



Clinton-Glen Gardner Board of Education

March 17, 2020

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

C. School Nurse's Report

D. Student Safety Data System (SSDS Data), HIB 3 investigation 3 confirmed

E. Fire Drill and Bus Evacuation Drill Report

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. Student Representative Report

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report

6 Public Comment

7. Personnel

<i>Motion: To approve the following staff members for 2019-2020</i>		
Position	Name	Rate/Salary

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost

B. Field Trips

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student

9. Policy and Regulations

<i>Motion: To approve the listed Second Readings for and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy#	Title	Action	Att #

10. General Information: Business Administrator’s Report

A. 2020-2021 School Budget Tentative Approval

Motion: The tentative budget be approved for the 2020-21 school year and that the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline of March 20, 2020.

The Board of Education of Clinton-Glen Gardner hereby adopts the following tentative budget for the 2020-21 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes a \$30,000 reduction in Borough of Glen Gardner tax certification to be paid by the reserve set aside by the Borough for school tax relief in July 2009 when the district was merged.

The proposed budget includes the use of Capital Projects Fund Balance from the 2014 Referendum transferred to Post-Merger Debt Payment in the amount of \$47,071.

The proposed budget includes a "banked cap" to be included in the 2020-2021 base budget in the amount of \$65,045 from 2017-2018 and \$86,536 from 2018-2019. This is to help continue our behavior, social/emotional learning and autism programs along with our special needs student costs. The use of the "banked cap" also is necessary to reduce the impact of the loss of State Aid which came in at a much greater impact than originally anticipated.

Anticipated Enrollment 443

Expenditures

Revenue

General Current Expense \$8,715,674

Local Tax Levy-General \$7,425,545

Capital Outlay \$14,143

Withdraw from Capital and Emergency Reserve

\$0

Prior Year Encumbrance \$0

Misc Revenue \$71,200

Tuition \$141,002

State Aid \$1,092,070

Total Operating Budget \$8,729,817

Total Operating Budget \$8,729,817

Special Revenue Fund 136,672

Special Revenue Fund \$136,672

	_____		_____
Repayment of Debt	443,129	Debt Reserve	\$47,071
	_____	Debt Service Aid	\$100,417
		LocalTaxLevy-Debt	\$295,641
		Total Debt Fund	\$443,129
Total Expenditures	\$9,309,618	Total Revenue	\$9,309,618
	_____		_____

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2020-2021 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2020-21 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the February 19, 2020 Work Session; and February 25, 2020 Business and Executive Sessions.
(Attachment #4, Attachment #5)
2. Certification of the Secretary’s and Treasurer’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2019-2020 school year.
(Attachment #6)

January 2020 \$2,041,963.39

3. Approval of the Bill List in the specified amounts (**Attachment #7**)
 - a. General Account: \$634,670.77
 - b. Cafeteria Account: \$ 12,825.62

4. Checking Account Balances – January 2020
 - a. Student Activities \$78434.10
 - b. Cafeteria: \$ 19100.50
 - c. Payroll Agency: \$ 76,666.23
 - d. Unemployment: \$ 55,377.88

Transfers in the amount of \$102,694.81 for February, 2020. (**Attachment #8**)

11. Correspondence

12. New Business

13. Old Business

A. Dear Parents

B. Board Liaison Reports

C. Clinton Glen Gardner Board of Education Goals 2019-2020

To support the CPS mission and 2019-2020 strategic district goals via policy, budget, and guidance in the governance of programs, personnel, and facilities.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing self-education on trends and acting as liaisons to district, county, and state organizations supportive of education.

D. Clinton Public School Goals 2019-2020

Increase teacher skill and use of questioning and discussion strategies to build curious and creative thinkers.

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase learning opportunities by utilizing outside resources for STEAM learning experiences.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

14. Public Comment

15. Executive Session

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.

Personnel

Negotiation

HIB

16. Adjournment