

**Clinton-Glen Gardner Board of Education
BUSINESS SESSION MINUTES**

October 20, 2021
CPS All purpose room 7:00pm

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Mr. Brendan McIsaac, Mr. Craig Sowell, Mrs. Lorraine Linfante,
Mrs. Meghan Moore
Also Present: Dr. Seth Cohen, Superintendent/Principal
Mrs. Bernadette Wang, Business Administrator/Board Secretary
Absent: Mr. Carl Sabatino

Monthly School Data:

Monthly School Data:

Enrollment Data Report (Attachment #1)

Student Suspensions:

In-School Suspensions: 1

Out-of-School Suspensions: 0

School Nurse's Report (Attachment #2)

Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2021-2022: 23

ACCEPT SCHOOL DATA REPORTS

Mrs Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0 to accept the aforementioned monthly school data report, items 1A-E

Superintendent/Principal's Report

RESOLUTION 2021-2022: 24 APPROVE MEMORANDUM OF AGREEMENT

Mrs Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0 to approve Memorandum of Agreement Between Education and Law Enforcement Officials.

<https://www.nj.gov/education/students/safety/behavior/law/moa/EdLawMOAJanuary2019.pdf>

- Thanks to Dr Kastner and Mrs Turner for their continued support with the daily routine managing the students and overall activities at the school.
- Weekly testing of unvaccinated staff and tracking of same (???)
- Tricky tray success and thank you for all the great effort by the PTO as well as everyone's participations for the event.
- Staff shortages for Para/aides and custodians.
- The shortage of bus drivers for regular and sports routes will at some point impact the students' ability to participate at the planned event. The district is setting up option to have parents' sign up to transport students to the game.
- Thanks to Mrs. Crespo for organizing the therapy dog visit
 - Mr Sowell appreciates the therapy dog visit being held and discusses the need for emotional well being programmatic planning due to COVID
- Halloween parade Friday Oct 29 9:15 down to town, CPS band playing
- Referendum for outdoor and renovation of the existing playground.
- Hoping to increase activities for students to potential include ski club

Student Representative Report NONE

Clinton Education Association Report Mrs. Schorr and Mrs. Wallet gave updates regarding activities and lessons from around the school including sock drive, STEM activities, Trout eggs, and many more lessons.

Assistant Principal- Curriculum Coordinator Report - Mrs. Turner

- Start Strong Assessments for baseline went smoothly
- NJSLA in Spring, Field testing, Linkit benchmark data
- Professional development for staff
- 4th grade musical auditions and 8th grade self portraits underway
- Dear Parents plan to be going out at end of next week.

Special Services Report -

- Lebanon Borough students transitioning in, CPS staff helping with IEP services in Lebanon Borough allows for smooth transition into CPS when it is time.
- Transition planning for 8th grade students with IEP's
- 8 new IEP students- plans being set and reviewed

Public Comment

Chrystie Lalor, Goosetown Dr, Clinton NJ, parent - re: Quarantine processes re technology

7. Personnel**RESOLUTION 2021-2022: 25****APPROVE PERSONNEL ITEMS A-B**

Mrs Linfante moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0, to approve motions for **PERSONNEL ITEMS A-B:**

A. Staff approvals

<i>Motion: To approve the following staff member and rates for the listed position for the 2021-2022 school year:</i>				
Position	Name	Rate	Effective Date	Att.
Homework Club/Detention	Bob Adase, Jen Rispoli, Joe Harris, Tonya Lunger, Kate Lascelle, Denise Rella, Denise Grimm, Catherine Kapigian		October 12, 2021	
Substitute Teacher	Alexa VanDoren	\$115.00 per diem	October 20, 2021	
Substitute Teacher	Patti Weiss	\$115.00 per diem	October 20, 2021	
Substitute Teacher	Kaitlyn Squires-Black	\$115.00 per diem	October 20, 2021	
Aftercare site director	as needed	\$45/hour	21/22 school year	
Cafeteria Custodial Aide	Debra Gunning	\$16.00/hour	October 20, 2021	
Sub Custodian	Liam Love	\$16.00/hour	Upon paperwork completion/ emergent hire form	

B. Mentor**Motion:**

To approve Carolyn Schorr as Mentor for David Kelleher for the 2021-2022 school year.

To approve Judy Liptak as mentor for Amy D'Esposito for the 2021-2022 school year.

8. Curriculum, Instruction, Assessment, & Technology

RESOLUTION 2021-2022: 26

APPROVE PROFESSIONAL DEVELOPMENT

Mrs Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Virtual Renewal - Nonviolent Crisis Intervention Training (CPI)	11/3/21	Brandon Rauchbach	\$1,199.00	\$0	\$1,199.00

B. Field Trips NONE

9. Policy and Regulations

RESOLUTION 2021-2022: 27

APPROVE POLICIES

Mrs Linfante moved, seconded by Mr. Sowell, and passed unanimously by a roll call vote, 4-0, to *approve the listed second readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached)*

Policy #	Title/Action	Att. #
P 2422	Comprehensive Health and Physical Education (M) (Revised)	3A
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)	3B
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)	3C
P 5114	Children Displaced by Domestic Violence (Abolished)	
P 5116	Education of Homeless Children (Revised)	3D

P & R 7432	Eye Protection (M) (Revised)	3E
P 8420	Emergency and Crisis Situations (M) (Revised)	3F
R 8420.1	Fire and Fire Drills (M) (Revised)	3G
P 8540	School Nutrition Programs (M) (Revised)	3H
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)	3I
P 8600	Student Transportation (M) (Revised)	3J
P 8810	Religious Holidays (Abolished)	
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)	3K
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)	3L
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)	3M
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)	3N
P 1648	Restart and Recovery Plan (M) (Abolished)	
P 1648.02	Remote Learning Options for Families (M) (Abolished)	
P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)	
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)	3O

10. General Information: Business Administrator's Report

RESOLUTION 2021-2022: 28 APPROVE BUSINESS ADMINISTRATOR ITEMS A-D

Mrs Linfante moved, seconded by Mr Sowell, and passed unanimously by a roll call vote, 4-0, to approve the following items A-D:

A. Comprehensive Maintenance Plan

Motion: To approve the submission of M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2021-2022 school year. **(Attachment #4)**

B. Transport for Choice Students

Motion: to request authorization for arrangement with Lebanon Township Board of Education to transport eligible choice students from our district attending Lebanon Township schools for the 21-22 school year. The estimated cost is \$865 per student for a total of \$3,460 (2 students to Valley View and 2 to Woodglen School).

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the September 21, 2021 Business Session. No Executive Session was held. **(Attachment #5)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2021-2022 school year. **(Attachment #6, #6A)**

August, 2021 \$3,314,485.85

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$ 816,392.49
 - b. Cafeteria Account: \$ 33.05
4. Checking Account Balances – August, 2021
 - a. Student Activities \$ 67,750.96
 - b. Cafeteria: \$ 4,441.75

- c. Payroll Agency: \$ 14,527.55
- d. Unemployment: \$ 86,116.68

5. Transfers in the amount of \$5,949.86 for September, 2021. (**Attachment #8**)

D. NJSIG Safety Grant for 2021-2022

Motion: To approve acceptance of the 2021-2022 Safety Grant in the amount of \$4,700 to be used towards the purchase of supplies that will support safety and related services to the district.

12. Correspondence

13. New Business

RESOLUTION 2021-2022: 29 APPROVE STRATEGIC PLANNING CONTRACT

Mrs Linfante moved, seconded by Mr Sowell, and passed unanimously by a roll call vote, 4-0, to approve Strategic Planning contract with NJSBA (**Attachment #9**)

RESOLUTION 2021-2022: 30 APPROVE EMERGENCY INSTRUCTION PROGRAMS

Mrs Linfante moved, seconded by Mr Sowell, and passed unanimously by a roll call vote, 4-0, to approve the Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year

14. Old Business

To complete the strategic planning process, building upon the 2016-2020 plan, charting a course for 2022-2027.

15. Public Comment

16. Executive Session

RESOLUTION 2021-2022: 31

ADJOURN TO EXECUTIVE SESSION

Mrs Linfante moved, seconded by Mr Sowell, and passed by roll call vote, 4-0, to adjourn to Executive Session at 7:50 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations/Superintendent Contract. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts

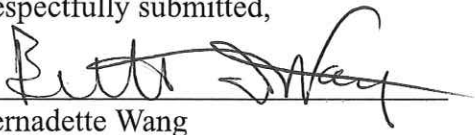
17. Adjournment

RESOLUTION 2021-2022: 32


ADJOURNMENT

Mr. Sowell moved, seconded by Mrs. Linfante, and passed by roll call vote, 4-0, to adjourn the Board Meeting at 8:30 pm.

Respectfully submitted,



Bernadette Wang
Business Administrator



Brendan McIsaac
President