

CLINTON-GLEN GARDNER BOARD OF EDUCATION

WORK SESSION MEETING MINUTES

March 13, 2019

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Craig Sowell, Ashutosh Tewari, Carl Sabatino and Lorraine Linfante

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

The purpose of the Work Session Meeting is to review the agenda for action to be taken at the Regular Session of March 19, 2019. The action items were reviewed and the documented discussions took place.

1. Monthly School Data:**a. Enrollment Data Report (Attachment #1)****b. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

c. School Nurse's Report (Attachment #2)**d. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed****e. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

2. Superintendent/Principal's Report**Discussion:**

Visited Chatham school for referendum on STEM school rooms

The school has a Makers Space but is more abstract with clothes and fashion design

Dedicated robotic CAD room

The set up is for a 30-40 day cycle with the robotic building as an elective

The student currently being send to High Bridge will be brought back to CPS and we received wavier to start the 6-8 MD class.

We currently have LEAPS for elementary school that will be combined

Safety Report Period 1 (Attachment #4)**Draft 19-20 Calendar (Attachment #4A)**

Motion: To approve the 2019-2020 school year calendar.

Student Representative Report

Clinton Education Association Report

Assistant Principal- Curriculum Coordinator Report

Special Services Report

Public Comment

Personnel

Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Speech Therapy pd - online continuing ed.	03/22/19	Nicole Vazquez Amanda Thomas	\$378.00 +mileage	\$0.00	\$378.00 +mileage
LegalOne Section 504	05/03/2019	Angela McVerry	\$150.00 +mileage	\$0.00	\$150.00 +mileage
Increase your success as a Special Education Teacher	04/09/2019	Lisa Rizzi Maria Buniva Denise Rella	\$249.00 each +mileage	\$85.00 each	\$1002.00 +mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
March 2019	8th grade girls	Princeton University	TBD
April 2019	7th & 8th grade TSA	The College of New Jersey	TBD
April 2019	Preschool	West Hunterdon Lanes	TBD
April 2019	4th Grade	Ellis Island	\$22.75
May 2019	5th Grade	Camp Bernie	\$36.25
May 2019	6th Grade	Princeton Art Museum	\$7.50
May 2019	5th Grade	Sandy Hook	TBD
May 2019	8th Grade	Pocono Springs Resort	TBD
June 2019	8th Grade	The Franklin Institute	TBD

C. Establishment of Grade 6-8 Multiply Disabled Classroom Program

Motion: To approve the establishment of a grade 6-8 Multiply Disabled Program.

RESOLUTION 2018-2019: 122

APPROVAL OF STUDENT TEACHER

Mrs. Linfante moved, seconded by Mr. Sabatino to approve Angelica Vanderbilt as a student teacher from The College of New Jersey for the second half of the spring 2019 semester. Motion carried unanimously with all “ayes”.

9. Policy and Regulations

Discussion:

Service animal, Mr. Sabatino asked whether we have existing policy
 Removal of students for assaults with Weapons offenses, again, Mr. Sabatino asked about existing policy
 Educational Program Evaluation, Dr. Tewari asked about whether there are multiple sources for assessment in place.
 Dr. Cohen elaborate LINKit that have the data that will help evaluate the information tracked for the students

The following remain as 1st reading until more time is spend with investigating with current **regulation mandate:**

- 5530 page 9 substance abuse
- 5600
- 5611

Motion: To approve the listed Second Readings for and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):			
Policy#	Title	Action	Att #.
P 0141.1 P 0141.2	<p>Board Member and Term – Sending District (Revised) Board Member and Term – Receiving District (Revised) Policy Guide 2422 has been revised to reflect the following changes: P.L. 2017, c. 140 was passed and has amended N.J.S.A. 18A:38-8.1 broadening the voting rights of representatives of sending districts who are eligible for membership on a receiving district Board of Education. The new law indicates a sending district representative would also be eligible to vote on any matter directly involving the sending district students or programs and services utilized by them; approval of the annual receiving district budget; any collectively negotiated agreement involving employees who provide services utilized by sending district students; any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students; and any matter concerning governance of the receiving Board, including, but not limited to, the selection of the Board President and Vice President, approval of Board Bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district Board of Education. Strauss Esmay revised Bylaw Guide 0141.1 and Bylaw Guide 0141.2 adding</p>	Second Reading	7A 7B

	these new voting rights as part of Number 4 in each of the Bylaw Guides. In addition, the option regarding Exception Districts has been replaced with a summary paragraph as this exception only applies to one school district in the State. These Guides are only recommended for school districts in a sending-receiving relationship		
P 2422	<p>Health and Physical Education (M) (Revised)</p> <p>1. “Core Curriculum Content Standards” or “CCCS” has been changed to reflect “New Jersey Student Learning Standards” or “NJSLS.” Strauss Esmay previously addressed this issue in the definition section of the Introduction Bylaw by indicating any place in the Policy and Regulation Manual that references “CCCS” shall mean “NJSLS.” However, references to “CCCS” will be updated to “NJSLS” as individual Policy and Regulation Guides are revised as required by statute or administrative code revisions.</p> <p>2. Strauss Esmay’s Policy and Regulation Guides do not typically provide details regarding learning standards; however, the health and physical education standards reference many statutory responsibilities for school districts and are listed in this Policy Guide to serve as an additional notice to school districts. The revised Policy Guide removes the details under each statutory requirement as these details are included in the NJSLS and are incorporated by reference. In addition, listing the basic requirements of the statute and removing the details included in the NJSLS avoids having to revise and re-adopt this Policy Guide when the NJSLS are revised in the future.</p> <p>3. P.L. 2018, Chapter 73 was approved on August 10, 2018 and requires school districts to provide at least twenty minutes of daily recess for students in Kindergarten through fifth grade. This recess time cannot be counted toward the health and physical education requirement of 150 minutes per week. Policy Guide 2422 has also been revised to incorporate the provisions of this new statute, N.J.S.A. 18A:35-4.31. The New Jersey Department of Education (NJDOE) has indicated guidance will be provided to school districts on meeting the requirements of this new law and the health and physical education requirements. The NJDOE informed districts this requirement is effective for the 2019-2020 school year.</p> <p>4. There is an additional statutory requirement added to this Policy Guide. N.J.S.A. 18A:35-4.33 was passed on August 10, 2018 and requires the Board to include instruction once during middle school on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means as part of the New Jersey Student Learning Standards in Comprehensive Health and Physical Education. Strauss Esmay has added this requirement to Policy Guide 2422 as Number 16. The inclusion of the recess requirements in this Policy Guide along with the other statutory requirements make this Policy Guide mandated. Policy Guide 2422 is MANDATED</p>	Second Reading	7C
P 2431.3	<p>Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)</p> <p>The New Jersey State Interscholastic Athletic Association (NJSIAA) recently published a revised version of their recommended Pre-Season Heat-Acclimation Guidelines for school districts with the purpose of minimizing injury and enhancing the player’s health, performance, and well-being. The New Jersey Department of Education August 2018 Broadcast recommends districts apply these</p>	Second Reading	7D

	<p>guidelines for all school-sponsored athletic programs and extra-curricular activities during warm weather. Policy Guide 2431.3 has been revised to include two options. The first option authorizes the Superintendent of Schools or designee to develop and approve a practice and pre-season heat-acclimation procedure and to ensure its implementation for <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather and does not include detailed procedures in the Policy Guide. The second option requires implementation of the NJSIAA recommended procedures for <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather months. Both options extend these procedures to <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather which also explains the revision to the Policy title. Regardless of the option selected, this Policy Guide and any practice and pre-season heat-acclimation procedures should be reviewed by administrative and athletic department staff members. In addition, the Policy Guide requires the school physician to review the pre-season and heat-acclimation procedures and this Policy prior to Board approval. Implementing pre-season heat-acclimation procedures for students is not required by any statute or administrative code, but this Policy Guide is highly recommended for school districts with school-sponsored activities occurring during the warm weather months. This revised Policy Guide should replace a district's current Policy 2431.3. Policy Guide 2431.3 is RECOMMENDED</p>		
<p>P 2610</p>	<p>Educational Program Evaluation (M) (Revised) Policy Guide 2610 has been revised to provide additional details regarding the New Jersey Quality Single Accountability Continuum (NJQSAC) requirement that districts monitor the progress of students and measure the effectiveness of programs, initiatives, and strategies. NJQSAC Operations Indicator #4 on the new District Performance Review (DPR) requires a school district to use multiple (more than two) sources of data to monitor student achievement and to evaluate the effectiveness of programs, initiatives, and strategies. Current Policy Guides 2220, 2428.1, 2610, and 2622 and Policy and Regulation Guides 2624 indicate student progress will be monitored and the educational program will be evaluated in multiple ways to meet the requirements of the DPR Operations Indicator #4, but these Guides do not specifically include the phrase "the use of multiple sources of data" which is also not included in any statute or administrative code. Policy Guide 2610 has been revised to explicitly reference "the use of multiple sources of data" for monitoring student progress and evaluating the educational program. This Policy Guide is mandated. Policy Guide 2610 is MANDATED</p>	<p>Second Reading</p>	<p>7E</p>
<p>P 4219</p>	<p>Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised) Policy Guide 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing has been updated to reflect changes in the Federal regulations. Strauss Esmay has removed the table of prohibited substances and unacceptable levels for testing results and replaced it with a citation to the Federal regulations where the most current table can be found. Strauss Esmay decided to remove the table because it has frequent, unannounced changes and we did not want a district to have a policy adopted that is not in compliance with the Federal regulations.</p>	<p>Second Reading</p>	<p>7F</p>

	<p>Commercial driver's license (CDL) drug testing companies are aware of the prohibited substances to be tested and the unacceptable levels for testing results. The Policy Guide is also revised to reflect the change in the Federal agency governing the regulations outlined in this Policy Guide from the Federal Highway Administration to the Federal Motor Carrier Safety Administration. Finally, the section of the Policy Guide titled "Split Specimen Tests" has been revised as the Federal regulations place these procedural responsibilities on the laboratory conducting the tests and not the school district. There are also additional revisions throughout the Policy Guide that reflect changes in the Federal regulations. This Policy Guide is mandated for school districts that have employees serving in positions that require a CDL or a school district that uses contracted transportation services that require the use of a CDL. Policy Guide 4219 is MANDATED</p>		
P&R 5111	<p>Eligibility of Resident/Nonresident Students (M) (Revised) Pursuant to a New Jersey Department of Education (NJDOE) broadcast document titled "Enrollment Considerations for Immigrant Students" dated August 22, 2018, Strauss Esmay has revised Policy and Regulation Guides 5111 - Eligibility of Resident/Nonresident Students. N.J.A.C. 6A:22-3.3 prohibits refusing admittance of any student from public elementary and secondary schools on the basis of immigration/visa status, except for students on F-1 Visas. Strauss Esmay contacted the NJDOE for clarification regarding this administrative code section and was informed the school enrollment eligibility requirements for F-1 Visas are governed by Federal statutes and regulations administered by the U.S. Department of State and/or the U.S. Department of Homeland Security - U.S. Citizenship and Immigration Services. Strauss Esmay researched the Federal regulation, 8 CFR 214.2(f)(1)(i)(D), on this subject and the written guidance published by the U.S. Department of State – Bureau of Consular Affairs. The Federal regulations and the guidance clearly indicate school districts may only allow F-1 Visa students to enroll in the district if full tuition is paid. A school district is not required to permit admittance of an F-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. Policy and Regulation Guides 5111 have been revised with an option: to either not admit F-1 Visa students or to admit an F-1 Visa student only if the student pays full tuition. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation Guide. Policy and Regulation Guides 5111 are mandated. The revised Regulation Guide is now required to be adopted by the Board. Policy Guide 5111 is MANDATED Regulation Guide 5111 is MANDATED</p>	Second Reading	7G 7H
P & R 5330.04	<p>Administering an Opioid Antidote (M) (Revised) P.L. 2018, Chapter 106 – N.J.S.A. 18A:40-12.23 through 12.27 was recently approved requiring schools with grades nine through twelve to obtain an opioid antidote under a standing order. The new law requires an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. The Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds.</p>	Second Reading	7I 7J

<p>P 5337</p>	<p>Service Animals (Revised)</p> <p>Title II of the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act of 2008, requires public school districts to permit the use of service animals by individuals with disabilities who require such support. Policy Guide 5337 has been revised to reflect expanding Federal case law in other jurisdictions stating, among other things, a Board of Education may not <i>require</i> an individual with a disability using a service animal to carry liability insurance for the service animal. The United States District Court Southern Division of Florida in <i>Monica Alboniga, individually and on behalf of A.M., a minor, v. The School Board of Broward County Florida</i>, February 10, 2015, indicated a requirement for a student with a disability to maintain liability insurance for their service animal is “an impermissible discriminatory practice.” In addition, the Court in <i>Alboniga</i> held a school district is not responsible to pay for or provide a handler to aid the individual with a disability in the control of a service animal, but is responsible to assist an individual with a disability in performing the tasks required of the individual for the care and maintenance of the service animal. The Court indicated requiring the school district to provide a person to assist the individual by tethering or untethering the dog from the individual’s wheelchair for the dog to go outside to relieve themselves during the day was not an unreasonable accommodation. The Court indicated this accommodation was the same as a school employee assisting a diabetic child with an insulin pump; a physically disabled child with his/her wheelchair; or a blind child deploying a cane. These Federal cases were decided by Federal Courts in jurisdictions other than New Jersey’s; however, it is very likely a similar case in New Jersey would be decided in the same manner. Policy Guide 5337 has been revised to incorporate these two provisions. The Board may want to discuss this issue with the Board Attorney and insurance carrier to ensure the district is insured for an individual’s use of a service animal. This Policy Guide is not mandated, but is an important requirement for all school districts.</p> <p>Policy Guide 5337 is RECOMMENDED</p>	<p>Second Reading</p>	<p>7K</p>
<p>P 5756</p>	<p>Transgender Students (M) (Revised)</p> <p>N.J.S.A. 18A:36-41 was approved in July 2017 and requires the development and distribution of guidelines concerning transgender students by the Commissioner of Education. The new law required the guidelines to include, but not be limited to, information and guidance for New Jersey’s public schools. The Commissioner established a working group that assisted in developing the guidelines that were recently released in October 2018. The October 2018 Transgender Student Guidance for School Districts (Guidance) includes seven sections: Definitions/Terms; Student-Centered Approach; Safe and Supportive Environment; Confidentiality and Privacy; School Records; Activities; and Use of Facilities. The Guidance also provides a document “Transgender Guidance Resources: 2018” that includes resources and professional development opportunities for school and district staff. Strauss Esmay developed Policy Guide 5756 that aligns with the Guidance to replace a district’s existing Policy Guide 5756. Any use of the terms “shall,” “should,” “will,” and “may” in the Policy Guide aligns verbatim with the Guidance document. It is recommended any revisions to the terms “shall,” “should,” “will,” and “may”, as they appear in the Guidance and Policy Guide 5756 be reviewed by the Board Attorney.</p>	<p>Second Reading</p>	<p>7L</p>

<p>P&R 7440</p>	<p>School District Security (M) (Revised) Recent amendments to N.J.S.A. 18A:17-43.3 were approved permitting the Superintendent of Schools to designate a school employee with expertise in school safety and security as the School Safety Specialist for the school district with supervision and oversight responsibilities for all school safety and security personnel and school safety policies/procedures in the school district. The statute still permits the Superintendent to designate a school administrator as the School Safety Specialist. The School Safety Specialist shall also serve as the school district liaison with law enforcement. Policy and Regulation Guides 7440 were revised to permit the Superintendent to designate a “school employee with expertise in school safety and security” along with the current language permitting the Superintendent to designate a school administrator as the School Safety Specialist. The revised Policy and Regulation Guides 7440 should replace the district’s current Policy and Regulation Guides 7440. Policy and Regulation Guides 7440 are mandated. Policy Guide 7440 is MANDATED Regulation Guide 7440 is MANDATED</p>	<p>Second Reading</p>	<p>7M 7N</p>
<p>P 8561</p>	<p>Procurement Procedures for School Nutrition Programs (M) (Revised) The New Jersey Department of Agriculture (NJDA) is conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture’s (USDA) School Nutrition Programs. Strauss Esmay worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA’s new regulations. Policy Guide 8561 was provided to school districts in Policy Alert 215 - April 2018 and revised in Policy Alert 216 - July 2018 with minor revisions made by the NJDA. Strauss Esmay was recently notified the “Federal Funds Procurement Method Selection Chart” in the Appendix was updated by the USDA in August 2018 and is provided with the updated revisions in this Policy Alert. Policy Guide 8561 has also been revised to include a note underneath the revised chart indicating the chart is subject to change, citing the applicable New Jersey Statute, and the location of the source document on the NJDA’s website. The updated chart necessitated the removal of language in sections A.2. and D.5. of the Policy Guide, both of which referred to specific bid threshold amounts. Furthermore, both sections A.2. and D.5. now only apply to Non-Public schools as per the Model Policy provided by the NJDA. Please be advised the NJDA has requested general procurement questions be directed to Emma Davis-Kovacs at (609) 984-1438 or emma.davis-kovacs@ag.nj.gov. Questions specifically dealing with food service management company (FSMC) contracts should be directed to Nani Lepicard at (609) 984-0698 or nani.lepicard@ag.nj.gov School districts participating in any USDA School Nutrition Program, either self-operated or with a FSMC, are required to adopt Policy Guide 8561 making Policy Guide 8561 mandated for those school districts. School districts not participating in a USDA School Nutrition Program are not required to adopt this Policy Guide. Policy Guide 8561 is MANDATED</p>	<p>Second Reading</p>	<p>7O</p>
<p>P 8860</p>	<p>Memorials (Revised)</p>	<p>Second</p>	<p>7P</p>

	<p>Policy Guide 8860 has been revised removing the provision permitting a school district to fly an American Flag at half-staff for reasons not authorized in the Flag Code - United States Code Title 4 Chapter 1 Section 7 "Position and Manner of Display." The Flag Code states the American Flag should not be flown at half-staff unless directed to do so by the President of the United States for national mourning or Governor of a State for local mourning.</p> <p>However, there is no penalty for violating the Flag Code and local governmental entities routinely fly an American Flag at half-staff to recognize the loss of local individuals. Notwithstanding local practices, Policy Guide 8860 has been revised to align with the Flag Code. In addition, the third paragraph of the Policy Guide has been moved to the last paragraph. Policy Guide 8860 is suggested and is optional.</p> <p>Policy Guide 8860 is SUGGESTED</p>	Reading	
P2415.06	<p>Unsafe School Choice Option (M) (Revised)</p> <p>Policy Guide 2415.06 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 2415.06 is mandated.</p> <p>Policy Guide 2415.06 is MANDATED</p>	Second Reading	7Q
R 2460.8	<p>Special Education – Free and Appropriate Public Education (M) (Revised)</p> <p>Regulation Guide 2460.8 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Regulation Guide 2460.8 is mandated and must be adopted by the Board.</p> <p>Regulation Guide 2460.8 is MANDATED</p>	Second Reading	7R
R 5530	<p>Substance Abuse (M) (Revised)</p> <p>Regulation Guide 5530 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Regulation Guide 5530 is mandated and is now required to be adopted by the Board.</p> <p>Regulation Guide 5530 is MANDATED</p>	<u>1st Reading</u> <u>(not ready for second reading)</u>	7S
P&R 5600	<p>Student Discipline/Code of Conduct (M) (Revised)</p> <p>Policy Guide 5600 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 5600 has also been revised to include the language in N.J.A.C. 6A:16-7.1(d) which indicates a Board of Education may deny participation in certain extra-curricular activities for a violation of the Student Code of Conduct or Policy Guide 5600 and several administrative code citations were also revised. Several administrative code citations were updated in the Regulation Guide. Policy and Regulation Guides 5600 are mandated and must be adopted by the Board.</p> <p>Policy Guide 5600 is MANDATED</p> <p>Regulation Guide 5600 is MANDATED</p>	<u>1st Reading</u> <u>(not ready for second reading)</u>	7T 7U

P&R 5611	<p>Removal of Students for Firearms Offenses (M) (Revised) Policy Guide 5611 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)." Policy Guide 5611 has also been revised to include the language in N.J.A.C. 6A:16-5.5(b)1 which indicates a Superintendent may modify the removal of a general education student on a case-by-case basis to align with Regulation Guide 5611. Regulation Guide 5611 - Section A has been revised as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of "Expulsion" in statute or administrative code; and some minor revisions were made to expand the definition of "School buildings and school grounds" to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5611 are mandated and must be adopted by the Board. Policy Guide 5611 is MANDATED Regulation Guide 5611 is MANDATED</p>	<u>1st Reading</u> <u>(not ready for second reading)</u>	7V 7W
P&R 5612	<p>Assaults on District Board of Education Members or Employees (M) (Revised) Policy Guide 5612 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)." Regulation Guide 5612 - Section A has been revised to remove the definitions as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of "Expulsion" in statute or administrative code; and the definition of "School buildings and school grounds" was removed as it is not used in the Policy or Regulation Guide. Policy and Regulation Guides 5612 are mandated and must be adopted by the Board. Policy Guide 5612 is MANDATED Regulation Guide 5612 is MANDATED</p>	Second Reading	7X 7Y
P&R 5613	<p>Removal of Students for Assaults with Weapons Offenses (M) (Revised) Policy Guide 5613 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)." Policy Guide 5613 has been revised to include the language in N.J.A.C. 6A:16-5.5(b)1 which indicates a Superintendent may modify the removal of a general education student on case-by-case basis to align with Regulation Guide 5613. Regulation Guide 5613 - Section A has been revised as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of</p>	Second Reading	7Z 7ZA

	<p>“Expulsion” in statute or administrative code; and some minor revisions were made to expand the definition of “School buildings and school grounds” to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5613 are mandated and must be adopted by the Board. Policy Guide 5613 is MANDATED Regulation Guide 5613 is MANDATED</p>		
<p>P&R 8461</p>	<p>Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised) Policy and Regulation Guides 8461 have been revised to update the New Jersey Department of Education’s (NJDOE) change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS).” Policy Guide 8461 has been revised to include the requirement of N.J.S.A. 18A:40-44 regarding the school district distributing a NJDOE prepared pamphlet on how a parent can limit a child’s exposure to violence on television, cell phones, computers, and other electronic devices on an annual basis. In addition, the Guides have been revised to incorporate the HIB reporting requirement into the SSDS. The Regulation Guide has also been revised to remove the specific procedural hearing requirements for the Board to determine if reported information has been knowingly falsified by a school employee, as these details were removed from the administrative code. The Regulation Guide indicates there will be a Board hearing to make such a determination and does not restrict the Board by the procedural details that were previously in the administrative code. Policy and Regulation Guides 8461 are mandated. Policy Guide 8461 is MANDATED Regulation Guide 8461 is MANDATED</p>	<p>Second Reading</p>	<p>7ZB 7ZC</p>

10. General Information: Business Administrator’s Report

Discussion:

Business discussion on the 19-20 Budget

The expected increase on tax will be 2.93%

The use of Healthcare adjustment as well as portion of the banked cap from 16-17 are included in the budget.

Mr. McIsaac updated the Board on the trend with the districts losing the most funding is protesting to NJSBA by withholding the membership dues as they are NOT helping with the ones that are losing the funds and he went over the DEAR PARENTS letter that started the conversation on the loss of revenue anticipated for the next couple of year.

A. 2019-20 School Budget Preliminary Approval - DRAFT

Motion: To approve submission of the 2019-20 Preliminary Budget.

The Board of Education of Clinton-Glen Gardner hereby adopts the following Preliminary budget for the 2019-20 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes a \$30,000 reduction in Borough of Glen Gardner tax certification to be paid by the reserve set aside by the Borough for school tax relief in July 2009 when the district was merged.

CONTENT TO BE FORTHCOMING

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2019-2020 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2019-20 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

B. Audit Presentation and Public Hearing - Bedard, Kurowicki & Co.

Motion: To accept the June 30, 2018 Comprehensive Annual Financial Report (CAFR) along with the Audit and Corretive Action Plan for the 2017-2018 school year. **(Attachment #8A, 8B)** The Clinton Public School Board acknowledged that it has reviewed the 2017-2018 audit report as required by N.J.S.A. 18A:23-5.

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the February 26, 2018 Business Sessions. **(Attachment #9) FORTHCOMING**
2. Certification of the Secretary's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year.
(Attachment #10)

January 2019 **FORTHCOMING**

3. Approval of the Bill List in the specified amounts **(Attachment #11)**
 - a. General Account: \$ 503,282.95
 - b. Cafeteria Account: \$ 11,998.14

4. Checking Account Balances – January 2019
 - a. Student Activities \$ 61,680.71
 - b. Cafeteria: \$ 22052.28
 - c. Payroll Agency: \$ 16,566.23
 - d. Unemployment: \$ 59,218.38

5. Transfers in the amount of **FORTHCOMING** for February, 2019. (**Attachment #12**)

D. Approval for temporary status of Qualified Purchasing Agent

Motion: At the request of the State auditor, to approve appointment of Bernadette Wang as the temporary Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount.

E. Use of Maintenance Reserve for CO Detectors per building code requirement

Motion: Authorize the appropriation from existing Maintenance Reserve account balance of approximately \$30,000 for purchase and installation of CO detectors required by current building code. (**Attachment #13**)

F. Use of Maintenance Reserve for Replacement of Playground Fencing

Motion: Authorize the appropriation from existing Maintenance Reserve account balance of approximately \$6,000 for replacement of playground fencing damaged by a fallen tree.

G. Use of Capital Reserve for HVAC replacement over the All Purpose Room

Motion: Authorize the use of funds from existing Capital Reserve account balance for HVAC replacement over the All Purpose Room. The bid opening is scheduled for Tuesday, March 19 and will be awarded immediately following review by the architect.

11. Correspondence

12. New Business

13. Old Business

A. Dear Parents

B. Board Liaison Reports

C. Board Goals 2018-2019

To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

D. District Goals for 2018-2019

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

Provide personalized enrichment such as mentorships or on-line learning opportunities.

14. Public Comment

RESOLUTION 2018-2019: 123

ADJOURNMENT

Mrs. Linfante moved, seconded by Mr. Sabatino to adjourn the Board Meeting at 8:20p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Bernadette Wang, Business Administrator

Brendan McIsaac, President