ 86,113.90
5. Transfers in the amount of \$253,250.79 for August, 2021. **(Attachment #9)**

C. Tuition related cost for Special Ed Students

Motion: to approve Special Education Tuition Contracts for the 2021-2022 School Year:		
Initials/School Student ID#	Receiving District	Est Tuition Cost
JP #11522	Autistic program at Mercer Elementary School/Mercer County Special Services School District	\$67,525.00 plus personal assistant rate of \$36630.00 = \$104,155.00
DD #11602	Autistic program at Mercer Elementary School/Mercer County Special Services School District	\$67,525.00 plus personal assistant rate of \$36630.00 = \$104,155.00

D. Approve contract for shared speech services with Lebanon Borough

Motion: to approve sending CPS speech staff to Lebanon Borough for the 2021-2022 School Year and billing Lebanon Borough for said services at the applicable hourly rate and mileage reimbursement for each employee.

E. Update on Playground and Preparation for Renovation

Motion: To allow the Business Administrator to solicit preparation work with the architect, the Bond Counsel, the Debt Service Consultant and the Auditors to coordinate effort on the playground renovation and submit the application with the State of NJ for approval.

12. Correspondence

New Business

Old Business

A. Dear Parents - October

B. Board Liaison Reports - Mrs. Moore updated the Board on PTO activities planned (tricky tray and Movie night) **Mr. McIsaac** provided updates from his meeting

- C. **Board Goal 2021-2022 Strategic planning for this fall** Received proposal from NJSBA on running a session to help with the Board’s discussion of Board’s Goal
- D. **District Goals for 2021-2022**

Clinton Public School Goals 2021-2022

To complete the strategic planning process, building upon the 2016-2020 plan, charting a course for 2022-2027.

14. Public Comment NONE

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

NO EXECUTIVE SESSION HELD

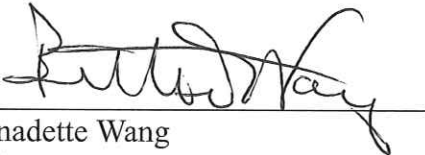
17. Adjournment

RESOLUTION 2021-2022: 22

ADJOURNMENT

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 3-0, to adjourn the Board Meeting at 8:09 pm.

Respectfully submitted,



Bernadette Wang
Business Administrator



Brendan McIsaac
President