



**Clinton-Glen Gardner Board of Education**

November 14, 2018

CPS Library/Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**Dr. AshutoshTewari to be sworn in as the incoming Board Member to the district.**

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion: To accept the aforementioned monthly school data report, items 4A-E.**

**5. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal- Curriculum Coordinator Report**

**D. Special Services Report**

**6 Public Comment**

**7. Personnel**

**A. Substitute Teacher**

<b>Motion: To approve the following staff member for the listed position for the 2018-2019 school year:</b>				
<b>Position</b>	<b>Name</b>	<b>Rate</b>	<b>Effective Date</b>	<b>Att.</b>
Substitute Teacher	Colleen Matta	\$85.00 per diem	11/14/18	

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</b>					
<b>Program Name</b>	<b>Date</b>	<b># Employees</b>	<b>Event Cost</b>	<b>Substitute Pay</b>	<b>Total Cost</b>

**B. Field Trips**

<b>Motion: To approve the following requests for field trips as listed:</b>			
<b>Date</b>	<b>Grade</b>	<b>Destination</b>	<b>Cost per student</b>

## 9. Policy and Regulations

<b>Motion: To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</b>			
<b>Policy #</b>	<b>Title</b>	<b>Action</b>	<b>Att. #</b>
<b>P &amp; R 1613</b>	<b>Disclosure and Review of Applicant's Employment History (New)(M)</b> In accordance with the provisions of N.J.S.A. 18A:6-7.6 et seq. effective June 1, 2018 a school district, charter school, or nonpublic school shall not employ for pay or contract for the paid services of any persons serving in a position which involves regular contact with students without a current and prior employment history review for past child abuse or sexual misconduct to be consented to by the applicant, disclosed by a former employer, and reviewed by the school district, charter school, or nonpublic school (hiring entity) considering the applicant for employment.	<b>2nd Read</b>	<b>4A 4B</b>
<b>P &amp; R 5561</b>	<b>Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)</b> P.L. 2017, Chapter 291, N.J.S.A. 18A:46-13.4 through 13.7, concerning the use of restraint and seclusion techniques on students with disabilities was approved on January 2018. Strauss Esmay provided updated Policy and Regulation Guides 5561 in Policy Alert 215 in April 2018 because the new law was effective immediately. Our office informed school districts these Guides would need to be revised when the New Jersey Department of Education (NJDOE) published guidelines as required in the law. This Guidance was provided by the NJDOE on July 10, 2018.	<b>2nd Read</b>	<b>4C 4D</b>
<b>P 8561</b>	<b>Procurement Procedures for School Nutrition Programs (Revised)</b> The New Jersey Department of Agriculture (NJDA) is currently conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture (USDA) School Nutrition Program. Strauss Esmay Associates worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA's new regulations. The new Policy Guide 8561 was provided to school districts in Alert 215 in April 2018. However, Strauss Esmay Associates was recently notified by the NJDA the following statement on page one of Policy 8561 needed to be removed, <b>'FSMC's billing invoices will be monitored to ensure compliance with Federal and State procurement regulations and will comply with any additional monitoring requirements as outlined in the approved FSMC Contract.'</b> This revision was recommended to Strauss Esmay by the NJDA and explained in an NJDA Memorandum titled <u>Clarification about School Food Authority (SFA) Monitoring Responsibilities when Contracting with a Food Services Management Company (FSMC)</u> dated July 5, 2018 addressed to School Business Administrators, Charter School Leads, Non-Public School Administrators, and Food Service Directors	<b>2nd Read</b>	<b>4E</b>

**10. General Information: Business Administrator’s Report**

**A. Comprehensive Maintenance Plan**

**Motion:** To approve the M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2019-2020 school year. **(Attachment #5)**

**B. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the October 17,2018 Business Sessions. **(Attachment #6)**
2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year. **(Attachment #7)**

Sept 2018	\$1,606,400.59
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3. Approval of the Bill List in the specified amounts **(Attachment #8)**
  - a. General Account: \$ \$828,351.69
  - b. Cafeteria Account: \$ 0
4. Checking Account Balances – September, 2018
  - a. Student Activities \$ 63011.26
  - b. Cafeteria: \$ 12,774.56
  - c. Payroll Agency: \$ 59,247.82
  - d. Unemployment: \$ 59,218.38
5. Transfers in the amount of \$61,783.69 for October, 2018. **(Attachment #9)**

**C. Tuition Agreement for McKinney-Vento Student AG**

**Motion:** request authorization for McKinney-Vento Student tuition to be paid to Phillipsburg BOE in the prorated amount of \$14,406.00 for the 18-19 school year.

**11. Correspondence**

**12. New Business**

**Discussion of send receive relationship with Lebanon Borough seventh and eighth graders.**

**13. Old Business**

- A. Dear Parents**
- B. Board Liaison Reports**
- C. Board Goals 2018-2019**

**To support the CPS mission and 2018-2019 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**

**Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.**

**Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

**D. District Goals for 2018-2019**

**Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.**

**Increase teacher use of community and other outside resources to enrich learning opportunities for students.**

**Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.**

**Reinvent courtyard spaces as natural environments for learning.**

**Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.**

**Provide personalized enrichment such as mentorships or on-line learning opportunities.**

**14. Public Comment**

**15. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

**16. Adjournment**