

Clinton-Glen Gardner Board of Education

November 14, 2018

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016**Opening Statement:**

Brendan McIsaac called the meeting together at 7pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Lorraine Linfante, Carl Sabatino, Craig Sowell
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Dr. Ashutosh Tewari was sworn in as the incoming Board Member to the district at start of meeting and then joined Board at the table.

Monthly School Data:

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment #2)**
- D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

RESOLUTION 2018-2019: 65**ACCEPT SCHOOL DATA REPORTS**

Carl Sabatino moved, seconded by Lorraine Linfante to accept the aforementioned monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL REPORT:

RVCC: Choral participating involving CPS students on December 8th.

New student information system – Assessing the next generation of software, looking at Aspen, Genesis, Real Time. System that will have more flexibility for the district than the current Power School system.

Hunterdon County has a new education specialist in the county

With the potential of students requiring out of district placement, Jenine Kastner will be working on how to best manage the Sp Ed program moving forward.

Student Representative Report

Presentation by student for trip to the Hunterdon Art Museum about lace making.

Clinton Education Association Report:

Grade updates:

Pre-K to 4th

Decorated placemats for the local veterans to be used at the breakfast

1st grade, community project

2nd grade, 3rd annual pumpkin race

3rd grade write a story about a turkey

4th grade musical, writing letter to the soldiers

5th grade language arts, create their own books

7th working with 5th grade sharing stories

The trout project going well with hatching taking place.

Annual winter concert will take place 12/18 7:00PM

CPS attending Patriots game looking for participation from the CPS family

Guidance: Guest speaker on “Don’t press send” seminar

Child Study team: \$500 fund received from Walmart to be used for unified sports

Assistant Principal- Curriculum Coordinator Report**Special Services Report**

Public Comment NONE

PERSONNEL REPORT:

RESOLUTION 2018-2019: 66

APPROVE SUBSTITUTE TEACHER

Carl Sabatino moved, seconded by Lorraine Linfante to approve the following staff for the listed positions for the 2018-2019 school year. Motion carried unanimously with all “ayes”.

Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Colleen Matta	\$85.00 per diem	11/14/18	

Carl Sabatino moved, seconded by Lorraine Linfante to approve the following staff for the listed positions for the 2018-2019 school year. Motion carried unanimously with all “ayes”.

Position	Name	Rate	Effective Date	Att.
Teacher--American Sign Language	Kaitlyn Rooney	Step 0 @ .5FTE \$26,952.5	11/15/18	

CURRICULUM, INSTRUCTION, ASSESSMENT & TECHNOLOGY**PROFESSIONAL DEVELOPMENT - None****FIELD TRIPS- None****RESOLUTION 2018-2019: 67****APPROVE POLICIES**

Carl Sabatino moved, seconded by Lorraine Linfante to approve the Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P & R 1613	Disclosure and Review of Applicant's Employment History (New)(M) In accordance with the provisions of N.J.S.A. 18A:6-7.6 et seq. effective June 1, 2018 a school district, charter school, or nonpublic school shall not employ for pay or contract for the paid services of any persons serving in a position which involves regular contact with students without a current and prior employment history review for past child abuse or sexual misconduct to be consented to by the applicant, disclosed by a former employer, and reviewed by the school district, charter school, or nonpublic school (hiring entity) considering the applicant for employment.	2nd Read	4A 4B
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised) P.L. 2017, Chapter 291, N.J.S.A. 18A:46-13.4 through 13.7, concerning the use of restraint and seclusion techniques on students with disabilities was approved on January 2018. Strauss Esmay provided updated Policy and Regulation Guides 5561 in Policy Alert 215 in April 2018 because the new law was effective immediately. Our office informed school districts these Guides would need to be revised when the New Jersey Department of Education (NJDOE) published guidelines as required in the law. This Guidance was provided by the NJDOE on July 10, 2018.	2nd Read	4C 4D

<p>P 8561</p>	<p>Procurement Procedures for School Nutrition Programs (Revised) The New Jersey Department of Agriculture (NJDA) is currently conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture (USDA) School Nutrition Program. Strauss Esmay Associates worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA's new regulations. The new Policy Guide 8561 was provided to school districts in Alert 215 in April 2018. However, Strauss Esmay Associates was recently notified by the NJDA the following statement on page one of Policy 8561 needed to be removed, <i>"FSMC's billing invoices will be monitored to ensure compliance with Federal and State procurement regulations and will comply with any additional monitoring requirements as outlined in the approved FSMC Contract."</i> This revision was recommended to Strauss Esmay by the NJDA and explained in an NJDA Memorandum titled <u>Clarification about School Food Authority (SFA) Monitoring Responsibilities when Contracting with a Food Services Management Company (FSMC)</u> dated July 5, 2018 addressed to School Business Administrators, Charter School Leads, Non-Public School Administrators, and Food Service Directors</p>	<p>2nd Read</p>	<p>4E</p>
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General Information:

Business Administrator's Report

RESOLUTION 2018-2019: 68 APPROVE MONTHLY MINUTES & FINANCIALS

Carl Sabatino moved, seconded by Lorraine Linfante to approve the Minutes and monthly financial transactions and reports items 1-5: Motion carried unanimously with all "ayes".

1. Approval of Board of Education Minutes from the October 17, 2018 Business Sessions. **(Attachment #6)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year.
(Attachment #7)

Sept 2018 \$1,606,400.59

3. Approval of the Bill List in the specified amounts **(Attachment #8)**

- a. General Account: \$ \$828,351.69
- b. Cafeteria Account: \$ 0

- 4. Checking Account Balances – September, 2018
 - a. Student Activities \$ 63,011.26
 - b. Cafeteria: \$ 12,774.56
 - c. Payroll Agency: \$ 59,247.82
 - d. Unemployment: \$ 59,218.38

- 5. Transfers in the amount of \$61,783.69 for October, 2018. **(Attachment #9)**

RESOLUTION 2018-2019: 69 APPROVE MCKINNEY-VENTO TUITION FOR A.G.

Carl Sabatino moved, seconded by Lorraine Linfante to request authorization for McKinney-Vento Student tuition to be paid to Phillipsburg BOE in the prorated amount of \$14,406.00 for the 18-19 school year. Motion carried unanimously with all “ayes”.

Correspondence – NONE

New Business

Dr. Cohen updated the Board as to the discussion with Lebanon Borough about inclusion of their 7th and 8th graders to Clinton Glen Gardner district. Currently, the 7th and 8th graders from Lebanon Borough attend Clinton Township school but is looking to alternatives to better serve their students.

Old Business

Dear Parents

Board Liaison Reports

Mr. McIsaac updated the Board on the surrounding school’s meeting that shared ideas of extending and finding creative way of handling declining enrollment but maintain enrichment to the students

PTO: Lorraine updated the Board on the events with the organization. Major overhaul of the organization. The Board is looking to getting a better understanding of their goals and have an ongoing dialogue to allow for updates.

Board Goals 2018- To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

District Goals for 2018-2019 – Community theme

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture. *(Note: Dr Cohen will work with Staff on this, could include summer program with a 2 year goal, still in works)*

Provide personalized enrichment such as mentorships or on-line learning opportunities. *(Note: works well with World Language)*

PUBLIC COMMENT: None

RESOLUTION 2018-2019: 70

ADJOURNMENT

Carl Sabatino moved, seconded by Ashutosh Tewari to adjourn the Board Meeting at 8:30 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Bernadette Wang
Business Administrator

Brendan McIsaac
President