

CLINTON-GLEN GARDNER BOARD OF EDUCATION

November 15, 2017

Craig Sowell called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Craig Sowell, Carl Sabatino
and Lorraine Linfante, Charles Sampson arrived at 7:05

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data), HIB 2 investigations, 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2017-2018: 60

ACCEPT SCHOOL DATA REPORTS

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Service Update

County Instructional rounds

Veterans Day

Student Representative Report: Student Council member Charlotte Kelly presented regarding Dance and Veteran's Day Breakfast

Clinton Education Association (CEA) Report: Debra Nolan and Jessica Crespo presented activities update

Assistant Principal/Curriculum Coordinator’s Report: none

Special Services Report: Jenine Kastner reported on Olweus Classroom Meeting, Play, Stay and Talk Program- Facilitated Recess –grades 1 and 3, SEPAC meetings in December and Resource Center programs.

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2017-2018: 61

STAFF APPOINTMENTS 2017-2018

Craig Sabatino moved, seconded by Lorraine Linfante to approve the following staff members for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

<i>Motion: To approve the following staff member for the listed position for the 2017-2018 school year, and rescind the May 23, 2017 approval:</i>			
Position	Name	Rate/Salary	Att.
Girls Soccer Coach	Amy Brenner (Bob Adase did not share stipend as previously approved)	\$1,963	
Substitute Teacher	Jennifer Crespo	\$85.00 per diem	

RESOLUTION 2017-2018: 62

APPROVE ASSIGNMENT TRANSFERS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve assignment transfers for the following staff members for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

<i>Motion: To approve the following staff member for the listed positions:</i>							
Staff Member	From	PCN	FTE	To	PCN	FTE	FTE Change
Amy Brenner	Middle School	28	.5	Enrichment	125	.5	none
Denise Grimm	Enrichment	125	.5	Basic Skills	56	.5	none

Note: This assignment began at the beginning of the school year and needs to be reflected for new changes in the Title I Federal grant accounting.

RESOLUTION 2017-2018: 63 APPROVE VOLUNTEER CHEER STUDENT HELPERS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following volunteer cheer student helpers for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

<i>Motion: To approve the following NHVRSD students to volunteer to help the CPS Cheer program for the 2017-2018 school year.</i>			
Position	Name	Rate/Salary	Att.
Volunteer Cheer	Lauren Humphrey and Kelly Cardace	N/A	

**Curriculum, Instruction, Assessment, & Technology
Professional Development**

RESOLUTION 2017-2018: 64 APPROVE PROFESSIONAL DEVELOPMENT & TRAVEL MILEAGE

Lorraine Linfante moved, seconded by Charles Sampson, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes” by roll call vote.

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Effective Meeting Facilitation for Educational Settings	12/20/17	Jenine Kastner Lisa Morra Jessica Kolodziej		\$0.00 +mileage	\$0.00	\$0.00 +mileage
Bullying Law Update	12/4/17	Jenine Kastner Angela McVerry Jacqueline Turner		\$150.00 +mileage	\$0.00	\$450.00 +mileage
Makerspaces: Powerfully Enhance Student Learning in Your Classroom and School	12/14/17	Denise Rella		\$249.00 +mileage	\$85.00	\$334.00 +mileage
Artists for Arts Sake	1/29/18	Suzanne Lauricella		\$45.00 +mileage	\$85.00	\$130.00 +mileage
Adaptive Physical Education for Students with Special Needs, Grades K-8	1/25/18	Lisa Morra Carolyn Schorr		\$100 each +mileage	\$85.00	\$285.00 +mileage

Field Trips**RESOLUTION 2017-2018: 65****APPROVE FIELD TRIP REQUESTS**

Lorraine Linfante moved, seconded by Charles Sampson, to approve the following requests for field trips as listed below:

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
Monthly December 2017- March 2018	7	Meals on Wheels Tewksbury	N/A

POLICY AND REGULATIONS:**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:****RESOLUTION 2017-2018: 66****APPROVE CHANGE ORDER**

Carl Sabatino moved, seconded by Craig Sowell to approve a cumulative change Order for Northeastern Interior Services, LLC on Lighting/Ceiling Project to approve a cumulative change order in the amount of \$35,428.36. Motion carried unanimously with all "ayes"

RESOLUTION 2017-2018: 67 APPROVE COMPREHENSIVE MAINTENANCE PLAN

Charles Sampson moved, seconded by Craig Sowell, to approve the M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2018-19 school year. Motion carried unanimously with all "ayes"

RESOLUTION 2017-2018: 68**APPROVE 403B 3rd PARTY ADMINISTRATOR**

Craig Sowell moved, seconded by Lorraine Linfante, to approve OMNI as a 403(b) 3rd Party Administrator and the Services Agreement as reviewed by the district attorney. (Final review opinion received and forwarded to OMNI November 7, 2017). Motion carried with 3 "ayes" and 2 "nays"

RESOLUTION 2017-2018: 69**APPROVE MINUTES & FINANCIAL REPORTS**

Lorraine Linfante moved, seconded by Craig Sowell, to approve the minutes and monthly financial transactions and reports items 1-5. Motion carried unanimously with all "ayes".

1. Approval of Board of Education Minutes from the October 18, 2017 Business Session.
(Attachment #6)

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year. (**Attachment #7A, 7B**)

September, 2017 \$1,720,845.97

3. Approval of the Bill List in the specified amounts (**Attachment #8**)
 - a. General Account: **\$1,094,994.04**
 - b. Cafeteria Account: \$ **32,213.04**
4. Checking Account Balances – September, 2017
 - a. Student Activities: \$51,135.38
 - b. Cafeteria: \$17,344.76
 - c. Payroll Agency: \$20,314.64
 - d. Unemployment: \$60,333.07
5. Transfers and budget adjustments in the amount of \$412,845.55 and \$0 respectively, for September, 2017. (**Attachment #9**)

CORRESPONDENCE: None

NEW BUSINESS:

- A. QSAC SOA and DRP:

RESOLUTION 2017-2018: 70 APPROVE 2017-18 SUBMISSION OF QSAC SOA & DPR

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the submission of the 2017-2018 QSAC SOA & DPR . Motion carried unanimously with all “ayes”.

- B. New Construction--Town of Clinton:
Discussion ensued, Ad Hoc Committee to be formed

OLD BUSINESS:

Dear Parents:

Board Liaison Reports:

Board Goals 2017-2018:

- To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.
- Represent and advocate for the district by building bridges with the community and surrounding cluster districts.
- Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

District Goals 2017-2018

- Create optimal learning environments that are supportive of service learning and celebratory of our school environment.
- Increase service learning opportunities for students to enrich learning
- Convert classrooms and hallways into workshops for learning.
- Reinvent additional outdoor spaces to inspire creativity and curiosity.
- Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.

PUBLIC COMMENT: None

RESOLUTION 2017-2018: 71

ADJOURNMENT

Lorraine Linfante moved, seconded by Charles Sampson to adjourn the Board Meeting at 8:30 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator

Brendan McIsaac, President