



**Clinton-Glen Gardner Board of Education**

May 21, 2019

CPS Library/Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 1 investigation 1 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** To accept the aforementioned monthly school data report, items 4A-E.

**5. Superintendent/Principal's Report**

- A. Upcoming End of Year Dates:**
  - . **5/22 Retirement Dinner**
  - . **5/23 Grade 3 Musical**
  - . **May 30-31 Camping**
  - . **June 4 Spring Concert**
  - . **June 5 Somerset Patriots**
  - . **June 6 Grade 8 Dance**
  - . **June 12 BOE Meeting**
  - . **June 18 Graduation**
  
- B. Student Representative Report**
  
- C. Clinton Education Association Report**
  
- D. Assistant Principal- Curriculum Coordinator Report**
  
- E. Special Services Report**

**6 Public Comment**

**7. Personnel**

**A. Extended School Year Staff**

Motion: To approve the following staff member to serve extended school year roles as listed below per negotiated agreement: 2019-2020:		
<b>Position</b>	<b>Name</b>	<b>Rate</b>
Paraprofessional	Suzanne Stidworthy	\$17.50
Paraprofessional	Dawn Eberhard	\$17.50
Paraprofessional	Denem Teague	\$17.50
Paraprofessional	Sue Haney	\$17.50

**B. Director of Special Education**

Motion: To approve the following staff member to serve as Director of Special Education for the 2019-2020 school year.		
<b>Name</b>	<b>Title</b>	
Jenine Kastner	Director of Special Education	\$15,375

### C. Aftercare Directors

Motion: To approve the following staff members to serve as Aftercare Directors for the 2019-2020 school year.		
Name	Title	Stipend
Jacqueline Turner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
Elizabeth Hedden	Aftercare Director	\$8,500

### D. Summer Office & Clerical

Motion: To approve the following staff member to serve as office and clerical support during the summer of 2019 NTE 60 hours total for split between staff listed below.		
Name	Hours	Rate
Barbara Plundeke		\$16.00
Debbie Herold		\$16.00
Janet Traphagen		\$16.00

### E. Co-Curricular

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2019-20		
Activity	Staff Member	Rate
Soccer - Girls	Kelly DeJesus	
Soccer - Boys	Tim Bidwell	\$2179.00
Cross Country	Kate Lascelle	\$2179.00
Volleyball	Sue Penn	\$2179.00
Basketball - Boys	Tim Bidwell	\$3962.00
Cheerleading		
Basketball - Girls	Joe Harris	\$3962.00
Baseball	Tim Bidwell	\$2179.00
Softball		
Golf	Mary Bulger	\$2179.00
Athletic Director	Joe Harris	\$1317.00
Peer to Peer Leader #1	Kelly Dejesus	\$1317.00
Peer to Peer Leader #2	Tim Bidwell	\$1317.00
Team Leader Specials	Tim Bidwell	\$1005.00
Team Leader K-2	Elizabeth Hedden	\$1005.00
Team Leader 3-4	Jamie Friedel	\$1005.00
Team Leader 5-8	Barbara Shaffer	\$1005.00
Team Leader 5-8	Jennifer Merrigan	\$1005.00
Team Leader Special Ed	Judy Liptak	\$1005.00
I&RS #1	Jenine Kastner	\$1005.00
I&RS #2	Mary Ellen Bowlby	\$1005.00
I&RS #3	Carolyn Schorr	\$1005.00
I&RS #4	Denise Grimm	\$1005.00

<b>Co- Curricular Cont.</b>		
<b>Activity</b>	<b>Staff Member</b>	<b>Rate</b>
I&RS #5	Allison Kubik	\$1005.00
I&RS #6	Brandon Rauchbach	\$1005.00
Middle School Coordinator	Jennifer Merrigan	\$5941.29
Character Ed Coord. #1	Tim Bidwell	\$1317.00
Character Ed Coord. #2	Amy Brenner	\$1317.00
Team Create #1	Amy Brenner	\$1005.00
Team Create #2	Kate Lascelle	\$1005.00
Future Cities #1	Kate Lascelle	\$1005.00
Future Cities #2	Amy Brenner	\$1005.00
Aim High Session 1	Denise Rella	\$1005.00
Aim High Session 1	Denise Grimm	\$1005.00
Aim High Session 1		
Aim High Session 1		
Aim High Session 2	Denise Rella	\$1005.00
Aim High Session 2	Denise Grimm	\$1005.00
Aim High Session 2		
Aim High Session 2		
Spring Musical Director	Laurie Ruch	\$3962.00
Spring Musical Asst Dir #1	Kelly DeJesus	\$1313.00
Spring Musical Asst Dir #2	Tonya Lunger	\$1313.00
Spring Musical Asst Dir #3a	Suzanne Lauricella	\$656.50 (1313 Split)
Spring Musical Asst Dir #3b	Lisa Rizzi	\$656.50 (1313 Split)
3rd Grade Musical Director	Laurie Ruch	\$1005.00
3rd Grade Musical Asst Dir #1	Kelly DeJesus	\$502.50 (1005 split)
3rd Grade Musical Asst Dir #2	Lisa Rizzi	\$502.50 (1005 split)
4th Grade Musical Director	Laurie Ruch	\$1005.00
4th Grade Musical Asst Dir #1	Barbara Smith	\$502.50 (1005 split)
4th Grade Musical Asst Dir #2	Lisa Rizzi	\$502.50 (1005 split)
Student Council 5&6 Grade	Denise Grimm	\$1317.00
Student Council 7&8 Grade	Denise Grimm	\$1317.00
Yearbook	Cindy Malmros	\$1861.00
Archery Club	Timothy Bidwell	\$1005.00
Archery Club	Mary Bulger	\$1005.00
Chess Club	Tom Larkin	\$1005.00
Art Club		\$1005.00
Technology Student Assoc.	Evelyn Ferro	\$1005.00
Chill Zone/Game Board Club	Judy Liptak	\$1005.00
Science Club	Stacy Viotto	\$1005.00
Robotics & Engineering Club	Evelyn Ferro	\$1005.00
Home Basketball Supervision	Lisa Rizzi, Debbie Herold, Barb Plundeke, Kelly DeJesus, Robert Adase, Debra Nolan, Patricia Weiss, Janet Traphagen, Shannon Mayurnik	\$71.00

## F. Staff Appointments 2019-2020

Motion: To approve the following staff members for the listed position for the 2019-2020 school year:

Position	Name	Rate/Salary	Effective Date	Att.
Substitute Custodians	Robert Adase	\$16/Hour	07/01/2019- 06/30/2020	
	David Stoker Thomas Attanasio, Jr Joseph Harris Cal Harris	\$12/hour		

## G. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2019-2020 curriculum/committee/ESY positions:

Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner	\$ 43 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Dawn Eberhard Mary Ellen Bowlby Kelly DeJesus Brandon Rauchbach Karen Brownell Tim Bidwell Angela McVerry	\$43 per hour (not to exceed 6 hours each)
HIB Coordinator	Jenine Kastner	\$43 per hour(not to exceed 8 hours)
HIB Specialist	Angela McVerry	\$43 per hour(not to exceed 10 hours)
Character Education Program	Amy Brenner Tim Bidwell	\$43 per hour (not to exceed 8 hours each)
ESY Sub	Karen Brownell, Denise Rella, Heidi Singer	\$48/hr for Teacher or \$17.50/hr for Aide
Realtime Scheduling	Jennifer Merrigan Barbara Shaffer	\$ 43 NTE 25 hours each

## H. Boiler License Stipends

Motion: To approve the following staff members for Boiler License Stipends for the 2019-2020 school year:

Name	Boiler Stipend	
Robert Reese	\$600	
Robert Adase	\$600	
Kerry Kennedy	\$600	
Scott Blazure	\$600	

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Best Practices in Special Education	05/17/19	Dawn Eberhard		\$0.00 +mileage	\$0.00	\$0.00
Kindergarten Summit - The Power of Words	05/21/19	Kim Peterson Jess Asaro		\$0.00 +mileage	\$85.00 each	\$170.00 +mileage
SEL Forward NJ	05/23/19	Angela McVerry		\$0.00 +mileage	\$0.00	\$0.00 +mileage

### B. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
June	5th Grade E squared	RVCC - Pool	N/A
June	Unified Sports	Mylestone Equine	N/A

## 9. Policy and Regulations

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
	None		

## 10. General Information: Business Administrator's Report

### A. Food Service Contract Award for 2019-20

**Motion:** To award the FSMC contract to Maschio's Food Service Inc. for the 2019-2020 school year with the renewable option of 4 additional years from 2020 through 2023 school year.

### B. NJSIG Safety Grant Application for 2019-20

**Motion:** To approve acceptance of the 2019-20 Safety Grant in the amount of \$14,000 to be used towards the purchase of school mapping and installation of new classroom locks.

### **C. Dehumidifiers for School Building**

**Motion:** To authorize the Business Administrator the use of Capital Reserve to purchase two units of heavy duty dehumidifiers for school building at the approximate cost of \$4900.00.

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve to purchase two units of HPAA dehumidifiers for school building at the approximate cost of \$2010.

**Motion:** To authorize the Business Administrator to secure two heavy duty dehumidifiers for the school building with BioShine vendor (lowest, most responsive quoter).

**Motion:** To authorize the Business Administrator to secure two HPAA dehumidifiers for the school building with BioShine vendor (lowest, most responsive quoter).

### **D. Toilet Room Facilities for Pre-Kindergarten & Kindergarten Classroom**

**Motion:** To utilize alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. **(Attachment #4A, 4B)**

### **E. Monthly Minute Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the April 17, 2019 Work Session; and April 30, 2019 Business Session Budget Hearing. **(Attachment #5)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2018-2019 school year. **(Attachment #6)**

March, 2019                      \$1,682,392.76

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
  - a. General Account: \$711,885.62
  - b. Cafeteria Account: \$ 9,620.09

4. Checking Account Balances – March, 2019
  - a. Student Activities \$64,762.98
  - b. Cafeteria: \$ 8,270.16
  - c. Payroll Agency: \$31,507.55
  - d. Unemployment: \$59,218.38

5. Transfers in the amount of \$40,945.30, March 2019. **(Attachment #8)**

**11. Correspondence**

**12. New Business**

**13. Old Business**

**A. Dear Parents**

**B. Board Liaison Reports**

**C. Board Goal Discussion 2019-2020**

**To support the CPS mission and 2019-2020 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**

**Represent and advocate for the district by building bridges with the community and surrounding cluster districts and engaging in appropriate DOE and legislative processes.**

**Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

**D. District Goals for 2019-2020**

**Ensure that all curricula provide opportunities for students to create and explore using inquiry based and project based learning.**

**Increase teacher use of community and other outside resources to enrich learning opportunities for students.**



**Utilize community resources to build and recreate spaces that will enrich school wide resources for learning opportunities.**

**Reinvent courtyard spaces as natural environments for learning.**

**Institute an enrichment/remediation program that improves academic skills through interesting topics, such as sharpening math skills through architecture.**

**Provide personalized enrichment such as mentorships or on-line learning opportunities.**

**14. Public Comment**

**15. Executive Session**

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.**

- 1. Personel matter**
- 2. Negotiations**

**16. Motion:** To approve submission of the 2019-2020 contract for Bernadette Wang, Busniess Administrator to the Hunterdon County Office Of Education for review.

**17. Adjournment**