

Clinton-Glen Gardner Board of Education
August 21, 2019

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Lorraine Linfante, Dr. Ashutosh Tewari and
Craig Sowell

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

Absent: Carl Sabatino

RESOLUTION 2019-2020: 23

ACCEPT SCHOOL DATA REPORTS

Mrs. Linfante moved, seconded by Dr. Tewari, and passed by a roll call vote, 4-0, to accept the following monthly school data reports.

Monthly School Data:

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
 1. In-School Suspensions: 0
 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment #2)**
- D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

SUPERINTENDENT/PRINCIPAL REPORT 2019-2020:

Dr. Cohen update the Board with the switch from Power School to Real Time. Notification will be sent to the families. Went over the important dates, first day of school, closed for Labor Day, back to school night etc.

a. Student Representative Report

b. Clinton Education Association Report

- c. **Assistant Principal- Curriculum Coordinator Report** - Mrs. Turner discussed the curriculum revision and provided information regarding the requirement as expected by the State and preparing in anticipation for QSAC in 2010. Also covered Professional Development Plan for 19-20 Statement of assurance. New comers Day was on Thursday 8/22 included tour of school Meeting with parents and Kids' activities
The HIB report shows 6 incidents for 18-19 entered in Student Safety Data System.

RESOLUTION 2019-2020: 24 APPROVE 18-19 STUDENT SAFETY DATA REPORT

Mr. Sabatino moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0, to approve the 2018-2019 Student Safety Data System report as submitted to the New Jersey Department of Education. **(Attachment #4)**

- d. **Special Services Report**

8 new Special Education students, 3 in pre-school. Mrs. Kastner went over the spread of the various Special Ed programs provided for the 19-20 school year. Identified new programs, new initiatives, and new business for the kids to participate in.

Public comment – NONE

PERSONNEL REPORT:

A. Student Teacher - Art

RESOLUTION 2019-2020: 25 APPROVE TCNJ STUDENT TEACHER

Mrs. Linfante moved, seconded by Craig Sowell, and passed by roll call vote, 4-0, to approve of Sarah Fiedler as a TCNJ Student Teacher for the fall 2019 semester.

B. Co-Curricular

RESOLUTION 2019-2020: 26 APPROVE ATHLETIC DIRECTOR

Mrs. Linfante moved, seconded by Craig Sowell, and passed by roll call vote, 4-0, to approve the following staff members for the following positions on the 2019-2020 co-curricular guide.

Position	Name	Rate/Salary
Athletic Director	Joe Harris	2608.00

C. Substitute**RESOLUTION 2019-2020: 27****APPROVE SUBSTITUTES/SECRETARIES**

Mrs. Linfante moved, seconded by Craig Sowell, and passed by roll call vote, 4-0, to approve the following substitute teacher/secretaries for the 2019-2020 school year.

Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Clare Kisch	\$85.00 per diem	08/21/2019	
Substitute Teacher	Dawn Reich	\$85.00 per diem	08/21/2019	
Substitute Teacher	Sarah Hoff	\$85.00 per diem	08/21/2019	

D. Aftercare**RESOLUTION 2019-2020: 28****APPROVE BEFORE/AFTER CARE STAFF**

Mrs. Linfante moved, seconded by Craig Sowell and passed by roll call vote, 4-0, to approve the following staff members for 2019-2020 Before & Aftercare program.

Position	Name	Rate/Salary
Before & Aftercare	Anna Monks	\$12.00
Before & Aftercare	Kelsey Rucando	\$16.50

E. Director of Special Education/LDTC**RESOLUTION 2019-2020: 29****APPROVE DIRECTOR OF SPEC ED/LDTC**

Mrs. Linfante moved, seconded by Craig Sowell and passed by roll call vote, 4-0 to approve the following staff members for 2019-2020 school year.

Position	Name	Rate/Salary	Effective Date
Director of Special Education/LDTC	Jenine Kastner	\$125,000	9/1/2019- Prorated for the 2019-2020 school year

F. Custodial help**RESOLUTION 2019-2020: 30****APPROVE CUSTODIAL HELP STAFF**

Mrs. Linfante moved, seconded by Craig Sowell and passed by roll call vote, 4-0, to approve the following staff member to serve as custodial helper as needed.

Motion:		
Name	Hours	Rate
Barbara Smith	as needed	\$16.00

CURRICULUM, INSTRUCTION, ASSESSMENT & TECHNOLOGY:**A. Professional Development****A. Professional Development NONE****B Field Trips****RESOLUTION 2019-2020: 31****APPROVE FIELD TRIPS**

Mrs. Linfante moved, seconded by Dr. Tewari, and passed by roll call vote, 4-0 to approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
October 2019	8th Grade	Hellerick's Family Farm	TBD
October 2019	8th Grade	Clinton Township Middle School	TBD
Various Dates throughout the School year	Leaps and Horizons	H.I.L.L.S. House	TBD
Various Dates throughout the School year	Leaps and Horizons	Hunterdon Healthcare	TBD

C. Curricula Revisions**RESOLUTION 2019-2020: 32****APPROVE CURRICULA REVISIONS**

Mrs. Linfante moved, seconded by Dr. Tewari, and passed by roll call vote, 4-0, to approve the following curricula revisions as posted on the CPS site.

- Geometry
- World Language
- Music K-4-Forthcoming
- Dance
- PE-Forthcoming

D. Technology Auction**RESOLUTION 2019-2020: 33****APPROVE AUCTION OF TECH EQUIPT.**

Mrs. Linfante moved, seconded by Dr. Tewari, and passed by roll call vote, 4-0, to approve technology to be offered at public auction to the highest bidder as attached in **Att. #4A**.

9. Policy and Regulations - NONE

10. General Information: Business Administrator's Report

A. Small, Rural School Achievement Grant (SRSA)

RESOLUTION 2019-2020: 34

ACCEPT SRSA GRANT

Craig Sowell moved, seconded by Mrs. Linfante, and passed by roll call vote, 4-0 to accept the award for Small, Rural School Achievement grant (SRSA) from the US Department of Education in the amount of \$38,241.00 (**Attachment #5**).

B. Monthly Minutes and Financial Approval

RESOLUTION 2019-2020: 35

APPROVE MONTHLY MINUTES & FINANCIALS

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0, to approve the Minutes and accept monthly financial transactions and reports, following items 1-5.

1. Approval of Board of Education Minutes from the July 24, 2019 Business and Executive Sessions. (**Attachment #6**)
2. Certification of the Secretary's Report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year.
(**Attachment #6A**)

June, 2019	\$ 1,255,190.05
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3. Approval of the Bill List in the specified amounts (**Attachment #7**)
 - a. General Account: \$779,997.88
 - b. Cafeteria Account: \$ 0
4. Checking Account Balances – June, 2019
 - a. Student Activities \$ 75,006.14
 - b. Cafeteria: \$ 1,589.81
 - c. Payroll Agency: \$ 74,517.30
 - d. Unemployment: \$ 58123.73
5. Transfers in the amount of \$5,359.52 for July, 2019. (**Attachment #8**)

C. Paving - Grading correction**RESOLUTION 2019-2020: 36 APPROVE USE OF CAPITAL RESERVE/PAVING**

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0, to authorize the Business Administrator the use of Capital Reserve in the amount of \$2500.00 to have paving work outside Kindergarten doors to correct grading. Work to be completed by JPip's Paving Company.

D. Door replacement**RESOLUTION 2019-2020: 37 APPROVE USE OF CAPITAL RESERVE/DOORS**

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0 to authorize the Business Administrator the use of Capital Reserve in the amount of \$2,262.80 to replace music room door. Work to be completed by Lock-Tech.

E. Transport for Choice Students

No motions were made and **no** action was **taken on this matter as it was added in error to agenda.**

Motion: request authorization for arrangement with Lebanon Township to transport eligible choice students for 18-19 school year. The estimated cost is \$865 per student for the school year

F. Lunch Price Increase**RESOLUTION 2019-2020: 37 APPROVE 19-20 LUNCH PRICING INCREASE**

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0, to approve the increase of 19-20 lunch price to \$3.00. The \$0.10 increase from current pricing of \$2.90 is mandated by the Department of Agriculture PLE software and the school would lose funding if not complied with the calculated guidelines.

G. Void Stale dated checks**RESOLUTION 2019-2020: 37 APPROVE STALE CHECK VOIDS PAYROLL A/C**

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0, to approve the void of stale dated payroll checks listed below:

check # 554 \$15.71
check # 561 \$3.78
check # 590 \$1.72
check # 593 \$127.48
check# 594 \$9.21
check# 10143 38.39

General Information:**Correspondence NONE****New Business NONE****Old Business NONE**

A. Dear Parents**B. Board Liaison Reports****C. Board Goal 2018-2019 -**

To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

D. District Goals for 2018-2019

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

Provide personalized enrichment such as mentorships or on-line learning opportunities.

RESOLUTION 2019-2020: 38**APPROVE 2019-2020 BOE GOALS**

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0 to approve the following Clinton Glen Gardner Board of Education Goals for 2019-2020.

Clinton Glen Gardner Board of Education Goals 2019-2020

To support the CPS mission and 2019-2020 strategic district goals via policy, budget, and guidance in the governance of programs, personnel, and facilities.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing self-education on trends and acting as liaisons to district, county, and state organizations supportive of education.

RESOLUTION 2019-2020: 39 APPROVE 2019-20 CLINTON PUBLIC SCHOOL GOALS

Craig Sowell moved, seconded by Mrs. Linfante and passed by roll call vote, 4-0 to approve the following Clinton Public School Goals for 2019-2020.

Clinton Public School Goals 2019-2020

Increase teacher skill and use of questioning and discussion strategies to build curious and creative thinkers.

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase learning opportunities by utilizing outside resources for STEAM learning experiences.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture

Provide personalized enrichment such as mentorships or on-line learning opportunities.

Public Comment –NONE

Executive Session

RESOLUTION 2019-2020: 40

ADJOURN TO EXECUTIVE SESSION

Mr. Sowell moved, seconded by Mrs. Linfante motion carried by roll call vote, 4-0 to adjourn to Executive Session at 7:46pm.in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Personnel matter. The matter discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

RESOLUTION 2019-2020: 41

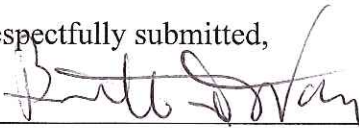
RESUME BUSINESS SESSION MEETING

Mrs. Linfante moved, seconded by Mr. Sowell, motion carried by roll call vote, 4-0 to at 7:51pm to resume regular business session meeting.


RESOLUTION 2019-2020: 42

ADJOURNMENT

Mrs. Linfante moved, seconded by Mr. Sabatino and passed by roll call vote, 4-0, to adjourn the Board Meeting at 7:53 p.m.

Respectfully submitted,


Bernadette Wang
Business Administrator



Brendan McIsaac
President