



**Clinton-Glen Gardner Board of Education**  
August 28, 2018  
CPS Library/Media Center 7:00pm

**BUSINESS SESSION AGENDA**  
**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal- Curriculum Coordinator Report**

**1. World Language Update**

**D. Special Services Report**

**6 Public Comment**

**7. Personnel**

**A. Substitutue Teacher**

<i>Motion: To approve the following A.S.L. Teacher</i>				
Position	Name	Rate	Effective Date	Att.
Substittute Teacher	Kaitlyn Rooney	\$85 per diem	TBA pending paperwork	

**B. Middle School Math Leave Replacement**

<i>Motion: To approve the following middle school math leave replacement</i>				
Position	Name	Step	Effective Date	Att.
Math 5-8	Heather Hill	0-1 BA 55, \$53,905	8-28-2018	

**C. Co-Curricular**

<i>Motion: To approve the following staff members for the following 2018-2019 co-curricular guide</i>		
Position	Name	Rate/Salary
H.W Club/Detention	Barbara Plundeke	\$41
Home Basketball Supervision	Barbara Plundeke	\$69
Volleyball	Sue Penn	\$2,115

**D. Aftercare**

<b>Motion:</b> To approve the following staff members for the following 2018-2019 Aftercare		
Position	Name	Rate/Salary
Aftercare Assistants	Melissa Manks Caroline Sergison	\$16
Aftercare Helper	Kristin Ebersole Jonatha Berg	\$12

**E. Music/Strings Increase**

<b>Motion:</b> To approve an increase for Melissa Burton from .5 FTE to .8FTE				
Position	Name	Step	Effective Date	Att.
Math 5-8	Melissa Burton	0-1 BA .8 fte \$43,124	8-28-2018	

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
USA Archery Level 1 instructor certification class	08/04/18	Mary Bulger		\$86.75 +mileage	\$0.00	\$86.75 +mileage
AENJ Convention	10/01/18-10/2/18	Suzanne Lauricella		\$265.00 \$184.00 lodging +mileage	\$170.00	\$430.00 \$184.00 lodging +mileage
Rewire the Anxious Brain	online	Lisa Morra		\$199.00	\$0.00	\$199.00
New Jersey Music Educators Association	08/07/18	Melissa Burton Stephanie Evans		\$160.00 +mileage	\$0.00	\$160.00 +mileage

**B. Field Trips**

<b>Motion:</b> To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student

September 2018	selected 4th graders	Pointe Mountain State Park	\$5.00
October 2018	selected 5th graders	Grounds for Sculpture	\$5.00
November 2018	selected 7th/8th graders	Clinton Township Middle School Debate Competition	\$0.00
December 2018	selected 6th graders	Hunterdon Art Museum / Artline I	\$6.00
January 2019	selected 5th/8th graders	Union Township School / Math Enrichment	\$0.00
February 2019	selected 7th/8th graders	Bethlehem Township School / Poetry Slam	\$0.00
April 2019	selected 6th graders	High Bridge Middle School Crime Scene Investigation	\$0.00
May 2019	selected 7th/8th graders	Clinton Township Middle School Film Festival	\$0.00
June 2019	selected 6th graders	Bethlehem Township - Hoppock School Artline II	\$0.00

**C. Curricula Revisions**

<p><b><i>Motion:</i></b> To approve the following curricula revisions as posted on the CPS site:</p> <ul style="list-style-type: none"> <li>● K-8 ELA</li> <li>● K-8 Mathematics</li> <li>● Dance</li> </ul>
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## 9. Policy and Regulations

<i>Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #
P1613 R1613	<p><b>Disclosure and Review of Applicant’s Employment History (M) NEW</b></p> <p>N.J.S.A. 18A:6-7.6 et seq. - “Pass the Trash” requires a Policy Guide and an extensive Regulation Guide. The law requires applicants for certain positions in school districts, charter schools, and non-public schools to authorize the release of employment history from current and/or former employers regarding any issue of child abuse and sexual misconduct of the applicant. On June 25, 2018 the NJDOE published guidance on the new law to include a FAQ and recommended forms. Strauss Esmay developed a new Policy and Regulation Guide 1613 – Disclosure and Review of Applicant’s Employment History consistent with the new law and the NJDOE Guidance.</p>	1st Reading	#4A #4B

## 10. General Information: Business Administrator’s Report

### A. Replacement Lighting Project

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve to complete the lighting project for rooms 22-28 for additional cost of \$11,750. This is in addition to the original cost of \$7,725.00 authorized by the Board in the May 22, 2018 board meeting. The work is still to be performed by Mt. Salem Electric Co. Inc. (the lowest, most responsive quoter).

### B. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the May 22, 2018 Business and Executive Sessions. **(Attachment #5)**
2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year. **(Attachment #6A, 6B)**

June, 2018                      \$ 1,458,623.98

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
  - a. General Account:   \$381,954.13
  - b. Cafeteria Account:  \$ 39,198.94
  
4. Checking Account Balances – June, 2018
  - a. Student Activities   \$ 64,238.84
  - b. Cafeteria:               \$ 3,434.51
  - c. Payroll Agency:       \$ 33,476.31
  - d. Unemployment:       \$ 59,218.38
  
5. Transfers in the amount of \$8,050.00 for July, 2018. **(Attachment #8)**

**C. Lunch Price Increase**

**Motion:** To approve the increase of 18-19 lunch price to \$2.90. The \$0.05 increase from current pricing of \$2.85 is mandated by the Department of Agriculture PLE software and the school would lose funding if not complied with the calculated guidelines.

**D. Transport for Choice Students**

**Motion:** request authorization for arrangement with Lebanon Township to transport eligible choice students for 18-19 school year. The estimated cost is \$865 per student for the school year

**11. Correspondence**

**A. Board Member Resignation**

**Motion:** To approve the resignation of Board Member Mr. Charles Sampson effective August 1, 2018 from the Clinton Public School Board of Education. **(Attachment #9)**

**12. New Business**

**13. Old Business**

**A. Dear Parents**

**B. Board Liaison Reports**

**C. Board Goals 2018-2019**

**D. District Goals for 2018-2019**

**14. Public Comment**

**15. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

**16. Adjournment**