CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES October 18, 2017

Craig Sowell called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present:

Brendan McIsaac, Craig Sowell, Carl Sabatino

and Lorraine Linfante

Also Present:

Seth Cohen, Superintendent/Principal

Lisa Craft, Business Administrator/Board Secretary

Absent:

Charles Sampson

GENERAL INFORMATION: MONTHLY SCHOOL DATA

- A. Enrollment Data Report
- **B. Student Suspensions:**

In-School Suspensions:

0

Out-of-School Suspensions: 0

- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data), HIB 1 investigations, 0 confirmed
- E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2017-2018: 47

ACCEPT SCHOOL DATA REPORTS

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

George Street Playhouse grades 4 &6 WRNJ Radio Spot Schoolwide service update Google training update

Student Representative Report: Student Council members Katie Padmos and Charlotte Kelly presented

Clinton Education Association (CEA) Report: Barb Smith

Assistant Principal/Curriculum Coordinator's Report: PARCC and NJASK Presentations

Special Services Report: Jenine Kastner reported on new move ins and update on numbers

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2017-2018: 48

RESCIND OFFER OF EMPLOYMENT

Lorraine Linfante moved, seconded by Carl Sabatino, to approve to rescind offer of employment for the following for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Att.
Strings (Teacher of Music) (PCN41)	Melissa Burton Anderson	Step 0 BA @ .5 FTE \$26,472	

RESOLUTION 2017-2018: 49

STAFF APPOINTMENTS 2017-2018

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff members for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	
			Att.
Long term Sub Strings (Teacher of Music) (PCN41)	Melissa Burton Anderson	Step 0, BA5 FTE \$26,472	Retroactive to 8/29/17
School Psychologist (PCN84)	Jessica Puzio- Kolodziei	M+30, Step 0 - \$57,770 pending emergency certification approval	Effective TBD

Maternity Leave of Absence

RESOLUTION 2017-2018: 50

APPROVE MATERNITY LEAVE OF ABSENCE

Lorraine Linfante moved, seconded by Carl Sabatino, to approve maternity leave for the following staff member for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Effective	Att.
Spanish Teacher (PCN45)	Kari Gursky	January 16, 2018	#4

Curriculum, Instruction, Assessment, & Technology

Professional Development

RESOLUTION 2017-2018: 51 APPROVE PROFESSIONAL DEVELOPMENT & TRAVEL MILEAGE

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all "ayes" by roll call vote.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Project Learning Tree	11/14/2017	Hailey McGavisk Jamie Friedel Allyson Kubik		\$25.00 each +mileage	\$85.00 each	\$330.00 +mileage
Signs of Mental Health & Substance Misuse	10/25/17	MaryEllen Bowlby		\$0.00 +mileage	\$125.00	\$125.00 +mileage
Trauma & Attachment: Effective Treatment strategies for helping challenging clients	12/13/17	Lisa Morra		\$199.00 +mileage	\$0.00	\$199.00 +mileage
Strategies to Rewire the Brain and Change Behavior	11/1/17	Lisa Morra		\$199.00 +mileage	\$0.00	\$199.00 +mileage
New Jersey Science Convention	10/25/17	Stacy Viotto		\$175.00 +mileage	\$85.00	\$260.00 +mileage
Empower	10/20/2017	Jenine Kastner		\$155.00 +mileage	\$0.00	\$155.00 +mileage
Vyne Education	10/25/2017	Lisa Morra		\$209.99 +mileage	\$0.00	\$209.99 +mileage
Best Practices for Addressing Core Symptoms of Autism Spectrum Disorder	11/1/17	Carolyn Schorr Ally Kubik		\$160.00 each + mileage	\$85.00 each	\$490.00 +mileage

Field Trips

RESOLUTION 2017-2018:

APPROVE FIELD TRIP REQUESTS

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following requests for field trips as listed below:

Date	Grade	Destination	Cost per student
October 2017	E2 & Future Cities	Hunterdon County Senior Center	TBD
October 2017	Kindergarten	Country Fresh Farms	\$17.00
October 2017	6th Grade	Sterling Hill Mine & Museum	\$20.50
October 2017	7th Grade	Clinton Township Middle School	\$10.75

Visual and Performing Arts Curriculum Revision

53

52

RESOLUTION 2017-2018:

APPROVE CURRICULUM REVISIONS

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the Visual and Performing Arts Curriculum revisions as posted.

POLICY AND REGULATIONS:

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

403B Third party administrator recommended for the 2017-18 school year. Plan documents to be presented at the November meeting for approval.

NJASBO Recommended Resolution for Cost Reimbursement Method for Food Service (Attachment #5)

RESOLUTION 2017-2018: 54 APPROVE COST REIMBURSEMENT FOR FOOD SERVICE

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the resolution for Cost Reimbursement Method for Food Service Management Services.

NJ School Insurance Group- ERIC West Membership Renewal (Attachment #6)

RESOLUTION 2017-2018: 55 TO APPROVE RENEW NJ SCHOOLS INS. GROUP Carl Sabatino moved, seconded by Lorraine Linfante, to approve the resolution to renew membership in NJ Schools Insurance Group for 3 years ending June 30, 2020.

Science Grant Acceptance

RESOLUTION 2017-2018: 56 APPROVE ACCEPTANCE OF SCIENCE GRANT

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the resolution to accept a \$5,000 science grant from BASF for the 2017-18 school year.

Monthly Minutes and Financial Approval

RESOLUTION 2017-2018: 57 APPROVE MINUTES & FINANCIAL REPORTS

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the minutes and monthly financial transactions and reports items 1-5. Motion carried unanimously with all "ayes".

- 1. Approval of Board of Education Minutes from the September 21, 2016 Work and Executive Sessions and September 27, 2016 Business and Executive Sessions. (Attachment #7A, 7B)
- 2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year. (Attachment #8A, 8B)

August, 2017

\$ 1,720,845.97

Approval of the Bill List in the specified amounts (Attachment #9) 3.

General Account: \$604,260.37 a.

Cafeteria Account: \$ b.

0.00

- Checking Account Balances August, 2017 4.
- Student Activities: \$51,964.03 a.

Cafeteria: b.

\$ 8,588.81

Payroll Agency: C.

\$20,314.64

Unemployment: d.

\$60,333.07

5. Transfers and budget adjustments in the amount of \$35,875.29 and \$0 respectively, for August, 2017. (Attachment #10)

CORRESPONDENCE: None

NEW BUSINESS:

Sending Cluster BOE Meeting 10th/30th Grand Opening Celebration Maker Space

OLD BUSINESS:

Dear Parents: Drafted and ready to go, will run on lobby screen

Board Liaison Reports: Carl Sabatino reported on grants

Board Goals 2017-2018:

RESOLUTION 2017-2018: 58

APPROVE 2017-2018 BOARD GOALS

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the Board goals listed below. Motion carried unanimously with all "ayes".

Board Goals 2017-2018

- To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.
- Represent and advocate for the district by building bridges with the community and surrounding cluster districts.
- Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

District Goals 2017-2018

- Create optimal learning environments that are supportive of service learning and celebratory of our school environment.
- Increase service learning opportunities for students to enrich learning
- Convert classrooms and hallways into workshops for learning.
- Reinvent additional outdoor spaces to inspire creativity and curiosity.
- Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.

PUBLIC COMMENT: None

RESOLUTION 2017-2018: 59

ADJOURNMENT

Lorraine Linfante moved, seconded by Carl Sabatino to adjourn the Board Meeting at 8:15 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft

Business Administrator

Brendan McIsaac, President