

Clinton-Glen Gardner Board of Education
WORK AND BUSINESS SESSION MINUTES

May 18, 2021
CPS All purpose room 7:00pm

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:00pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Mr. Brendan McIsaac, Mrs. Lorraine Linfante, Mr. Carl Sabatino, Mr. Craig Sowell and Mrs. Meghan Moore

Also Present: Dr. Seth Cohen, Superintendent/Principal
Mrs. Bernadette Wang, Business Administrator/Board Secretary

1. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), 2 HIB investigation 1 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2020-2021: 119

ACCEPT SCHOOL DATA REPORTS

Mr. Sabatino moved, seconded by Mrs Linfante, and passed unanimously by a roll call vote, 5-0, to accept the aforementioned monthly school data report, items 4A-E

1. Superintendent/Principal's Report

- 5/22 vaccine availability to schedule call 908-237-4238 for 12 yr old and up
- Masks are still required on school grounds, Governor's recent change does NOT include schools - Mask up at all CPS events
- GoGuardian app for additional parental control to monitor what children are accessing online
- New hires - interviews taking place to replace retirees

- 8th grade events-
 - outdoor dance-outside at CPS to eat, dance, sing with DJ Rehrig all while following COVID guidelines
 - breakfast - downsized outdoors event
 - 8th grade trip day around town - kayak, eat, service project, obstacle course
 - Graduation- at CPS outdoors
- Summer enrichment program evolving
- Lebanon Boro students and parents visiting next week
- SEL (Social Emotional Learning) program in development stage

A. Student Representative Report NONE

B. Clinton Education Association Report

- Mrs. Metelitsa and Mrs. Smith reported on the happenings around school

C. Assistant Principal- Curriculum Coordinator Report

- Students and staff are transitioning into year end activities and lesson wrap up
- Summer enrichment invitation letters to be mailed next week

D. Special Services Report NONE

6 Public Comment

- Lauren Stowers, student re: 8th grade visit NHHS/Voorhees for tour; will 8th graders be able to dance masked closer than 6'
 - Dr. Cohen will research and report back with findings
- Melissa Stowers, Clinton parent re: offering assistance to map seatings for graduation taking into consideration those who may want to pass extra seats on to others and inquiry regarding curriculum audit and when missed topics may be addressed specifically health related.
 - Complete audit of all curriculum will take place and any subjects needing attention due to COVID learning adjustments will be addressed

7. Personnel

RESOLUTION 2020-2021: 120

APPROVE PERSONNEL ITEMS A-J

Mrs Linfante moved, seconded by Mr. Sabatino and passed unanimously by a roll call vote, 5-0, to approve motions for **PERSONNEL ITEMS A-J:**

A. Staff Approval

Motion: To approve the following staff members for the listed positions for the 2020-2021/2021-2022 school year:

Position	Name	Rate/Salary	Effective	Att.
Substitute Teacher	Amanda Petty	\$95.00 per diem	05/4/21	
Substitute Teacher (summer)	Jessica Gallaway	\$95.00 per diem	05/18/21 pending completion of paperwork	
FT Custodian	Erick Altamirano	\$17/hr	effective 5/17/2021	
Middle School ELA	Amber L.C. Taylor	MA Step 10 \$68,702	8/31/2021(21-22 school year)	#4

B. Staff Approval

Motion: To approve the following staff member for the listed position for the 2020-2021 school year:

Position	Name	Rate/Salary	Effective	Att.
Nurse COVID support	Veronica Upwood	\$273.16 day, nte 15 days		

C. Salary Increases

Motion: To advance the following teacher on the salary guide in accordance with CEA negotiated agreement:

Position	Name	Current Step & Salary	New Step & Salary	Effective	Att
Teacher	Elizabeth Hedden	BA30+/Step 22 \$80387	MA/Step 22 \$82127	6/1/2021	

D. Extended School Year Staff

Motion: To approve the following staff members to serve extended school year roles as listed below per negotiated agreement: 2021-2022:

Name	Position	Hours/Rate
Amanda Petty	Aides	\$19.00/hr
Nandhini Murugan	Aides	\$19.00/hr
Jessica Gallaway	Aides	\$19.00/hr

E. Aftercare Directors

Motion: To approve the following staff members to serve as Aftercare Directors for the 2021-2022 school year.

Name	Title	Stipend

F. Summer Office & Clerical

Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2021 NTE 60 hours total for split between staff listed below.

Name	Hours	Rate
Barb Plundeke	TBD	\$16

G. Co-Curricular 2020-2021

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2020-2021:

I&RS - NURSE	Jennifer Sedlacek	Prorated from 12/1/2020 for a total amount of \$724.50
Archery Club	Amy Brenner	\$1035

H. Co-Curricular 2021-2022

<i>Motion: To approve the following staff member(s) for the following co-curricular appointments for 2021-2022</i>		
Activity	Staff Member	Rate
Soccer - Girls		
Soccer - Boys	Tim Bidwell	\$2314.00
Cross Country	Kate Lascelle	\$2314.00
Volleyball	Evelyn Ferro	\$2102.00
Basketball - Boys	Tim Bidwell	\$4208.00
Cheerleading		
Basketball - Girls	Joe Harris	\$4208.00
Baseball	Tim Bidwell	\$2314.00
Softball	Jamie Friedel	\$2314.00
Golf	Tom Larkin/Stacy Viotto	\$2102.00/2
Athletic Director	Joe Harris	\$2769.00
Peer to Peer Leader #1	Tim Bidwell	\$1399
Peer to Peer Leader #2	Angela McVerry	\$1399
Team Leader Specials	Tim Bidwell	\$1067.00
Team Leader K-2	Elizabeth Hedden	\$1067.00
Team Leader 3-4	Kate Metelitsa	\$1067.00
Team Leader 5-8	Jessica Latanzio Crespo	\$1067.00
Team Leader 5-8	Jennifer Merrigan	\$1067.00
Team Leader Special Ed	Judith Liptak	\$1067.00
I&RS #1	Toni Cespedes	\$1067.00
I&RS #2	Denise Grimm	\$1067.00
I&RS #3		\$1067.00
I&RS #4		\$1067.00
I&RS #5	Carolyn Schorr	\$1067.00
I&RS #6	Allyson Kubik	\$1067.00
I&RS Nurse	Jennifer Sedlacek	\$1067.00
Middle School Coordinator	Jessica Latanzio Crespo	\$6309.24
Character Ed Coord. #1	Amy Brenner	\$1399.00

Character Ed Coord. #2	Tim Bidwell	\$1399.00
Team Create #1	Amy Brenner	\$1067.00
Team Create #2	Kate Lascelle	\$1067.00
Future Cities #1	Amy Brenner	\$1067.00
Future Cities #2	Kate Lascelle	\$1067.00
Aim High Session 1	Denise Grimm	\$1067.00
Aim High Session 1	Debra Nolan	\$1067.00
Aim High Session 1	Katherine Metelitsa	\$1067.00
Aim High Session 1		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Aim High Session 2		
Spring Musical Director	Laurie Ruch	\$4208
Spring Musical Asst Dir #1	Suzanne Lauricella	\$1394.00
Spring Musical Asst Dir #2	Tonya Lunger	\$1394.00
Spring Musical Asst Dir #3a	Stephanie Evans	\$1394.00
Spring Musical Asst Dir #3b		
3rd Grade Musical Director	Laurie Ruch	\$1067.00
3rd Grade Musical Asst Dir #1a	Sue Haney	\$535.50
3rd Grade Musical Asst Dir #1b	Lisa Rizzi	\$535.50
4th Grade Musical Director	Laurie Ruch	\$1067.00
4th Grade Musical Asst Dir #1a	Lisa Rizzi	\$535.50
4th Grade Musical Asst Dir #1b	Stephanie Evans	\$535.50
Student Council 5&6 Grade	Denise Grimm	\$1399.00
Student Council 7&8 Grade	Jessica Latanzio Crespo	\$1399.00
Yearbook	Toni Cespedes	\$1976.00
Archery Club	Tim Bidwell	\$1067.00
Archery Club	Amy Brenner	\$1067.00
Chess Club	Tom Larkin	\$1067.00
Art Club	Suzanne Lauricella	\$1067.00
Technology Student Assoc.	Evelyn Ferro	\$1067.00
Chill Zone/Game Board Club	Judith Liptak	\$1067.00
Science Club	Stacy Viotto	
Robotics & Engineering Club	Evelyn Ferro	\$1067.00
Home Basketball Supervision	Joe Harris-Barb Plundeke-Robert Adase	\$75 per event

Color Guard Club	Stepahie Evans	\$1067.00

I. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2021-2022 curriculum/committee/ESY positions:		
Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner	NA
Crisis Management Committee/Safety Team Members	Judy Liptak, Toni Cespedes, karen Brownell, Debra Nolan, Tim Bidwell, Angeal McVerry	NTE 8 Hours each per negotiated agreement
HIB Coordinator	Jenine Kastner	NA
HIB Specialist	Angeal McVerry	NTE 10 Hours per negotiated agreement
Character Education Program	Amy Breener/Tim Bidwell	NTE 8 Hours each per negotiated agreement
Real Time Summer Schedule	Jennifer Merigan/Joe Harris	NTE 45 Hours each per negotiated agreement

J. Administrative Internship Summer 2021

Motion: To approve Meghan Major to complete Administrative Internship during the summer 2021 semester from Montclair State University.

8. Curriculum, Instruction, Assessment, & Technology

B. Field Trips - NONE

9. Policy and Regulations

10. General Information: Business Administrator’s Report

A. Funding Cafeteria Account during COVID19

RESOLUTION 2020-2021: 121 AUTHORIZE GEN FUND FOR CAFE ACCOUNT

Mr. Sabatino moved, seconded by Mrs. Linfante, and passed unanimously by a roll call vote, 5-0,

To authorize the Business Administrator the use of General Fund to cover for Cafeteria Account during the COVID19 crisis as necessary to provide the F&R meals to families in need. Estimating \$1,000 if needed through to the end of the school year.

B. Monthly Minute Approval

RESOLUTION 2020-2021: 122 APPROVE MONTHLY MINUTES & FINANCIALS

Mr. Sabatino moved, seconded by Mrs. Linfante, and passed unanimously by a roll call vote, 5-0, to approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the April 21,2021 Work Session; and April 27,2021 Business Session Budget Hearing.
(Attachment #5, #5A)
2. Certification of the Board of Secretary's Report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2020-2021 school year.
(Attachment #6)

March, 2021	\$2,296,280.50
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3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$461965.94
 - b. Cafeteria Account: \$ 5,243.28
4. Checking Account Balances – March, 2021
 - a. Student Activities \$63419.71
 - b. Cafeteria: \$1860.54
 - c. Payroll Agency: \$46,385.72
 - d. Unemployment: \$83392.23
5. Transfers in the amount of \$63,005.09, April 2021. **(Attachment #8)**

C. Tuition and related transportation cost for incoming Special Ed Students for 2021-2022 ESY and School year

RESOLUTION 2020-2021: 123 APPROVE TUITION FOR INCOMING STUDENT

Mr. Sabatino moved, seconded by Mrs. Linfante, and passed by roll call vote, 5-0, to approve 2021-22 Special Education Tuition Contracts with the following districts to receive the following students, for the 2021/22 ESY and School Year

State Student ID#	School	Transportation	Est Tuition Cost
SID # 11633 SC	from Lebanon Boro School District	NA	\$32,000.00/yr
SID # 11633 SC	from Lebanon Boro School District	NA	\$3556 for ESY
State #8306853844 LM	from Bethlehem Twp School District	NA	\$37,270.00/yr
State #8306853844 LM	from Bethlehem Twp School District	NA	\$4141 for ESY

11. Correspondences

A. Donations

RESOLUTION 2020-2021: 124

ACCEPT DONATIONS

Mrs. Linfante moved, seconded by Mr. Sabatino and passed unanimously by roll call vote, 5-0, to accept the following donations

Donor	Amount
Zachary Nekola (via Costco employee match program managed by Frontstream) Attachment #9	96.00

21-22 Health Insurance Renewal and Garden State Plan update

21-22 Property Insurance Renewal and Cyber Security update

13. Old Business

A. Dear Parents

B. Board Liaison Reports

C. End of Year Dates

RESOLUTION 2020-2021: 125

APPROVE YEAR END CALENDAR DATES

Mrs. Linfante moved, seconded by Mr. Sabatino and passed unanimously by roll call vote, 5-0, to approve June 21, 2021 with rain date of June 22, 2021 as the date for

grade 8 promotion ceremony, June 22, 2021 as the final day for student attendance (181 Days) and June 23, 2021 as the final day for 10 month staff

D. 2021-2024 CEA Contract fully executed

14. Public Comment

Carroll Bissiotis parent re: Open House for new students parents to see building and meet staff

15. Executive Session

RESOLUTION 2020-2021: 126

ADJOURN TO EXECUTIVE SESSION

Mr. Sabatino moved, seconded by Mrs. Linfante, and passed by roll call vote, 5-0, to adjourn to Executive Session at 8:06 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations/Superintendent Contract. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Superintendent Contract


17. Adjournment

RESOLUTION 2020-2021: 127


ADJOURNMENT

Mr. Sabatino moved, seconded by Mrs. Linfante, and passed unanimously by a roll call vote, 5-0, to adjourn the Board Meeting at 8:15 pm.

Respectfully submitted,



Bernadette Wang
Business Administrator



Brendan McIsaac
President