

Clinton-Glen Gardner Board of Education
March 19, 2019

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:02pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Lorraine Linfante, Carl Sabatino,
Dr. Ashutosh Tewari
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Craig Sowell

RESOLUTION 2018-2019: 124

ACCEPT SCHOOL DATA REPORTS

Mr. Sabatino moved, seconded by Mrs. Linfante to accept the following monthly school data reports. Motion carried unanimously with all "ayes".

1. Monthly School Data:

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment #2)**
- D. Student Safety Data System (SSDS Data), HIB 0 investigation 0 confirmed**
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**
- F.**

SUPERINTENDENT/PRINCIPAL REPORT:

Safety Report Period 1 (Attachment #4)
Draft 19-20 Calendar (Attachment #4A)

RESOLUTION 2018-2019: 125

APPROVE 2019-2020 SCHOOL YR CALENDAR

Mrs. Linfante moved, seconded by Mr. Sabatino to approve the 2019-2020 school year calendar. Motion carried unanimously with all "ayes".

Student Representative Report: none

Clinton Education Association Report: 7th grade is learning about Holocaust, literature meeting with 6th grade, 9/11 memorial visit in June, 2nd grade play April 4th “going buggy” with sign language

ELL – mandatory assessment for students just about under 10 students ongoing now

Technology association will compete in the Rube Goldberg competition

Assistant Principal: Mrs. Turner updating the group that for CPS March is a busy month:

Tech rehearsal for the play is great from the past weekend

Chamber concert was well attended

Story time – biggest crowd ever

Pancake breakfast – well attended

Great environment for the students and family

Mrs. Turner thanked the board for the support and the family for their dedication to do all this

In addition,

- Literary magazine has been worked on by the 5th graders. Publishing is coming for next week or so. The Bulldog Press.
- Teachers are working and looking at the criteria for report card reporting. Meeting the standard as well as getting answers to the info that parents will need while reading the result.

Special Services Report:

Student safety data report - SSDS report

Reported on what had transpired with safety and statistics that has happened at school. Don't Press Send that took place awhile back, upcoming Week of Respect, Dare to Include, safe school training for staff as well as for students.

Highlights from the Special Service report:

- Starting MD 6-8 for 19-20 school year
- CPS already has a ready teacher to transition into the program starting this summer
- Saving from bringing the students back and potential to have others coming into the program from neighboring communities
- Dr. Tewari asked about web site advertising our spec ed program that may get the parents looking more closely at the school. Web sites are the first place it will be looked at as resources.
- Projection for 19-20 school year to be more inclusion in the regular classroom. It speaks volume for the work done with early intervention.
- Unified sports continuing – Fund raiser for equine rescue, extending it to the club to allow more opportunities to participate.
- Unified Leader training for interested participants. Create the base for Unified program to grow.
- The unified program allows more integration of doing sports, crafts for students with needs.

- Transition from looking for intervention into Responsive intervention. Puts in place different data gathering and support to demonstrate the progress. This is looking forward to the 3 years ahead.

Dr Cohen reports CPS is number 12 amidst the gain and loss of the State funding in Hunterdon County. CPS is #6 for the County in achievement based upon DOE ranking and the #2 in K-8 district in Hunterdon County.

Public Comment:

Councilwoman Meghan Johnson from Clinton Township reported that the Town would be interested in having CPS to participate in NJ Local Government Week, April 7-13. They would like to involve the students in a Q&A session and see how the local government works.

A program that will highlight the working of a government organization. Park & Rec is looking to overhaul the playground on Halstead Street. Town Hall would like to do a survey on what the park should be. Councilwoman Johnson is thinking it should include mural, horseshoe pit that will involve the whole community. There should be a learning environment at the park for the school to utilize. She also brought up that there seems to be quite a bit of confusion and she gets questions from her neighbors and newly moved in families on Kindergarten registration at CPS – family that is first time encountering the process is not aware of the steps to register a child for kindergarten. Dr. Cohen went through the process and confirmed that the documentation will go on our web site.

Councilman Humphries, the communication coordinator for the Township, updated on the town’s desire to re-work their web site. It will be more area intended “living in Clinton, doing business in Clinton”. It will be more intuitive. They are starting to look at the cost of reworking the web site. Looking at full launch at the end of September. Mr. McIsaac suggested whether there might be something like a CPS KIDS’ Corner. The communication coordinator is all for cross linked of information and providing reference to local interests.

PERSONNEL REPORT:

RESOLUTION 2018-2019: 126

APPROVE BEFORE/AFTER CARE STAFF

Mr Sabatino moved, seconded by Mrs Linfante to approve the following staff for the listed positions for the 2018-2019 school year. Motion carried unanimously with all “ayes”.

Name	Position	Rate
Alexa Tropeano	Before and After Care	\$12.00

RESOLUTION 2018-2019: 127 APPROVE SUMMER 2019 SPORTS CAMP SCHEDULE

Discussion of Summer sports camp schedule change to provide for full day option with Town Recreation Camp.

Mr Sabatino moved, seconded by Mrs Linfante to approve the Summer Sports Camp schedule for Summer 2019. Motion carried unanimously with all “ayes”.

CURRICULUM, INSTRUCTION, ASSESSMENT & TECHNOLOGY:

RESOLUTION 2018-2019: 128

APPROVE PROFESSIONAL DEVELOPMENT

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Speech Therapy pd - online continuing ed.	03/22/19	Nicole Vazquez Amanda Thomas	\$378.00 +mileage	\$0.00	\$378.00 +mileage
LegalOne Section 504	05/03/2019	Angela McVerry	\$150.00 +mileage	\$0.00	\$150.00 +mileage
Increase your success as a Special Education Teacher	04/09/2019	Lisa Rizzi Maria Buniva Denise Rella	\$249.00 each +mileage	\$85.00 each	\$1002.00 +mileage
Falcon Workshop	04/04/2019	Maria Buniva	\$0.00 +mileage and lodging	\$85.00	\$85.00 +mileage and lodging

RESOLUTION 2018-2019: 129

APPROVE FIELD TRIPS

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the following requests for field trips. Motion carried unanimously with all “ayes”

Date	Grade	Destination	Cost per student
March 2019	8th grade girls	Princeton University	TBD
April 2019	7th & 8th grade TSA	The College of New Jersey	TBD
April 2019	Preschool	West Hunterdon Lanes	TBD
April 2019	4th Grade	Ellis Island	\$22.75
May 2019	Preschool	Hunterdon Art Museum	\$0.00
May 2019	5th Grade	Camp Bernie	\$36.25
May 2019	6th Grade	Princeton Art Musuem	\$7.50
May 2019	5th Grade	Sandy Hook	TBD
May 2019	8th Grade	Pocono Springs Resort	TBD
June 2019	8tb Grade	The Franklin Institute	TBD

RESOLUTION 2018-2019: 130 ESTABLISHMENT OF GR 6-8 MULTIPLY DISABLED PROGRAM

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the establishment of grade 6-8 Multiply Disabled Program.. Motion carried unanimously with all “ayes”

RESOLUTION 2018-2019: 122 (approved at Work session 3-13-10) APPROVAL OF STUDENT TEACHER

Mrs. Linfante moved, seconded by Mr. Sabatino to approve Angelica Vanderbilt as a student teacher from The College of New Jersey for the second half of the spring 2019 semester. Motion carried unanimously with all “ayes”.

Policy and Regulations

RESOLUTION 2018-2019: 131 APPROVE POLICIES

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the First Readings and/or Adopt or Repeal the Policies and Bylaws with Second Readings (as indicated with summaries attached) Motion carried unanimously with all “ayes”.

Policy#	Title	Action	Att #.
<p>P 0141.1 P 0141.2</p>	<p>Board Member and Term – Sending District (Revised) Board Member and Term – Receiving District (Revised) Policy Guide 2422 has been revised to reflect the following changes: P.L. 2017, c. 140 was passed and has amended N.J.S.A. 18A:38-8.1 broadening the voting rights of representatives of sending districts who are eligible for membership on a receiving district Board of Education. The new law indicates a sending district representative would also be eligible to vote on any matter directly involving the sending district students or programs and services utilized by them; approval of the annual receiving district budget; any collectively negotiated agreement involving employees who provide services utilized by sending district students; any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students; and any matter concerning governance of the receiving Board, including, but not limited to, the selection of the Board President and Vice President, approval of Board Bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district Board of Education. Strauss</p>	<p>Second Reading</p>	<p>7A 7B</p>

	Esmay revised Bylaw Guide 0141.1 and Bylaw Guide 0141.2 adding these new voting rights as part of Number 4 in each of the Bylaw Guides. In addition, the option regarding Exception Districts has been replaced with a summary paragraph as this exception only applies to one school district in the State. These Guides are only recommended for school districts in a sending-receiving relationship		
P 2422	<p>Health and Physical Education (M) (Revised)</p> <p>1. "Core Curriculum Content Standards" or "CCCS" has been changed to reflect "New Jersey Student Learning Standards" or "NJSLS." Strauss Esmay previously addressed this issue in the definition section of the Introduction Bylaw by indicating any place in the Policy and Regulation Manual that references "CCCS" shall mean "NJSLS." However, references to "CCCS" will be updated to "NJSLS" as individual Policy and Regulation Guides are revised as required by statute or administrative code revisions.</p> <p>2. Strauss Esmay's Policy and Regulation Guides do not typically provide details regarding learning standards; however, the health and physical education standards reference many statutory responsibilities for school districts and are listed in this Policy Guide to serve as an additional notice to school districts. The revised Policy Guide removes the details under each statutory requirement as these details are included in the NJSLS and are incorporated by reference. In addition, listing the basic requirements of the statute and removing the details included in the NJSLS avoids having to revise and re-adopt this Policy Guide when the NJSLS are revised in the future.</p> <p>3. P.L. 2018, Chapter 73 was approved on August 10, 2018 and requires school districts to provide at least twenty minutes of daily recess for students in Kindergarten through fifth grade. This recess time cannot be counted toward the health and physical education requirement of 150 minutes per week. Policy Guide 2422 has also been revised to incorporate the provisions of this new statute, N.J.S.A. 18A:35-4.31. The New Jersey Department of Education (NJDOE) has indicated guidance will be provided to school districts on meeting the requirements of this new law and the health and physical education requirements. The NJDOE informed districts this requirement is effective for the 2019-2020 school year.</p> <p>4. There is an additional statutory requirement added to this Policy Guide. N.J.S.A. 18A:35-4.33 was passed on August 10, 2018 and requires the Board to include instruction once during middle school on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means as part of the New Jersey Student Learning Standards in Comprehensive Health and Physical Education. Strauss Esmay has added this requirement to Policy Guide 2422 as Number 16. The inclusion of the recess requirements in this Policy Guide along with the other statutory requirements make this Policy Guide mandated.</p> <p>Policy Guide 2422 is MANDATED</p>	Second Reading	7C
P 2431.3	<p>Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)</p> <p>The New Jersey State Interscholastic Athletic Association (NJSIAA) recently published a revised version of their recommended Pre-</p>	Second Reading	7D

	<p>Season Heat-Acclimation Guidelines for school districts with the purpose of minimizing injury and enhancing the player's health, performance, and well-being. The New Jersey Department of Education August 2018 Broadcast recommends districts apply these guidelines for all school-sponsored athletic programs and extra-curricular activities during warm weather. Policy Guide 2431.3 has been revised to include two options. The first option authorizes the Superintendent of Schools or designee to develop and approve a practice and pre-season heat-acclimation procedure and to ensure its implementation for <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather and does not include detailed procedures in the Policy Guide. The second option requires implementation of the NJSIAA recommended procedures for <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather months. Both options extend these procedures to <i>all</i> school-sponsored athletic programs and extra-curricular activities during warm weather which also explains the revision to the Policy title. Regardless of the option selected, this Policy Guide and any practice and pre-season heat-acclimation procedures should be reviewed by administrative and athletic department staff members. In addition, the Policy Guide requires the school physician to review the pre-season and heat-acclimation procedures and this Policy prior to Board approval. Implementing pre-season heat-acclimation procedures for students is not required by any statute or administrative code, but this Policy Guide is highly recommended for school districts with school-sponsored activities occurring during the warm weather months. This revised Policy Guide should replace a district's current Policy 2431.3. Policy Guide 2431.3 is RECOMMENDED</p>		
P 2610	<p>Educational Program Evaluation (M) (Revised) Policy Guide 2610 has been revised to provide additional details regarding the New Jersey Quality Single Accountability Continuum (NJQSAC) requirement that districts monitor the progress of students and measure the effectiveness of programs, initiatives, and strategies. NJQSAC Operations Indicator #4 on the new District Performance Review (DPR) requires a school district to use multiple (more than two) sources of data to monitor student achievement and to evaluate the effectiveness of programs, initiatives, and strategies. Current Policy Guides 2220, 2428.1, 2610, and 2622 and Policy and Regulation Guides 2624 indicate student progress will be monitored and the educational program will be evaluated in multiple ways to meet the requirements of the DPR Operations Indicator #4, but these Guides do not specifically include the phrase "the use of multiple sources of data" which is also not included in any statute or administrative code. Policy Guide 2610 has been revised to explicitly reference "the use of multiple sources of data" for monitoring student progress and evaluating the educational program. This Policy Guide is mandated. Policy Guide 2610 is MANDATED</p>	Second Reading	7E
P 4219	<p>Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised) Policy Guide 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing has been updated to reflect</p>	Second Reading	7F

	<p>changes in the Federal regulations. Strauss Esmay has removed the table of prohibited substances and unacceptable levels for testing results and replaced it with a citation to the Federal regulations where the most current table can be found. Strauss Esmay decided to remove the table because it has frequent, unannounced changes and we did not want a district to have a policy adopted that is not in compliance with the Federal regulations. Commercial driver's license (CDL) drug testing companies are aware of the prohibited substances to be tested and the unacceptable levels for testing results. The Policy Guide is also revised to reflect the change in the Federal agency governing the regulations outlined in this Policy Guide from the Federal Highway Administration to the Federal Motor Carrier Safety Administration. Finally, the section of the Policy Guide titled "Split Specimen Tests" has been revised as the Federal regulations place these procedural responsibilities on the laboratory conducting the tests and not the school district. There are also additional revisions throughout the Policy Guide that reflect changes in the Federal regulations. This Policy Guide is mandated for school districts that have employees serving in positions that require a CDL or a school district that uses contracted transportation services that require the use of a CDL. Policy Guide 4219 is MANDATED</p>		
P&R 5111	<p>Eligibility of Resident/Nonresident Students (M) (Revised) Pursuant to a New Jersey Department of Education (NJDOE) broadcast document titled "Enrollment Considerations for Immigrant Students" dated August 22, 2018, Strauss Esmay has revised Policy and Regulation Guides 5111 - Eligibility of Resident/Nonresident Students. N.J.A.C. 6A:22-3.3 prohibits refusing admittance of any student from public elementary and secondary schools on the basis of immigration/visa status, except for students on F-1 Visas. Strauss Esmay contacted the NJDOE for clarification regarding this administrative code section and was informed the school enrollment eligibility requirements for F-1 Visas are governed by Federal statutes and regulations administered by the U.S. Department of State and/or the U.S. Department of Homeland Security - U.S. Citizenship and Immigration Services. Strauss Esmay researched the Federal regulation, 8 CFR 214.2(f)(1)(i)(D), on this subject and the written guidance published by the U.S. Department of State – Bureau of Consular Affairs. The Federal regulations and the guidance clearly indicate school districts may only allow F-1 Visa students to enroll in the district if full tuition is paid. A school district is not required to permit admittance of an F-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. Policy and Regulation Guides 5111 have been revised with an option: to either not admit F-1 Visa students or to admit an F-1 Visa student only if the student pays full tuition. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation Guide. Policy and Regulation Guides 5111 are mandated. The revised Regulation Guide is now required to be adopted by the Board. Policy Guide 5111 is MANDATED Regulation Guide 5111 is MANDATED</p>	Second Reading	7G 7H
P & R	Administering an Opioid Antidote (M) (Revised)	Second	7I

5330.04	P.L. 2018, Chapter 106 – N.J.S.A. 18A:40-12.23 through 12.27 was recently approved requiring schools with grades nine through twelve to obtain an opioid antidote under a standing order. The new law requires an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. The Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds.	Reading	7J
P 5337	<p>Service Animals (Revised)</p> <p>Title II of the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act of 2008, requires public school districts to permit the use of service animals by individuals with disabilities who require such support. Policy Guide 5337 has been revised to reflect expanding Federal case law in other jurisdictions stating, among other things, a Board of Education may not <i>require</i> an individual with a disability using a service animal to carry liability insurance for the service animal. The United States District Court Southern Division of Florida in <i>Monica Alboniga, individually and on behalf of A.M., a minor, v. The School Board of Broward County Florida</i>, February 10, 2015, indicated a requirement for a student with a disability to maintain liability insurance for their service animal is “an impermissible discriminatory practice.” In addition, the Court in <i>Alboniga</i> held a school district is not responsible to pay for or provide a handler to aid the individual with a disability in the control of a service animal, but is responsible to assist an individual with a disability in performing the tasks required of the individual for the care and maintenance of the service animal. The Court indicated requiring the school district to provide a person to assist the individual by tethering or untethering the dog from the individual’s wheelchair for the dog to go outside to relieve themselves during the day was not an unreasonable accommodation. The Court indicated this accommodation was the same as a school employee assisting a diabetic child with an insulin pump; a physically disabled child with his/her wheelchair; or a blind child deploying a cane. These Federal cases were decided by Federal Courts in jurisdictions other than New Jersey’s; however, it is very likely a similar case in New Jersey would be decided in the same manner. Policy Guide 5337 has been revised to incorporate these two provisions. The Board may want to discuss this issue with the Board Attorney and insurance carrier to ensure the district is insured for an individual’s use of a service animal. This Policy Guide is not mandated, but is an important requirement for all school districts.</p> <p>Policy Guide 5337 is RECOMMENDED</p>	Second Reading	7K
P 5756	<p>Transgender Students (M) (Revised)</p> <p>N.J.S.A. 18A:36-41 was approved in July 2017 and requires the development and distribution of guidelines concerning transgender students by the Commissioner of Education. The new law required the guidelines to include, but not be limited to, information and guidance for New Jersey’s public schools. The Commissioner established a working group that assisted in developing the guidelines that were recently released in October 2018. The October 2018 Transgender Student Guidance for School Districts</p>	Second Reading	7L

	<p>(Guidance) includes seven sections: Definitions/Terms; Student-Centered Approach; Safe and Supportive Environment; Confidentiality and Privacy; School Records; Activities; and Use of Facilities. The Guidance also provides a document “Transgender Guidance Resources: 2018” that includes resources and professional development opportunities for school and district staff. Strauss Esmay developed Policy Guide 5756 that aligns with the Guidance to replace a district’s existing Policy Guide 5756. Any use of the terms “shall,” “should,” “will,” and “may” in the Policy Guide aligns verbatim with the Guidance document. It is recommended any revisions to the terms “shall,” “should,” “will,” and “may”, as they appear in the Guidance and Policy Guide 5756 be reviewed by the Board Attorney.</p>		
P&R 7440	<p>School District Security (M) (Revised) Recent amendments to N.J.S.A. 18A:17-43.3 were approved permitting the Superintendent of Schools to designate a school employee with expertise in school safety and security as the School Safety Specialist for the school district with supervision and oversight responsibilities for all school safety and security personnel and school safety policies/procedures in the school district. The statute still permits the Superintendent to designate a school administrator as the School Safety Specialist. The School Safety Specialist shall also serve as the school district liaison with law enforcement. Policy and Regulation Guides 7440 were revised to permit the Superintendent to designate a “school employee with expertise in school safety and security” along with the current language permitting the Superintendent to designate a school administrator as the School Safety Specialist. The revised Policy and Regulation Guides 7440 should replace the district’s current Policy and Regulation Guides 7440. Policy and Regulation Guides 7440 are mandated. Policy Guide 7440 is MANDATED Regulation Guide 7440 is MANDATED</p>	Second Reading	7M 7N
P 8561	<p>Procurement Procedures for School Nutrition Programs (M) (Revised) The New Jersey Department of Agriculture (NJDA) is conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture’s (USDA) School Nutrition Programs. Strauss Esmay worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA’s new regulations. Policy Guide 8561 was provided to school districts in Policy Alert 215 - April 2018 and revised in Policy Alert 216 - July 2018 with minor revisions made by the NJDA. Strauss Esmay was recently notified the “Federal Funds Procurement Method Selection Chart” in the Appendix was updated by the USDA in August 2018 and is provided with the updated revisions in this Policy Alert. Policy Guide 8561 has also been revised to include a note underneath the revised chart indicating the chart is subject to change, citing the applicable New Jersey Statute, and the location of the source document on the NJDA’s website. The updated chart necessitated the removal of language in sections A.2. and D.5. of the Policy</p>	Second Reading	7O

	<p>Guide, both of which referred to specific bid threshold amounts. Furthermore, both sections A.2. and D.5. now only apply to Non-Public schools as per the Model Policy provided by the NJDA. Please be advised the NJDA has requested general procurement questions be directed to Emma Davis-Kovacs at (609) 984-1438 or emma.davis-kovacs@ag.nj.gov. Questions specifically dealing with food service management company (FSMC) contracts should be directed to Nani Lepicard at (609) 984-0698 or nani.lepicard@ag.nj.gov</p> <p>School districts participating in any USDA School Nutrition Program, either self-operated or with a FSMC, are required to adopt Policy Guide 8561 making Policy Guide 8561 mandated for those school districts. School districts not participating in a USDA School Nutrition Program are not required to adopt this Policy Guide. Policy Guide 8561 is MANDATED</p>		
P 8860	<p>Memorials (Revised) Policy Guide 8860 has been revised removing the provision permitting a school district to fly an American Flag at half-staff for reasons not authorized in the Flag Code - United States Code Title 4 Chapter 1 Section 7 "Position and Manner of Display." The Flag Code states the American Flag should not be flown at half-staff unless directed to do so by the President of the United States for national mourning or Governor of a State for local mourning. However, there is no penalty for violating the Flag Code and local governmental entities routinely fly an American Flag at half-staff to recognize the loss of local individuals. Notwithstanding local practices, Policy Guide 8860 has been revised to align with the Flag Code. In addition, the third paragraph of the Policy Guide has been moved to the last paragraph. Policy Guide 8860 is suggested and is optional. Policy Guide 8860 is SUGGESTED</p>	Second Reading	7P
P2415.06	<p>Unsafe School Choice Option (M) (Revised) Policy Guide 2415.06 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 2415.06 is mandated. Policy Guide 2415.06 is MANDATED</p>	Second Reading	7Q
R 2460.8	<p>Special Education – Free and Appropriate Public Education (M) (Revised) Regulation Guide 2460.8 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Regulation Guide 2460.8 is mandated and must be adopted by the Board. Regulation Guide 2460.8 is MANDATED</p>	Second Reading	7R
R 5530	<p>Substance Abuse (M) (Revised) Regulation Guide 5530 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to</p>	1st Reading (not ready for second reading)	7S

	<p>the current reporting system “Student Safety Data System (SSDS)”. Regulation Guide 5530 is mandated and is now required to be adopted by the Board. Regulation Guide 5530 is MANDATED</p>		
P&R 5600	<p>Student Discipline/Code of Conduct (M) (Revised) Policy Guide 5600 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS)”. Policy Guide 5600 has also been revised to include the language in N.J.A.C. 6A:16-7.1(d) which indicates a Board of Education may deny participation in certain extra-curricular activities for a violation of the Student Code of Conduct or Policy Guide 5600 and several administrative code citations were also revised. Several administrative code citations were updated in the Regulation Guide. Policy and Regulation Guides 5600 are mandated and must be adopted by the Board. Policy Guide 5600 is MANDATED Regulation Guide 5600 is MANDATED</p>	<u>1st Reading</u> <u>(not ready</u> <u>for second</u> <u>reading)</u>	7T 7U
P&R 5611	<p>Removal of Students for Firearms Offenses (M) (Revised) Policy Guide 5611 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS).” Policy Guide 5611 has also been revised to include the language in N.J.A.C. 6A:16-5.5(b)1 which indicates a Superintendent may modify the removal of a general education student on a case-by-case basis to align with Regulation Guide 5611. Regulation Guide 5611 - Section A has been revised as follows: the definition of “Removal” was removed as there is no definition of “Removal” in statute or administrative code; the definition of “Suspension” was removed as it is not used in the Policy or Regulation Guide; the definition of “Expulsion” was removed as there is no accurate definition of “Expulsion” in statute or administrative code; and some minor revisions were made to expand the definition of “School buildings and school grounds” to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5611 are mandated and must be adopted by the Board. Policy Guide 5611 is MANDATED Regulation Guide 5611 is MANDATED</p>	<u>1st Reading</u> <u>(not ready</u> <u>for second</u> <u>reading)</u>	7V 7W
P&R 5612	<p>Assaults on District Board of Education Members or Employees (M) (Revised) Policy Guide 5612 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS).” Regulation Guide 5612 - Section A has been revised to remove the definitions as follows: the definition of “Removal” was removed as there is no definition of “Removal” in statute or administrative code; the definition of “Suspension” was removed as it is not used in the Policy or Regulation Guide; the definition of “Expulsion” was</p>	Second Reading	7X 7Y

	<p>removed as there is no accurate definition of “Expulsion” in statute or administrative code; and the definition of “School buildings and school grounds” was removed as it is not used in the Policy or Regulation Guide. Policy and Regulation Guides 5612 are mandated and must be adopted by the Board.</p> <p>Policy Guide 5612 is MANDATED Regulation Guide 5612 is MANDATED</p>		
P&R 5613	<p>Removal of Students for Assaults with Weapons Offenses (M) (Revised)</p> <p>Policy Guide 5613 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS).” Policy Guide 5613 has been revised to include the language in N.J.A.C. 6A:16-5.5(b)1 which indicates a Superintendent may modify the removal of a general education student on case-by-case basis to align with Regulation Guide 5613. Regulation Guide 5613 - Section A has been revised as follows: the definition of “Removal” was removed as there is no definition of “Removal” in statute or administrative code; the definition of “Suspension” was removed as it is not used in the Policy or Regulation Guide; the definition of “Expulsion” was removed as there is no accurate definition of “Expulsion” in statute or administrative code; and some minor revisions were made to expand the definition of “School buildings and school grounds” to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5613 are mandated and must be adopted by the Board.</p> <p>Policy Guide 5613 is MANDATED Regulation Guide 5613 is MANDATED</p>	Second Reading	7Z 7ZA
P&R 8461	<p>Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)</p> <p>Policy and Regulation Guides 8461 have been revised to update the New Jersey Department of Education’s (NJDOE) change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS).” Policy Guide 8461 has been revised to include the requirement of N.J.S.A. 18A:40-44 regarding the school district distributing a NJDOE prepared pamphlet on how a parent can limit a child’s exposure to violence on television, cell phones, computers, and other electronic devices on an annual basis. In addition, the Guides have been revised to incorporate the HIB reporting requirement into the SSDS. The Regulation Guide has also been revised to remove the specific procedural hearing requirements for the Board to determine if reported information has been knowingly falsified by a school employee, as these details were removed from the administrative code. The Regulation Guide indicates there will be a Board hearing to make such a determination and does not restrict the Board by the procedural details that were previously in the administrative code. Policy and Regulation Guides 8461 are mandated.</p> <p>Policy Guide 8461 is MANDATED Regulation Guide 8461 is MANDATED</p>	Second Reading	7ZB 7ZC

**General Information:
Business Administrator's Report**

RESOLUTION 2018-2019: 132 ACCEPT & AWARD HVAC REPLACEMENT CONTRACT

Mr. Sabatino moved, seconded by Mrs. Linfante to accept the bid and award a contract for HVAC replacement unit over the All Purpose Room as recommended by architect of record. The work is to be performed by the following vendor. (the lowest, most responsive bidder)

Attachment #13 Motion carried unanimously with all "ayes"

Name	Submitted Bid
Industrial Cooling Corps	\$104,500

RESOLUTION 2018-2019: 133 2019-20 SCHOOL BUDGET TENTATIVE APPROVAL

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the tentative budget for the 2019-20 school year and that the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline of March 20, 2019 Motion carried unanimously with all "ayes":

The Board of Education of Clinton-Glen Gardner hereby adopts the following tentative budget for the 2019-20 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes a \$30,000 reduction in Borough of Glen Gardner tax certification to be paid by the reserve set aside by the Borough for school tax relief in July 2009 when the district was merged.

The proposed budget includes the use of Capital Projects Fund Balance from the 2014 Referendum transferred to Post-Merger Debt Payment in the amount of \$138,600.

The proposed budget includes a health care cost adjustment in the base budget in the amount of \$63,733, for the budget year 2019-2020, as well as allocate "banked cap" to be included in the 2019-2020 base budget in the amount \$962 from 2017-2018. The inclusion of the \$962 of "banked cap" is to help support behavior programs, social and emotional learning programs, autism programs and special needs student costs. The implementation of these programs will be

completed by the end of the budget year on June 30, 2019 and will not be deferred or incrementally completed over a longer period of time.

Anticipated Enrollment 430

Expenditures

Revenue

General Expense Current \$8,577,072

Local Tax Levy-General \$7,195,376

Capital Outlay \$14,143

Withdraw from Capital and Emergency Reserve \$0

Prior Year Encumbrance \$99,610

Misc Revenue \$39,500

Tuition \$18,000

State Aid \$1,238,729

Total Budget Operating \$8,591,215

Total Operating Budget \$8,591,215

Special Revenue Fund 137,370

Special Revenue Fund \$137,370

	_____		_____
Repayment of Debt	585,225	Debt Reserve	\$138,600
	_____	Debt Service Aid	\$147,033
		Local Tax Levy-Debt	\$299,592
		Total Debt Fund	\$585,225
Total Expenditures	\$9,313,810	Total Revenue	\$9,313,810
	_____		_____

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2019-2020 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2019-20 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

RESOLUTION 2018-2019:134 ACCEPT CARF&AUDIT/CORRECTIVE ACTION PLAN

Mr. Sabatino moved, seconded by Mrs. Linfante to accept the June 30, 2018 Comprehensive Annual Financial Report (CAFR) along with the Audit and Corrective Action Plan for the 2017-2018 school year. **(Attachment #8A, 8B)** The Clinton Public School Board acknowledged that it has reviewed the 2017-2018 audit report as required by N.J.S.A. 18A:23-5. Motion carried unanimously with all "ayes"

RESOLUTION 2018-2019: 135 APPROVE MONTHLY MINUTES & FINANCIALS

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the Minutes and monthly financial transactions and reports items 1-5: Motion carried unanimously with all "ayes".

1. Approval of Board of Education Minutes from the February 26, 2018 Business Sessions. **(Attachment #9)**
2. Certification of the Secretary's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year. **(Attachment #10)**

January 2019 \$2,256,442.08

3. Approval of the Bill List in the specified amounts **(Attachment #11)**
 - a. General Account: \$ 503,282.95
 - b. Cafeteria Account: \$ 11,998.14
4. Checking Account Balances – January 2019
 - a. Student Activities \$ 61,680.71
 - b. Cafeteria: \$ 22052.28
 - c. Payroll Agency: \$ 16,566.23
 - d. Unemployment: \$ 59,218.38
5. Transfers in the amount of \$24,019.66 for February, 2019. **(Attachment #12)**

RESOLUTION 2018-2019: 136

Approval for temporary status of QPA

Mr. Sabatino moved, seconded by Mrs. Linfante to approve at the request of the State auditor, the appointment of Bernadette Wang as the temporary Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount. Motion carried unanimously with all "ayes".

RESOLUTION 2018-2019: 137
Detectors per building code requirement

Authorize Use of Maintenance Reserve for CO

Mr. Sabatino moved, seconded by Mrs. Linfante to authorize the appropriation from existing Maintenance Reserve account balance of approximately \$30,000 for purchase and installation of CO detectors required by current building code. **(Attachment #13)**

RESOLUTION 2018-2019: 138
Playground Fencing

Use of Maintenance Reserve for Replacement of

Mr. Sabatino moved, seconded by Mrs. Linfante to Authorize the appropriation from existing Maintenance Reserve account balance of approximately \$6,000 for replacement of playground fencing damaged by a fallen tree.

RESOLUTION 2018-2019: 139
the All Purpose Room

Use of Capital Reserve for HVAC replacement over

Mr. Sabatino moved, seconded by Mrs. Linfante to authorize the use of funds from existing Capital Reserve account balance for HVAC replacement over the All Purpose Room. The bid opening is scheduled for Tuesday, March 19 and will be awarded immediately following review by the architect.

Correspondence

New Business

Flemington Raritan district is asking the school to host the next School Safety Lorraine was in attendance of the previous meeting and suggests that the group feels there should be a more interactive Q&A rather than straight presentation
What topics should be presented and of interest to the districts under the current climate?
From the survey feedback, the audience just want to ask specific questions pertaining to their situation
Discussion was centering around what type of format and how best to facilitate the forum when the next meeting will be held.
It may result in a Board to Board conversation and pulling information provided from districts to pull together and discuss the issues.

Old Business

A. Dear Parents

B. Board Liaison Reports

C. Board Goals 2018-2019

To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

D. District Goals for 2018-2019

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

Provide personalized enrichment such as mentorships or on-line learning opportunities.

Public Comment –NONE

RESOLUTION 2018-2019: 140

ADJOURNMENT

Mr. Sabatino moved, seconded by Mrs. Linfante to adjourn the Board Meeting at 8:22 p.m.
Motion carried unanimously with all “ayes”.

Respectfully submitted,

Bernadette Wang
Business Administrator

Brendan McIsaac
President