



**Clinton-Glen Gardner Board of Education**

September 22, 2020

CPS All Purpose Room 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

## 5. Superintendent/Principal's Report

November 3, 2020 – Election Day.

Election Day will be a virtual instruction day for ALL students 12:45 dismissal for all.

### A. Clinton Education Association Report

### B. Assistant Principal- Curriculum Coordinator Report

### C. Special Services Report

## 6 Public Comment

## 7. Personnel

### A. Staff approvals

<i>Motion: To approve the following staff member for the listed position for the 2020-2021 school year:</i>				
Position	Name	Rate	Effective Date	Att.
School Nurse COVID 19 support	Jennifer Sedlacek	Step 10 BA	9/8/20	1.0 FTE
Temporary COVID 19 Teacher	Jennifer Rispoli	Step 1 BA	9/8/20	0.5 FTE
Aftercare	Heidi Singer	16.50	9/8/20	
	Barbara Plundeke	16.50	9/8/20	
	Robert Adase	16.50	9/8/20	
	Denem Teague	16.50	9/8/20	
	Kristin Ebersole	12.00	9/8/20	

### B. Summer Work 2020-2021

<i>Motion: To approve the following staff members for summer 2020 work:</i>				
Position	Name	Rate	Effective Date	Att.
Summer Tech Support NTE 15 hours	Tim Bidwell	44.00/hr	8/25/2020	
Summer Tech Support NTE 15 hours	Kyle Rehrig	44.00/hr	8/25/2020	
Covid 19 Prep NTE 30 hours	Mary Ellen Bowlby	44.00/hr	7/1/2020	
Health office records NTE 60 hours	Mary Ellen Bowlby	44.00/hr	7/1/2020	

**C. Salary Increases**

<b>Motion:</b> To advance the following teachers on the salary guide in accordance with CEA negotiated agreement:					
Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	<b>Cassie Rudd</b>	BA30/Step 9 \$63,767	MA/Step 9 \$65,507	10/1/2020	

**D. Retirement**

**Motion:** To approve with best wishes the retirement of Patricia Weiss effective 12/31/2020 (Attachment #4)

**E. Sub Custodian**

<b>Motion:</b> To approve the following staff members for 2020-2021 substitute custodian roster		
Position	Name	Rate/Salary
Substitute Custodian	Cynthia Harris	\$16.00
Substitute Custodian	David Stoker	\$16.00

**F. Substitute**

<b>Motion:</b> To approve the following staff members for 2020-2021 substitute roster		
Position	Name	Rate/Salary
Substitute Teacher	Amanda Casalins	\$95.00 per diem

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NJASBO Academy 4 webinars	9/29,10/28,12/8 and 1/21/2021	Bernadette Wang	\$100	na	\$100

29th Annual School Health Conference	10/14/2020	Jen Sedlacek	\$200	na	\$200
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**B. Field Trips**

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student

**9. Policy and Regulations**

<i>Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>		

**10. Facility and Building Use**

<i>Motion: Be it RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests</i>			
Organization	Dates & Times	Purpose	Room Requested

**11. General Information: Business Administrator’s Report**

**A. Revised 2019-2020 Extraordinary Aid**

**Motion:** To accept revised 2019-2020 Extraordinary Aid from the State of New Jersey in the amount of \$252,637 for special education student excess costs. The original amount was for

\$286.392 and the revision was due to the amendment of costs associated with the services rendered. **(Attachment #5)**

## **B. 19-20 Monthly Financial Re-Approval**

**Motion:** To re-approve the Minutes and monthly financial transactions and reports items 1-3:

1. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2019-2020 school year. **(Attachment #6)**

June, 2020                      **\$1,777,136.03**

previous approved amount \$1,804,582.84

2. Transfers in the amount of **\$331,077.58** for June, 2020. **(Attachment #7)**  
previous approved amount \$204,266.48.
3. Bill List in the General Account of **\$488,022.03 (Attachment #8)**  
previous approved amount of \$487,385.12

## **C. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the August 19, 2020 Business Sessions. **(Attachment #9)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2020-2021 school year. **(Attachment #10)**

July, 2020                      \$ 2,238,301.45

3. Approval of the Bill List in the specified amounts (**Attachment #11**)

- a. General Account: \$686914.92
- b. Cafeteria Account: \$ 0

4. Checking Account Balances – July, 2020

- a. Student Activities \$ 60,039.09
- b. Cafeteria: \$ 14,648.69
- c. Payroll Agency: \$ 35,802.42
- d. Unemployment: \$ 53,757.74

5. Transfers in the amount of \$429.06 for August, 2020. (**Attachment #12**)

**D. Void Stale dated checks**

**Motion:** To approve the void/reissue of stale dated general account checks listed below:

Check # 18315 \$258.00 - lost/reissued to vendor Elizabeth Claire  
Check #18379 \$270.00 - To be cancelled Raritan Valley college  
Check #18531 \$12,874.04 lost/reissued to Treasurer, State of NJ

**12. Correspondence**

- Thank you letter from the Clinton Education Association to the Board for stocking the teachers room for the start of the 20/21 school year with treats! (**Attachment #13**)

**13. New Business**

**14. Old Business**

**A. Dear Parents**

**B. Board Liaison Reports**

**Clinton Glen Gardner Board of Education Goals 2019-2020**

To support the CPS mission and 2019-2020 strategic district goals via policy, budget, and guidance in the governance of programs, personnel, and facilities.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

**Enrich the strategic plan through ongoing self-education on trends and acting as liaisons to district, county, and state organizations supportive of education.**

## **Clinton Public School Goals 2020-2021**

**To begin the strategic planning process, building upon the 2016-2020 plan, charting a course for 2021-2026.**

**Add one more goal**

### **15. Public Comment**

### **16. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

### **17. Adjournment**