

Clinton-Glen Gardner Board of Education
May 21, 2019

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Opening Statement:

Brendan McIsaac called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

ROLL CALL: Present: Lorraine Linfante, Carl Sabatino, Dr. Ashutosh Tewari and Craig Sowell

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
(left at 7:45)

Absent: Brendan McIsaac

RESOLUTION 2018-2019: 164

ACCEPT SCHOOL DATA REPORTS

Mrs. Linfante moved, seconded by Mr. Sabatino to accept the following monthly school data reports. Motion carried unanimously with all "ayes".

Monthly School Data:

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment #2)**
- D. Violence and Vandalism (EVVRS Data), HIB 1 investigation 1 confirmed**
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

SUPERINTENDENT/PRINCIPAL REPORT:

Upcoming End of Year Dates:

- 1. 5/22 Retirement Dinner**
- 2. 5/23 Grade 3 Musical**
- 3. May 30-31 Camping**
- 4. June 4 Spring Concert**
- 5. June 5 Somerset Patriots**
- 6. June 6 Grade 8 Dance**

- 7. **June 12 BOE Meeting**
- 8. **June 18 Graduation**

Clinton Public School is voted the best school by Hunterdon Happenings

Student Representative Report

b. Clinton Education Association Report

- 1st grade Chicks hatching
- 2nd grade working on the garden
- 3rd grade musical
- 4th grade animals found in NJ
- 5th grade research on historical figure, science on living and non living things
- 6th grade Biography study
- 7th grade phases of the moon

Thank you letter from Pan Lorensen read by Mrs. Lascelle

c. Assistant Principal- Curriculum Coordinator Report

- Project literature celebrated this week
- NJSLA – last day for make up this week
- End of year math test will take place
- Buddy day went well for crossing grade level

Dr. Cohen updated the Board on Kindergarten summit that was coordinated by Rutgers
 Good discussions for Professional Development and well received by the staff

d. Special Services Report

Public comment - NONE

PERSONNEL REPORT:

No motions were taken on the Personnel report items A-H. All items will be moved to the June 12, 2019 meeting agenda.

A. Extended School Year Staff

<i>Motion: To approve the following staff member to serve extended school year roles as listed below per negotiated agreement: 2019-2020:</i>		
Position	Name	Rate
Paraprofessional	Suzanne Stidworthy	\$17.50
Paraprofessional	Dawn Eberhard	\$17.50
Paraprofessional	Denem Teague	\$17.50

Paraprofessional	Sue Haney	\$17.50
------------------	-----------	---------

B. Director of Special Education

Motion: To approve the following staff member to serve as Director of Special Education for the 2019-2020 school year.		
Name	Title	
Jenine Kastner	Director of Special Education	\$15,375

C. Aftercare Directors

Motion: To approve the following staff members to serve as Aftercare Directors for the 2019-2020 school year.		
Name	Title	Stipend
Jacqueline Turner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
Elizabeth Hedden	Aftercare Director	\$8,500

D. Summer Office & Clerical

Motion: To approve the following staff member to serve as office and clerical support during the summer of 2019 NTE 60 hours total for split between staff listed below.		
Name	Hours	Rate
Barbara Plundeke		\$16.00
Debbie Herold		\$16.00
Janet Traphagen		\$16.00

E. Co-Curricular

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2019-20		
Activity	Staff Member	Rate
Soccer - Girls	Kelly DeJesus	
Soccer - Boys	Tim Bidwell	\$2179.00
Cross Country	Kate Lascelle	\$2179.00
Volleyball	Sue Penn	\$2179.00
Basketball - Boys	Tim Bidwell	\$3962.00
Cheerleading		
Basketball - Girls	Joe Harris	\$3962.00
Baseball	Tim Bidwell	\$2179.00
Softball		
Golf	Mary Bulger	\$2179.00
Athletic Director	Joe Harris	\$1317.00
Peer to Peer Leader #1	Kelly Dejesus	\$1317.00
Peer to Peer Leader #2	Tim Bidwell	\$1317.00
Team Leader Specials	Tim Bidwell	\$1005.00
Team Leader K-2	Elizabeth Hedden	\$1005.00
Team Leader 3-4	Jamie Friedel	\$1005.00

Team Leader 5-8	Barbara Shaffer	\$1005.00
Team Leader 5-8	Jennifer Merrigan	\$1005.00
Team Leader Special Ed	Judy Liptak	\$1005.00
I&RS #1	Jenine Kastner	\$1005.00
I&RS #2	Mary Ellen Bowlby	\$1005.00
I&RS #3	Carolyn Schorr	\$1005.00
I&RS #4	Denise Grimm	\$1005.00
Co- Curricular Cont.		
Activity	Staff Member	Rate
I&RS #5	Allison Kubik	\$1005.00
I&RS #6	Brandon Rauchbach	\$1005.00
Middle School Coordinator	Jennifer Merrigan	\$5941.29
Character Ed Coord. #1	Tim Bidwell	\$1317.00
Character Ed Coord. #2	Amy Brenner	\$1317.00
Team Create #1	Amy Brenner	\$1005.00
Team Create #2	Kate Lascelle	\$1005.00
Future Cities #1	Kate Lascelle	\$1005.00
Future Cities #2	Amy Brenner	\$1005.00
Aim High Session 1	Denise Rella	\$1005.00
Aim High Session 1	Denise Grimm	\$1005.00
Aim High Session 1		
Aim High Session 1		
Aim High Session 2	Denise Rella	\$1005.00
Aim High Session 2	Denise Grimm	\$1005.00
Aim High Session 2		
Aim High Session 2		
Spring Musical Director	Laurie Ruch	\$3962.00
Spring Musical Asst Dir #1	Kelly DeJesus	\$1313.00
Spring Musical Asst Dir #2	Tonya Lunger	\$1313.00
Spring Musical Asst Dir #3a	Suzanne Lauricella	\$656.50 (1313 Split)
Spring Musical Asst Dir #3b	Lisa Rizzi	\$656.50 (1313 Split)
3rd Grade Musical Director	Laurie Ruch	\$1005.00
3rd Grade Musical Asst Dir #1	Kelly DeJesus	\$502.50 (1005 split)
3rd Grade Musical Asst Dir #2	Lisa Rizzi	\$502.50 (1005 split)
4th Grade Musical Director	Laurie Ruch	\$1005.00
4th Grade Musical Asst Dir #1	Barbara Smith	\$502.50 (1005 split)
4th Grade Musical Asst Dir #2	Lisa Rizzi	\$502.50 (1005 split)
Student Council 5&6 Grade	Denise Grimm	\$1317.00

Student Council 7&8 Grade	Denise Grimm	\$1317.00
Yearbook	Cindy Malmros	\$1861.00
Archery Club	Timothy Bidwell	\$1005.00
Archery Club	Mary Bulger	\$1005.00
Chess Club	Tom Larkin	\$1005.00
Art Club		\$1005.00
Technology Student Assoc.	Evelyn Ferro	\$1005.00
Chill Zone/Game Board Club	Judy Liptak	\$1005.00
Science Club	Stacy Viotto	\$1005.00
Robotics & Engineering Club	Evelyn Ferro	\$1005.00
Home Basketball Supervision	Lisa Rizzi, Debbie Herold, Barb Plundeke, Kelly DeJesus, Robert Adase, Debra Nolan, Patricia Weiss, Janet Traphagen, Shannon Mayurnik	\$71.00

F. Staff Appointments 2019-2020

Motion: To approve the following staff members for the listed position for the 2019-2020 school year:				
Position	Name	Rate/Salary	Effective Date	Att.
Substitute Custodians	Robert Adase	\$16/Hour	07/01/2019- 06/30/2020	
	David Stoker Thomas Attanasio, Jr Joseph Harris Cal Harris	\$12/hour		

G. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2019-2020 curriculum/committee/ESY positions:		
Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner	\$ 43 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Dawn Eberhard Mary Ellen Bowlby Kelly DeJesus Brandon Rauchbach Karen Brownell Tim Bidwell Angela McVerry	\$43 per hour (not to exceed 6 hours each)
HIB Coordinator	Jenine Kastner	\$43 per hour(not to exceed 8 hours)
HIB Specialist	Angela McVerry	\$43 per hour(not to exceed 10 hours)

Character Education Program	Amy Brenner Tim Bidwell	\$43 per hour (not to exceed 8 hours each)
ESY Sub	Karen Brownell, Denise Rella, Heidi Singer	\$48/hr for Teacher or \$17.50/hr for Aide
Realtime Scheduling	Jennifer Merrigan Barbara Shaffer	\$ 43 NTE 25 hours each

H. Boiler License Stipends

Motion: To approve the following staff members for Boiler License Stipends for the 2019-2020 school year:		
Name	Boiler Stipend	
Robert Reese	\$600	
Robert Adase	\$600	
Kerry Kennedy	\$600	
Scott Blazure	\$600	

CURRICULUM, INSTRUCTION, ASSESSMENT & TECHNOLOGY:

A. Professional Development

RESOLUTION 2018-2019: 173

APPROVE PROFESSIONAL DEVELOPMENT

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Best Practices in Special Education	05/17/19	Dawn Eberhard		\$0.00 +mileage	\$0.00	\$0.00
Kindergarten Summit - The Power of Words	05/21/19	Kim Peterson Jess Asaro		\$0.00 +mileage	\$85.00 each	\$170.00 +mileage
SEL Forward NJ	05/23/19	Angela McVerry		\$0.00 +mileage	\$0.00	\$0.00 +mileage

B. Field Trips

RESOLUTION 2018-2019: 174

APPROVE FIELD TRIPS

Mr. Sabatino moved, seconded by Mrs. Linfante to approve the following requests for field trips. Motion carried unanimously with all “ayes”

Date	Grade	Destination	Cost per student
June	5th Grade E squared	RVCC - Pool	N/A
June	Unified Sports	Mylestone Equine	N/A

Policy and Regulations - none

General Information: Business Administrator's Report

A. Food Service Contract Award for 2019-20

RESOLUTION 2018-2019: 175 AWARD FSMC CONTRACT TO MASCHIO'S
Mrs. Linfante moved, seconded by Mr. Sabatino to award the FSMC contract to Maschio's Food Service Inc. for the 2019-2020 school year with the renewable option of 4 additional years from 2020 through 2023 school year. Motion carried unanimously with all "ayes"

B. NJSIG Safety Grant Application for 2019-20

RESOLUTION 2018-2019: 176 APPROVE ACCEPTANCE OF SAFETY GRANT
Mrs. Linfante moved, seconded by Mr. Sabatino to approve acceptance of the 2019-20 Safety Grant in the amount of \$14,000 to be used towards the purchase of school mapping and installation of new classroom locks.

C. Dehumidifiers for School Building

RESOLUTION 2018-2019: 177 APPROVE RELEASE OF CAPITAL RESERVE FUNDS
Mrs. Linfante moved, seconded by Mr. Sabatino to authorize the Business Administrator the use of Capital Reserve to purchase two units of heavy duty dehumidifiers for school building at the approximate cost of \$4900.00.

RESOLUTION 2018-2019: 178 APPROVE RELEASE OF MAINTENANCE RESERVE FUNDS

Mrs. Linfante moved, seconded by Mr. Sabatino to authorize the Business Administrator the use of Maintenance Reserve to purchase two units of HPAA dehumidifiers for school building at the approximate cost of \$2010.

RESOLUTION 2018-2019: 179 APPROVE PURCHASE OF DEHUMIDIFIERS

Mrs. Linfante moved, seconded by Mr. Sabatino authorize the Business Administrator to secure two heavy duty dehumidifiers for the school building with BioShine vendor (lowest, most responsive quoter).

RESOLUTION 2018-2019: 180 APPROVE PURCHASE OF HPAA DEHUMIDIFIERS

Mrs. Linfante moved, seconded by Mr. Sabatino to authorize the Business Administrator to secure two HPAA dehumidifiers for the school building with BioShine vendor (lowest, most responsive quoter).

**D. Toilet Room Facilities for Pre-Kindergarten & Kindergarten Classroom
RESOLUTION 2018-2019: 181 Approve submission of form for Compliance with
alternate method for Pre-K Toilet Facility**

Mrs. Linfante moved, seconded by Mr. Sabatino to authorize/utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. **(Attachment #4A, 4B)**

**E. Monthly Minute Approval
RESOLUTION 2018-2019: 182 APPROVE MONTHLY MINUTES & FINANCIALS**

Mrs. Linfante moved, seconded by Mr. Sabatino to approve the Minutes and monthly financial transactions and reports items 1-5: Motion carried unanimously with all “ayes”.

1. Approval of Board of Education Minutes from the April 17, 2019 Work Session; and April 30, 2019 Business Session Budget Hearing. **(Attachment #5)**

2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year.
(Attachment #6)

March, 2019	\$1,682,392.76
-------------	----------------

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$711,885.62
 - b. Cafeteria Account: \$ 9,620.09

4. Checking Account Balances – March, 2019
 - a. Student Activities \$64,762.98
 - b. Cafeteria: \$ 8,270.16
 - c. Payroll Agency: \$31,507.55
 - d. Unemployment: \$59,218.38

5. Transfers in the amount of \$40,945.30, March 2019. **(Attachment #8)**

Correspondence

New Business

Old Business

- A. **Dear Parents** one more to go out before year end.

B. Board Liaison Reports**C. Board Goals 2019-2020**

To support the CPS mission and 2019-2020 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.

Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.

Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

D. District Goals for 2019-2020

Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.

Increase teacher use of community and other outside resources to enrich learning opportunities for students.

Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.

Reinvent courtyard spaces as natural environments for learning.

Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.

Provide personalized enrichment such as mentorships or on-line learning opportunities.

E. Update on Lebanon Borough – Approval to happen in June and then goes to the Commissioner.

Public Comment –NONE

**15. Executive Session
RESOLUTION 2018-2019: 183**

ADJOURN TO EXECUTIVE SESSION

