



**Clinton-Glen Gardner Board of Education**

September 25, 2018

CPS Library/Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal- Curriculum Coordinator Report**

1. **Motion:** To certify that the school district is meeting the requirements for the school district Professional Development Plans (PDP) and the district Mentoring Plan, as set forth in state regulations (N.J.AC 6A:0C-4.2(b)(6); N.J.A.C. 6A:9C-5.3).
2. 2017-2018 Student Assessment Presentation

**D. Special Services Report**

**E. Nursing Services Plan (Attachment #4)**

**6 Public Comment**

**7. Personnel**

**A. Substitutue Teacher**

*Motion: To approve the following staff member for the listed position for the 2018-2019 school year:*

<b>Position</b>	<b>Name</b>	<b>Rate</b>	<b>Effective Date</b>	<b>Att.</b>
Substitute Teacher	Sheryl Schroeder	\$85.00 per diem	09/25/18	
Substitute Teacher Substitute Secretary	Sue Penn	\$85.00 per diem \$11.00 per hour	09/25/18	
Substitute Teacher	Jacqueline Pine	\$85.00 per diem	09/25/18	

**B. Staff Appointments 2018-19**

*Motion: To approve the following staff member for the listed position for the 2018-2019 school year:*

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>	<b>Effective Date</b>	<b>Att.</b>
<b>Speech Therapist Leave Replacement (continued from 2017-2018)</b>	Jessica Verilli	Step MA 22, \$81,555 hourly rate of \$58.00	4/19/2018--10/20/18	<b>#4</b>

### C. Salary Increases

<b>Motion:</b> To advance the following teachers on the salary guide in accordance with CEA negotiated agreement:					
Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Cassie Rudd	BA Step 7	BA Step 7 + 15 \$58,425	10/1/18	
Teacher	Allyson Kubik	MA Step 4+15	MA Step 4+30 \$59,725	10/1/18	

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Art Academy	October 4Sessions	1	0	\$155	NA	\$155
Brendan Mclsaac NJ School Boards	October 22-24		1	\$300 registration + \$198 lodging + mileage		
Lorraine Linfante NJ School Boards	October 22-23		1	\$300 registration + \$99 lodging + mileage		
Seth Cohen NJ School Boards	October 22-24			\$300 registration + \$198 lodging + mileage		
NJTESOL Annual Conference	10/26/18	Hanna Olczak		\$180.00 +mileage	\$0.00	\$180.00 +mileage
2018 NJTEEA Conference and Expo	10/19/18	Evelyn Ferro		\$150.00 +mileage	\$85.00	\$235.00 +mileage
Managing Anxiety & Depression Among Students	10/23/18	Jessica Kolodziej Lisa Morra		\$0.00 +mileage	\$0.00	\$0.00 +mileage
School Safety Seminar	10/30/18	Jessica Kolodziej Lisa Morra		\$0.00 +mileage	\$0.00	\$0.00 +mileage

Special Education Laws Made Simple	12/12/18	Jessica Kolodziej Lisa Morra		\$708.00 +mileage	\$0.00	\$708.00 +mileage
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**B. Field Trips**

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
Once per month	Foundations	Hill House - Centenary	TBD
October 2018	6th Grade	Hunterdon Art Museum	\$0.00
October 2018	3rd Grade	Hunterdon Art Museum	\$0.00
October 2018	Various Students	MetLife Stadium - Unified Sports	TBD
Once per month 2018-2019 school year	7th Grade	Meals on Wheels	\$0.00
October 2018	8th Grade	Clinton Middle School -Bullying Program	TBD
October 2018	6th Grade	Sterling Hill Mine and Museum	TBD
October 2018	2nd Grade	Longmeadow Farm	TBD
May 2019	2nd Grade	Turtle Back Zoo	TBD
May 2019	8th Grade	Pocono Springs Resort	TBD

**9. Policy and Regulations**

<i>Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #

**10. General Information: Business Administrator’s Report**

**A. 2017-2018 Extraordinary Aid**

**Motion:** To accept 2017-2018 Extraordinary Aid from the State of New Jersey in the amount of \$83,691 for special education student excess costs and to approve, as needed, an increase in the 2018-2019 budget of \$84,016 pursuant to State law and NJ Department of Education regulations for special education tuition account #11-000-100-56X. **(Attachment #5)**

**B. 2017-2018 non-public transportation**

**Motion:** To accept additional New Jersey State aid for 2017-2018 non-public transportation in the amount of \$2,521 and to approve, as needed, an increase in the 2018-2019 budget account #11-000-270-503 in the amount of \$2,521 pursuant to N.J.A.C. 6A:23-13.3(d). **(Attachment #6)**

**C. Compliance with alternate method for PreK Toilet Facility**

**Motion:** To approve submission of compliance request form with the county superintendent electing to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h) 4ii and iii by providing toilet adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.

**D. Onsite Instruction for Hospital Bound Student**

**Motion:** To accept contract with Princeton Healthcare System to provide onsite instruction for hospital bound student at the rate of \$65 per hour, 10 hours per week for approximate 4-6 weeks stay. **(Attachment #7)**

**E. Destruction of 17-18 Payroll printed reports**

**Motion:** To approve the immediate destruction of printed payroll reports which are available if needed online and/or from cd produced by R&L payroll. These reports were meant for simplifying auditor review however per BKC are not necessary in printed format going forward (with the exception of the signed Gross by department report).

**F. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the August 28, 2018 Business Sessions. **(Attachment #8)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year. **(Attachment #8A)**

July, 2018                      \$ 946,291.11

3. Approval of the Bill List in the specified amounts **(Attachment #9)**
  - a. General Account: \$1,027,192.59
  - b. Cafeteria Account: \$ 0
4. Checking Account Balances – July, 2018
  - a. Student Activities \$ 63985.05
  - b. Cafeteria: \$ 3,434.51

- c. Payroll Agency: \$ 18,581.31
- d. Unemployment: \$ 59,218.38

5. Transfers in the amount of \$49,050.70 for August, 2018. **(Attachment #9A)**

**11. Correspondence**

- A. Thank you from former student **(Attachment #10)**

**12. New Business**

**13. Old Business**

- A. Dear Parents
- B. Board Liaison Reports
- C. Board Goals 2018-2019

**To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**

**Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.**

**Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

**D. District Goals for 2018-2019**

**Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.**

**Increase teacher use of community and other outside resources to enrich learning opportunities for students.**

**Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.**

**Reinvent courtyard spaces as natural environments for learning.**

**Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.**

**Provide personalized enrichment such as mentorships or on-line learning opportunities.**

**14. Public Comment**

**15. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist. A: Special Education**

**16. Adjournment**