

Clinton-Glen Gardner Board of Education
December 16, 2020 held virtually due to impending weather

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:01 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present via live stream: Mr. Brendan McIsaac, Mr. Carl Sabatino, Mrs. Lorraine Linfante and Mr. Craig Sowell
Also Present: Dr. Seth Cohen, Superintendent/Principal
Mrs. Bernadette Wang, Business Administrator/Board Secretary
Absent: Dr. Ashutosh Tewari

A. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2020-2021: 53

ACCEPT SCHOOL DATA REPORTS

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed unanimously by a roll call vote, 4-0, to accept the aforementioned monthly school data report, items 4A-E.

Superintendent/Principal's Report

Dr Cohen presented plan for a healthy entrance into winter break and a healthy entrance into the 2021 school year:

- all students will engage in remote learning on Monday and Tuesday, December 21 and 22 and remote learning as planned on December 23.
- remote learning from January 4 through January 8 and return to in person learning on January 11.

- Wednesday will no longer be a remote day. All of kindergarten, first grade and specialized programs will now attend school five days a week. For grades 2 - 8, Cohort B will attend school on Wednesday, January 20 and the following Wednesday Cohort A will attend. We will continue that weekly rotation until we are able to open up our school more for in person instruction based upon the Department of Health data and information.

Health and safety is number one priority and Dr. Cohen recognized all the hard work all of the staff is doing to get through this.

A. Student Representative Report

B. Clinton Education Association Report - Mrs. Jordan updated the Board on grade level activities and progress as well as Future Cities.

C. Assistant Principal- Curriculum Coordinator Report
NJQSAC

D. Special Services Report

2019-20 HIB Grade Self-Assessments--Presentation

Request Motion --To approve 2019-20 HIB Grade Self-Assessments

RESOLUTION 2020-2021: 54

APPROVE PERSONNEL ITEMS A-C

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed unanimously by a roll call vote, 4-0, to approve 2019-20 HIB Grade Self-Assessments

E. Audit Presentation and Public Hearing - Bedard, Kurowicki & Co.

RESCHEDULED FOR JANUARY 5 DUE TO IMPENDING STORM

Public Comment-

Meaghan Moore, 15 Haver Farm Rd, Clinton NJ, regarding holiday student attendance scheduling discussion

7. Personnel

RESOLUTION 2020-2021: 55

APPROVE PERSONNEL ITEMS A-C

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed unanimously by a roll call vote, 4-0, to approve motions for **PERSONNEL ITEMS A-C** for the 2020-2021 school year.

A. Staff approvals

Motion: To approve the following staff member for the listed position for the 2020-2021 school year:(RESOLUTION 2020-2021: 55)				
Position	Name	Current Step and Salary	Effective	Att.
School Nurse	Jennifer Sedlacek	Step 10 BA \$64,597	12/1/2020	

B. Co-Curricular

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2020-2021(RESOLUTION 2020-2021: 55)		
Activity	Staff Member	Rate
I&RS	Toni Cespedes	\$1035

C. Pandemic Contract Tracing School Nurse

Motion: To approve compensation not to exceed 50 hours for contact tracing and Hunterdon County Health Department communication.(RESOLUTION 2020-2021: 55)		
Activity	Staff Member	Rate
Contact Tracing	Jennifer Sedlacek	\$Hourly Rate \$46.76

8. Curriculum, Instruction, Assessment, & Technology**RESOLUTION 2020-2021: 56****APPROVE PROFESSIONAL DEVELOPMENT**

Mrs Linfante moved, seconded by Mr. Sabatino and passed by roll call vote, 4-0, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

A. Professional Development

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost

NJASBO Excel refresher	12/10/2020	Bernadette Wang	\$25		\$25
NJASBO Google Sheet beginner	12/17/2020	Bernadette Wang	\$25		\$25
NJASBO Excel Series	6 Dates in Jan/Feb 2021	Bernadette Wang	\$150		\$150
NJASBO Google Sheet Series	6 Dates in Jan/Feb 2021	Bernadette Wang	\$150		\$150
NJASBO QB refresher	2/5/2021	Bernadette Wang	\$25		\$25

B. Approval of Curriculum

RESOLUTION 2020-2021: 57

APPROVE CURRICULA REVISIONS

Mrs Linfante moved, seconded by Mr. Sabatino and passed unanimously by a roll call vote, 4-0, to approve the following curricula revisions as listed on the cpsnj.org website:

Health K-8

Physical Education K-8

Science K-8

Spanish K-4

World Language 5-8

C. Field Trips NONE

9. Policy and Regulations -

RESOLUTION 2020-2021: 58

APPROVE POLICIES

Mrs Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0, to approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P1631	Residency Requirement For Person Holding School District Office, Employment, or Position Every person holding an office, employment, or position in a school district shall have his or her principal residence in New Jersey in accordance with the provisions of N.J.S.A. 52:14-7.	2nd Reading	4

	<p>For the purpose of this Policy, “school district” means any local or regional school district established pursuant to Chapter 8 or Chapter 13 of Title 18A of the New Jersey Statutes and any jointure commission, county vocational school, county special services district, educational services commission, educational research and demonstration center, environmental education center, and educational information and resource center.</p> <p>For the purpose of this Policy, a person may have at most one principal residence and the State of a person's principal residence means the State where the person spends the majority of his or her nonworking time, which is most clearly the center of his or her domestic life, and which is designated as his or her legal address and legal residence for voting. Having a home in New Jersey is not significant enough by itself to meet the principal residence requirement of the law. The fact that a person is domiciled in New Jersey shall not by itself satisfy the requirement of principal residency.</p> <p>A person, regardless of the office, employment, or position, who holds an office, employment, or position in the school district on September 1, 2011, but does not have his or her principal residence in New Jersey on September 1, 2011, shall not be subject to this residency requirement of N.J.S.A. 52:14-7 while the person continues to hold office, employment, or position without a break in public service of greater than seven days.</p> <p>A person may request an exemption from the provisions of N.J.S.A. 52:14-7 on the basis of critical need or hardship. The request shall be made to a five-member committee established in accordance with the provisions of N.J.S.A. 52:14-7 to consider applications for such exemptions. The decision on whether to approve an application from any person shall be made by a majority vote of the members of the committee, and those voting in the affirmative shall so sign the approved application. If the committee fails to act on an application within thirty days after the receipt thereof, no exemption shall be granted and the residency requirement of N.J.S.A. 52:14-7 shall be operative.</p> <p>Any person holding or attempting to hold an office, employment, or position in violation of N.J.S.A. 52:14-7 shall be considered as illegally holding or attempting to hold the office, employment, or position; however, the person shall have one year from the time of taking the office, employment, or position to satisfy the requirement of principal residency. If such person fails to satisfy the requirement of principal</p>		
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	<p>residency as defined in N.J.S.A. 52:14-7 after the 365-day period, that person shall be deemed unqualified for holding the office, employment, or position. The Superior Court shall, in a civil action in lieu of prerogative writ, give judgment of ouster against such person, upon the complaint of any officer or citizen of the State, provided that any such complaint shall be brought within one year of the alleged 365-day period of failure to have his or her principal residence in this State.</p> <p>Notice of the residency requirements as outlined in N.J.S.A. 52:14-7 and this Policy should be provided to all existing persons holding office, employment, or a position in the school district and to candidates seeking to hold office, employment, or a position in the school district.</p>		
<p>P5615</p>	<p>Suspected Gang Activity Students that initiate, advocate, or promote unacceptable activities or conduct, openly or otherwise, and/or threaten the safety or well-being of others, disrupt the school environment and are harmful to the educational process in this school district. This unacceptable conduct, including but not limited to, physical or verbal harassing, intimidating, or bullying conduct; unlawful use of force; threats; violence; or other violations of the school district’s student code of conduct by a student or group of students directed toward any school staff member or any other student or group of students anywhere on school grounds, at any school related or sponsored activity, on school buses, at school bus stops, and any other place where students are supervised by school district staff will not be tolerated.</p> <p>In the event the Principal or designee believes any unacceptable activities or conduct was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by students representing a “criminal street gang” (hereinafter referred to as a “gang”) as defined in N.J.S.A. 2C:33-29.</p> <p>In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indicia of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while</p>	<p>2nd Reading</p>	<p>4A</p>

	<p>engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.</p> <p>If it is determined unacceptable activities or conduct was committed by students representing a gang or by students that may be representing a gang, the Principal or designee will assign appropriate disciplinary action and will notify the parent of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.</p> <p>To further ensure the safety and well-being of all students in the district and to increase awareness within the school community regarding potential gang activity, students are prohibited from wearing while on school grounds, at any school related or sponsored activity, on school buses, and any other place where students are supervised by school district staff, any type of clothing or accessory that would indicate a student has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11-9.</p> <p>The parent of any student identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A student identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.</p> <p>The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator employed by the school district shall attend a gang education seminar program pursuant to N.J.S.A. 52:17B-4.7 within the first year of initial employment as an administrator in the district. The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator shall be exempt from this requirement if the administrator has successfully completed a gang education seminar conducted by a public school district which is substantially equivalent to the seminar required pursuant to N.J.S.A. 52:17B-4.7. Other school staff members shall be provided in-service training on gangs and gang-related conduct and activities including, but not limited to, recruitment procedures;</p>		
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	<p>threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.</p> <p>Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district’s administrative staff members will encourage local law enforcement to share gang-related information with school officials.</p> <p>Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding student discipline and/or the school district’s student code of conduct. This Policy shall be made available to school staff, students, and parents. ■</p>		
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10 . General Information: Business Administrator’s Report

A. Audit - Bedard, Kurowicki & Co.

Motion: To accept the audit, CAFR and Corrective Action Plan for the 2019-2020 school year. **RESCHEDULED FOR JANUARY 5 DUE TO IMPENDING STORM**

B. Monthly Minutes and Financial Approval

RESOLUTION 2020-2021: 59 APPROVE MONTHLY MINUTES & FINANCIALS

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0, to approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the November 18,2020 Business Sessions. **(Attachment #5)**

2. Certification of the Secretary’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2020-2021 school year.
(Attachment #6)

October 2020	\$2,842,718.88
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3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$ 653,990.47
 - b. Cafeteria Account: \$ 8,528.11

4. Checking Account Balances – October, 2020

- a. Student Activities \$ 64,619.53
- b. Cafeteria: \$ 11,763.78
- c. Payroll Agency: \$ 7,195.82
- d. Unemployment: \$ 79,963.32

5. Transfers in the amount of \$7,245.02 for November, 2020. (**Attachment #8**)**C. 2021 Board Meeting Calendar****RESOLUTION 2020-2021: 60 APPROVE 21-22 BOARD MEETING CALENDAR**

Mrs. Linfante moved, seconded by Mr. Sabatino, to approve the 2021 Board Meeting Calendar (**Attachment #9**)

D. Use of Maintenance Reserve for Odorox (now called Pyure) Slimline UV Hydroxyl Generator purchase**RESOLUTION 2020-2021: 61 APPROVE MAINT RESERVE PURCHASE**

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0, to Authorize the appropriation from the existing Maintenance Reserve account balance of \$4,125.00 for purchase of **Odorox (now called Pyure) Slimline UV Hydroxyl Generator**.

E. Security Grant Application**RESOLUTION 2020-2021: 62 APPROVE SECURITY GRANT SUBMISSION**

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0, to approve the submission of the Security Grant application and the availability of local funds in case the total estimated costs of the proposed work exceed the School District's grant allowance in the amount of \$22,499.

F. HVAC Upgrades**RESOLUTION 2020-2021: 63 AWARD HVAC CONTRACT FOR UPGRADE**

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0, to award, based on the result of bid opening which took place on Friday, December 11, 2020 and the recommendation by Architect Anthony Gianforcaro, the contract to Centralpack Engineering Corporation for the Base Bid and Alternate #1 in the amount of \$119,260.00 for the HVAC Upgrade. (**Attachment #9A**)

11. Correspondence NONE**12. New Business****A. Approval of 2019-2020 QSAC DPR Submission****RESOLUTION 2020-2021: 64 APPROVE QSAC DPR SUBMISSION**

Mrs. Linfante moved, seconded by Mr. Sabatino, and passed by roll call vote, 4-0,

to approve the submission of the NJ Quality Single Accountability Continuum (QSAC) 2019-2020 QSAC DPR as attached. **(Attachment #10)**

Category	Score/100
Instruction & Program	85.3
Fiscal	94
Governance	100
Operations	100
Personnel	100

B. Status of Educator's Health Plan effective January 1, 2021.

Mrs. Wang presented the cost consequences to the Board based on current enrollment to begin on Jan 1 2021 and potential estimates going forward.

14. Old Business

- A. Dear Parents** - holiday letter out, next as Mrs. Turner moves forward
- B. Board Liaison Reports** Mr. McIsaac met with Mayor re: town projects

Clinton Glen Gardner Board of Education Goals 2020-2021 & Clinton Public School Goals 2020-2021

To begin the strategic planning process, building upon the 2016-2020 plan, charting a course for 2021-2026.

Connections/Community Goal

15. Public Comment NONE

16. Executive Session

RESOLUTION 2020-2021: 65

ADJOURN TO EXECUTIVE SESSION

Mrs. Linfante moved, seconded by Mr. Sabatino and passed unanimously by roll call vote, 4-0, to adjourn to Executive Session at 8:10, in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Personnel and Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Superintendent Contract

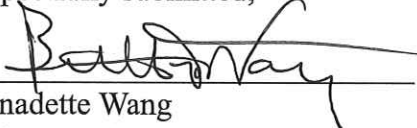
17. Adjournment

RESOLUTION 2020-2021: 66


ADJOURNMENT

Mrs. Linfante moved, seconded by Mr. Sabatino and passed by roll call vote, 4-0, to adjourn the Board Meeting at 8:23 p.m.

Respectfully submitted,



Bernadette Wang
Business Administrator



Brendan McIsaac
President