



Clinton-Glen Gardner Board of Education

July 24, 2019

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report 2019-2020 Goals

A. Student Representative Report

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report

6 Public Comment

7. Personnel

A. Administrative Assistants- Summer Custodial

<i>Motion: To approve the following staff members for the 2019-2020 school year</i>				
Position	Name	Rate/Salary	Effective Date	Att.
Administrative Assistant	Deborah O'Grady	\$26,500 + Single EPO Benefits	August 5, 2019 (5 hours per day - 12 month contract)	
Administrative Assistant	TBA	\$26,500 + Single EPO Benefits	August 5, 2019 (5 hours per day - 12 month contract)	
Summer Custodial	Ryan Ragozine	\$12.00	Updated: June 15, 2019	

B. Curriculum Writing

<i>Motion: To approve the following staff members for the following 2019-2020 Curriculum writing:</i>		
Position	Name	Rate/Salary
Curriculum Writing	Joe Harris Algebra ----5 Hours	\$43 per hour

	<p>Tim Bidwell Physical Education - 10 Hours</p> <p>Denise Grimm - BSI - 5 Hours</p> <p>Stephanie Evans Music - 5 Hours</p> <p>Kelly DeJesus Music - 5 Hours</p> <p>Maria Buniva - Sign Language 12 Hours</p> <p>Kaitlyn Rooney - Sign Language 12 Hours</p> <p>Melissa Burton - Sign Language 12 Hours</p>	
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C. Substitutes

Motion: To approve the list of substitutes for the 2019-2020 SY as they appear in (Attachment #4)

D. Director of Special Education/LDTC Job Description

Motion: To approve the Director of Special Education/LDTC Job Description (Attachment #4A)

E. Affirmative Action Officer

Motion: To approve the following Affirmative Action Officer

Position	Name	Effective Date	Att.
Affirmative Action Officer	Seth Cohen	7/1/2019	

F. Before & After Care

Motion: To approve the following staff members for the following 2019-2020 before and aftercare staff:

Position	Names	Rate/Salary
Before & After Care	Janet Traphagen, Patricia Wise, Robert Adase, Debiie Herold, Barbara Plundeke, Heidi Singer, Tonya lunger	16.50

G. Summer Sports Camp Staff

Motion: To approve the following staff members to serve as summer sports camp teachers per negotiated agreement:

Name	Title
Jamie Friedel (replacing Sue Penn)	Summer Sports Camp Teacher-Volleyball

H. Employment Termination

Motion: To approve the termination of the following staff member

Position	Name/ID Number	
Shift Custodial Supervisor	008067	

I. Rescission of 2019-2020 Contract

Motion: To approve rescission of 2019-20120 contact for the following staff member

Position	Name/ID Number	
Shift Custodial Supervisor	008067	

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
NJMEA Summer Workshop	08/06/19	Stephanie Evans Melissa Burton		\$90.00 each +mileage	\$0.00	\$180.00 +mileage

B. Establishment of Grade 2-4 Multiply Disabled Classroom Program

Motion: To approve the establishment of a grade 2-4 Multiply Disabled Program (Horizons).
Attachment #

C. Program Development & Enhancement

<i>Motion: To approve the following staff members for the 2019-2020 school year for the following</i>		
Position	Name	Rate/Salary
Program development/enhancement elementary self contained for new students enrollment	Carolyn Schorr	NTE: 15 Hours/ \$43.00 per hr

D. School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights

Motion: To approve submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2018 - June 30, 2019. **(Attachment #5)**

9. Policy and Regulations

10. General Information: Business Administrator's Report

A. Payroll Calendar Approval

Motion: To approve the revision of the payroll processing calendars for school year 2019-20 to correct final end of year pay dates **(Attachment # 5A)**

B. Lebanon Boro Extended School year contract

Motion: To accept purchase of ESY services by Lebanon Boro from Clinton Glen Gardner BOE for 2019 in the amount of \$2,828.75 per contracted agreement.

C. Federal Grant Submittance for 2019-2020

Motion: To submit the following Federal Grants for the 2019-20 school year:		
Grant	Amount	Allocation
IDEA	\$5,514.00	Preschool
IDEA	\$117,223.00	Basic

D. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the June 12, 2019 Business and Executive Sessions. **(Attachment #6A, 6B)**
2. Certification of the Secretary’s that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year.
(Attachment #7A)

May, 2019 \$ 1,058,483.49

3. Approval of the Bill List in the specified amounts **(Attachment #8)**
 - a. General Account: \$712,104.34
 - b. Cafeteria Account: \$ 39,198.94
4. Checking Account Balances – May, 2019
 - a. Student Activities \$ 77,572.92
 - b. Cafeteria: \$ 17,021.71

- c. Payroll Agency: \$ 27,698.59
- d. Unemployment: \$ 59,192.20

5. Transfers in the amount of \$313,606.52 for June, 2019. **(Attachment #9)**

E. Conduct Comprehensive Equity Plan

Motion: To authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan and to submit the proposed Comprehensive Equity Plan to the Warren County Department of Education Office.

F. Submission of Comprehensive Equity Plan

Motion: To authorize the submission of the Comprehensive Equity Plan and to submit the proposed Comprehensive Equity Plan to the Warren County Department of Education Office **(Attachment #10)**

11. Correspondence

12. New Business

13. Old Business

A. Dear Parents

B. Board Liaison Reports

C. Board Goal 2018-2019

To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

D. District Goals for 2018-2019

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

Provide personalized enrichment such as mentorships or on-line learning opportunities.

14. Public Comment

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist. -- Personnel

16. Adjournment