

CLINTON-GLEN GARDNER BOARD OF EDUCATION

December 13, 2017

Craig Sowell called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Craig Sowell, Charles Sampson
and Lorraine Linfante
Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary
Absent: Carl Sabatino

GENERAL INFORMATION:**MONTHLY SCHOOL DATA**

- A. **Enrollment Data Report (Attachment #1)**
- B. **Student Suspensions:**
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0
- C. **School Nurse's Report (Attachment #2)**
- D. **Violence and Vandalism (EVVRS Data), HIB 1 investigations, 0 confirmed**
- E. **Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

RESOLUTION 2017-2018: 72**ACCEPT SCHOOL DATA REPORTS**

Lorraine Linfante moved, seconded by Charles Sampson, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL REPORT:

Kudos to Jackie Turner for initiating the Foundations Program
Techspo Presentation
County Tech Meeting hosted at CPS

Student Representative Report: None

Clinton Education Association (CEA) Report: Kate Lascelle presented grade level activities

Assistant Principal/Curriculum Coordinator’s Report: Discussed service projects in various classrooms, and the debut of first trimester literary magazine.

Special Services Report: Jackie presented for Jenine Kastner regarding Safety team first meeting of the year initiatives.

Memorandum of Agreement

RESOLUTION 2017-2018: 73 APPROVE MEMORANDUM OF AGREEMENT

Craig Sowell moved, seconded by Lorraine Linfante to accept the 2017-2018 Memorandum of Agreement between the Clinton-Glen Gardner Board of Education and the Town of Clinton Police Department. Motion carried unanimously with all “ayes”.

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2017-2018: 74 STAFF APPOINTMENTS 2017-2018

Craig Sowell moved, seconded by Lorraine Linfante to approve the following staff member for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Strings (Teacher of Music) (PCN41)	Melissa Burton Anderson	Step 0 BA @ .5 FTE \$26,472		
Childcare	Julianne Bavaro	\$12.00 per hour	12/13/17	

RESOLUTION 2017-2018: 75 2017-2018 COCURRICULAR ACTIVITY

Charles Sampson moved, seconded by Lorraine Linfante to approve the following co-curricular activity for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Effective Date	Stipend
Chill Zone	Judy Liptak	1/3/2017	\$947 (16 Sessions)

RESOLUTION 2017-2018: 76**ACCEPT RETIREMENT**

Craig Sowell moved, seconded by Lorraine Linfante to regrettably accept the retirement for Lisa (DeLong) Craft, School Business Administrator effective April 1, 2018. Motion carried unanimously with all “ayes” by roll call vote. Brendan McIsaac spoke-Thank you.

Curriculum, Instruction, Assessment, & Technology Professional Development**RESOLUTION 2017-2018: 77 APPROVE PROFESSIONAL DEVELOPMENT & TRAVEL MILEAGE**

Craig Sowell moved, seconded by Lorraine Linfante, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes” by roll call vote.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Meaningful & Productive IEP meeting	12/20/17	Jenine Kastner Lisa Morra Jessica Kolodziej		\$0.00 +mileage	\$0.00	\$0.00 +mileage
NJASBO Trainings	12/7/17	Christina Muench		\$100.00 +mileage	\$0.00	\$100.00 +mileage
NJASBO	11/16/17 12/7/17 1/23/18 2/13/18 3/20/18	Lisa Craft		\$100.00 +mileage	\$0.00	\$500.00 +mileage
NJECC	1/11/18	Debra Wellet		\$250.00 +mileage	\$85.00	335.00 +mileage
NJASPERD	2/26/18	Mary Bulger		\$70.00 +mileage	\$85.00	\$155.00 +mileage
NJECC	01/9/18	Cynthia Malmros		\$110.00 +mileage	\$85.00	\$195.00 +mileage
NJECC	12/7/17	Evelyn Ferro		\$110.00 +mileage	\$0.00	\$110.00 +mileage

Field Trips**RESOLUTION 2017-2018: 78****APPROVE FIELD TRIP REQUESTS**

Lorraine Linfante moved, seconded by Craig Sowell, to approve the following requests for field trips as listed below, motion carried unanimously with all “ayes”.

Date	Grade	Destination	Cost per student
Various dates	Selected 7th graders	Meals on Wheels - Tewksbury	N/A
January 2018	Selected 8th graders	Voorhees High School	N/A
January 2018	Selected 8th graders	North Hunterdon High School	N/A
December 2018	Mrs. Nolans/Mrs. Lunger's students	Country Arch	N/A

POLICY AND REGULATIONS:**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT****RESOLUTION 2017-2018: 79 ACCEPT 2016-2017 AUDIT, CAFR AND CORRECTIVE ACTION PLAN**

Charles Sampson moved, seconded by Craig Sowell, to approve the acceptance of the 2016-2017 audit, CAFR and corrective action plan. Motion carried unanimously with all "ayes"

RESOLUTION 2017-2018: 80 APPROVE TUITION REVENUE CONTRACT

Craig Sowell moved, seconded by Lorraine Linfante approve the tuition contract with the State of NJ Dept of Children and Families for 2 students to attend CPS at an annual rate of \$39,835.00. Motion carried unanimously with all "ayes".

RESOLUTION 2017-2018: 81 APPROVE MINUTES & FINANCIAL REPORTS

Craig Sowell moved, seconded by Lorraine Linfante, to approve the minutes and monthly financial transactions and reports items 1-5. Motion carried unanimously with all "ayes".

1. Approval of Board of Education Minutes from the November 15, 2017 Business and Executive Sessions. **(Attachment #5)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year.

(Attachment #6A, 6B)

October, 2017 \$ 2,583,905.23

3. Approval of the Bill List in the specified amounts **(Attachment #7 revised)**

a. General Account: **\$ 983,295.78**

b. Cafeteria Account: \$ 0

4. Checking Account Balances – October, 2017

a. Student Activities: \$ 57,968.07

b. Cafeteria: \$ 9,708.18

c. Payroll Agency: \$ 17,635.88

d. Unemployment: \$ 60,333.07

5. Transfers and budget adjustments in the amount of \$31,378.17 and \$174,245.00 respectively, for October, 2017. **(Attachment #8)**

CORRESPONDENCE: Holland shared services

NEW BUSINESS:

- A. Board Meeting and Budget Calendar for 2018
- B. Budget goals for 2018 – 2.5% administrative salary increase
- C. Update on Town Development
- D. Discussion on process for Business Administrator search

OLD BUSINESS:**Dear Parents:****Board Liaison Reports:****Board Goals 2017-2018:**

- To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.
- Represent and advocate for the district by building bridges with the community and surrounding cluster districts.
- Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.

District Goals 2017-2018

- Create optimal learning environments that are supportive of service learning and celebratory of our school environment.
- Increase service learning opportunities for students to enrich learning
- Convert classrooms and hallways into workshops for learning.
- Reinvent additional outdoor spaces to inspire creativity and curiosity.
- Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.

PUBLIC COMMENT: None

RESOLUTION 2017-2018: 82

ADJOURNMENT

Lorraine Linfante moved, seconded by Craig Sowell to adjourn the Board Meeting at 8:55 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator

Brendan McIsaac, President